

ROOKSDOWN PARISH COUNCIL

**MINUTES OF A MEETING OF ROOKSDOWN PARISH COUNCIL (RPC)
held in the ROOKSDOWN COMMUNITY CENTRE, ROOKSDOWN
on 26 January 2019 at 1930**

	In Attendance	Apologies	Absent
Councillor Mahoney (Chairman)	✓		
Councillor Lovett (Vice-chairman)	✓		
Councillor Botten		✓	
Councillor Jasti	✓		
Councillor Mason	✓		
Councillor Payne	✓		
Councillor How	✓		
Councillor Harris		✓	

Clerk:

Martin Whittaker

In attendance:

Simon Bound, Borough Councillor and Manager of Rooksdowm Community Association (RCA)
Ann Auerbach – resident
Norman Morris – co-option candidate

All gave permission for their names to be recorded in the minutes.

Action

- 18/267 To receive and accept apologies for absence**
Apologies were received from Cllr Botten (due to holidays) and Cllr Harris (due to work commitments).
- 18/268 Welcome Pujitha Jasti as a co-opted councillor, and signing of Acceptance of Office**
Cllr Jasti was welcomed as a councillor and signed the Acceptance of Office. The Clerk will arrange for her to be sent the appropriate Register of Interest forms. **Clerk**
- 18/269 To receive and note any Disclosable Pecuniary Interests and requests for dispensation for items to be discussed**
None. Cllr Lovett declared a non-pecuniary interest in item 18/282 as a Trustee of the RCA.
- 18/270 To approve the minutes of the Rooksdowm Parish Council meeting of 26 November**
The motion being proposed by Cllr Mahoney, seconded Cllr Mason, **IT WAS RESOLVED** unanimously to approve the minutes of 26 November.
- 18/271 To discuss matters arising from the minutes**
All actions complete except:
- 18/118 Review office arrangements with RCA – Clerk is still awaiting a letter from RCA. Will chase up again. **Clerk**
 - 18/182 and 18/214 Apply to BDBC for bus shelters – Cllr Lovett has spoken to BDBC but no money is available. The indicative cost is £5K each, but no RPC budget is currently available. There have been requests for school bus stops by

A339 entrance to Rooksdown. Cllr Bound reminded the meeting that there had been a request for bus stops in the middle of Rooksdown for disabled residents. The meeting asked Cllr Lovett to research likely suitable sites and bring to a future meeting.

Lovett

- 18/205 update HR docs – Cllr Payne has updated the documents – to be put on agenda for next meeting.
- 18/251 arrangements for reducing litter around the skatepark – Martin Lee wishes to discuss further at March meeting.

Clerk

18/272 To invite members of the public to address the meeting (up to 15 minutes in total)

Ms Auerbach wished to speak on item 18/277 2; the Chairman suggested it would be best for her to speak when this item was being discussed.

18/273 To receive reports from:

- Chairman of Rooksdown Parish Council - see Appendix A.
 - Grit bins – the Chairman will organise installation and filling of the new bins in Sherborne Fields this week.
 - Cllr Mason informed the meeting that the roads around the Squirrel Wood development were dirty with mud from lorries and questioned whether the developers were fulfilling their obligations. The Chairman will raise this with James Holt, Hampshire Highways.
- Clerk to the Parish Council – he had been informed of arrangements to be put in place following the death of a senior royal and would circulate details to the members.
- County Councillor Robert Taylor
 - School parking: there have been complaints about safety – parking, traffic and danger to children. He has referred this to Glen Parkinson (HCC) and County Cllr Stephen Reid, the Portfolio Holder for these matters. Cllr Mahoney offered to provide evidence of excessive speeding during school access times to Cllr Taylor.
 - The Clerk was asked to request that Cllr Reid attends the RPC meeting in March. Cllr Taylor will invite Glen Parkinson to the same meeting.
 - Parish and Town Council Investment Fund – Cllr Taylor expressed surprise that RPC had no suitable projects. He would meet with the Clerk to discuss further
- Borough Councillor – nothing significant to report.
- Rooksdown Community Association (RCA) – Cllr Lovett
 - No change on any community spaces as we are still awaiting s.106 money
 - This year there will be a change in the format of the Christmas celebrations; there won't be a Christmas Fair but something on the same day as the Children's Christmas Party. More updates to follow.
 - We are currently looking for 2 additional trustees as we are currently down to 5.
- Police/PCSO/CSPO – None

Mahoney

Mahoney

Clerk

Mahoney

Clerk

**Clerk/
Taylor**

18/274 To approve payments

The motion being proposed by Cllr Lovett, seconded Cllr How, **IT WAS RESOLVED** unanimously to approve the payments as follows:

27/11/2018	Phone	giffgaff	5.00
27/12/2018	Phone	giffgaff	5.00
27/01/2019	Phone	giffgaff	5.00
25/12/2018	Basic salary Dec	M Whittaker	599.78
29/01/2019	Basic Pay Jan	M Whittaker	599.78

29/01/2019	Overtime - Dec	M Whittaker	102.00
29/01/2019	Overtime - Jan	M Whittaker	102.20
29/01/2019	Tax and NI	HMRC	567.29
05/12/2018	RFC Kit Grant	Rooksdown FC	1,200.00
05/12/2018	Ink for chairman	Solar Electronics Ltd Kingfisher Direct Ltd	29.99
04/12/2018	Utility box key	(Gritbin)	3.98
27/11/2018	Refreshments for RPC mtg	Tesco	8.00
29/01/2019	Invoice 954	RCA	15.00
29/01/2019	Invoice 955	RCA	660.00
29/01/2019	981 Handyman	RCA	840.00
29/01/2019	957 Hall hire	RCA	30.00
29/01/2019	980 office costs	RCA	15.00
01/02/2019	Clerk's Office 365	Microsoft	135.36
10/12/2018	Donation	Victim Care Service	100.00

18/275 To note bank reconciliations

The reconciliations, verified and signed by Cllr Mason, were duly noted.

18/276 To note the financial report for the third quarter, receive recommendations from the finance working group and establish the precept for 2019/20

The financial report was duly noted.

The Clerk presented the draft budget prepared by the Finance Working Group together with the following recommendations:

- To keep the precept per Band D household the same as 2018/19 at £18.20...
- ...giving a total precept for 2019/20 of £32,230.

The Clerk explained that the forecast general reserve was much lower than might be regarded as wise. He explained that this was because the figures took a worst-case view of expenditure, particularly with regard to LIF expenditure. It was unlikely that both applications would be granted and therefore unlikely that all the money in the LIF reserve would be spent, in which case it would be transferred to the general reserve.

The motion being proposed by Cllr Mahoney, seconded Cllr How, **IT WAS RESOLVED** unanimously to accept these recommendations and to request a precept of £32230 for 2019/20.

The report and budget are attached as Appendices B and C.

18/277 Planning applications

1. [18/03659/FUL](#) Use of vacant retail units to provide community floorspace and installation of shopfronts in accordance with plans approved under 13/02322/FUL - Area J And S Land At Park Prewett Hospital (Park Village) Aldermaston Road Basingstoke Hampshire
The motion being proposed by Cllr Payne, seconded Cllr How, **IT WAS RESOLVED** unanimously to support this application.
2. [18/03622/ROC](#) Variation of condition 1 of 13/02321/FUL to amend the plan numbers (to include provision of Juliette balconies and render at lower levels) - Land At Park Prewett Hospital (Park Village) Aldermaston Road Basingstoke
The Chairman invited Ms Auerbach to speak on this matter, and she voiced her objections to the balconies on the grounds of overlooking.
The details of the proposals were then discussed by members.

The motion being proposed by Cllr Mahoney, seconded Cllr Payne, **IT WAS RESOLVED** unanimously to object to the on grounds of overlooking, and that the proposed use of metal juliet balconies and render are not in keeping with the character of the building and its site within a conservation area as detailed below:

Overlooking

The original application showed simple “aluminium framed windows”. The change to opening windows with a juliet balcony increases the ability of residents to overlook neighbouring properties. The height of the building will mean that residents will be able to look directly into the living rooms and bedrooms of the houses opposite – especially in Watertower Way.

Not in keeping – juliet balconies

The use of these is out of keeping with the building and the conservation area. The decision issued for the original application states “the detail of all...windows...is important to the success of the conversion”, and this detail is inappropriate.

Not in keeping – use of render

The original application makes much of the retention of the red brick elevations, as is appropriate for such a landmark building. The use of render, rather than repair of the damaged brickwork, is out of keeping with the character of the building. Previous experience with render in Rooksdown shows that in time this becomes stained and unsightly; this would greatly detract from the ability of the building to stand out as one of Rooksdown’s most important buildings. The Parish Council undertook considerable local consultation on the original plans and it is believed that the use of render would not have led to the widespread public support for the conversion.

3. Applications not on agenda

[17/00818/OUT](#) | Residential development of approximately 3,200 homes [at Manydown]: further information and clarification

The closing date for this is 11 February. Due to the complexity of the applications the members directed the Clerk to request an extension until after the next council meeting.

18/278 To discuss responding to the “Permanent Road Traffic Order - Pumphouse Way” consultation proposing the introduction of double yellow lines

The motion being proposed by Cllr Mahoney, seconded Cllr Mason, **IT WAS RESOLVED** unanimously to support this order.

18/279 To receive an Allotment update – Clerk

The Clerk reported that the legal details were being processed, but there was an issue over the exact placement of boundaries. Completion was currently set for 8 February, but this could slip.

18/280 To note LIF applications

Noted. These will be published in the Documents section of the RPC website.

Clerk

18/281 To note application to the Ministry of Housing, Communities and Local Government’s Pocket Parks Plus scheme to refurbish parks in Rooksdown – Chairman

Noted. This will be published in the Documents section of the RPC website.

Clerk

18/282 To approve the Heads of Agreement for the Main Hall – Cllr Lovett

Cllr Lovett presented the Heads of Agreement, took questions, then left the meeting along with Simon Bound (as manager of the RCA)

The motion being proposed by Cllr Mahoney, seconded Cllr Mason, **IT WAS RESOLVED** unanimously to approve the Heads, subject to further discussion on the notice period and the fee for mothballing.

The Clerk was requested to find suitable solicitors for the drawing up of a management contract.

Cllr Lovett and Simon Bound then rejoined the meeting.

18/283 Feedback on Christmas tree – Chairman

Deferred to March meeting.

Clerk

18/284 To discuss staff pension re-enrolment and make any necessary decisions – Cllr Lovett

Cllr Lovett presented a letter to the Clerk concerning opting in or out of the new arrangements.

18/285 To discuss “Welcome to Rooksdown” letter/information pack for new residents

Deferred to March meeting.

Clerk

18/286 To discuss arrangements for the Annual Parish meeting

Deferred to February meeting.

18/287 Chairman and Clerk’s correspondence

None

18/288 To discuss the application from Norman Morris for co-option to fill the vacancy for a councillor

The Chairman invited Mr Morris to introduce himself. The members asked a number of questions and received satisfactory replies.

18/289 Closed item - Exclusion of Press and Public

To consider passing the following resolution:

That, under Section 100A(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item(s) of business on the grounds that it involves the likely disclosure of exempt, legal and contractual matters as defined in Paragraph1 of Part 1 of Schedule 12A to the Act. The Public Interest Test has been applied and favours exclusion of the information from the Press and Public.

The motion being proposed by Cllr Mahoney, seconded Cllr Payne, **IT WAS RESOLVED** unanimously to close the meeting.

When the meeting reopened, the Chairman reported that Norman Morris had been co-opted as a member of the council.

18/290 Chairman to close meeting

The Chairman closed the meeting at 2200

Appendix A - Chairman's Report – December 2018/January 2019

Welcome back after the Christmas & New Year festivities.

My action from last Parish Council meeting:

- **18/251 Chairman to liaise with CSPO Martin Lee regarding initiative to reduce litter around the skatepark**

Martin Lee has provided a series of dates in February to meet up to further discuss this initiative. Likely to bring an update to the March Parish Council meeting.

Since the last Parish Council meeting - attended the following meetings:

- **Adoption of Southern Area – TW, Homes England, HCC (also attended by Cllr Bound) 7th December 2018 & 18th January 2019.** No major call outs – progress being made on the adoption of Southern Area.
Latest minutes are available if you would like a copy.
Next meeting – 15th February 2019 – if any Councillor wants to join the meeting.
- **Rooksdown LIF meeting (also attended by Cllrs How & Payne) 30th November & 7th December (including Gordon Wade & Shaun O'Donoghue [B&DBC])**
Martin attended the meeting & has circulated the minutes.
- **RPC Management Meeting (Chair, Vice Chair & Clerk) 21st January 2019:**
 - Review of agenda items for the Parish Council meeting
 - Priorities for the next few weeks / month / quarter
 - AOB

Next meeting – 18th February 2019 – if any Councillor wants to join the meeting.

- **Alan Tully, Street Cleansing Manager, BDBC 15th January 2019**
Detail of meeting covered below in my report.
- **RPC Finance Working Group Meeting (Chair, Vice Chair & Cllr How) 21st January 2019:**
 - Precept calculation for next financial year

Cllr Bound attended for part of the meeting to advise on s106 issues.

Martin attended the meeting & his report was circulated as part of the agenda for tonight's meeting.

Christmas Tree

Following the Extraordinary Meeting in November to agree the installation of a Christmas tree for residents for the first time in Rooksdown, the tree was installed on 4th December. Thanks to Martin for making the arrangements for electrics & for the installation of the tree & subsequent visits to make it secure.



We have a separate item on the agenda this evening to discuss feedback on the Christmas tree.

Christmas & New Year messages

Posted on Social Media sites over the festive period:



Chalk slurry from the Allen Build site. Hazelwood Drive / Ringway North footpath



27 December 2018

Thanks to Cllr Payne for bringing the state of the path between Rooksdown & Winklebury to the attention of the Parish Council just before Christmas (which had been raised on Social Media).

Cllr Bound will talk to this in his update as he led on dealing with this by reporting the issue to HCC on 22 December and officers have carried out several site visits.

Obviously (as the picture from yesterday shows), this is not sorted, and it has been raised directly at the Developer and with Homes England.



27 January 2019

Applications for funding for Rooksdown

We have submitted 2 x LIF applications:

- 1) Pocket Park refurbishment – £135,025
- 2) Knee rail replacement – £91,218

We had great input and support from Gordon Wade, Grounds Maintenance Manager BDBC.

Thanks to Cllrs Payne, How & Lovett for their input on these applications.

Thanks also for Borough Councillor support to both applications from Cllr Bound.

Thanks to Martin for crafting excellent submissions on both LIF applications.

We have also submitted a separate application for funding for **Pocket Park Plus Grant Funding** for £121,500 - from the Ministry of Housing, Communities & Local Government who launched a fund to help restore and renovate existing pocket parks to create safe and usable green spaces

We will keep all Councillors updated on the progress of each application.

Adoption of the Southern Area including Lights update

One of the issues for the adoption of the Southern Area is the state of the street lights which Cllr Bound & I raised on the last call with Taylor Wimpey, Homes England & HCC on 18 January.

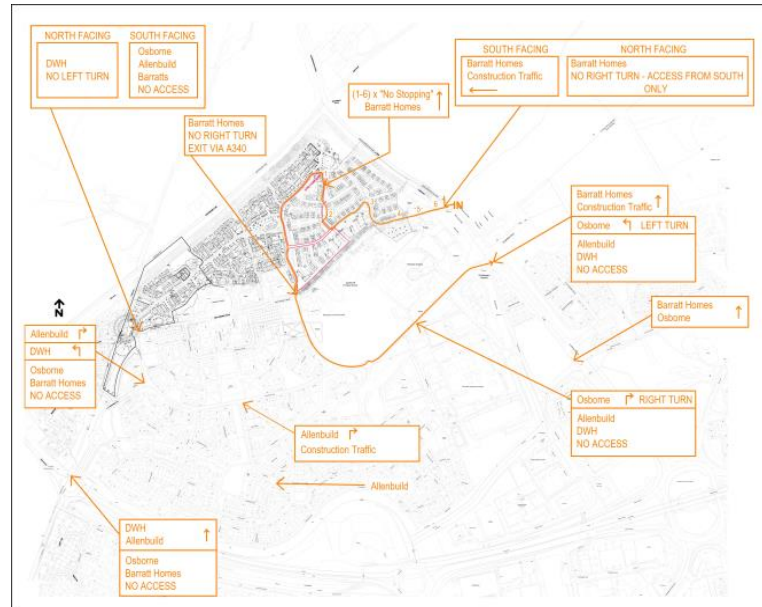
The lights not currently working are identified below (some of which have been raised on Social Media sites):

TW have confirmed they have engaged with SSE to sort them out asap.



Consortia Boards

Proposed consortia / contractor delivery signage across Rooksdawn – raised in previous updates:



Mark Glendenning (Homes England) has a meeting with Signways and James Holt of HCC Highways tomorrow (Tuesday) to inspect the proposed sign locations. I will be able to update by end of this week on the signage proposal, locations and timescales.

We have seen an increase in comments on Social Media sites regarding issues with construction traffic travelling the wrong way around the development ... *not a great experience for the residents of Rooksdawn.*

Gander Drive

Great to see resolution on the issue of the continued use of the green space for building materials by a resident:

BDBC Cleansing team removed the building materials etc from the green space on Tuesday 11 December as 'fly tipping'.

Leaves on footpath

Thanks to Cllr How for chasing down Taylor Wimpey & First Port Property Services to tidy up the leaves on the footpath adjacent to the children's play area - Cutting Drive – *making Rooksdawn a great place to live.*

Allotments

Thanks to Martin for the work he has done over the last 12 months to drive the handover of Allotments from Persimmons. Looks like an end is [*finally*] in sight (...*famous last words!*).

I will let Martin provide the latest position in his Clerk Update.

Grit Bins

Thanks to Martin for ordering the additional grit bins and for obtaining authorisation for positioning on:
St Catherine Road,
Junction of St Anthony Rd/St Catherine Road,
Wadham Gardens
Keble Road.

The Handyman has been asked to review all the grit bins and to fill them from our stock ... just in time as we enter a cold spell – *making Rooksdawn a safe place to live for all residents.*

Maintenance of bins / benches

A number of the bins & benches around Rooksdown continue to look rather dirty and uncared for, highlighted originally by Cllr Botten during 2018. I had a meeting with Alan Tully on 15th January and he agreed the following:

- 1. All recycled plastic seating to be cleaned**
- 2. Sanding and vanishing of all wooden seating.**
- 3. Ensure all are fixed securely to the ground.**

... making Rooksdown a great place to live for all residents

B&DBC Open Spaces Team

Thanks to the B&DBC team for the recent work undertaken to the green open spaces in Rooksdown last week (in the cold and the rain) ... *keeping Rooksdown looking a great place to live for all residents.*



Councillor Training – follow up

Following the next Parish Council meeting in February, we will be putting aside some time to work on the Parish Council's strategy as the beginnings of a vision document for the Parish Council. This will follow up the excellent Councillor training received from John Brown & Amy Taylor from HALC at the back end of 2018.

Thanks to Martin for arranging this activity. Really looking forward to it!

Paul Mahoney – January 2019

Appendix B – Report from Finance Working Group

V1 22/1/19 Martin Whittaker, Clerk

Attendees

- Paul Mahoney
- Paul Lovett
- Douglas How
- Martin Whittaker

Borough Cllr Simon Bound attended for part of the meeting to advise on s.106 issues.

Summary

The Group discussed the document “Precept calculation Jan 2019 (0_3).xlsx”, showing the current financial situation. After some debate, it was agreed to make the following recommendation:

- To keep the precept per Band D household the same at £18.20...
- ...giving a total precept of £32,230.

The spreadsheet was revised as “Precept calculation Jan 2019 (1_0)”.

Notes on spreadsheet

There are two sheets:

- Revenue account
- Reserves

The revenue account deals with the day to day business of the council. A separate revenue sheet is necessary because there is potentially a lot of money:

- coming into reserves from s.106 payments and the RCA loan repayment
- going out to pay set up costs out for the Main Hall.

This would drown the revenue calculation, so it needs to be kept separate.

Revenue

- Columns A to D are taken straight from the finance system and show the performance against budget to the end of Dec (3 qtrs).
- F shows the original budget for the whole year
- G shows the same, but with changes made during the year. The only change was to increase the grants budget
- H is my forecast of the full year expenditure
- I shows the variance of the forecast with the budget, ie how far away from the budget we are forecast to be
- ...and J shows the same against the revised budget.

The proposed budget for next year is shown in columns N-R.

- In column N, figures in blue can be changed. Black ones are calculated.
- **Income-Expenditure (N55)** shows the income (not including precept) minus the planned expenditure
- **Precept at 2018/19 (N56)** Rates shows the precept if RPC wishes to collect the same amount per household as last year
- **Precept plus inflation (N57)** adds in a notional figure for inflation (Q57)
- However, RPC may wish to collect a larger or smaller amount depending on whether reserves need to be built up or run down, shown in **Revised Precept (N58)**
- **Balance (N59)** shows how the revenue surplus/deficit at the end of the year.
- **Tax base 2018/19** shows how many Band D equivalent households there were in Rooksdowm for last year’s precept
- **Tax base 2019/20** shows how many there will be for this year
- **2018/19 precept/household** shows this year’s Band D council tax per house per year

- **2019/20 precept/household** shows the same for next year

Reserves

This shows

- What RPC will have in the bank at the end of this financial year
- How it equates to reserves
- Projected income for next year
- Projected expenditure for next year
- The resulting forecast for reserves.

The reserves are allocated under the following headings:

- Community buildings. To be used on the setup and initial running costs for the Main Hall, which should be handed over at some time during the year
- Allotments – s.106 money is expected this year
- LIF – the 10% contribution if the current bids are successful
- General – normal practice is to keep 6 months expenditure, ie £15K
- Unallocated – a catch-all for anything left over.

Notes on specific items

Cash and Loans at 1/4/19:

- Balance 2018/19 (E8) is the forecast surplus from the current year (H60 from Revenue sheet)

Expressed in terms of reserves at 1/4/19:

- Same amount as above restated under the Reserve headings

Expected income during 2019/20

- The amounts for Squirrel Wood s.106 (E23 and D25) have now been invoiced and must be paid within the year.
- General reserve (D28) is the balance from the budget (Revenue N59)

Expected expenditure from reserves 2019/20

- Community buildings – what is expected to be paid out on the Main Hall
- Allotments
- LIF – assumes both bids are successful. If not, the money will either stay in a LIF reserve or go into the general reserve
- General reserve - this is very low. However, it is very much a worst case and as such it would appear sustainable.

Movement in reserves 31/3/20

- Shows how much the reserves change over the year.

Appendix B – Forecast, Budget and Precept Calculation

Financial Forecast 2018/19

	A	B	C	D	E	F	G	H	I	J	K	L	
1	Rooksdown Parish Council												
2	Forecast 2018/19 and Budget 2019/20					v1	22/1/19						
3													
4	(figures include VAT)												
5	Year to date				EoY Forecast								
6	Payments	Budget	Actual	Variance	Budget	Revised budget	Forecast	Var vs budget	Var vs rev budget	Comment			
7	Other Payment												
8	Allotments	700	0	700	1000	1000	100	900	900	Allotments not handed over			
9	Audit fees	550	600	-50	550	550	600	-50	-50				
10	Books	150	109	41	200	200	109	91	91				
11	Chairmans allowance	38	0	38	50	50	0	50	50				
12	Clerks exp (misc)	375	8	367	500	500	20	480	480	Now under correct headings			
13	Councillor expenses	75	30	45	100	100	50	50	50				
14	Events	263	0	263	350	350	0	350	350	No events run Was clerks & councillors expenses			
15	General admin	0	428	-428	0	0	550	-550	-550				
16	Grants and Donations	1,875	1,200	675	2500	5000	3400	-900	1600				
17	Hall hire	450	418	32	600	600	520	80	80				
18	Handyman	7,920	2,620	5,300	10560	10560	4600	5960	5960	Handyman not started till			
19	Insurance	550	616	-66	550	550	550	0	0				
20	IT and support	375	512	-137	500	500	647	-147	-147				
21	Loans	0	0	0	0	0	0	0	0				
22	Miscellaneous Payment	0	0	0	0	0	0	0	0				
23	Misc expenditure	375	484	-109	500	500	550	-50	-50				
24	Phone	75	45	30	100	100	60	40	40				
25	Printing and publication	1,200	844	356	1600	1600	900	700	700				
26	Professional fees	0	0	0	0	0	0	0	0				
27	Repairs and Maintenance	0	127	-127	0	0	127	-127	-127	Grit bins not planned			
28	Section 137 payments	0	100	-100	0	0	136	-136	-136				
29	Subscriptions	910	1,097	-187	910	910	1097	-187	-187				
30	Training	500	1,098	-598	500	500	1098	-598	-598	All councillors trained £1K Xmas tree, £1K back from skatepark VAT			
31	Project Costs	0	140	-140	0	0	140	-140	-140				
32	Total Other Payments	16,380	10,476	5,904	21,070	23,570	15,254	5,816	8,316				
33	Staff costs												
34	Salaries and allowance	11,250	8,395	2,855	15000	15000	11795	3205	3205				
35	Pension contributions	0	0	0	0	0	0	0	0				
36	Total Staff costs	11,250	8,395	2,855	15,000	15,000	11,795	3,205	3,205				
37	Administration												
38	Payroll	45	60	-15	60	60	60	0	0				
39	Clerks exp (benefits)	0	166	-166	0	0	200	-200	-200	Mileage			
40	Total Administration	45	226	-181	60	60	60	60	60				
41													
42	Total Payments	27,675	19,097	8,578	36,130	38,630	27,109	9,081	11,581				
43													
44													
45	Receipts	Budget	Actual	Variance	Budget	Revised budget	Forecast	Var vs budget	rev budget				
46	Other Receipts												
47	VAT Repayments	500	1,169	-669	500	500	1869	-1369	-1369				
48	Miscellaneous Receipts	0	0	0	0	0	0	0	0				
49	Bank interest	38	8	30	50	50	8	42	42				
50	Grants and Donations	3,517	3,692	-175	3517	3517	3692	-175	-175				
51	S106 contributions	20,000	0	20,000	0	0	0	0	0	Put in capital account			
52	Other receipts	0	0	0	0	0	0	0	0				
53	Total Other Receipts	24,055	4,868	19,186	4,067	4,067	5,568	-1,501	-1,501				
54	Precept												
55	Precept	30,008	30,008	0	30008	30008	30008	0	0				
56	Total Precept	30,008	30,008	0	30,008	30,008	30,008	0	0				
57													
58	Total Receipts	54,063	34,876	19,186	34,075	34,075	35,576	-1,501	-1,501				
59													
60	Balance	26,387	15,779	10,608	-2,055	-4,555	8,468	-10,583	-13,083				
61							clf to reserves						
62							31/3/19						

Budget 2019/20

N	O	P	Q	R
Budget				
Forecast 2019/20				Comment
	Other Payment			
0	Allotments			will be paid from reserves
600	Audit fees			
100	Books			
50	Chairmans allowance			
50	Clerks exp (misc)			
50	Councillor expenses			
250	Events			Xmas and APM
600	General admin			
2500	Grants and Donations			
600	Hall hire			
8000	Handyman			
650	Insurance			
700	IT and support			
0	Loans			
0	Miscellaneous Payments			
100	Misc expenditure			
60	Phone			
2000	Printing and publication			
2500	Professional fees			
250	Repairs and Maintenance			
250	Section 137 payments			
1000	Subscriptions			
300	Training			
2500	Project Costs			Xmas tree inc vat
23,110	Total Other Payment			
	Staff costs			
12500	Salaries and allowance			
0	Pension contributions			
12,500	Total Staff costs			
	Administration			
65	Payroll			
250	Clerks exp (benefits)			
60	Total Administration			
35,670	Total Payments			
	Other Receipts			
1500	VAT Repayments			
0	Miscellaneous Receipts			
8	Bank interest			
3500	Grants and Donations			Litter grant
0	S106 contributions			
0	Other receipts			
5,008	Total Other Receipts			
-30662	Income-expenditure			Before precept included
32230	Precept (at 2018/19 rate)			Assume no change/house
32230	Precept plus inflation ##			
32230	Revised precept			Change if we need more or less cash
1568	Balance 31/3/20			o/cf to reserves
1649	Tax base 2018/19			
1771	Tax base 2019/20			
£18.20	2018/19 precept/household			
£18.20	2019/20 precept/household			

Reserves 2019/20

	A	B	C	D	E	F	G	H
1	RPC Reserves Forecast 2019/20							
2								Comment
3	Cash and Loans at 1/4/19							
4		Opening bal at 1/4/18	Treas acc	3,446				
5			Bus acc	11,912				
6		Balance 2018/19		8,468				
7		Total cash 1/4/19			23,826			
8		Other assets	Loan to RCA	52,000				Repayable during 2019/20?
9		Total			52,000			
10		Total cash				75,826		
11								
12	Expressed in terms of reserves at 1/4/19							
13		Community buildings			52,000			Loan to RCA
14		Allotments			0			
15		LIF contributions	Fencing	9,218				
16			Pocket Parks	13,525				
17					22,743			
18		General reserve			1,083			£15000 precept due end of March 2019
19		Unallocated			0			
20						75,826		
21								
22	Expected income during 2019/20							
23	s.106	Community buildings			35,000			Squirrel Wood
24		Allotments	From BDBC	5973				
25			Squirrel Wood	24215				
26					30,188			
27		LIF contributions		0				
28		General reserve	Balance 31/3/20	1,568				
29		Unallocated		0				
30					1,568			
31						66,756		
32								
33	Expected expenditure from reserves 2019/20							
34		Community buildings		35,000				Main Hall
35		Allotments		1,000				General expenses
36		LIF contributions	Fencing	9,218				If both applications succeed
37			Pocket Parks	13,525				If both applications succeed
38		General reserve		0				
39		Unallocated		0				
40						58,743		
41								
42	Forecast reserves 31/3/20							
43		Community buildings	O/bal	52,000				RCA loan
44			Inc: s.106	35,000				
45			Expenditure	-35,000				From either s106 or RCA loan?
46					52,000			
47		Allotments	O/bal	0				
48			Inc: s.106	30,188				
49			Expenditure	-1,000				
50					29,188			
51		LIF contributions	O/bal	22,743				
52			Income	0				
53			Exp: Fencing	-9,218				
54			Exp: Pocket Par	-13,525				
55					0			
56		General reserve	O/bal	1,083				
57			Inc: Surplus 19/2	1,568				
58			Expenditure	0				
59					2,651			Very low, but sustainable
60		Unallocated	O/bal	0				
61			Income	0				
62			Expenditure	0				
63					0			
64						83,839		
65	Movement in reserves 31/3/20							
66								8,013
67								