

**MINUTES OF THE MEETING OF ROOKSDOWN PARISH COUNCIL HELD IN ROOKSDOWN COMMUNITY  
CENTRE ON MONDAY 2 JUNE 2014 COMMENCING AT 19.45**

**Present:** Cllrs Cavalier (RC), Chandler (MC), Corder (AC), Khan (NK), Mahoney (PM) Parkinson (JNP).Statham (CS) (Chairman),

**In Attendance:** 3 member of the public, 2 members of RCA.

B Cllr Cherrett  
C. Cllr Reid  
Parish Clerk

**1. APOLOGIES**

Apologies were received from Cllr Nyengedza (CN) (Childcare). Cllr Parkinson apologised that he would be late).

**2. ELECTION OF CHAIRMAN & DECLARATION OF OFFICE**

**01/15  
RESOLVED** It was to elect Cllr Statham as Chairman for the municipal year: Proposed by Cllr Khan, Seconded by Cllr Mahoney. Cllr Statham, made his declaration as Chairman and took the chair.

**3. DECLARATION OF INTERESTS**

The Clerk declared an interest in the Item 12 (c) (personally acquainted with the applicant) & 13(b), (salary payment).

**4. MINUTES**

**02/15  
RESOLVED** It was to receive and confirm the accuracy of the minutes of the meeting held on 28 April 2014.

Subject to (i) the amendment to reference to 77/14 to 78/14, and (ii) removal of 2 instances of comments in italics,

**03/15  
RESOLVED** It was to receive and confirm the accuracy of the minutes of the extraordinary meeting held on 19 May 2014.

**6. ELECTION OF VICE-CHAIRMAN**

**04/14  
RESOLVED** It was to elect Cllr Khan as Vice-Chairman for the municipal year: proposed by Cllr Statham Seconded by Cllr Mahoney.

**7. APPOINTMENT OF REPRESENTATIVES**

It was agreed that information on the remits of the working parties would be circulated prior to, and discussed at the July RPC meeting, together with appointments to the working parties under Items 7 (a) – (c).

**05/14  
RESOLVED** It was to appoint the following councillors as RPC Representative on the Rooksdow Community Association Committee: Cllrs Cavalier & Corder: Proposed Cllr Statham, Seconded Cllr Chandler.

**8. CO-OPTION OF NEW MEMBERS**

Following his providing a brief personal history,

**06/14** It was

**RESOLVED** to co-opt Mr Paul Lovett as a member of the parish council for the remainder of the current council's term of office with effect from 7 June (the anniversary of his residence in the parish

Councillor Lovett will sign a declaration of office on or shortly after that date. Proposed Cllr Cavalier, Seconded by Cllr Chandler.

### 9. **REPORTS & FEEDBACK: BOROUGH & COUNTY COUNCILLORS, POLICE & RCA**

JNP joined the meeting at this point.

**Cllr Reid** 's report is attached at Appendix A. His verbal report covered: (i) The Avenue road works: not delayed due to tree issues. Progress being made (ii) DWH: nothing to report (iii) Rooksdown Lane height barrier: details received; hoped that it would be in place by the end of July (it was suggested that planning approval was not needed) (iv) Aldermaston Triangle land: no definite plans as to the use of the land (v) New Primary School: SR/RPC reservations had been discussed with the Head at Castle Hill School (CHS) and commitments as to if and when drop off points will be provided are awaited. There is funding for them in HCC's Children's Programme. A viability study to secure the land (the old road from the Community Centre to the Ambulance Station is going ahead. The CHS headteacher is content to run the new school with some flats roofs on ancillary buildings, subject to the commitments re certain measures. [***At this point the Chairman reminded members that a decision had been taken to oppose the new school planning application, and that could not be revisited without a special motion***]. (vi) Borough Local Plan: comments via the Consultation need to be submitted with 2 weeks. [KC said that Cllr Izzett was awaiting dates to attend a meeting (vii) The Executive Member responsible had indicated that he was willing to attend a meeting to discuss the suggestion of a community library in the vacant retail facility next to the Co-op on this issue (viii) SR apologised that he was unlikely to be able to attend a stakeholders meeting on the Avenue roadworks scheduled for 11 June.

**B Cllr Cherrett's** verbal report covered: (i) a request that RPC send a representative to the Safer Neighbourhood Panel on 16 July at 7:30pm (ii) comments on a report of low level drug activity in the parish; residents were encouraged to report suspicious behaviour on 101/999/Crimestoppers (iii) A reminder to be more vigilant in making homes and vehicles secure (particularly in good weather when windows may be left open (iii) Planning Applications: The Hall delayed by s106 discussions; The Barn Site: the developer is likely to proceed with the current planning approval with an amendment (iii) the Pavilions: the closing date for comments is now 6 June. The recent elections and formation of a new planning committee has also affected the progress of planning applications.

**Police:** No report had been received. It was suggested that RPC should ask for a formal statement as to what is happening with regard to policing activities in the parish, if necessary via the Inspector/Chief Inspector and that information should be published in the Reporter. CSPO Dan White to be asked to provide a report.

**Rooksdown Community Association** (RCA Chairman, Debbie Adlam reported) (i) that plans for the Summer Fayre are proceeding; a Chinook will be provided by RAF Odiham; RPC was invited to again have a presence and help (ii) work proceeding on the Summer Streetz initiative and weekend activities, so that 4 weekdays will be covered by Streetz and one at the weekend; a trip to RAF Odiham is planned; one trip per month is planned (iii) Building snagging issues: a new contact in BDBC's Property Services Management team has been appointed, who will look at such issues as doors, drains etc & keep RCA informed (iv) Youth Club: very successful, full every night, RCA looking for a purpose built building for youth activities (possibly on Rooksdown Park).

### 10. **MATTERS FOR REPORT**

**(a) Local Plan:** it was agreed to hold a meeting with B.Cllr Izzett on 9 June and to hold a further Extraordinary Meeting to discuss RPC's response to the Local Plan Consultation immediately thereafter.

- (b) **IT Set** –up: NK/JNP have met to discuss the way forward. A proposal will be put to the RPC meeting on 30 June, with the aim of a pilot running from July to September. (Training to be provided in August/September).
- (c) **Fireworks Event:** Last year’s budget was noted. The figure for 2014 is dependent on how many security staff are engaged in light of the new arrangements for letting off the fireworks. A revised 2014 budget will be available for the 30 June meeting. The parking issue is still to be resolved, and a number of local bodies are to be asked for permission to use their car parks. A road closure may be necessary, but that will not require a road closure notice for the private road, though a bus route diversion may be necessary. CPSO Dan White has indicated that he is prepared to arrange to have the area patrolled on the night of the event. Sponsorship is to be sought; the letter will be issued by the Clerk. **NK** asked about contingency plans should the event be cancelled and was advised that an announcement would be made in all the social media and on Breeze Radio. He also asked whether there is any plan of events on the day. Rooksdown Scouts are to be asked whether they can provide the bucket collection personnel, similar to that provided last year by the 24<sup>th</sup> Basingstoke Group.

At this point (9:15) the Chairman announced that the meeting would recess for a comfort break and resume in 5/10 minutes, at which point a resident was permitted to ask a question regarding the provision of allotments in Rooksdown. He was advised that

allotments  
of using

are to be provided in the Old Golf Course Site development, but that his suggestion the original planning approval.

- (d) **Fly –tipping in access road to Thames Water Pumping Station:** (a Motion had been proposed for discussion under Item 15(e.)
- (e) **Installation of Height Barrier in Rooksdown Lane:** papers for PM, received that day from HCC via RCA had been forwarded by the Clerk, which PM had not yet seen. (But see C.Cllr Reid’s report under Item 9).
- (f) **Adopted Areas, highway matters, enforcement:** CS reported (i) a new ramp in Florence Way and new gullies in Rooksdown Avenue; a further gully had been marked for repair on Park Prewett Road opposite Vespasian gardens. Members were encouraged to report such defects via the HCC website; residents are to be encouraged to do the same by an article in the Reporter.
- (g) **The Old Hall:** there are delays to do with the s106 agreement. KC will progress chase.
- (h) (i) **The New Primary School:** RPC’s comments agreed at a previous meeting are to be submitted (ii) **The Avenue Roadworks:** the planning application has been submitted; Taylor Wimpey (TW) are looking to go out to tender; the stakeholders meeting should firm up all aspects. (iii) **TW/HCA Liaison:** A record of the liaison meeting between RPC (CS/the Clerk) and TW/HCA on 12 May 2014 had been prepared and published by RPC for the first time. Queries as to the nature of the record followed – were they minutes or notes. *An ill-tempered discussion followed* and it was agreed that the record of the meetings with TW/HCA will be discussed more fully at the next ordinary meeting of the council.

that

During this discussion Cllrs Cavalier and Corder left the meeting. The Clerk stated the meeting was quorate with only 4 members present, and confirmed that by reference to Standing Orders (iv) **Community Library:** covered under the SR’s report under Item 9 (iv) **Western Triangle Site:** In light of the response to the resident’s question mentioned above, PM challenged whether there is a valid application approving housing on this (vide the record of the meeting with TW/HCA on 12 May 2014). It was agreed that PM would investigate whether that statement is correct (v) **New Surgery Site:** the contractor has approached TW/HCA for a licence for a temporary construction site near the black white roundabout (v) **School Site:** discussion of transfer of additional land (the road from the Community Centre to the Ambulance Station is ongoing (vi) PM reported that he had reported in the Peggs Way Car Parks had been rectified the following day (vii) **OGC Site:** DWH & HCA will be contacted regarding RPC’s request that a fortnightly litter pick be undertaken and that damaged fencing be repaired.

site.

&

defects

Following a query from PM, it was confirmed that members may contact TW/HCA (and other bodies) as individuals, but not as councillors without specific authority to do so. The next formal meeting with TW/HCA is on 11 August at 4pm.

An open forum was not required.

**12. Planning:**

a. New Applications:

14/01305/ROC	Land At Park Prewett Hospital: Removal of condition 8 of planning permission BDB/56725 relating to bus gate on the southern perimeter road
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A diagram was tabled and it was agreed to support the application and to notify HCC (G Pocock) of the agreed locations of sites for crossing points on the plan.

- b. Applications to be determined:
- (i) 14/01139/CC3: New School Site: Comments agreed under Resn 79/14 to be submitted. Chairman to speak at HCC Regulatory Committee.
  - (ii) 13/02522/FUL: Pavilions 1,2,3,4 Park Prewett Rd: Comments agreed under Resn 78/14 to be submitted. Chairman to speak at BDBC DC Committee.

The following councillors asked that their comments be recorded: NK: felt that the pavilions should not be demolished and is disappointed at RPC's decision, PM: that it should be clearly stated that he did not support the application.

c. Planning Decisions:

14/00832/HS E	66 Pegg's Way: Erection of a single storey rear extension <b>GRANTED</b>	Noted
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At this point members realised that 14/01305/ROC had not been fully discussed – simply the location of crossing.

**07/15  
RESOLVED**

It was that the Clerk would write to BDBC regarding the confusion caused by the description on Monday 9 June at which a response to the Local Plan Consultation will be discussed and agreed.

**13. FINANCIAL REPORT & PAYMENTS FOR APPROVAL**

**a. Financial Reports 2014/2015**

A Financial Report & Bank Reconciliation at 27 May showing balances of £64,933.80 on the 30 Day Notice account and £158.06 up to & including CQ No 415 on the Treasurer's Account, was noted. The Clerk also confirmed that arrangements were in hand to provide a bank reconciliation in a different form.

**b. Payments for Approval**

**08/15  
RESOLVED**

It was to approve the following payments:

411	R. Darley	Salary & expenses May	£543.70
412	HMRC	PAYE April	£98.00
413	T Botten	Website costs Inv 213484	£19.98
414	Broker Network Ltd	Insurance premium 2013/14	£475.26

415	John K Murray	Internal Audit Fee 2013/14	£100
		<b>Total</b>	<b>£1,236.94</b>

**c. Internal Audit report & Response**

**09/15 RESOLVED** It was to defer consideration of the Internal Audit report until the Extraordinary Meeting on 9 June.

**14. REQUESTS FOR GRANT FUNDING**

an Six requests for grant funding had been received totalling £7,210. Cllr Parkinson declared interest in a grant application from the Basingstoke Hungarian Community Association.

**10/15 RESOLVED** It was that in all cases of grant applications, the applicant will be invited to RPC meeting at which their grant is to be considered.

**11/15 RESOLVED** It was to defer a decision on the application from the Basingstoke Hungarian Community Association.

**12/15 RESOLVED** It was to make a grant of £2,160 towards the cost of running the 8-12's youth club starting in September 2014.

**13/15 RESOLVED** It was to make a grant of £300 to Rooksdown Scouts for the purchase two portable display stands.

**14/15 RESOLVED** It was in principle to agree grants to Rooksdown Youth Club towards the running of RDYC's homework club, sexual health advice clinic and YODA (YOUNG people and DAdS) group, subject to budget review with a view to making more grant funding available.

**15/15 RESOLVED** It was to defer all other business (Items 13(c), 14 (h), 15 -17 until a later meeting.

**18. DATE OF NEXT MEETING**

The next scheduled meeting will be held on Monday 30 June, commencing at 19:45. Further meetings will be held on 28 July, 22 September, 27 October & 24 November 2014. All meeting to be held in Rooksdown Community Centre.

The meeting closed at 23:15

Date.....

Chairman.....

## Report from Stephen Reid for Rooksdown Parish Council 2 June 2014

### Traffic calming / Lodge Junction

An engineering drawing has been produced for the new Lodge Junction. The new junction requires slivers of land from BDBC, HCA and HCC which are now likely to be achieved through a Deed of Dedication rather than a S106 agreement.

I checked whether the tree survey referred to at the last RPC meeting might have been a cause of delay: the indication is 'no'.

A meeting of all stakeholders has been called for 11 June. Taylor Wimpey have submitted a planning application for the 'estate-side' measures, which I am particularly interested in seeing progressed quickly given the works now starting on the Black Dam junction.

### David Wilson Homes development

Nothing further to report from me

### Rooksdown Lane

A plan of the barrier and its location has been prepared and forwarded to RPC.

HCC officers have met and had discussions with the resident who lives on Rooksdown Lane and he is content with the proposal in terms of position and ownership of a key to lock/unlock barrier when needed. They have also spoken with the landowner, Mr Sweeney and explained what HCC are aiming to implement. He did not object to the proposal at the end of the conversation but said he would respond later in the day/following days. HCC Officers have not heard anything further from him.

HCC officers have been communicating with a company that manufactures height barrier equipment and have received a quotation and specification for the barrier. The Officers are confident that they can get this scheme/works in place by the end of July/early August.

### Aldermaston Road Triangle

Cllr Karen Cherett is best placed to report on this issue.

### Rooksdown School

The planning application for the new school is being considered on 18 June.

A meeting was held at Castle Hill to discuss the RPC reservations expressed at the last meeting. This was attended by Colin, Simon, Castle Hill's Head and deputy, HCC Officers and me. As I reported last time, I am seeking commitment that the 'grow the parking as the school grows' solution will be implemented and funding committed.

The County has issued the following statement:

"The funding required for an appropriate drop off facility will be reported in the County Council Children's Services Capital Programme in July 2014 for formal approval. The expectation is to investigate, design and submit a separate planning application for an appropriate drop-off facility and implement prior to the need arising (subject to the necessary planning approvals and unforeseen changes in government funding).

An initial viability study to identify and secure sufficient land for a potential drop off facility to safeguard future expansion needs of the school, has been undertaken as part of the current 1FE proposals."

With regard to the flat roof element of the design, the Head Teacher understood the reservations but accepted that it was justified to achieve an airy feel to the school and the ability for the pupils to look out over the neighbourhood. He would rather have the airiness than design out the flat roof. The Officers restated that they have taken advice from the crime prevention by design expert and have built in:

- CCTV
- External lighting triggered by movement sensors
- Large overhangs (600mm) to stop access to the roof
- The height to the lower side of the roof is 3 metres.
- Removal of low level walls that could have been used to obtain access

- Use of 'no climb' downpipes.

I am advised that such measures have been deployed successfully elsewhere and that access to the roofs will therefore be unlikely.

The CCTV and lighting will be of general benefit and will not need to be retro-fitted as often happens.

### Borough Local Plan - consultation

Because new fields are in the mix, there is another consultation period, which closes in a couple of weeks. I believe that the Parish Council is organising a meeting with the portfolio holder regarding Manydown and its impact on local infrastructure.

### Mobile Library and Community Library idea

As an aide memoire ... the Executive Member at Hampshire is willing to discuss ideas for a community library at Rooksdown.

County Cllr Stephen Reid