

MINUTES OF THE MEETING OF ROOKSDOWN PARISH COUNCIL HELD IN ROOKSDOWN COMMUNITY CENTRE ON MONDAY 22 SEPTEMBER 2014 COMMENCING AT 19.45

Present: Cllrs Aylott (WA), Bound (SB), Lovett (PL), Mahoney (PM), Parkinson (JNP).

In Attendance: No member of the public.
The retiring Parish Clerk Ron Darley (RD) & his successor Mrs L. Jeffs (LJ).

In view of the resignation of Cllr Khan as Chairman, the Vice-Chairman, Cllr Mahoney took the chair and introduced LJ who it was planned would take over as Parish Clerk on 29 September. Each member then introduced themselves.

1. APOLOGIES

Apologies were received from Cllrs Khan (NK) & Ngedza (CN), C Cllr Reid & B.Cllr Cherrett.

2. DECLARATION OF INTERESTS

The Clerk declared an interest in the Item 11 (a) (salary & expenses payment). Members were advised by the Clerk that they need not declare an interest in Item 6 (The Pavilions planning application).

3(a) MINUTES

29/15
RESOLVED It was
(5/0/0) to receive and confirm the accuracy of the minutes of the meeting held on 28 July.

It was noted that Agenda Item 14 re transfer of the Peggs Way car parks had not been included in the September Agenda. **Action: Parish Clerk**

Standing Order 10(vi)

30/15
RESOLVED It was
(5/0/0) to change the order of business on the agenda to bring forward Agenda Item 4 to permit co-option of Cllr Mason to allow his early departure as he was en route for a holiday.

4. CO-OPTION OF NEW MEMBERS

31/15
RESOLVED It was
(5/0/0) to co-opt Mr Scott Mason as a new member of Rooksdown Parish Council.

Cllr Mason signed his declaration of office and left the meeting.

3 (b) (i) ELECTION OF CHAIRMAN

Following the resignation of Cllr Khan as Chairman due to work commitments,

32/15
RESOLVED It was
(5/0/0) to elect Cllr Mahoney to serve as Chairman for the remainder of the current municipal year. Proposed Cllr Lovett, Seconded by Cllr Parkinson.

(ii) ELECTION OF VICE-CHAIRMAN

In view of the elevation of Cllr Mahoney to Chairman,

33/15
RESOLVED It was
(5/0/0) to elect Cllr Lovett to serve as Vice-Chairman for the remainder of the current municipal year.

At this point the new Chairman expressed the intention that future meetings would be more streamlined and end earlier. In view of that, and the amount of business to be transacted, on

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this occasion, the usual reports of from Police, Borough Councillor & County Councillor had been requested in time for members to digest them before, and ask any question at the parish council meeting. Members welcomed the installation of the height barrier on Rooksdown Lane, while WA expressed concern about the traffic problems which would be caused by the simultaneous works on interim measures on The Avenue, the Western Triangle etc. It was felt that there should be strict control on the access of construction traffic via Rooksdown Avenue and that a time limit should be imposed. PM said that he would raise these issues at a meeting he was to attend with TW/HCA on Friday 26 September. It was also agreed that a meeting should be organised with DWH/HCA (LJ to arrange) for November @Parklands Hospital at 11am.

[PL recorded a declarable pecuniary interest in any discussions with TW in view of an ongoing dispute with the company following an incident involving his personal car].

5. SPECIAL MOTION

A special motion received from Cllr Aylott signed by six members of the council in accordance with Standing Order

34/15
RESOLVED It was
(5/0/0) to revisit the decision originally made by RPC (Resn 78/14) to support the planning application to demolish the pavilions. Proposed: Cllr Aylott, Seconded Cllr Mahoney.

6. PLANNING APPLICATIONS:

- a. Resolution 78/14: NOT TO OBJECT to Planning Application No 13/02522/FUL: Pavilions 1,2,3,4 Park Prewett Rd: Removal of 4no. pavilions in public open space areas along Park Prewett Rd. Change of use to create parking and associated landscape.

In addition to the evidence provided in Packet B supporting the agenda papers, PM reported that evidence on the BDBC website showed that there are 17 objection, 3 in support and 3 comments concerning this application. Following discussion,

35/15
RESOLVED It was
(5/0/0) to confirm that, in the light of additional evidence, RPC objects to the proposal to demolish the pavilions in the public open space areas on Park Prewett Road. A letter is to be prepared by PM/SB for dispatch by the Parish Clerk. **Action: Parish Clerk**

36/15
RESOLVED It was further
(5/0/0) to draft a press release, to be circulated to members for comment/approval.
Action: Parish Clerk

- b. **(i) 14/02195/FUL:** Diagnostic & Treatment Centre at the North Hants Hospital: erection of a single storey post-op recovery lounge and ancillary accommodation.

37/15
RESOLVED It was
(5/0/0) to object to all future development at Basingstoke Hospital in view of the existing gross inadequacy of car parking provision, which is further exacerbated by such additional developments which fail to address the parking issues.

38/15
RESOLVED It was further
(5/0/0) to write to the Basingstoke Hospital's Chief Executive advising of RPC's decision to object to future development at the hospital until the acute parking problems are addressed and to discuss the implication of this decision. **Action: Parish Clerk**

- b. (ii) 14/02495/FUL & 2496/FUL: Barn at Park Prewett: Conversion of barn to 2 no. residential units including mezzanine floors and additional windows.

**39/15
RESOLVED**

It was **(4/0/1)** not to object to planning applications Nos 14/02495/FUL & 2496/FUL. A letter is also to be sent to HCA, reminding them that the development plan called for this site to be retained for commercial use and seeking confirmation that the site had been actively marketed, and what evidence is there to support that view. **Action: Parish Clerk**

(iii) 14/02707/FUL: Plot 43 Sherbourne Fields Off Aldermaston Road: Erection of dwelling with conservatory (amended design to that approved under BDB/77170): No comment.
Action: Parish Clerk

7. PUBLIC PARTICIPATION

An open forum was not required.

8. LIF APPLICATIONS

Three number of LIF applications had been submitted. The application for Parish Furniture was successful. Those for (i) The Old Hall (ii) Skate Park were declined as s106 funds were said to be available for these projects.

It was agreed that SB would lead an initiative to ascertain precisely what s106 monies are available, for what purpose and how they can be used. The immediate priority concerns the Master Plan for the Rooksdown Park open space. SB to update members ahead of the next meeting by e.mail and also to present his findings at that meeting. **Action: SB**

9. s106 DEVELOPERS' CONTRIBUTIONS

Covered until Item 8 above.

10. REPORTS & FEEDBACK: BOROUGH & COUNTY COUNCILLORS, POLICE & RCA

Cllr Reid 's report is attached at Appendix A to these Minutes.
B Cllr Cherrett's report is at Appendix B to these Minutes.
Police: The report of CSPO Dan White (DW) is at Appendix C to these minutes.

PL outlined progress in organising the Fireworks Event; WA agreed to assist on the project. RD is to investigate the provision of (i) the red plastic fencing and road irons to delineate the firing/landing area from the viewing area (ii) lighting units (10 halogen) (iii) 2 burger vans. A meeting is to be held on Monday 29 September at 7:45 in the Community Room; PL/WA/PM/SB to attend. **Action: RD/PL/WA/PM/SB**

11. FINANCIAL REPORT & PAYMENTS FOR APPROVAL

a. Financial Reports 2014/2015

A Financial Report & Bank Reconciliation at 17 September showing balances of £55,446.03 on the 30 Day Notice account and £658.74 up to & including CQ No 433 on the Treasurer's Account, was noted.

b. Payments for Approval

**40/15
RESOLVED**

It was **(6/0/0)** to approve the following payments:

CQ	Payee	Service	Amount
		Annual Direct Debit	
DD	Information Commission	Data Protection Registration	£35.00
DD	CPRE	Annual subscription	£36.00

		New CQs for signature	
430	R. Darley	Salary & expenses September	£563.99
431	HMRC	PAYE September	£98.00
432	BDO	Audit fee 2014 Inv 1310529	£240.00
433	Prontaprint	Inv 15530&15606 Newsletter May & July	£715.00
		Total	£1,687.99

Approval was also given for the payment of expenses arising from the provision of improved communication systems eg e.mail addresses, web arrangements, drop boxes etc when known. It was also agreed that an IT Working Group would be formed, comprising JP (Chairman), PL & PM.

c. Audit Report2014

The report of the external audit by BDO was noted. The only comment made referred to the omission of a Resolution number on page 2/3.

Standing Order No 10(xii)

As there were no members of the public/press present, there was no requirement to invoke this SO.

12. APPOINTMENT OF A NEW PARISH CLERK

The recommendations of the Recruitment Panel which interviewed candidate for the parish clerk vacancy and the financial implications of the appointment were noted & discussed.

41/15 RESOLVED It was appoint Mrs Lorraine Jeffs as the new Parish Clerk wef 29 September 2014 at a starting salary based on Scale Point of Scale LC2 of the revised pay scales agreed by the National Joint Council (NJC) for Local Government Services wef 1st April 2013). The weekly working hours for the post will be increased from 10 hours to 12.5 hours per week. The appointment is pensionable.

42/15 RESOLVED It was that RPC would apply to join the HCC Pension Scheme. Action: Parish Clerk

43/15 RESOLVED It was further that RD would prepare a Contract of Employment asap. Action: RD

44/15 RESOLVED It was further to agree a budget of £750 to cover the purchase of a laptop computer and associated software, telephones etc subject to checking the possibility of the donation of some of these items from surplus supplies. Action: Parish Clerk/PM/PL

DATE/VENUE FOR FUTURE MEETINGS

The next scheduled meeting will be held on Monday 27 October, commencing at 19:45. Further meetings will be held on 24 November 2014 (at which a draft 2014/15 Budget & Precept will be discussed), 26 January & 23 February 2015. All meetings to be held in Rooksdown Community Centre.

The meeting closed at 22:35

Date.....

Chairman.....

Report from Stephen Reid for Rooksdown Parish Council September 2014

Traffic calming / Lodge Junction

I reported last time that the Government has supported the M3 LEP submission for money for the A340 part dualling and Lodge Junction improvements. This represents a big step forward for the whole scheme.

The planning application (ref: 14/01305/ROC) submitted by Taylor Wimpey for 'Removal of condition 8 of planning permission BDB/56725 relating to bus gate on the southern perimeter road to provide an alternative site wide traffic management plan' has been approved. This effectively kills off the old 'bus gate' approach and clears the way for the broader scheme of traffic calming.

Preliminary works for the reconstruction of the Avenue/Park Prewett Road between the Lodge building and the Pumphouse Way roundabout should have started by the time of the Parish meeting. The main construction works are subject to formal sign-off of planning conditions and technical design, which are being worked through now.

The geotechnical specialist will be digging large holes in the highway verge for the planned surface water soakaways. The works will generate some disruption to traffic e.g. temporary works traffic signals – but TW's contractor will endeavour to keep disruption to a minimum.

Subject to technical approvals from Hampshire County Council's Highways department who will adopt The Avenue/Park Prewett Road once completed, the main construction works are expected to start in the first week of October. We are waiting for a works programme and construction management plan from the contractor.

The rebuilding of the road will require temporary closure of the road to two way traffic for all but buses and emergency vehicles. Access routes into and out of Basingstoke and Parklands Hospitals and St Michael's Hospice will be maintained but there will inevitably be some diversion to normal routes e.g. no access heading west into Limes Park. HCC will let you know the detail and timing of diversions once these are agreed.

I have asked that signage on the routes into Rooksdown be clear: we don't want stories surfacing of families trying to get to the hospital in an emergency and having to about-turn as they reach the Avenue. Apart from this, I see the progress as positive.

Rooksdown Lane

The height barrier was installed on 11 September and is now fully operational. I hope that this will prevent further illegal trespasses. I haven't received any feedback from local residents.

Aldermaston Road Triangle

I understand that the Borough Council has invited offers for the development of this land. I have no insight as to the designs / property mixes being proposed.

Rooksdown School

Preparatory works have started with a view to building proper starting in December. I have not been informed of any delays.

The catchment area for the new school is generating some concern, which I share. I attach a map that shows the proposed catchment area.

The concern is that the roads on the Saxon Wood side of the new Rooksdown Lane are not in the catchment area. The map indicates this to be accurate. I have heard fears that Vitellius Gardens is caught in this: that is not my reading of the map.

I am advised that Rooksdown pupils will be allowed equal preference for admission to Castle Hill Infant and Junior and Winklebury Infant and Junior Schools to provide opportunities for new admissions to attend the same schools as any siblings.

My analysis of the situation is that the parents in the excluded area have a genuine grouse, with which I would like to help, but this is a numbers-driven issue. Rooksdown School is planning to take 30 pupils next year and the calculation is that the catchment area will take up that capacity. However, if fewer than 30 pupils are

generated by the 'in catchment' roads, I would hope that parents from the 'Saxon Wood' area may yet be able to send their children to the new school.

To lay another fear to rest: the development at Merton Rise is being served by Merton Infant and Junior Schools.

Mobile Library and Community Library idea

As an aide memoire ... the Executive Member at Hampshire is willing to discuss ideas for a community library at Rooksdown. It looks as if usage of the mobile library has stayed very low in spite of its change of stopping location and the service is likely to be halted. Some people will be disappointed and the community library alternative is increasingly attractive.

Road Adoptions

Following an inspection of the Core Area Site, HCC Officers recently met with Taylor Wimpey to discuss outstanding issues which are delaying road adoptions. The developer was supplied with a list of remedial works and these works are currently out to tender. The remedial issues are considered to be matters of highway safety which cannot be ignored.

In addition the recently varied condition 8 of the original planning permission is complicating matters. The additional traffic calming to the roads serving this development must be implemented prior to adoption. TW has indicated that it is proposed to carry out these works as soon as possible, however this is impacting on adoptions.

I am troubled by this response. I now have no date for the adoptions where before I thought we were working towards a mid-August target, so it seems to me like a step backwards. I received this update whilst compiling this report so will have to continue to chase.

Safer Neighbourhood meeting

I attended the Rooksdown meeting with our newly-dedicated-to-Rooksdown PCSO. The consensus was that Antisocial Behaviour should be the main topic for Police attention in Rooksdown. Despite this, I was concerned at reports from Simon of lack of support when antisocial behaviour was experienced at the Youth Club, speaking of which ...

Youth Club

... I received and have approved a grant application from the Youth Club for replacement 'comfy-seats'. The money should be paid across mid-September (assuming I used the new computer system properly!)

Stephen Reid, September 2014

Update to Rooksdown Parish Council – 22nd September 2014

Update from Borough Cllr Karen Cherrett

Open Space Master Plan

The Master Plan for the open space originally known as the village green appears to take account of the consultation requests and as such has support to progress. More detailed discussions are now planned to understand the proposed phasing of works and release of budget – which is suggested to have impacted LIF applications. Initial works seem to focus on providing enhancements to what we already have, pathways and planting, not what is more urgently needed i.e. youth and outdoor facilities.

Old Barn - commercial quarter

The application for 16 dwellings and 2 commercial units is being progressed under delegated powers. A new application for conversion of the barn itself from commercial use to dwelling use has been tabled and will no doubt wish to be discussed by the RPC. Consideration will need to balance the wish to have taken the building into community use in a residential setting, the availability for existing and upcoming commercial units adjacent to the retail outlets in Greenlands Drive and the initial aspiration of planners to retain the character and commercial use of the barn.

Pavilions – I am still awaiting notification for the date for this matter to be heard having been told by officers that August was only a provisional date for committee. Local residents wishing to speak will need to notify the committee in advance once the date has been announced. Keep a watchful eye on RPC announcements, BDBC web pages and community Facebook.

Trenchmead Gardens – resident concerns re hedge and tree trimming which is impacting the footpath in the adopted areas has been referred to the BDBC grounds team for action. The team seem to have a different view of what is and is not adopted land and I have arranged to meet them on site to discuss and reach resolution.

Cutting Drive – on-going resident concerns re the access and design of this area and issues it causes, together with continuing use of adjacent land as a compound and storage for developer materials have been escalated by local residents to Taylor Wimpey head office. It is an unfortunate series of issues that seem to be no closer to resolution now than 5 years ago when residents first occupied the site. I have thus referred the matter for comment by Mark Glendenning at HCA - given that HCA has ultimate responsibility for the site and the actions of its contractors to resolve design and use concerns pre-adoption – and the Planning Lead at BDBC. It is hoped that a site meeting can be convened once some thought on options for resolution have been considered.

Dangerous tree – Spinney

A local resident has reported a storm damaged tree in the Spinney and its location (on the ambulance station side) and image has been reported to HCA for attention. The land remains in their control and requires action by their agents.

Community Centre snagging

As stated in my last report, the outstanding matters for the community centre hand-over have been escalated within BDBC and have received the following response acknowledging that the matters have not been properly attend to to-date but that they are now a priority for closure:

1. Fixing the door – a specialist contractor will visit before the end of the month, and that BDBC will confirm a more precise date with Simon Bound. Hopefully this visit will resolve the issue, but it will now be tracked to resolution.
2. Payment of restitution to the RCA – this will be issued at the end of next week (3rd week Sept.).
3. Lease – Property Services is now picking up this piece of work:
 - Head of Terms for the Lease will be sent to the RCA by end of 3rd week Sept (a standard draft Lease will be sent to them at the same time).
 - Aim to get Portfolio Holder, Cllr Izett's approval by the end of October.
 - Completion will depend on RCA's response and whether solicitors are appointed but could be resolved to completion in January.

I will continue to monitor and press these matters to closure.

Primary school – update by Cllr Reid although site clearance works is visibly progressing

Traffic Management – the order to initiate works is proceeding and schedule of works with timelines in development. Cllr Reid may have a more detailed update as the County Councillor.

Aldermaston Triangle – no update at this time.

David Wilson Homes – no update

See it, Report It, Stop it

Residents are reminded that in adopted areas of Rooksdown they can report incidents of overgrown shrubbery on paths, fly-tipping etc. to the borough council:

By phone 01256 844844

By e-mail customer.service@basingstoke.gov.uk

On the Report It feature on the web site www.basingstoke.gov.uk

Where residents are members of local management companies they may want to contact the management agent first to understand what services are provided locally and by whom.

Police – use 101 or ring the local station

Community Safety Patrol Team- update for RPC September 2014

As a Community Safety Patrol Officer (CSPO) I identify and tackle local issues, reduce crime, prevent antisocial behavior and deal with environmental crimes, to make residents feel safer and happier about their neighborhood. I work in close partnership with other agencies such as the Police, housing associations, fire service etc as well as local community groups.

I work on a shift pattern basis between 10am-9pm (Mon-Thurs), 1pm-midnight (Fri & Sat) and midday-9pm (Sundays)

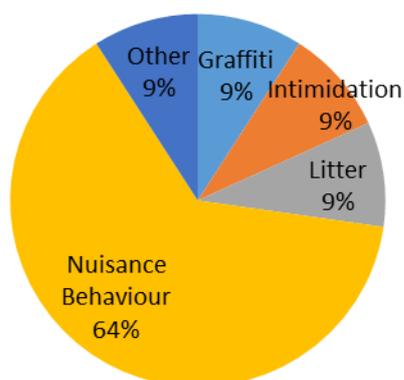
General

- Generally quieter in Rooksdown compared to July
- Nuisance behaviour is my highest incident type; however this is common in other areas of the borough.
- Local youths involved in ASB have been spoken to regarding unacceptable behaviour

August stats

- Average time of incidents occurred at 19:44hrs during August

August incident types



Incidents of note

- Patrols still continuing following complaints about nuisance behaviour in Mailing Way. This is mainly children targeting a house in the area- Reports have decreased and problems Reassurance to concerned households carried out.
- PCSO Beardsdell and I have made numerous home visits to speak with parents whose children are involved in ASB in Rooksdown. This has had a good effect on reducing levels of ASB
- Visits took place at summer activities such as Streetz to positively engage with young people and deter incidents of antisocial behaviour.
- Reports of nuisance in Owen Way where bins are being knocked over. Residents are reminded that their bins need to be taken onto their properties when it is not bin day. I have located 3 youths on bikes during my patrols- who made off from me.
- Reports of nuisance around Spinney Court. Patrols to take place.
- Vandalsim, litter and ASB occurring at the pavilion nearest Norrie Court. Patrols regularly taking place.

Local Rooksdown CSPO, Daniel White, can be contacted on;

Tel- 01256 845 700

Email- daniel.white@basingstoke.gov.uk