

MINUTES OF THE MEETING OF ROOKSDOWN PARISH COUNCIL HELD IN ROOKSDOWN COMMUNITY CENTRE ON MONDAY 16 JUNE 2014 COMMENCING AT 19.45

Present: Cllrs Khan (NK) (Chairman), Mahoney (PM) Parkinson (JNP).Lovett (PL).

In Attendance: Parish Clerk

1. APOLOGIES

Apologies were received from Cllrs Cavalier, Cordner & Statham (CS) Cllr Statham had indicated his intention to resign as a member of RPC on Wednesday evening (18 June).

In the absence of the Chairman, the Vice-Chairman took the chair.

2. DECLARATIONS OF INTEREST

There were none.

3. PLANNING ISSUES

(a) Local Plan Consultation:

NK circulated an initial draft response for discussion. Pm asked when the consultation documents had been received and was advised that the BDBC covering letter was dated 23 April. During discussion a number of amendments were made to the original draft and

**16/15
RESOLVED**

It was that a revised response to the Local Plan Consultation would be drafted by NK and circulated to all members on Tuesday 17 June, before being dispatched to BDBC asap. ***[The Clerk to check the absolute final date for submissions].***

(b) Applications deferred from RPC held on 2 June:

: 14/01305/ROC	Land At Park Prewett Hospital: Removal of condition 8 of planning permission BDB/56725 relating to bus gate on the southern perimeter road
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At the RPC meeting on 2 June, crossing points were agreed, but consideration of a response to the application per se was deferred.

**17/15
RESOLVED**

It was to support the application, but to request a condition that the developer, not be released from its obligation regarding provision of busgate(s) until all works as per the plans set out in 14/01305/ROC have been completed and signed off.

(c) Planning Amendment:

The Clerk reported that he had been advised verbally by the Community Centre Manager that he had received amended plans relating to

13/02321/FUL	Main Hall Park Prewett Northbrook Crescent: Conversion of the Main Hall to provide 19 no. residential units and 300m2 of community space together with associated car parking and landscaping
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and that the reduction in space available for toddlers outside play, would have serious consequences, to the extent that the community space available in the Old Hall, would not be economically viable. The Clerk undertook to obtain the proposed plans asap.

4. Audit Matters

**18/15
RESOLVED**

It was to note to observations of the Internal Auditor in his 2014 Report and to agree the draft response prepared by the Clerk (Appendix A to these minutes).

**19/15
RESOLVED**

It was further to make a consequent reduction in the figure at Section 1 line 2 with a compensating increase in line 3 and to initial these amendments, prior to submission of the Annual Return to the External Auditor (BDO LLP).

PM undertook to investigate the viability of electronic banking with Lloyds Bank.

There being no members of the press or public present, there was no need to invoke Standing Order No 10 (xi) to exclude them for the following item of business:

5. Resignation of the Clerk

Following a discussion of his resignation, the Clerk confirmed that he was prepared to continue in office until the end of September. Proposals to secure a replacement were discussed which involve (i) adverts on local notice boards, (ii) advising the BDBC parishes liaison contact (iii) an advert on the HALC website and (iv) an advert on the SLCC website.

The Clerk suggested that RPC forma recruitment panel comprising 3 members to handle recruitment matters.

The Clerk advised that it was normal practice (i) for the outgoing Clerk to leave the meeting at this point and for the council to discuss the implications of the Clerk's resignation in private and (ii) for the Chairman to draft and agree with other members present an short minute of what was agreed tin private session, which would be conveyed to the Clerk for incorporation in the Minutes.

The Clerk left the meeting at approximately 21:15.

After the Parish Clerk left the Meeting, the Councillors discussed the resignation and that the Clerk has a great deal of knowledge of the Parish and we thank him for his effort. We would further like to thank the Clerk for agreeing to stay on and supporting us until after the September 2014 RPC meeting. We also discussed how we could assist the Clerk in reducing his workload for the Parish in the interim period and a number of options were put forward and discussed. The key point that the Cllrs identified was to secure a replacement as soon as possible in-line with the recruitment process.

The meeting closed at 21:30