

# ROOKSDOWN PARISH COUNCIL



## MINUTES OF THE MEETING ROOKSDOWN PARISH COUNCIL held in the ROOKSDOWN COMMUNITY CENTRE, ROOKSDOWN on MONDAY 28<sup>TH</sup> SEPTEMBER 2015 AT 7.30 PM

	In Attendance	Apologies	Absent
Cllr Mahoney (Chairman)	✓		
Cllr Botten		✓	
Cllr Cook	✓ (7.47pm)		
Cllr Lovett (Vice Chairman)	✓		
Cllr Mason	✓		
Cllr Mrs Nyengedza	RESIGNED		
Cllr Mrs Tarrant		✓	
Cllr Mrs Wintle-Camp	✓		
Cllr Payne	✓		

Also in attendance: Mrs K Ross - Locum Clerk, David Mason - CPSO and 2 members of the public (7.53pm)

- 71/15 To receive and accept apologies for absence**  
Apologies were received and accepted from Cllr Botten due to holiday and Cllr Mrs Tarrant due to sickness
- 72/15 To receive and note any declarations of pecuniary interest relevant to the agenda**  
There were no declarations of pecuniary interest relevant to the agenda received
- 73/15 The Chairman to sign as a correct record the minutes of the Rooksdown Parish Council meeting held on 10<sup>th</sup> August 2015**  
The Chairman signed as a correct record the minutes of the Rooksdown Parish Council meeting held on 10<sup>th</sup> August 2015
- 74/15 To open the meeting to members of the public**  
***Standing orders were suspended for this item***  
There were 2 members of the public in attendance; They had no issues to raise.
- 75/15 To receive a presentation from the Manydown Committee**  
A presentation was received from the Basingstoke and Deane Manydown Committee
- 76/15 To note the resignation of Cllr Mrs Nyengedza and consider the co-option of a replacement**  
The resignation of Cllr Mrs Nyengedza was **NOTED**.  
It was agreed that the Parish Council would co-opt to fill the vacancy on a proposal from Cllr Mahoney and seconded by Cllr Lovett. All members agreed unanimously to accept this resolution.
- 77/15 To receive reports from:**  
**Chairman to Rooksdown Parish Council**  
Cllr Mahoney's report was **NOTED** and can be found as Appendix A  
**Locum Clerk to the Parish Council**  
The Locum Clerk to the Parish Council's report was **NOTED** and can be found as Appendix B  
**County Councillor**  
County Councillor Stephen Reid's report was **NOTED** and can be found as Appendix C

**Borough Councillor**

Borough Councillor Stephen Bound's verbal report was **NOTED**

**Rooksdown Community Centre**

Simon Bound's verbal report was **NOTED**

**CSPO**

The CSPO's report can be found as Appendix D

- 78/15 To receive an update on the skate park facility**  
Cllr Payne updated the Parish Council on the skate park facility
- 79/15 To receive an update on the installation of bins and seating across the development and agree a short consultation exercise/period with residents prior to B&DBC procurement and installation**  
The update on the installation of bins and seating across the development was **NOTED**. The consultation will be for two weeks, advertised on the notice board within the Community Centre (feedback forms available from the office), the Parish Council noticeboards and also published on the Parish Council website and other social media for maximum coverage. All feedback will be considered by the Parish Council & Borough Council.
- 80/15 To consider the Terms of Reference for sub committees**  
The Terms of reference were discussed.
- 81/15 To endorse the RCA request that S106 funds held by BDBC to be allocated flooring**  
The Clerk confirmed that the Rooksdown Community Association will receive S106 funds for new flooring.
- 82/15 To receive an update on the status of the Handyman**  
It was confirmed that the Handyman has commenced work. Any issues that need to be dealt with should be directed through the Clerk. It was agreed that any expenses incurred during his work would be covered by the Parish Council on receipt of an expense form.
- 83/15 To agree the content of the next Parish Council newsletter, the date of issue and the distribution of the next Parish Council newsletter**  
Speed limit enforcement  
Dog Fouling  
Bin issues  
The newsletter will be circulated by the end of the week for review by the Communication Committee & also for any feedback from the Councillors.
- 84/15 To discuss parking in Peggs Way and across the development**  
This item was postponed and will be included on the October agenda
- 85/15 To agree a process for inappropriate parking and also the removal of bins from collection points following bin collection to avoid clutter and blockages to road entrances and pavements etc.**  
This item was postponed and will be included on the October agenda
- 86/15 To consider the following Planning Applications**
- 86/15.01 Reference: 15/02995/ROC**  
**Location: North Hampshire Hospital, Aldermaston Road Basingstoke Hampshire**  
**Proposal: Removal of condition 2 of planning permission BDB/73707 to remove the time limit for the building to be on site**  
The Parish Council agreed not to comment

**6/15.02**      **Reference:**      **15/02994/ROC**  
**Location:**      **North Hampshire Hospital, Aldermaston Road Basingstoke Hampshire**  
**Proposal:**      **Removal of condition 2 of planning permission BDB/73706 to remove the time limit for the building to be on site**  
The Parish Council agreed not to comment

**86/15.03**      **Reference:**      **15/02998/ROC**  
**Location:**      **The ark Conference centre, Dinwoodie Drive Basingstoke Hampshire**  
**Proposal:**      **variation of condition 2 of planning permission 13/01521/RET to allow retention of a temporary marquee with links to main building for further period of 2 years**  
The Parish Council agreed not to comment

**87/15**      **To receive an update on Planning Applications**

**87/15.01**      **Reference:**      **15/00982/RET**  
**Location:**      **North Hampshire Hospital Aldermaston Road**  
**Proposal:**      **Retention of temporary modular building for part clinical, part office space use with 14 no. air conditioning units for five year period**  
**Decision:**      **Granted**  
This decision was **NOTED**

**Reference:**      **14/02496/LBC and 14/02495/FUL**  
**Location:**      **Barn At Park Prewett Aldermaston Road Aldermaston**  
**Proposal:**      **Conversion of barn to 2 no. residential units including mezzanine floors and additional windows**  
**Decision:**      **Application Withdrawn**  
This decision was **NOTED**

**88/15**      **To consider and agree requests for Payments**  
The requests for payment as listed below were agreed for payment

FOR	ITEM	AMOUNT	INVOICE NO	METHOD OF PAY
Staff	Sept Salary	£220.00	21056	E Payment
Staff	Sept Salary	£917.04	Sept	E Payment

**89/15**      **To note the current financial situation and to sign the bank statements**  
The current financial situation was **NOTED and** the Bank statements reconciled and signed  
The monthly sheets can be found as Appendix E

**90/15**      **To discuss the Parish Council Christmas Event**  
This will be held on 4<sup>th</sup> December 2015. Cllr Lovett will look at the options available.

**91/15**      **To confirm the date of the next meeting**  
The date of the next meeting on 12<sup>th</sup> October 2015 at 7.45pm

**The meeting finished at 10.18pm**

## **Appendix A**

### **Chairman's Report**

**Lighting** - This continues to be a key priority for the Parish Council – originally 45 lights not working at end of 2014, down to 7 not working in Downside Close & 3 lights in the car park behind Costa. We have been promised ALL lighting will be fully functional by Friday 2 October ... the Parish Council has been significantly influential in the progress in this area with the support of the Borough Councillor.

**Speed limit – 20 mile an hour zone** - The implementation of the 20 mile an hour zone has commenced ... significant interest from residents to join the Rooksdown Speedwatch Group ... adoption of the core area is now holding up the implementation of the actual Speedwatch scheme ... there is a concerted effort on the part of the developers to complete the works necessary to allow adoptions to proceed. Meeting on Friday for progress review ... update to follow. Stephen Reid is looking to see what influence he can exercise to move this speed zone forward.

**Parking issues on Peggs Way** - Parking continues to be an issue across the development generally but particularly in the Southern Area. County Councillor, Borough Councillor and myself walked round the development (particularly Southern Area) to look at the parking issues. It became immediately evident that discipline in terms of using allocated parking bays (usually in courtyards or behind properties) is generally poor across the whole development with some residents choosing to park on the road or the pavement (which would disadvantage wheelchair users and / or parents with pushchairs). There is also ill-disciplined (and sometimes irresponsible) parking on the 'squareabouts' on Peggs Way. We are looking to see if we can insist on TW undertaking yellow lining. Agenda item during the meeting.

**Street Furniture** - The street furniture programme is currently with B&DBC who have scoped out the actual procurement of the furniture. Agenda item during the meeting.

**Employment of a Handyman** - This is progressing well – an agenda item during this meeting

**Fireworks** - It will be officially publicised that Rooksdown will not be holding a Fireworks display in 2015 in the forthcoming Rooksdown Reporter, along with the 20 mile an hour zone, responsible driving & dog fouling ...

**Missing sign on The Avenue** – Welcome to Rooksdown – removed by Hope & Clay at the beginning of the construction work on The Avenue ... lost ... ordering a new replacement sign.

## **Appendix B**

### **Locum Clerk's report**

- Issues surrounding the previous clerk's pension and salary have now been resolved
- TORs been completed, thank you for those who have responded
- Replacement of village sign progressing
- Attended a Pension Workshop, an update on the training and Parish Council responsibilities will be discussed at the next Parish Council meeting in October

## Appendix C

### Report from Stephen Reid for Rooksdown Parish Council September 2015

#### Traffic calming / Lodge Junction / The Avenue

The works to the Avenue have been completed and look so much better than the old patchwork of interconnected potholes.

The next stage of work will start about now: the modifications to the Lodge Junction and the A340. The traffic order for a temporary 40 mph speed limit on the A340 has been published.

Clr Bound and I attended a meeting on 21<sup>st</sup> September that described the proposed order of work. I felt that questions were being resisted at first, but subsequent minutes indicate that most points were captured.

I raised as a concern that there will be a two week period of traffic light controls on the A340 in February: I want the Black Dam roundabout to have been completed before this is introduced. I did not get a distinct answer.

There will be a period when traffic that would use the Lodge Junction will be directed down Priestley Road to the main exit from the hospital, putting added pressure on that junction. I asked whether the improvements to that junction could be completed first, but was told 'no'.

#### Aldermaston Road Triangle

I attended the public exhibition in June and offered some comments on the plans as displayed – they were detailed points really; the scheme looked well thought out.

#### Rooksdown School

The school opened on time, albeit with some works still going on and the pupils using the side entrance. Final handover took place on 11 September. I invited myself to look round and was most impressed. Rooksdown has a superb facility and I hope the community will be proud of it. The Gazette covered the opening on 17 September and was positive.

My next priority is to look at early provision of the drop-off facility.

#### Road Adoptions

I note that, under pressure from the Parish Council, there seems to be a concerted effort on the part of the developers to complete the works necessary to allow adoptions to proceed.

The 20mph limits are in place, though I would like to review the signage and check that it is clear from all entry-points.

#### Superfast Broadband

A placeholder: I reiterate what BT told me in February: the upgrade will take place 'within a year'. There is a concern that BT is slipping the timescales. We need to be firm that this would be unacceptable.

I understand that moves are afoot across the A340, in Somerville Gardens, to get fast broadband there as well.

#### Build quality

In my casework I am picking up a lot of comments about build quality on homes in the Rooksdown area. I would be interested in receiving evidence of issues that might, at the moment, be 'bubbling under'. I am coming to the conclusion that a change is needed in the regulation of the industry and have made suggestions to Maria Miler MP.

### Councillor Grants

I believe the grant to the Youth Club has been paid.

### County Council Divisions

The Boundaries Commission has initiated a review of Hampshire County Council's Divisions, as some of them are now unduly large. The County has decided not to increase the number of Members, staying at 78.

The emerging proposals show Basingstoke North West virtually unchanged: a tidying up of the Buckskin-area boundaries is envisaged. We await feedback from the Commission.

Your Chairman, Cllr Bound and I took the opportunity of a fine day to walk round the new developments and look at parking issues. It was immediately clear that discipline in terms of using the rear-of-property bays is poor with some residents choosing to park on the road or the pavement (which must disadvantage wheelchair users and parents with pushchairs. We were also concerned at ill-disciplined parking on the 'squareabouts': Cllr Bound is talking to TW about yellow lining.

### Doctors' Surgery

It looks as if the surgery is going ahead in the New Year with a build-period of about 11 months. I found out about this via Maria Miller MP, not through any official notification from the CCG, which doesn't bode well for community consultation during the build period.

### New Hospital

I am disappointed to note that the Clinical Commission Groups are asking for a review on health service arrangements in North Hampshire and not backing the new Critical Treatment Hospital at this time. I believe that to be unwise and am making my views clear publicly.

The obvious impact on Rooksdown is that any reduction in traffic to the existing hospital site is less likely to take place.

Stephen Reid, September 2015

## Appendix D

### Community Safety Patrol Team- update for Rooksdown Parish Council September 2015

*As Community Safety Patrol Officers (CSPOs) we identify and tackle local issues, reduce crime, prevent antisocial behavior and deal with environmental crimes to make residents feel safer and happier in their neighborhood. We work in close partnership with other agencies, such as the Police, housing associations, fire service etc., as well as with local community groups.*

*We work on a shift pattern basis between 10am-9pm (Mon-Thurs), 1pm-midnight (Fri & Sat) and midday-9pm (Sundays).*

#### General

The current CSPO campaign that we have been running over the summer holidays has been to tackle littering and antisocial behaviour in parks and open spaces. Rooksdown open space was selected as one of our key locations and we are currently evaluating the campaign and will feed back in full for the next parish meeting.

Our next campaign is to target areas of dog fouling and educate the public on the penalties for dog fouling. Please let us know of any problem areas.

We have been working closely with partner agencies to resolve some neighbourhood issues in the Moths Grace/Crondall Terrace area and have put a Neighbourhood Agreement in place.

We continue to work closely with, police and Rooksdown Youth Project to identify and speak to offenders of Anti-Social Behaviour.

#### Incidents of note

- We have received reports of youth nuisance increase in the area – Through the help of the Community Centre and Rooksdown Youth Club we have been able to speak to some of the offenders who have been advised of the Anti-Social Behaviour Warning and Acceptable Behaviour Contracts that are available to us at Basingstoke & Deane Borough Council – Thank you to everyone's help in identifying these individuals.

Regards,

CSPO David Mason (073) & CSPO Martin Lee (077)



Tel- 01256 844844

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## Appendix E

<b>ROOKSDOWN PARISH COUNCIL</b>				
<b>SUMMARY RECEIPTS &amp; PAYMENT ACCOUNT</b>				
<b><u>1st QUARTER ENDED 30 JUNE 2015</u></b>				
Annual Budget	Actual-v-Budget	RECEIPTS	Figures shown exclusive of VAT	
27330	50%	Precept (1st instalment)	13,665.00	
15	87%	Bank Interest	6.44	
5431	67%	Other	3,622.13	
<b>TOTAL RECEIPTS</b>				<b>17,293.57</b>
<b>PAYMENTS</b>				
15500	17%	Net Salaries & Allowances	2,575.66	
0		HCC - Pension Contributions (e'ers & e'ees)	428.99	
0		Clerk's Expenses Net VAT	20.80	
4100	29%	Administration	1,195.92	
0		Chairman's Allowance	-	
750	0%	Repairs & Maintenance	-	
500	97%	Insurance Premium	487.34	
0		Grants & Donations:	3,045.00	
10000	0%	Section 137	-	
250	14%	Training	35.00	
600	65%	Hall Hire	391.00	
300	42%	Audit Fees	125.00	
930	93%	Subscriptions	865.00	
0		Publications (LCR)	-	
4000	0%	Events	-	
0		Other B	-	
0		Miscellaneous	169.50	
0		VAT on payments	72.80	
36,930		<b>TOTAL PAYMENTS</b>		<b>9,412.01</b>
BALANCE BROUGHT FORWARD on 01/04/15				49,824.11
<b>ADD</b> Total Receipts (as above)				17,293.57
<b>LESS</b> Total payments (as above)				9,412.01
<b>Balance Carried forward 30/06/15</b>				<b>57,705.67</b>
These cumulative funds are represented by:				
Current Account Balance				1,671.89
Less: Cheques drawn but not debited as at 30.06.15				18.91
Deposit Account Balance				56,052.69
				<b>57,705.67</b>
Signed:				
Responsible Finance Officer to Rookdown Parish Council				Date:

<b>April Monthly Sheet</b>			
	Balance Bought Forward		49,824.11
	VAT Refund		1,161.13
	Limited Grant		1,100.00
	Precept		13,665.00
	CTS Grant		1,361.00
	Interest		1.98
			<b>67,113.22</b>
488	HCC	Pension	137.31
489	Staff	Salary	58.66
491	SLCC	Membership	131.00
492	CANCELLED		-
493	RCA	Room Hire	73.00
494	Just salt	Rock Salt	203.40
495	Staff	Salary	697.57
496	HCC	Pension	144.97
497	Staff	Salary	122.48
498	HMRC	Tax	33.17
499	Simon Bound	Banner -APA	51.40
500	HALC	Membership	634.00
501	HALC	HR Service	120.00
502	RCA	Room Hire	51.00
503	Prontoprint	Newsletter	645.00
504	Clerk	APA Refreshmnets	20.80
DD	Talk Mobile	Mobile phone	10.00
			<b>3,133.76</b>
	Balance as at 30th April 2015		<b>63,979.46</b>
		Current Account	1431.23
		Savings Account	62548.23

<b>May Monthly Sheet</b>			
	Balance Bought Forward		63,979.46
	Interest		2.27
			<b>63,981.73</b>
DD	Talk Mobile	Mobile phone	10.00
505	Staff	Salary	711.52
506	SLCC	CAB	69.00
507	John Murray	Internal Audit	125.00
508	HCC	Pension	146.71
509	HMRC	Tax and NI	18.91
510	Staff	Salary	69.68
511	CANCELLED		
512	Came & Co	Insurance	487.34
			<b>1,638.16</b>
	Balance as at 31st May 2015		62,343.57
		Current Account	293.07
		Savings Account	62050.5

<b>June Monthly Sheet</b>			
	Balance Bought Forward		62,343.57
	Interest		2.19
			<b>62,345.76</b>
FPO	Halc	Training	42.00
FPO	Tim Botten	web services	19.98
FPO	HCC	pension	142.11
FPO	HMRC	Tax	3.41
FPO	Staff	Salary	718.15
FPO	Councillor	Expenses	47.44
FPO	Prontoprint	Newsletter	345.00
FPO	RCA	Room Hire	84.00
FPO	RCA	Youth Club	2106.00
FPO	RCA	room Hire-Jan-Apr	183.00
DD	Talk Mobile	Mobile phone	10.00
FPO	RCA	Youth Club	939.00
			<b>4640.09</b>
	Balance as at 31st May 2015		57,705.67
		Current Account	1652.98
		Savings Account	56052.69

<b>July Monthly Sheet</b>			
	Balance Bought Forward		57,705.67
	Interest		2.30
			57,707.97
DD	Talk Mobile	Mobile Phone	10.00
			10.00
	Balance as at 31st May 2015		57,697.97
		Current Account	1642.98
		Savings Account	56054.99