

**MINUTES OF THE MEETING OF ROOKSDOWN PARISH COUNCIL
HELD IN THE COMMUNITY CENTRE, ROOKSDOWN, ON
MONDAY 23 MARCH 2015 COMMENCING AT 7:45PM**

Present: Cllrs Mahoney (Chairman), Botten, Bound, Cook, Lovett & Mason

In attendance: Mrs Lorraine Jeffs (Clerk)

Also present: 1 Member of the public & County Cllr Reid

106/14 APOLOGIES FOR ABSENCE RECEIVED

Debbie Adlam (Rooksdown Community Association)

**107/14 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE
AGENDA**

None

**108/14 PUBLIC SESSION – MR DAVID CRUMP FROM HAMPSHIRE COUNTY
COUNCIL (STRATEGIC TRANSPORT DEPT)**

Mr Crump gave an update to the council on the £4.0m major highway improvement scheme on the A340 Aldermaston Road, which also includes works at the Park Prewett Road the Lodge junction and along Priestley Road.

These works are due to commence in August 2015 and are expected to take up to 9-12 weeks to complete. Temporary traffic signals will be installed during this period.

There has recently been tree clearance works carried out along the A340 which are associated with these works, and the derelict Lodge building will also be demolished over the coming months.

Mr Paul Miller (HCC Traffic Management team) will take over from David Crump in the coming months and will be the new contact for R.P.C. He will attend a parish meeting in the near future to provide an update on this current status.

Details regarding this will be available on the Rooksdown Parish website.

109/14 APPROVAL OF THE MINUTES

The minutes from the meeting held on 23 February were accepted as an accurate record with the agreed changes to item no's 96/14 & 104. They were signed by the Chairman Cllr Mahoney.

110/14 CHAIRMAN'S ANNOUNCEMENTS

The Chairman thanked Cllr Lovett for chairing the February Parish meeting in his absence.

The Chair spoke of the ram raid at the Co-Op supermarket and councillors confirmed that no money was taken from the cash point within the store the only damage caused was to the front of the building.

Street Furniture Project (LIF Award)

Next stage is meeting with the policy officer for the Local Infrastructure Fund – Jane Rawlins-Mateus to discuss ‘procurement’ and ‘installation’ of the furniture. Cllr Bound & Mason offered to attend this meeting with Cllr Mahoney. The appointment is to be arranged.

Pocket Parks and Green Spaces

The Chairman Mr Paul Mahoney reminded councillors that he had a meeting with Gordon Wade (Grounds - Maintenance Manager Community Services, B&DBC), Andrew Kinge (Maintenance Manager at B&DBC) and Jeff Strudwick (Assistant Street Cleansing Manager (North) B&DBC) at the Community Centre in February to look to understand what B&DBC responsibility is towards the pocket parks and other green space areas in Rooksdown and also litter picking in the development. They then undertook an onsite visit to all the green areas to review whether they considered them to be in an acceptable state. A plan of action was proposed by Gordon Wade.

Week beginning 23rd of February

The grounds team are to begin the winter/spring pruning works required. All the pocket parks are to be thoroughly weeded and any dead plant material is to be removed. Jeff Strudwick is to have a cleansing team on hand to follow the grounds crew clearing any hidden litter or waste from the sites. The fencing contractor is to begin removing any rotten bird mouth trip rails as agreed and replace with new to match existing.

Week beginning 2nd of March

John Kinge and Gordon Wade are to visit all the pocket parks and assess the works. The suitability of the planting is to be looked at and any recommendations will be emailed to Cllr Mahoney for further discussion.

In addition to the above, it was decided that a maintenance crew would be sent into Rooksdown to keep on top of the weeding on a quarterly basis.

Cllr Mahoney was not happy with the standard of work that has been completed. Cllr Mahoney is having ongoing discussions with Gordon Wade who agrees that work is below standard and is looking for a further meeting. Workers will be back week beginning 30 March for a few days to finish weeding etc.

Western Triangle Development

The piece of land off Rooksdown Avenue, opposite Vitellius Gardens - the site of the old Bryant Home / Taylor Wimpey Sales office. Construction work for 30 Apartments is well under way on this piece of land. Groundwork preparation is now nearly complete and the area is to be handed back to Taylor Wimpey at the end of February. Taylor Wimpey has already sold many of these flats off plan and first occupation by residents is likely to be before the end of the year.

Barn Area

Park Prewett Road, corner of Pumphouse Way (20 residential units and listed Barn (B1)). Construction work for 20 residential units and the listed Barn is well under way on this piece of land. Once again groundwork preparation is now nearly complete and

the area is to be handed back to Taylor Wimpey at the end of February / early March. Taylor Wimpey is expecting first occupation by residents before the end of the year. All properties have been sold.

The Main Hall

Northbrook Crescent

19 residential units & community use hall planning approval subject to completion of an s106 agreement - granted. Due to the level of detailed design work required, start onsite is not likely until mid 2015. Cllr Bound is our main point of contact on this one, due to the work he has done on this so far.

Retail core Phase

Park Prewett Road, opposite the Co-Op & Costa Coffee site (16 residential units & 2 retail units) Taylor Wimpey have confirmed that the construction of residential & retail units will be starting in the next few weeks and should be substantially completed by Christmas and work has started.

Park Prewett Northern Area (David Wilson Homes)

The Old Golf Course

An agenda item today – need a meeting next week to discuss the Reserved Matters. We will be looking to set up a regular meeting with David Wilson Homes.

- What's been happening since we last met the Parish Council in September 2014, and the reason for the length of time between the last meeting and this one?
- What's changed with the layout, between what we last showed the Parish Council and what's been submitted for RM approval?

Road adoptions

West & East side of Core Area

R.P.C finally obtained a copy of the snagging list from HCC which is holding up the adoption of the core area highway. There was originally a list of 160 items from the HCC. Following discussion between Taylor Wimpey and HCC you will see that there are now some 78 items which need to be remedied before the core area highway will be adopted. Devines are currently working through this list. This has been ongoing for years and there was not a lot of confidence in the room that adoption would be achieved soon.

Lighting

Cllr Mahoney produced a list of 45 street lights across the development which didn't work back in October. He did a quick review last week and 35 still don't work. A deadline of the end of February was given to Taylor Wimpey to get the lights around Pavilion 4 and the walkway from Peggs Way to Highpath Way working otherwise we will need to consider some dramatic action (eg: intervention from Maria Miller /

Stephen Reid, contacting the local press and tv, which seemed to work last time we did this back in 2008 for Mill Road lighting). Mark Glendenning has suggested that Nigel Phillips has taken our approach very personally and is doing his utmost to get them sorted. I have to say that I am very disappointed & have been engaging with Mark / Nigel every couple of days to keep the focus on them. If the lights around Pavilion 4 and on route from Peggs Way to Highpath Way are not working by end of March then we need to take further action.

Pavilions

(Park Prewett Road)

No further update is except on the agenda item 119/14 to apply for LIF funding for the improvement of the pavilions in conjunction with the work to be undertaken by Taylor Wimpey in the event that the planning application for the demolition of the 4 pavilions is rejected by the planning committee, details are currently unknown.

Have your say leaflet

Local Youth Clubs need your help

Please vote for them Thursday 26th March 2015 3pm to 7pm - At Carnival Hall, Council Road, Basingstoke, RG21 3DH

Rooksdown and Winklebury Youth Projects have applied to the Have Your Say grant where money is given to local community projects. The money is given to the groups with the most votes. The voting age is for residents of at least secondary school age and must be made in person. For more information on the grant please visit www.basingstoke.gov.uk/haveyoursay.

Both of the youth projects are looking to extend the services they are offering, whether that be additional activities during the summer holidays, upgrading the equipment in youth club, or meeting young people in the community during detached.

We are trying to encourage as many people as possible to get down and vote, last year RDYC managed to secure £2000 worth of funding for this. We are hoping to get the same amount again, but this time £2000 for each project.

My key priorities

- **Lighting across the development**
- **Street Furniture installation**
- **Pavilions**
- **Grant for a litter picker**
- **Lenghtsman**

111/14 CLERK'S REPORT

The Clerk announced that R.P.C had received thank you letters from the three charities that received a £100.00 donation from Rooksdown Parish Council. This was 5% of 2014 firework event revenue.

The Clerk notified the Councillors that she had received notification letters from Lloyds bank regarding some councillors who have applied to use the online Business Banking service. The Clerk notified councillors that section four requires signatures from them and another councillor who is stated on the bank mandate before it is sent off to the bank for approval.

The Clerk informed the councillors of the arrangements for the Annual Parish Assembly & Parish Meeting in April. The Clerk confirmed the details and made a request for ideas of advertising the event. A draft copy of the meeting notice and agenda was provided to the council for them to review. Cllr Bound is to arrange for a banner to be designed and displayed advertising the event.

112/14 REPORTS RECEIVED

Councillor Stephen Reid report attached as (Appendix 1)

CSPO Martin Lee & David White report attached as (Appendix 2)

113/14 TO DISCUSS & AGREE RECRUITMENT OPTIONS TO EMPLOY A LENGTHSMAN

It was agreed that Cllr Bound & Lovett are to complete a job specification for the Lengthsman role which should be ready for review at the May Parish meeting. It was agreed that R.P.C would not employ, but go out to tender to sub Ground Maintenance contractors. This motion was proposed by Cllr Mahoney, seconded by Cllr Bound and unanimously agreed by the rest of the council.

114/13 TO DISCUSS & AGREE TO RECLAIM COSTS FROM BASINGSTOKE GAZETTE WHEN SENDING ARTICLES

It was agreed not to reclaim the money back from Basingstoke Gazette when providing an article for the newspaper due to the little amount of money (10p a line) R.P.C would receive. This would not warrant time spent producing an invoice to reclaim this amount. This motion was proposed by Cllr Mahoney on behalf of the Clerk and unanimously agreed by the rest of the council to not claim the money.

EVENTS

115/14 TO RECEIVE A DEADLINE TO CONCLUDE WHETHER R.P.C WILL HOLD A FIREWORK EVENT IN 2015

Cllr Lovett spoke of two potential issues with holding another firework event which would need to be reviewed thoroughly before a decision could be made. These are: parking problems over congestion with no open space to use and the Park development which would impact on the area where they hold the event. Cllr Lovett will investigate further and if he doesn't find a solution within the next four weeks it will be announced at the May Parish meeting that due to safety reasons R.P.C will not be holding a firework event in 2015.

116/14 TO DISCUSS AND CONSIDER WHETHER THE PARISH COUNCIL WOULD LIKE TO HAVE A STAND AT ROOKSDOWN SUMMER FAIR ON 5 JULY

It was agreed that Rooksdown Parish Council will have a stand at the Summer Fair this year and the parish council are to work with the Community Association regarding the location of

the stand. The Cllrs are to think about ideas of what will be displayed on the stand by the May meeting. It was also suggested that a HCC Traffic Management representative may want to include a stall at the fair to publicise the A340 traffic management works. This motion was proposed by Cllr Mahoney and unanimously agreed by the rest of the council.

COMMUNITY

117/14 TO DISCUSS AND RATIFY THE PROCUREMENT & INSTALLATION OF THE LIF STREET FURNITURE

It was agreed to ask Basingstoke & Deane (B.D) to install the (LIF) street furniture equipment for a fee of 10% of the overall cost of £33,000.00 which total's £3,000.00. It was thought that the best decision is to have the installation performed by B&D who would be able to source the benches & bins via their location framework potentially checking all details with the Parish Council. B.D would have operations staff who are used to fitting this type of furniture. It is hopeful that the work will start before the summer. Cllr Bound & Mason offered to support Cllr Mahoney in the meeting with B& D Borough Council which is yet to be arranged. This motion was proposed by Cllr Mahoney and unanimously agreed by the rest of the council.

118/14 TO DISCUSS AND AGREE TO ADD THE ROOKSDOWN LOGO TO THE STREET FURNITURE TO IDENTIFY WHAT BELONGS TO THE PARISH COUNCIL

It was agreed to identify the street furniture within the parish to show what belongs to Rooksdown Parish Council by adding a plaque to each item which will cost approximately £970.00. This motion was proposed by Cllr Mahoney and unanimously agreed by the rest of the council.

119/14 TO DISCUSS AND RATIFY THE FINANCIAL AMOUNT AND WORDING DETAILS OF THE LIF APPLICATION FOR THE PAVILLIONS

It was unanimously agreed by the council to defer this item with a view to reviewing this at a later date.

120/14 TO RECEIVE THE LATEST REPORT ON THE LIF SKATE PARK

Cllr Bound informed the council of delay in the approval of the skate park. Cllr Bound is to gather evidence for consultation process which will be sent to Basingstoke & Deane in a month's time. Cllr Bound confirmed that he has received a letter from the police with their view on installing the skate park in the area. He will also to speak with the hospital which will form as part of the gathered evidence for the consultation process.

PLANNING & DEVELOPMENT

121/14 Planning Applications:

Reference: 15/00537/RES
Location: Land North Of Park Prewett (Phase 1) Aldermaston Road Basingstoke Hampshire
Proposal: Reserved matters application for Phase 1 for erection of 300 dwellings for the appearance, landscaping, layout and scale (Pursuant to outline planning permission 13/00579/OUT for up to 585 new dwellings, open space provision and landscaping)

It was unanimously agreed by the council that R.P.C decision regarding planning application 15/0053/RES would not be agreed during the parish meeting. This was due to the large amount of planning documents that each councillor would need to review.

R.P.C will meet with David Wilson Holmes to discuss this in more detail due to the scale of this development and the impact it will have on the parish. It was agreed to hold an Extraordinary meeting on 30 March at 7:45 at the Community Centre. The Clerk is to request an extension date from Basingstoke & Deane to receive the comments of the council and notify the councillors if one is granted. The Clerk is to notify Cllr Nyengedza of the Extraordinary meeting details and prepare the agenda.

FINANCIAL MATTERS

122/14 FINANCIAL REPORTS (Documents A1, A2 & A3) 2014/2015

A financial report & Bank Reconciliation at 23 March showing balances of £49,259.12 in the 30 notice account and £369.02 up to & including CQ No 491 in the Treasurers' Account. This was noted by the chairman Cllr Mahoney and approved by the council. Documents A1 & A2 hard copy attached (Appendix 3).

123/14 TO DISCUSS AND RESOLVE TO ADOPT THE FINANCIAL REGULATIONS

It was unanimously agreed by the council to defer this item until the May meeting to give councillors the opportunity to review the document.

124/14 TO DISCUSS AND AGREE TO APPROVE TO EXTEND MR RON DARLEY'S AGREED 10 HOURS UNTIL JUNE

It was agreed to extend Ron Darley's hours to assist the Clerk until June. This motion was proposed by Cllr Mahoney and unanimously agreed by the rest of the council.

Payments for approval (Document A3)

IT WAS RESOLVED to approve the following payments:

CQ No	PAYEE	SERVICE	AMOUNT
VOID CHEQUE(S)			
	NONE		
CHEQUE(S) SIGNED INBETWEEN MEETING'S			
	NONE		
CHEQUE(S)			
487	Lorraine Jeffs	March Salary	£669.94
488	Hants Pension Fund	March Contribution	£137.31
489	Ron Darley	March Salary	£58.66
490	HMRC	March Contribution	£15.41
2015/16 CHEQUES			
491	SLCC	SLCC membership 2015/16	£131.00
		TOTAL:	£1012.32

DATE & VENUE OF THE NEXT MEETING

The next Rooksdown Parish Council meeting will be held on 20 April 2015 at the Community Centre after the Annual Parish Assembly Meeting.

There being no further business the meeting closed at 10:15

Signed..... Date.....

APPENDIX 1

Report from Stephen Reid for Rooksdown Parish Council March 2015

Traffic calming / Lodge Junction / The Avenue

Work proceeds on resurfacing the Avenue. I believe it is running a few weeks late. A meeting has been arranged for stakeholders on 24 March, which I plan to attend.

Tree clearance has been taking place in preparation for the Lodge Junction improvements. On 12 March I attended a briefing about the latest plans for the A340 partial dualling and other changes in the area.

There were two pieces of welcome information: confirmation that the A340 / Lodge junction work won't be allowed to start until the Black Dam roundabout has been completed, and a statement that tree planting will take place to compensate for those lost at Lodge Junction. Some may be planted in the central reservation of the new dualled section and others at the side of the road. Some will be Oaks.

Aldermaston Road Triangle

No update this time but left on the report as a place-holder.

Rooksdown School

Building work is proceeding on schedule. The structure is now clearly visible.

Road Adoptions

No further information for this report.

Local Plan

The Borough Council is meeting on 26 March to consider the revised local plan which includes extra homes recommended by the Inspector. Those extra homes will go almost entirely to the south west of Basingstoke: opposite the golf club and more on the southern part of Manydown.

One of the changes that I recommend we seek when Manydown is planned, is a complete re-working of the Roman Road / A339 / Rooksdown junction. We need a roundabout with a higher capacity and we also need to resolve the very dangerous Roman Road / Wellington Terrace junction.

Superfast Broadband

As I am getting questions about the outstanding 'slow' broadband cabinet, I reiterate what BT told me in February: the upgrade will take place 'within a year'.

Build quality

In my casework I am picking up a lot of comments about build quality on homes in the Rooksdown area. I would be interested in receiving evidence of issues that might, at the moment, be 'bubbling under'. I am coming to the conclusion that a change is needed in the regulation of the industry.

Neighbourhood Policing Panels

For understandable reasons, the Police have decided to stop the Neighbourhood Policing Panels as a means of gathering and disseminating information. If there are issues in Rooksdown, it means that the Parish Council meetings will become more important in that role and that the web-based facilities will also increase in importance.

Stephen Reid, March 2015

APPENDIX 2

Community Safety Patrol Team- update for Rooksdown Parish Council

March 2015

As a Community Safety Patrol Officer (CSPO) I identify and tackle local issues, reduce crime, prevent antisocial behavior and deal with environmental crimes, to make residents feel safer and happier about their neighborhood. I work in close partnership with other agencies such as the Police, housing associations, fire service etc as well as local community groups.

I work on a shift pattern basis between 10am-9pm (Mon-Thurs), 1pm-midnight (Fri & Sat) and midday-9pm (Sundays)

General

Following the cessation of the shared HCC/ BDBC CSPO service, BDBC have brought the CSPO service back 'in house' Vacancies have now been interviewed for.

We are continuing to prioritise those areas most affected by antisocial behaviour.

Our current major campaign is dealing with litter across the borough in a robust manner using our range of powers including formal verbal warnings and fixed penalty notices. Although the centre of this campaign is the Leisure Park in relation to the fast food being eaten and thrown out of cars, we will be monitoring the situation across the borough.

We are currently trying to reactivate Neighbourhood Watch schemes in Hotspot areas. One such are is Canadian Way in relation to the pavilions. By having an active Neighbourhood watch in the area it will mean that residents have a better sense of security and provide us with a singular point of contact in the road.

There is already a Neighbourhood Watch set up in Candian Way however the scheme does not currently have a coordinator. This means that if one is not found the scheme may lapse. Therefore we are appealing for volunteers wishing to take on the role. The key tasks to be under taken are:

- Encourage early reporting of suspicious incidents.
- Receive crime information from the Neighborhood Watch messaging system and distribute these messages to scheme members.

- Encourage scheme members to be aware of and put into practice crime prevention measures, such as property marking and security devices.
- Keep a check on vulnerable households and provide advice to members about dealing with callers at the door.
- Circulate newsletters and other relevant information to scheme members.
- Welcome newcomers to the neighborhood and invite them to be part of the scheme.

If you are aware of anyone living in the road wishing to take on the role or you would like a scheme set up in another road please contact us. I have attached a leaflet explaining more about Neighbourhood watch.

Incidents of note

- The pavilion at Canadian Way/ Norrie Court has been refurbished Our colleagues and ourselves continue to monitor the shelters by:
 - Regular high vis patrols of the area
 - Providing advice to users of the pavilion and recording details of persons using the pavilion
 - Gathering evidence for further interventions such as ABC's
- Removal of graffiti from the pavilions

There continues to be a noticeable reduction in ASB related incidents at the pavilion. Patrols are still in place due to the increased community tension relating to this issue.

- Co-Op littering – We continue to monitor this though the store continue to strive to keep the area clean; No offences have been witnessed by CSPOs in the area.
- Parking disputes in Gillies Drive – There has been some disputes over parking however the issue has been dealt with and attached leaflet given out to advise residents of any misconceptions when it comes to parking.



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