

MINUTES OF THE MEETING OF ROOKSDOWN PARISH COUNCIL HELD IN THE ROOKSDOWN COMMUNITY CENTRE, PARK PREWETT ROAD ON MONDAY 22 APRIL 2013 COMMENCING AT 21:30

Present: Cllrs Cavalier (RC), Corder (AC), Elliott (PE), Parkinson (JNP) Payne (JDP) Statham (CS) (Chairman).

In Attendance: Cllr Keating, candidate at the May County Council Elections.
4 members of the public, Parish Clerk.

1. APOLOGIES

Apologies were received from Cllr Biggs(TB), & B Cllr Cherrett (KC).

2. DECLARATION OF INTERESTS

The Clerk declared an interest in the Item 9(b), (salary payment).

3. MINUTES

56/13 It was
RESOLVED to receive, confirm the accuracy of, and sign, the minutes of the meeting held on 25 March 2013.

4. RPC POLICY ON COMMUNICATION WITH THE MEDIA AND SOCIAL NETWORKS

The Clerk reiterated RPC's policy regarding relations with the media, contained in Model Standing Order No 28. which states that: "Councillors shall not, in their official capacity provide oral or written statements or written articles to the press or media". Pending revisions to Standing Orders will include the added wording: "such statements etc on fact/policy will be issued by the Chairman/Clerk" after media in SO 28(b)."

5. MATTERS FOR REPORT

A detailed list of outstanding matters and action taken is at Appendix A.

6. PUBLIC PARTICIPATION

An open forum was not required.

7. REPORTS & FEEDBACK: BOROUGH & COUNTY COUNCILLORS, & THE POLICE.

(a) No Police report was received.

(b) **B Cllr Cherrett's** was not present; no report received.

(c) **C. Cllr Reid:** had nothing further to add to his report to the Annual Parish Meeting held prior to the RPC meeting.

(d) **Community Association:** had nothing further to add to his report to the Annual parish Meeting held prior to the RPC meeting.

8. PLANNING:

a. New applications:

The following responses to new planning applications were agreed:

BDB/77723	Southern Area, Land At Park Prewett Hospital: Regularisation of display of 7 no. flag pole signs and 35 no. non illuminated fascia signs to hoarding and fencing	Noted.
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b. Planning Decisions: there were none.

9. FINANCIAL MATTERS

(a) Financial Reports 2013/2014

Following clarification of detail, a Financial Report & Bank Reconciliation at 16 April 2013 showing balances of £48,886.28 on the 30 Day Notice account and £1,281.04 on the Treasurer's Account, taking account of cheques up to CQ 354 was noted.

(b) Payments for Approval

57/13 It was
RESOLVED to approve the following payments:

CQ No	Payee	Service	Amount
		CQs signed between meetings (2012/13)	
348	RCA Youth Group	Grant towards activity weekend Res'n 55/13	£707.00
349	HIOW Air Ambulance	5% of bucket collection @ Fireworks Event	£50.00
350	St Michaels Hospice	5% of bucket collection @ Fireworks Event	£50.00
351	North Hants Medical Fund	5% of bucket collection @ Fireworks Event	£50.00
352	Prontaprint	Printing March Rooksdown Reporter	£181.00
		Total	£1,038.00
		New CQs for signature (2013/14)	
353	R. Darley	April Salary & expenses	£488.80
354	HMRC	PAYE on April salary	£96.80
355	Rooksdown Comm Centre	Hall hire April-June	£90.00
356	The Mayor's Charity	Grant to Mayor's charities	£50.00
		Total	£725.60

(c) 2012/2013 Accounts

58/13 It was
RESOLVED to approve a draft Risk Assessment setting out the council's risk management procedures. [The risk assessment has been reviewed, but is very similar to last year, with the addition of a sheet showing controls in tabular form for easy reference].

59/13 It was
RESOLVED that members acknowledge their responsibility for the preparation of the Accounts and approve the signature of Statement of Assurance contained in Section 2 of the Annual Return 2012/2013. [The same statement as was approved last year]

60/13 It was
RESOLVED to approve and sign the Accounts and Annual Return for the year ended 31 March 2013 for submission to the Internal Auditor appointed by the council and subsequently to the Audit Commission. [The same statement as was approved last year.]

61/13 It was
RESOLVED to note that all Control Documents are to be reviewed early in the financial year.

62/13 It was
RESOLVED to note that the Chairman & Clerk plan to meet to discuss the Clerk's Contract of Employment. A new contract, based on the latest model Contract of Employment issued by NALC/SLCC has been drafted.

10. MOTIONS FROM COUNCILLORS:

- a. **(Chairman):** That RPC formally supports the Taylor Wimpey Homes planning application for Park Prewett Hall (PPH). Discussion of this item was deferred until May.
- b. **(Chairman):** That RPC orders suitable RPC polo shirts for use at public events.

63/13 It was
RESOLVED to purchase suitable RPC polo shirts (black) for use at public events

c. **(Chairman):** That RPC submits a formal written request to Cllr Cherrett to obtain information on the value of all S106 monies paid by developers of the escape from the Beeches development up to present day by date and in addition what the money has been spent on whether on the estate or off the estate and what funds remain. In the event this information is not forthcoming by the June Parish Council Meeting then Rooksdown Parish Council to raise and publicise a request under the Freedom of information Act.

64/13 RESOLVED It was to submit a formal written request to Cllr Cherrett to obtain information on the value of all S106 monies paid by developers from the commencement of the development to present day by date and in addition what the money has been spent on whether on the estate or off the estate and what funds remain. In the event this information is not forthcoming by the June Parish Council Meeting then Rooksdown Parish Council to raise and publicise a request under the Freedom of information Act.

It was also reported certain s106 funds could not be released until 2015.

65/13 RESOLVED It was to challenge BDBC's statement that the sum of s106 money could not be released and demand that it be released in the current year.

C.Cllr Reid said that it should not be necessary to resort to an FOI approach as Cllr Cherrett had already requested the above information.

11. ROOKSDOWN COMMUNITY ASSOCIATION

The RCA Chairman said: (i) that a request for grant funding had been submitted to Children in Need (ii) that an earlier suggestion that a residents pack be produced be put on the back burner in light of the new arrangements for publication of Rooksdown Reporter which would include much of what was planned for the pack.

The RPC Chairman asked the Clerk to include Grant applications as an item on the May Agenda.

12. CORRESPONDENCE:

A list of correspondence received up to 15 April was noted. Items of particular note were:

- (i) BDBC Consultation on its Strategy for Community Centre Provision. It was agreed that members would let the Clerk have views on the document and recommendations by 10 May (a reminder to be issued on 3 May).
- (ii) A request for information on what events local councils were planning re the anniversary of the outbreak of WWI and the anniversary of D Day. Members will consider options. The Events Working Party would lead.
- (iii) The Clerk reported that he had located a couple of aerial photographs of Rooksdown circa 1930. Copies to be circulated to members.

13. MATTERS RAISED BY COUNCILLORS/CLERK

JDP: Parking problems at the hospital. Further approach to be made to the hospital.
JDP: Minimum road width in new developments: Clerk to contact BDB (Townsend) and HALC.
PE: Closure of dental service in Rooksdown, without prior notification: Clerk to approach the PCT (Patient Advisory Liaison) and to prepare a draft for the Reporter.

15. DATE/VENUE OF FUTURE MEETINGS

The next scheduled meeting will be held on Monday 20 May commencing at 19:45. Further meetings will be held on 24 June, 22 July, 23 September, 28 October & 25 November 2013. All meetings to be held in Rooksdown Community Centre.

There being no further business, the meeting closed at 22:30.

Date.....

Chairman.....

This appendix is the outstanding actions list as at 22 April 2013 which is printed in landscape & photocopied onto the reverse of Page 3.