

MINUTES OF THE MEETING OF ROOKSDOWN PARISH COUNCIL HELD IN THE ROOKSDOWN COMMUNITY CENTRE, PARK PREWETT ROAD ON MONDAY 14 JANUARY 2013 COMMENCING AT 19:45

Present: Cllrs Biggs(TB), Cavalier (RC), Cordner (AC), Elliott (PE), Parkinson (JNP) Statham (CS) (Chairman), Payne (JDP).

In Attendance: No members of the public, Parish Clerk

1. APOLOGIES

No apologies were received; all parish councillors were present.

2. DECLARATION OF INTERESTS

The Clerk declared an interest in the Item 6(b), (salary & expenses payments).

3. MINUTES

**35/13
RESOLVED** It was to receive, confirm the accuracy of, and sign the minutes of the meeting held on 26 November 2012.

4. POWERS OF DISPENSATION UNDER SECTION 33 OF THE LOCALISM ACT 2011

The Clerk reminded members that the provisions on dispensations for Councillors taking part or voting on certain matters have changed under the Localism Act 2011. Following the repeal of the previous Member's Code of Conduct, automatic dispensations for certain matters are no longer in place, but may be granted under s33(2) of the Act. The dispensations should be granted by a Proper Officer, who it is generally felt would be the Parish Clerk.

**36/13
RESOLVED** It was appoint the Parish Clerk as the Proper Officer for the purposes of granting dispensations under s33(2) of the Localism Act 2011.

DISPENSATION under SECTION 33 OF THE LOCALISM ACT 2011

At this point, pursuant to section 33 of the Localism Act 2011, the Parish Clerk confirmed the grant of a dispensation to all members and co-opted members of Rooksdown Parish Council, allowing them to speak and vote in relation to the following matters:

1. Any allowance, payment or indemnity for members;
2. Any ceremonial honour given to members; and
3. Settling the Council Tax (Precept)

The dispensation is required because the named members may have a disclosable pecuniary interest by virtue of the description set out in the Schedule to the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made by the Secretary of State in accordance with Section 30 of the Localism Act 2011.

The dispensation is granted for the following reasons:

- a. So many Councillors would have a Disclosable Pecuniary Interests and thus if they were prohibited from participating it would impede the transaction of the business (in relation to point 3);
- b) Granting of the dispensation would be in the interests of the inhabitants of this Authorities area;
- c) It is appropriate to grant this dispensation.

This dispensation will remain in existence until the next ordinary elections in 2016.

Members given a dispensation:

Cllr T. Biggs
Cllr R. Cavalier
Cllr A. Cordner
Cllr P. Elliott

Cllr J. Parkinson
Cllr J. Payne
Cllr C. Statham

A signed copy of the dispensation will be held with the Register of Councillors' Interests.

5. **PUBLIC PARTICIPATION**

An open forum was not required.

6. **FINANCIAL MATTERS**

(a) Financial Reports 2012/2013

A Financial Report & Bank Reconciliation at 9 January 2013 showing balances of £52,878.08 on the 30 Day Notice account and £832.74 on the Treasurer's Account, taking account of cheques up to CQ333 was noted.

(b) Payments for Approval

37/13
RESOLVED

It was
to approve the following payments:

CQ No	Payee	Service	Amount
	CQs Signed between Meetings		
323	MJ Events	Provision of security staff @ Fireworks Event	£192.00
324	Prontaprint	Printing leaflets & newsletter	£390.00
325	R Darley (paid by card)	HSS Lighting; mileage, refreshments for volunteers Fireworks	£273.02
326	R Darley (paid by card)	HSS matting for Fireworks Event	£80.16
331	St John Ambulance	First Aid cover at Firework Event	£52.80
327-8	Approved at November Meeting		
	New CQs for signature		
329	R. Darley	Salary & Admin Expenses Nov. 2012	£474.54
330	HMRC	PAYE on salary November 2012	£96.93
332	R. Darley	Salary December 2012	£387.73
333	HMRC	PAYE on salary December 2012	£96.93
		Total	£2044.11

c. **Revised Budget 2012/2013**

A revised budget for 2012/13 was approved. ***[The revised Version 8 (Attached as Appendix A to these Minutes) has been adjusted to take account of the purchase of 5 additional bins under 39/13 below].***

7. **BUDGET & PRECEPT 2013/2014 :**

Prior to discussion, the Clerk explained the significance of the Localisation of Council Tax Support. There had been concerns that had chosen to apply an unadjusted council tax base and instead provide a grant direct to billing authorities without compelling them to pass this on to local councils, This meant that for the first time ever local councils would be reliant on a principal council for an element of their funding, and unless the borough council gave 100% of grant funding from central government, the tax base would be lower, and the parish rate consequently higher.

In the event BDBC did pass on sufficient central government funding the offset to base rate reduction.

38/13
RESOLVED

It was
to apply for the Limited General Grant of £1,100 offered by BDBC.

39/13
RESOLVED

It was
to approve the draft 2013/2014 Budget prepared by the Clerk, as amended in discussion, which included an allowance for procurement of 5 additional saltbins out of Capital Reserves .

40/13 RESOLVED It was that a Precept of £20,000 for 2013/2014 be requested from BDBC. The effect of this level of Precept is an increase of 4.32% on prior year. The actual sum requested from BDBC by way of Precept is £18,370 which is supplemented by £1,671 by way of a grant (accounted for in the budget) to offset the reduction in the council tax base line figure, due to localisation of council tax support.

8. NO COLD CALLING ZONES:

Only one area in the parish (Basswood Dr) had expressed an interest in establishing a NCCZ.

41/13 RESOLVED It was that the Basswood Drive NCCZ project be treated as a pilot scheme, and that RPC would meet the cost of funding signage for this and a Neighbourhood Watch scheme in that area.

9. THE PARISH COUNCILS (GENERAL POWER OF COMPETENCE) (PRESCRIBED CONDITIONS) ORDER 2012:

No progress reported.

10. CORRESPONDENCE:

A list of correspondence received up to 22 November was noted. [*Subsequent correspondence will be reported at the next meeting on 28 November*].

11. MOTIONS FROM COUNCILLORS:

Cllr Cavalier: To discuss car parking problems at the hospital: It was reported that 100 spaces had been temporarily lost due to building works, resulting in cars from the hospital parking on the Park Prewett Road between the "white roundabout" the flats near the junction.

42/13 RESOLVED It was that the Clerk should write to the hospital authorities seeking information as to the cause of the problem and how long it is likely to last and to ask that hospital staff and visitors be asked not to park on private roads causing obstructions.

12. FUTURE PUBLICATION, DISTRIBUTION & FUNDING OF THE NEWSLETTER

An approach had been received with a view to publishing the Rooksdown reporter in a different format, financed by advertising revenue on the same lines as the Kempshott Kourier.

43/13 RESOLVED It was that the Communications Working Party, plus the Community Centre manager would meet the editor of the Kempshott Kourier to explore the potential for producing the Rooksdown Reporter in a different format, at no net cost to residents.

13. PLANNING

a. New applications:

The following responses to new planning applications were agreed:

BDB/7170	Phases 3 & 5 Merton Rise, Popley Way: Reserved matters application for the scale, layout, appearance, access and landscaping for the erection of 238 no. dwellings with associated parking pursuant to outline planning permission BDB/73174.	RPC's comments are contained in Appendix B
BDB/77441	Land At Park Prewett Hospital: Erection of single storey front and rear extensions to the existing hospice building to provide enhanced day care facilities	No comment

b. Amended Plans

BDB/77184	Diagnostic & Treatment Centre, North Hampshire Hospital, Aldermaston Road: New fire escape staircase and plantroom enclosure/extension, including a duct riser "fin"; Altered access to first floor plantroom with new external galvanised steel stairs and walkway deck at the NE corner of the existing building. Installation of new windows with brise soleil louvred sun shades to the west, south and east elevations at second floor level. Installation of new sunpipes to the roof over the central corridor, reception and waiting areas: GRANTED.	Noted
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c. The Chairman reported that he had received feedback following RPC's comments on BDB/77187: Land At Park Prewett Hospital: Amendment to reserved matters application BDB/56725 for the erection of 2 no. units in the village centre - Unit 1 cafe (Class A1/A3) and Unit 2 sandwich shop (Class A1/A3/A5). It was reported that a change in class of this nature meant that the developer would have difficulty in selling the properties above the units – which would now be sold only for cash.

The Clerk was asked to obtain definitions of the different statutory classes of development..

14. MATTERS RAISED BY COUNCILLORS/CLERK

Photographs of proposed gateway signage on the A339 & A340 approaches to Rooksdown, together with cost estimates were discussed and approved.

15. DATE/VENUE OF FUTURE MEETINGS

The next scheduled meeting will be held on Monday 28 January in Rooksdown Community Centre.at 19:45. .

There being no further business, the meeting closed at 21:55.

Council Minutes

14 January 2013

Appendix A to mrpc14012013

Dated 14 January 2013

BUDGET AND PRECEPT CALCULATION 2012/2013						Version 8	16/01/2013		
	Actual 2010/11	Budget 2011/2012	Actual to 14/01/2013	Projected 2012/13	Balance to 31/03/2013	Original Budget 2012/13	Diff	Budget 2012/13 Version 8	
Clerk sal increase wef 1/9/2012 Revised 26/04/2012									
CAPITAL									
Addition to Reserves (future capital projects)									
		11200	0	0	0	5600	5600	4285	
		1500	0	0	0	1500	0	1500	
	1889	0	0	680	680	0		680	
REVENUE COSTS									
Admin Costs									
Clerk Salary									
	3415	3500	3199	4654	1455	3500	0	4650	
Projector & Screen									
						1000		0	
Admin Expenses }									
	1311	1400	696	1100	404	1200	-200	1100	
Training									
	0	250	120	200	80	250	0	200	
Insurance (Cornhill)									
	414	500	450	450	0	500	0	450	
Newsletter Costs/Printing									
	753	1500	1291	2600	1309	2000	500	2000	
Meeting Costs									
	625	700	90	250	160	700	0	300	
Audit									
	210	250	215	215	0	250	0	215	
Participatory Budgeting									
			0	0	0	2000	2000	0	
Diamond Jubilee & Other Events									
			5266	5266	0	0	0	5300	
Section 137									
	1130	1500	4098	4500	402	4000	2500	4500	
Subscriptions									
HAPTC/NALC/DATA PROTECTION									
	52	435	551	551	0	500	65	550	
Parks & Open Spaces									
Grounds maintenance									
	280	350	0	200	200	350	0	200	
Grit/Salt supplies									
	1340	1500	0			1100	-400	0	
VAT									
	713	0	1222	1358	136	0	0	0	
Gross Expenditure									
	12132	24585	17198	22024	4826	24450	1135	26280	
Income									
Precept									
	17200	17400	18900	18900	0	18900		18900	
Bank Interest									
	21	15	20	30	10	15	0	15	
Grants									
	1100	1100	1100	1100	0	1100	0	1100	
Other receipts									
	20	0	1320	1320	0	0	0	2320	
VAT Receipts									
	212	458	621	621	0	565	107	620	
Gross Income									
	18553	18973	21961	21971	10	20580		22955	
Surplus/Deficit									
	-6421	5612	4763	-53	4816	3870		3325	
Earmarked Reserves									
Comprising:									
Capital Projects Reserve									
	25541	35572				35572	C/F		
Transfer to Capital Reserve (net)									
						8698			
General Reserve (Min. 25% of revenue costs)									
	1751	2000				2000			
Total									
	27292	37572				46270			

PRECEPT CALCULATION

1 Budget 2012/2013 comprising		
Expenditure	£24,450	
Income	£20,580	£3,870
2 Bank balances @ 9/01/2013		
3 Projected additional spend to 31/03/2013		
		£53,710
4 Projected additional income to 31/03/2013		
		£10
5 Therefore anticipated bank bals @ 31/03/2013		
2-3+4		£48,894
Which Comprises Reserves:		
6 a. Capital Reserves		
		£46,894
7 c. Prudent Reserve		
		£2,000
		£48,894
8 Net Balance available to offset Precept level		
+5-6-7		
Net Precept Request	1 minus 8	

Council Minutes

14 January 2013

Appendix B to mrpc14012013

Dated 14 January 2013

BUDGET AND PRECEPT CALCULATION 2013/2014		Version 3	Date 16/1/13				
	Actual 2011/12	Budget 2012/13	Actual to 14/01/2013	Projected 2012/13	Balance to 31/03/2013	Budget 2013/14	Diff
Clerk salary increase wef 1/9/2012							
CAPITAL							
Addition to Reserves (future capital projects)		2850	0	0	0	2700	-150
Street Furniture (N Boards/Seatsetc)	0	1500	0	0	0	1500	0
Projector & Screen	0	1000	0	0	0	0	-1000
Grit Bins/Locks	0	0	0	680	680	0	0
REVENUE COSTS							
Admin Costs							
Clerk Salary	3489	4850	3199	4654	1455	4850	0
Admin Expenses }	863	1200	696	1100	404	1100	-100
Training	0	250	120	200	80	250	0
Insurance (Cornhill)	430	500	450	450	0	500	0
Newsletter Costs/Printing	694	2600	1291	2600	1309	2600	0
Meeting Costs	400	0	90	250	160	500	500
Audit	215	250	215	215	0	250	0
Participatory Budgeting	0	2000	0	0	0	0	-2000
Diamond Jubilee & Other Events	0	1325	5266	5266	0	5000	3675
Section 137	5916	4000	4098	4500	402	4000	0
Subscriptions							
HAPTC/NALC/DATA PROTECTION	498	500	551	551	0	500	0
Parks & Open Spaces							
Grounds maintenance	27	350	0	200	200	350	0
Grit/Salt supplies	260	1100	0			1100	0
VAT	621	0	1222	1358	136	0	0
Gross Expenditure	13413	24275	17198	22024	4826	25200	925
Income							
Precept	17400	18900	18900	18900	0		
Bank Interest	25	15	20	30	10	15	0
Limited General Grant	1100	1100	1100	1100	0	1100	0
Base Line Offset Grant						1630	
Other receipts	20	0	1320	1320	0	1000	1000
VAT Receipts	714	565	621	621	0	1381	816
Gross Income	19259	20580	21961	21971	10	5126	
Surplus/Deficit	-5846	3695	4763	-53	4816	20074	
Earmarked Reserves							
Comprising:							
Capital Projects Reserve		35572					C/F
Transfer to Capital Reserve (net)		8698					
General Reserve (Min. 25% of revenue costs)		2000					
Total	0	46270		0	0	0	

PRECEPT CALCULATION Budget 2013/2014 comprising

Expenditure	£25,200				
Income	£5,126		£20,074		
Bank balances @ 15/01/2013			£52,897		
Projected additional spend to 31/03/2013			£4,826		
Projected additional income to 31/03/2013			£10		
Therefore anticipated bank bals @ 31/03/2013		2-3+4	£48,081		
Which Comprises Reserves:					
a. Capital Reserves			£46,081		
b. Prudent Reserve			£2,000		
			£48,081		
Net Balance available to offset Precept level		+5-6-7		£0	
Net Precept Request		1 minus 8	£20,074	Say	£18370#
# After allowing for BDBC's baseline offset Grant					