

# ROOKSDOWN PARISH COUNCIL



## MINUTES OF THE MEETING ROOKSDOWN PARISH COUNCIL held in the ROOKSDOWN COMMUNITY CENTRE, ROOKSDOWN on MONDAY 25th July 2016 AT 7.45 PM

	In Attendance	Apologies	Absent
Councillor Mahoney (Chairman)	✓		
Councillor Botten	✓		
Councillor Lovett (Vice Chairman)	✓		
Councillor Mason	✓		
Councillor Mrs Tarrant	✓		
Councillor Payne	✓		

Also in attendance: Mrs K Ross - Clerk, County Councillor Stephen Reid (8.55pm),  
Borough Councillor Simon Bound and 1 member of the public.

### **100/16 To receive and accept apologies for absence**

There were no Councillor apologies however; County Councillor Reid had confirmed that he may not attend due to a previous meeting.

### **101/16 To receive and note any declarations of pecuniary interest relevant to the agenda**

There were no declarations of pecuniary interest relevant to the agenda made.

### **102/16 The Chairman to sign as a correct record the minutes of the Rooksdown Parish Council meeting held on 27<sup>th</sup> June 2016**

The Chairman signed as a correct record, the minutes of the Rooksdown Parish Council meeting held on 27<sup>th</sup> June 2016

### **103/16 To receive an update on matters arising not covered on the agenda elsewhere Many down**

The Clerk confirmed that confirmation of the next stage of consultation had been received and is scheduled to run for six weeks between Thursday 1 September 2016 and Thursday 13 October 2016.

Dates and venues for consultation will be

- Saturday 10 September in Basingstoke town centre in The Malls, outside Primark, Castle Square, between 10.30am and 4.30pm
- Monday 12 September in Buckskin at the Buckskin Evangelical Church, Chiltern Way, Basingstoke, RG22 5BB between 3.30pm and 7.30pm
- Friday 23 September in Oakley at Oakley Village Hall, Andover Road, Basingstoke RG23 7HA between 3.30pm and 7.30pm
- Saturday 24 September in Winklebury at the Basingstoke Sea Cadets and Community Centre, 8 Sycamore Way, Basingstoke RG23 8AB, between 10.30am and 4.30pm

#### **Car park Transfer**

The Chairman explained that the wall in the Car park at Peggs way had collapsed but communication from HCA had been received confirming that it would be rebuilt by Taylor Woodrow

**Co –option**

The Clerk confirmed that to date no applications had been received

**Asset Register**

The Clerk confirmed that this was still work in progress

**Allotments**

The Clerk confirmed that there was no progression on this item

**20mph**

The Clerk confirmed that there was no progression on this item

**Skate Park LIF Grant**

Cllr Payne updated the Parish Council on this item and confirmed that the LIF grant had been unsuccessful at this stage

**Pedestrian crossing**

Cllr Payne updated the Parish Council on the crossing and confirmed that this was work in progress

**104/16 To open the meeting to members of the public*****Standing orders will be suspended for this item***

There was one member of the public in attendance but they had no issue to raise

**105/16 To receive reports from:****Chairman to Rooksdown Parish Council**

Cllr Mahoney's report was **NOTED** and can be found as Appendix A

**County Councillor**

County Councillor Reid's report was **NOTED** and can be found as Appendix B

**Borough Councillor**

Borough Councillor Bound's report was **NOTED**

**Rooksdown Community Centre**

The report was **NOTED**

**Police**

The verbal Police report was **NOTED**

**106/16 To note the current financial situation and to sign the bank statements**

The current situation was **NOTED** and can be found as Appendix C

**107/16 To consider and agree requests for Payments**

The requests as listed in the table below were accepted for payment

FOR	ITEM	AMOUNT	INV NO	METHOD OF PAY
Staff	Salary	£807.14	July	E Payment
Staff	Pension	£14.63	August	DD
Staff	Mileage	£4.50	July	E payment
HMRC	Ni	£35.70	July	E payment
HALC	Training –Cllr Mahoney	£48.00	INV-0898	E payment

- 108/16 To agree the purchase of 10 high Vis jackets for speedwatch at a cost of £8.50 each**  
It was  
**RESOLVED**  
that the Parish Council would agree the purchase of 10 high Vis jackets for speedwatch at a cost of no more than £8.50 per Jacket with Rooksdown Community Speedwatch on the back. Proposed by Cllr Mahoney and seconded by Cllr Botten. All members voted unanimously to accept this resolution.
- 109/16 To agree to pay the clerks salary by standing order**  
It was  
**RESOLVED**  
that the Parish Council would pay the clerk's salary by standing order. Proposed by Cllr Mahoney and seconded by Cllr Lovett. All members voted unanimously to accept this resolution
- 110/16 To agree the budget for the November Community Event**  
The Parish Council were not able to commit a budget to this event as there were too many unknown costs. This resulted in the confirmation that the event could not go ahead.
- 111/16 To agree the attendance of Councillors at a training session organised by Sherfield Park Parish Council**  
It was agreed that Cllrs Botten, Payne, Lovett, Mason, Mrs Tarrant and Mahoney would attend a training session organised by Sherfield Park Parish Council on 7<sup>th</sup> September 2016.
- 112/16 To discuss the offer from the RCA to employ the handyman**  
Cllr Lovett confirmed that an offer from the RCA to employ the Handyman on behalf of the Parish Council had been received and that the budget allocated from the precept and any potential grants could be used to fund this, potentially on a subcontract basis. The Clerk explained that She was not aware of any legal powers to enable this including the General Power of Competence as the criteria for this was not fulfilled.  
It was agreed to defer this item to the September meeting to allow further investigation.
- 113/16 To consider the offer of joining community payback scheme**  
It was  
**RESOLVED**  
to accept the offer to join the community payback scheme. Proposed by Cllr Mahoney and seconded by Cllr Payne. All members voted unanimously to accept this resolution.

**114/16 To discuss a community event for grounds maintenance in conjunction with Basingstoke and Deane Borough Council ground maintenance**

It was

**RESOLVED**

that the Parish Council would participate in a community event for grounds maintenance in conjunction with Basingstoke and Deane Borough Council ground maintenance team. Proposed by Cllr Mahoney and seconded Cllr Botten. All members voted unanimously to accept this resolution.

**115/16 To consider planning application BDB/74447  
Land Adjoining The Spinney, Park Prewett, Aldermaston Road, Basingstoke  
Outline application for the erection of 122 dwellings including access**

The Parish Council is extremely concerned that there is insufficient space for access to the site without the removing of Trees which are covered by a TPO as well as concerns that parking restrictions could not be enforced due to the route not being adopted. Should the application be approved the Parish Council would like adequate protection given to the Spinney during the construction phase and post completion

**116/16 To confirm the date of the next meeting**

It was agreed that the date of the next meeting would be 26<sup>th</sup> September 2016

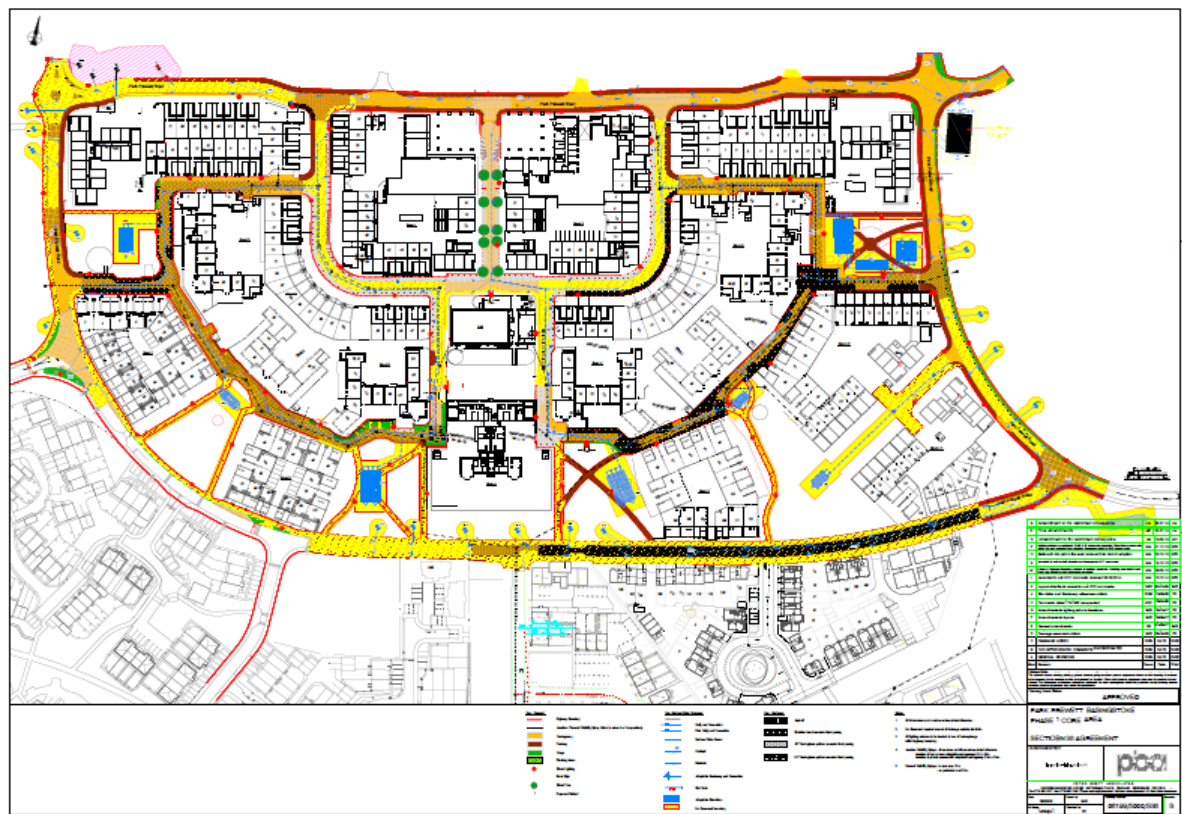
## Appendix A Chairman's Report

### Chairman's Report for Rooksdown Parish Council meeting – July 2016

#### Road Adoptions

In terms of the position on the Core Area road adoptions, the latest update (as at 22/7) is:

1. Revised adoption plans have been circulating 22/7 (revision S which has been produced by HCC – attached). The main changes are as previously outlined:
  - The Storm Cell on BDBC's land is **excluded** but the gully drains and catch-pits are **included** as adopted apparatus
  - The "Rooksgate soakaways" are **excluded** as is the footway on the north side of Park Prewett Road as this will be altered by DWH's works and eventually adopted under their s38 agreement. The area is hatched Pink ('the Pink Land') - has this denotes the extent of the HCC easement area and where development works are restricted until such time as BDW replace the soakaways with a new carrier drain
  - All the Street Lights are now included following payment to SSE Contracting in lieu of the defects they are now rectifying
2. The Deed of Dedication has also been circulating between HCC, HCA and DWH solicitors over the last 48 hours. To address some of DWH's concerns over the release of covenants which affect the Pink Land, a couple of minor changes are required. HCC's solicitor will have a revised draft shortly. This is very minor and I hope HCC can issue engrossed agreements on Monday. I believe the Deed will be sealed in counterpart (rather than sequentially) to speed up completion. All parties are working to complete the Deed next week.
3. With the sign off of the Virgin Media reinstatement works it is believed there are no further changes required 'on the ground'.

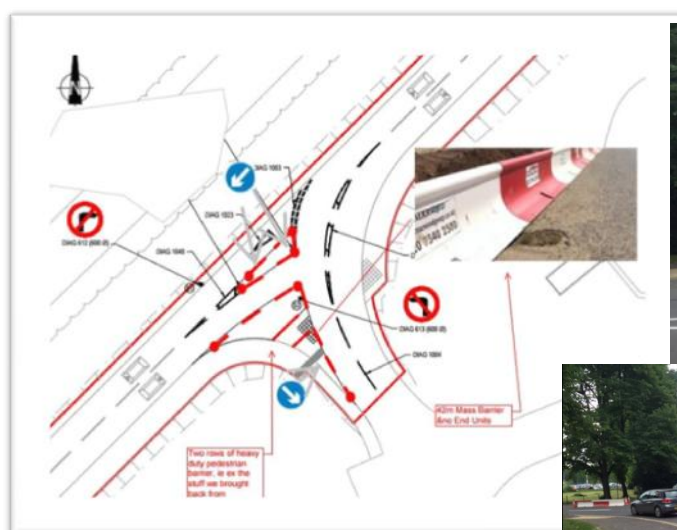


Frustrating ... would be an understatement – however it most certainly will be imminent. Hoping that Stephen Reid will have some more positive news in his report this evening.

### **The Avenue works / Lodge Junction / A340 Traffic calming**

The Phase 3 works have now commenced given that the new Lodge Junction traffic signals have been commissioned and operational by HCC as part of the final phase of the A340 improvements. Hope and Clay are using temporary bollards to create the 'no left turn feature' on The Avenue. This will require traffic from the hospital to exit via the new signalled Lodge Junction and A340.

The construction of the permanent traffic island/junction of Dinwoodie Drive/The Avenue and the bus/emergency vehicle only restriction on the hospital access road, will follow on approximately 4 weeks after. The permanent works will be phased: the Dinwoodie Drive junction will be completed first and then the emergency/bus only restriction will follow on. All Phase 3 works should be completed in 6-8 weeks.



### **SpeedWatch**

There have been no SpeedWatch sessions since the last meeting - pending the adoption of the core area.



- 1) Revised locations have been submitted to the police for them to approve where we can use the Speed camera.
- 2) Rooksdown Community Speedwatch Hi Viz jackets – payment to be authorised in meeting.
- 3) The Parish Clerk is progressing additional 20mph speed signage for our speed zone.

### **Street Furniture Project (LIF Award)**



Following the resolution in last month's meeting to contribute 10% (£550) towards the LIF application for an additional 10 bins at a cost of £5.500 to finish off the street furniture project. Just waiting for a response from the LIF Team.

### **Doctors' Surgery**



Great to hear that work is starting on the new doctor's surgery this week. A brand new £2.7 million medical facility scheduled to open in late Spring 2017



Many thanks to Simon, Stephen & the residents' demonstration which seems to concentrated minds on the part of NHS Property.

### Open Spaces

- Great to see that B&DBC are now emptying all bins across the whole development whether adopted or not adopted.
- On site visit arranged with Dave Perkins & Gordon Wade and the area manger Avon Bridges to have an open discussion about the green spaces – end of August. Concerned at the current state of the hedging and pocket parks. No B&DBC work scheduled until the winter months. In autumn (September) suggested a community event – would consider putting in a ground maintenance team in to Rooksdown. Can we get some volunteers together and some school children to help and support? An item on the agenda this evening.
- Community payback team on a Saturday morning - for as long as we need with a supervisor to use as test plan partner to work for – a dozen every weekend to do weeding, tidying etc. An item on the agenda this evening.
- Disappointing – the length of time it is taking for Lands Trust to cut the grassed area from the Green Bridge – along Sheepwash Close down Pumphouse Way etc. Raised in a number of meetings now, & also feedback from residents direct to the Parish council and on Facebook Pages.



- Pumphouse Way – advance notice given for works to the road. A new entry point to the Hospital has appeared at the top of Pumphouse Way

### BARN AREA (grounds outside the barn Area on Park Prewett Road)

Nigel Philips and Chris Hill have inspected the area at the end of May, and the heavy use by the public "cutting the corner" could not be ignored – it will never stop, as its human nature.

Taylor Wimpey have therefore started to install a hoggin and timber edged path along this route.

As with most things with Taylor Wimpey – it seems to take forever.

### **PEGGS WAY CAR PARKS**

As you know, the legal process for ownership / transfer of the two car parks on Peggs Way is underway. The Vice Chairman and I have undertaken an inspection of the two car parks and have drawn up a snagging list which will be sent to HCA to action before we sign any legal paperwork. Verbal confirmation has been given by HCA to carry out reasonable remedial work.



In the meantime – the wall around the Car Park at the top of Peggs Way has been knocked (not sure if it is wanton vandalism). HCA have confirmed they have asked Taylor Wimpey to rebuild the wall. Unsure of timescales at this stage.

### **CILCA Qualification**



I have attended an initial meeting regarding enrolling for the CILCA qualification.

### **EMAILS – PARISH COUNCIL** (since last PC meeting)

	Number
Emails received	183
Emails sent	84

*Paul Mahoney – July 2016*



## **Appendix B**

### **County Councillor Report**

#### Report from Stephen Reid for Rooksdown Parish Council July 2016

##### 20 mph signs and Rooksdown identity

Karen Ross continues to liaise on your behalf with Hampshire. I understand that there is a need to make minor amendments to the existing 20mph traffic order, so Karen is taking the opportunity of discussing moving the boundary slightly so that the signs can be put exactly where wanted.

##### Wellington Terrace

No further update on the junction changes.

##### Traffic calming / Lodge Junction / The Avenue

The road works are complete at Lodge Junction. I expect to see the junction catering for larger volumes of traffic. There may be some settling-in issues as the new traffic lights come into play.

The works to Dinwoodie Drive have been implemented by way of a temporary provision at first. I expect some complaints from people who are used to cutting through Rooksdown, and from residents of the estate who drive to work at the hospital. We have to be prepared to hold firm if we are to achieve the prize of reducing traffic through the estate. By way of reminder: the number-plate recognition survey showed that 50% of traffic through Rooksdown was non-residential.

##### Aldermaston Road Triangle

The plans have been approved by the Borough Council.

##### Rooksdown School

A placeholder: I will report news as it arises regarding plans for expansion.

##### Road Adoptions

I believe we are hours away from adoption. I have tried (and failed) to contact the Hampshire officer who is responsible. These adoptions are important: once the roads are public highway, we can start asking for lines to be painted where we want them (double yellows, bus boxes etc.) and for the Police to set up 'real' speed cameras.

##### Build quality

We continue to meet with residents affected by poor build quality on their new homes.

##### Parking

Cllr Bound and I have regular meetings with the hospital: it was as a result of the last one that we identified the concerns about the Dinwoodie Drive timings. The next meeting is scheduled for 27 July.

##### Doctors' Surgery

Work has started. Perhaps it would have done anyway, but I think to think our '3<sup>rd</sup> Anniversary' party had something to do with the added urgency now being shown. Unfortunately the NHS delay has lost us the window where David Wilson Homes' compound could be used for the surgery builders.

### New Hospital

The Hospital Trust continues with its case for the Critical Treatment Hospital near M3 Junction 7.

### Secondary Schools

I have visited nearly all the secondary schools in the Borough. I have recently learnt that the joint head teacher of Cranbourne and Fort Hill resigned on the last day of term. I know exactly what I want the County to do ...

In parallel, Cllr Simon Bound and I have had a meeting with County Officers regarding Fort Hill School and the options that exist once Manydown is developed.

### Councillors' Grant

I have agreed to support the Rooksdown Football submission for up to £1000.

Stephen Reid, July 2016

## Appendix C

### Current Financial situation

June 2016 Monthly Sheet			
	Balance Brought Forward		65,229.38
	Interest		2.42
			<b>65,231.80</b>
EP	Do the Numbers	Audit Fee	235.00
EP	HMRC	Tax and Ni	35.70
EP	Cllr Botten	Website fee reimbursement	19.98
EP	Karen Ross	Expenses	20.93
EP	Karen Ross	Salary	807.14
EP	Dummer Parish Council	Telephone line rental	40.80
523	Royal Mail	PO Box	312.00
			<b>1471.55</b>
	<b>Balance as at 30th June 2016</b>		<b>63,760.25</b>
		Current Account	8,885.14
		Savings Account	54,875.11

ROOKSDOWN PARISH COUNCIL						
SUMMARY RECEIPTS & PAYMENT ACCOUNT						
<u>1st QUARTER ENDED 30 JUNE 2016</u>						
Annual Budget	Actual-v-Budget	Figures shown				
		exclusive of VAT				
		£				
		RECEIPTS				
27330	50%	Precept (1st instalment)			13,665.00	
25	18%	Bank Interest			4.51	
3622	101%	Other			3,653.19	
		TOTAL RECEIPTS				17,322.70
		PAYMENTS				
15,500	18%	Net Salaries & Allowances (Apr-June 16 )			2,858.52	
1200	0%	HCC - Pension Contributions (e'ers & e'ees)			-	
400	9%	Clerk's Expenses Net VAT (Apr-Jun 16 )			36.00	
4100	21%	Administration			880.82	
50	0%	Chairman's Allowance			-	
750	0%	Repairs & Maintenance			-	
500	104%	Insurance Premium			521.73	
2000	0%	Grants & Donations:			-	
10000	25%	Section 137			2,500.00	
250	0%	Training			-	
1000	0%	Hall Hire			-	
500	47%	Audit Fees			235.00	
950	93%	Subscriptions			878.98	
0		Publications (LCR)			-	
4000	0%	Other A			-	
0		Other B			-	
2500	0%	Miscellaneous			-	
0		VAT on payments			49.88	
43,700		TOTAL PAYMENTS				7,960.93
		BALANCE BROUGHT FORWARD on 01/04/16				
		ADD Total Receipts (as above)				
		LESS Total payments (as above)				
		Balance Carried forward 30/06/16				
		63,760.25				
These cumulative funds are represented by:						
Current Account Balance					-	8885.14
Less: Cheques drawn but not debited as at 30.06.16					-	
Deposit Account Balance					-	54875.11
						63,760.25
Signed:						
Responsible Finance Officer to Rooksdown Parish Council						
Date:						