

To the Members of **Rooksdown Parish Council**:

You are hereby summoned to attend a Meeting of the Parish Council to be held in the Rooksdown Community Centre, Park Prewett Road, Rooksdown RG24 9XA, on Monday 24 February 2020 at 7:30 pm when it is proposed to transact the business listed below.



Martin Whittaker, Clerk

Issued: 18/2/2020

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ALL MEETINGS

AGENDA

- 20/21 **To receive and accept apologies for absence**
- 20/22 **To receive and note any Disclosable Pecuniary Interests and requests for dispensation for items to be discussed**
- 20/23 **To approve the minutes of the Rooksdown Parish Council meeting of 27 January and Closed Item minutes of 25 November**
- 20/24 **To discuss matters arising from the minutes**

All items complete except:

- 20/4 Apply to BDBC for bus shelters – Lovett/Clerk
- 19/90 skatepark cleaning equipment – Clerk/Payne/Harris – Update from Cllr Bound
- 20/12 LIF fencing update – Clerk/Payne - on agenda
- 19/152 car parks – Clerk
- 19/173 Local Electricity Bill – Harris – no action required
- 20/6 Actions agreed with the hospital – on agenda
- 20/7 Update on speeding issues – Mahoney
- 20/7 Update on website – Clerk – on agenda

20/25 **To invite members of the public to address the meeting (up to 15 minutes in total)**

20/26 **To receive reports from:**

1. Chairman of Rooksdown Parish Council
2. Clerk to the Parish Council
3. County Councillor
4. Borough Councillor
5. Rooksdown Community Association (RCA)
6. Police/PCSO/CSPO

20/27 **To approve payments**

20/28 **To note bank reconciliations**

20/29 **Planning applications**

1. Applications not on agenda

Application received between the date of this agenda and the meeting, for which the closing date is before the next meeting, will be discussed under this heading.

- 20/30 **Actions resulting from the visit of hospital representatives in January – Clerk**
- 20/31 **To set up a Working Group on the commissioning and management of the Main Hall and agree tasks - Lovett**
- 20/32 **To approve grievance and disciplinary policies, revised in the light of advice from the National Association of Local Councils (see attached)**
- 20/33 **To approve revised councillor co-option application form (see attached)**
- 20/34 **LIF fencing update – Clerk/Payne**
- 20/35 **New website – agreement of arrangements for going live - Clerk**
- 20/36 **Review of Xmas arrangements and suggest changes for next Xmas**
- 20/37 **To discuss activities related to the Local Council Elections in May**
- 20/38 **Chairman’s correspondence**
- 20/39 **Clerk’s correspondence**
- 20/40 **To consider passing the following resolution:**
- To, in accordance with the Public Bodies (Admission to Meetings) Act 1960, exclude the public and press for a discussion re staff matters, where publicity might be prejudicial to the special nature of the business.
- 20/41 **Chairman to close meeting**

Attachments may be found on the council website under Downloads/Meeting Agenda, or obtained by email using the address below, or as hard copy from the council offices during the Clerk’s normal working hours.