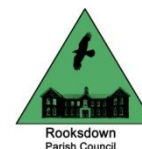


# ROOKSDOWN PARISH COUNCIL



MINUTES OF THE MEETING ROOKSDOWN PARISH COUNCIL  
held in the ROOKSDOWN COMMUNITY CENTRE, ROOKSDOWN  
on MONDAY 12<sup>th</sup> October 2015 AT 7.45 PM

	In Attendance	Apologies	Absent
Cllr Mahoney (Chairman)	✓		
Cllr Botten	✓		
Cllr Cook	✓		
Cllr Lovett (Vice Chairman)	✓		
Cllr Mason	✓		
Cllr Mrs Tarrant	✓		
Cllr Mrs Wintle-Camp		✓	
Cllr Payne	✓		
Vacancy			

Also in attendance: Mrs K Ross - Locum Clerk, CSPO- David Mason, Borough Cllr Bound and County Councillor Reid and 2 members of the public

- 92/15 To receive and accept apologies for absence**  
Apologies were received and accepted from Cllr. Mrs. Wintle-Camp due to personal reasons.
- 93/15 To receive and note any declarations of pecuniary interest relevant to the agenda**  
There were no declarations of pecuniary interest relevant to the agenda
- 94/15 The Chairman to sign as a correct record the minutes of the Rooksdown Parish meeting held on 28<sup>th</sup> September 2015**  
The Chairman signed as a correct record the minutes of the Rooksdown Parish meeting held on 28<sup>th</sup> September 2015
- 95/15 To open the meeting to members of the public**  
***Standing orders were suspended for this item***  
There were 2 member of the public in attendance. There were no issues raised
- 96/15 To receive reports from:**  
**Chairman to Rooksdown Parish Council**  
**Locum Clerk to the Parish Council**  
**County Councillor**  
**Borough Councillor**  
**Rooksdown Community Centre**  
**CSPO- David Mason**
- Paul Mahoney- Chairman to Rooksdown Parish Council.  
This can be found as Appendix A
- Karen Ross- Locum Clerk to the Parish Council  
There was nothing to report
- Stephen Reid-County Councillor  
This can be found as Appendix B

Simon Bound -Borough Councillor  
There was nothing to report

Simon Bound Rooksdown Community Centre  
There was nothing to report

David Mason- CSPO  
The verbal report was **NOTED**

**97/15 To consider and Co-opt a Councillor to fill the current vacancy**  
Mr. Jenkins left the room so that his application for a Parish Councillor co-option could be discussed.  
It was  
**RESOLVED**  
to co-opt Mr. Jenkins to the Parish Council.  
All Parish Councillors voted unanimously to accept this resolution.

**98/15 To discuss parking in Peggs Way and across the development**  
It was agreed that the Parish Council would write to residents where parking is an issue expressing concern over inconsiderate parking. It was agreed to delegate work on this issue to Cllr Payne and Cllr Jenkins in conjunction with Cllr Mahoney. It was suggested that Cllr Wintle-Camp may well be able to help and Cllr Mahoney offered to engage her support.

**99/15 To consider and adopt the following policies**  
**Co-option**  
**Data Protection**  
**Reserves**  
**Safeguarding**  
**Reporting protocol**  
**Dignity at work**  
**Health and safety**  
**Equal opportunities**  
**Complaints**  
The following policies were adopted by the Parish Council on a unanimous vote.  
Co-option  
Data Protection  
Reserves  
Safeguarding  
Reporting protocol  
Dignity at work  
Health and safety  
Equal opportunities  
Complaints

**100/15 To discuss and agree on the Pension for the Clerk**  
It was agreed the Cllr. Mrs. Tarrant would contact Hampshire Association of Local Councils to seek advice on the Pension provision for the clerk.

**101/15 To receive an update on the Clerk’s job**  
The Clerk gave an update on the Clerk’s job. It was agreed that the Clerk would issue the SLCC key activities sheet so they could get an appreciation for the clerk’s role and duties.

**102/15 To discuss representation to the Manydown project**  
It was agreed that the Clerk would contact the Manydown project to ascertain the date of consultation and feed the dates back to all the Councillors to allow them the opportunity to attend if they can make it. Councillors in the Planning Subcommittee were encouraged to make every effort to attend on behalf of the Parish Council.

**103/15 To consider and agree requests for Payments**  
The payments on the table below were accepted and agreed for payment

<b>FOR</b>	<b>ITEM</b>	<b>AMOUNT</b>	<b>INVOICE NO</b>	<b>METHOD</b>
Staff	Oct Salary	TBA	21056	E Payment
Staff	Oct Salary	TBA	OCT	E Payment
CPRE	Membership	36.00	2015/16	DD
HALC	Consultancy fee	£600.00	12441	E Payment

**104/15 To note the current financial situation and to sign the bank statements**  
The current financial situation was **NOTED** and the bank statements were reconciled and signed with the current balances being:  
Current Account: £3,729.65  
Savings Account:£49,059.32  
The financial Monthly statement can be found as Appendix C

**105/15 To consider a Neighbourhood Plan**  
There was a discussion regarding a Neighbourhood Plan.

**106/15 To discuss on line mapping for Rooksdown**  
Cllr Payne updated the Parish Council on the online mapping system for Rooksdown Parish.

**107/15 To confirm the date of the next meeting**  
The date of the next meeting was confirmed as 23<sup>rd</sup> November 2015

## **Appendix A**

### **Chairman's Report**

**Traffic** - an unbelievable volume of traffic through the estate since the start of the A340 roadworks and closure of Lodge Junction, coupled with parking on 'The Avenue'. Borough Councillor and the County Councillor provide an update on this.

**Lighting** - This continues to be a key priority for the Parish Council.

Lights now working behind Costa and along Downside Close and Sheepwash Close. The light on PP Rd and a number of lights around Pumphouse roundabout near the TW site will be fixed in the Half Term Week. It has been a mammoth challenge to get the lighting working. Pleased that it should ALL be working as we move through the winter months.

**Speed limit – 20 mile an hour zone** - The implementation of the 20 mile an hour zone. The protracted nature of the adoption of the core area is now holding up the implementation of the actual Speedwatch scheme ... there is a concerted effort on the part of the developers to complete the works necessary to allow adoptions to proceed. Stephen Reid is looking to see what influence he can exercise to move this speed zone forward.

**Parking issues on Peggs Way** - Parking continues to be an issue across the development generally but particularly in the Southern Area.

County Councillor, Borough Councillor and Chairman walked round the development (particularly Southern Area) to look at the parking issues. It became immediately evident that discipline in terms of using allocated parking bays (usually in courtyards or behind properties) is generally poor across the whole development with some residents choosing to park on the road or the pavement (which would disadvantage wheelchair users and / or parents with pushchairs).

There is also ill-disciplined (and sometimes irresponsible) parking on the 'squareabouts' on Peggs Way. We are looking to see if we can insist on TW undertaking yellow lining. Some good news on this from Borough Councillor and County Councillor.

**Street Furniture** - The street furniture programme is currently on display in the Community Centre and on the RPC website. No adverse comments received so far. So, it will be good to go at the end of this week, pending no adverse comments in the interim. B&DBC are writing to those residents who are impacted by having a bench near their home - we will await any feedback.

**Skate park** - attended a very good meeting with Cllr Payne - he has included a note of the main outputs for this meeting.

**Newsletter** is published – just need to sort distribution.

**Recruitment of Parish Clerk** – part of this meeting.

**Local neighbourhood plan** - majority of this meeting.

**A number of Councillors are attending training** on Wednesday - Basingstoke District Association of Parish and Town Councils [on October 15th](#) - Planning / Litter / Speeding

## Appendix B

### Report from Stephen Reid for Rooksdown Parish Council October 2015

#### Traffic calming / Lodge Junction / The Avenue

Work has started on Lodge Junction with an immediate increase in pressure on Priestley Road and The Avenue. Tension is being caused by parked cars which reduce long stretches of the Avenue to a single carriageway. To that end Cllr Bound and I have pressed for No Waiting cones immediately, to be followed by double yellow lines. The responsibility for doing this lies with Taylor Wimpey, whose road it is. HCC will support the painting of the lines.

I have also pursued the re-phasing of the Priestley Road traffic lights to reflect the increased volume of cars passing through them. This was carried out on 8 October and, at the time of writing, I am not able to judge its effectiveness.

I understand that part of the problem regarding parked cars was from the contractors themselves, a problem that is being alleviated this week with the opening of a compound on the Aldermaston Road triangle.

#### Aldermaston Road Triangle

A placeholder now: I attended the public exhibition in June and offered some comments on the plans as displayed – they were detailed points really; the scheme looked well thought out.

#### Rooksdown School

My next priority is to look at early provision of the drop-off facility.

#### Road Adoptions

Progress is being made towards adoptions with concerted e-mail traffic and meetings to ensure good focus on the issues. The latest update from TW was received today promising action this week.

Core Area: A list of remedial works has been provided by the County Council. This covered works on site, drawing issues and legal issues. Taylor Wimpey have put a resource into the site and progressively worked through the list. By the time of the Parish Council meeting they should have completed surfacing some of the outstanding areas that have been prepared. This will bring the list down considerably with a limited number of items outstanding.

Taylor Wimpey have ordered and paid for all the electrical works which are outstanding. Once this has been completed and electrical certificates supplied a request will be made to HCC's street lighting team for SEC to inspect.

With regards to the storm bloc Taylor Wimpey has now provided all the calculations. They are to be reviewed as accordance with the HCC standards. HCC is waiting for a letter in relation to the structural loading. Once this has been provided HCC will then be in a position to discuss internally, which will be relatively quick.

Taylor Wimpey are providing an accurate 'As Built' drawing which will be checked once received.

The Hollies: It is now intended to include the Hollies in the main Core Area adoption.

The Avenue: A draft Section 38 agreement is in circulation on which a number of queries have been raised, ways forward have been agreed. HCC is currently checking all titles to ensure there are no missing links. Once the agreement is signed it is hoped that a part 1 certificate can be issued immediately and then a part 2 (which establishes highway rights) as soon as the developer has satisfied HCC in regards to items listed in schedule 2 of the agreement.

### 20 mph signs

The 20mph limits are in place, though I would like to review the signage and check that it is clear from all entry-points. I have asked whether it would be possible to obtain the signs and have RPC's handyman fit them.

### Superfast Broadband

A placeholder: I reiterate what BT told me in February: the upgrade will take place 'within a year'. There is a concern that BT is slipping the timescales. We need to be firm that this would be unacceptable.

I understand that moves are afoot across the A340, in Somerville Gardens, to get fast broadband there as well.

### Build quality

Maria Miller MP, Cllr Bound and I have discussed ways of taking forward the problems with build quality.

### Parking

With regard to the ill-disciplined parking on the 'squareabouts', I have had it confirmed that yellow lines can be put in place before roads are adopted. Cllr Bound and I will ensure that TW are aware.

### Doctors' Surgery

It looks as if the surgery is going ahead in the New Year with a build-period of about 11 months. I found out about this via Maria Miller MP, not through any official notification from the CCG, which doesn't bode well for community consultation during the build period.

### New Hospital

The Hampshire Hospitals Foundation Trust (of which I am a member) is going to press ahead with plans for the new hospital despite CCG calls for a delay and review.

Planning permission was granted on 7 October.

Stephen Reid, October 2015

**Appendix C**  
**Current Financial situation**

<b>September Monthly Sheet</b>			
	Balance Bought Forward		53,950.48
	Interest		2.00
			53,952.48
DD	Talk Mobile	Mobile Phone	10.00
Charge	Lloyds	Overdraft interest	1.47
charge	Lloyds	Unauthorised borrowing fee	15.00
FPO	Staff	Salary	917.04
FPO	Staff	Salary	220.00
			1,163.51
	Balance as at 30th September 2015		52,788.97
		Current Account	3729.65
		Savings Account	49059.32

**ROOKSDOWN PARISH COUNCIL**  
**SUMMARY RECEIPTS & PAYMENT ACCOUNT**  
**2nd QUARTER ENDED 30 SEPTEMBER 2015**

Annual Budget	Actual-v-Budget	RECEIPTS	Figures shown exclusive of VAT	£
27330	50%	Precept	-	
15	87%	Bank Interest	6.63	
5431	67%	Other	-	
<b>TOTAL RECEIPTS</b>				<b>6.63</b>
<b>PAYMENTS</b>				
15500	31%	Net Salaries & Allowances (Jul-Sept 15 )	2,224.30	
0		HCC - Pension Contributions (e'ers & e'ees)	-	
0		Clerk's Expenses Net VAT (Jul-Sept 15 )	-	
4100	33%	Administration	176.47	
0		Chairman's Allowance	-	
750	0%	Repairs & Maintenance	-	
500	97%	Insurance Premium	-	
0		Grants & Donations:	-	
10000	0%	Section 137	-	
250	14%	Training	-	
600	79%	Hall Hire	84.00	
300	108%	Audit Fees	200.00	
930	102%	Subscriptions	82.41	
0		Publications (LCR)	-	
4000	0%	Events	-	
0		Other B	-	
0		Miscellaneous	2,057.82	
0		VAT on payments	98.33	
36,930		<b>TOTAL PAYMENTS</b>		<b>4,923.33</b>
BALANCE BROUGHT FORWARD on 01/06/15				57,705.67
ADD Total Receipts (as above)				6.63
LESS Total payments (as above)				4,923.33
<b>Balance Carried forward 30/09/15</b>				<b>52,788.97</b>

These cumulative funds are represented by:

Current Account Balance	3,748.56
Less: Cheques drawn but not debited as at 30.09.15	18.91
Deposit Bank Account Balance	49,059.32
Other Account	-
	<b>52,788.97</b>

Responsible Finance Officer for Rooksdowm Parish Council

Date: