

**MINUTES OF THE MEETING OF ROOKSDOWN PARISH COUNCIL HELD IN THE ROOKSDOWN COMMUNITY CENTRE, PARK PREWETT ROAD ON MONDAY 23 SEPTEMBER 2013 COMMENCING AT 19:45**

**Present:** Cllrs Aylott (WA) (to 22:30), Cavalier (RC), Cordner (AC), Mahoney (PM), Parkinson (JNP) & Statham (CS) (Chairman).

**In Attendance:** B Cllr Cherrett, C. Cllr Reid, 2 Members of RCA, no members of the public & the Parish Clerk.

**1. APOLOGIES**

No apologies were received.

The Clerk reported that (i) Cllr Biggs had resigned and that a letter of appreciation for his service as a councillor had been sent (ii) BDBC Electoral Services had been approached regarding this vacancy and the two existing vacancies.

**2. DECLARATION OF INTERESTS**

The Clerk declared an interest in the Item 8(b), (salary payment).

**3. MINUTES**

**22/14** It was  
**RESOLVED** to receive, confirm the accuracy of, and sign, the minutes of the meeting held on 22 July 2013.

**STANDING ORDER 5[a]vi**

**23/14** It was  
**RESOLVED** to alter the order of business, and bring forward discussion of Agenda Item 6.

**24/14** It was  
**RESOLVED** to discuss the reports & feedback from Borough & County Councillors, Police and RCA prior to Matters for Report in future Agenda.

**6. REPORTS & FEEDBACK: BOROUGH & COUNTY COUNCILLORS & THE POLICE.**

- (a) Representatives of the police were not present; no report received. The Clerk is to approach the police re attendance/reports at future meetings.
- (b) **B Cllr Cherrett's** report is at Appendix A to these Minutes. During general discussion which followed (i) it was that a report concerning the future of the promised Rooksdown school would be passed to the HCC Executive Member, Glen Parkinson on 24 October. An RPC representative (CS with WA as alternate).will attend the decision meeting in support of the school and to press for the school to be as autonomous as possible (with a separate Board of Governors). The school is still on track to open in September 2015 (ii) although no confirmation had been received, it was reported that submission of a planning application for demolition of the pavilions was imminent (iii) s106/The Community Levy money will continue to be paid to BDBC, some of which will be used on general infrastructure improvements, some on the Local Enterprise Partnership and 25-40% will be for use in the parish (iv) the views of parish councils are to be submitted to the Passenger Transport Forum by the end of October. Councillors were asked to consider what should be contained in RPC's submission (to be included in the RPC October Agenda (v) the police, TW and HCA are to be asked to co-operate to safeguard PPH from unauthorised entry, especially by teenagers and adults; Clerk to write to these agencies (vi) Clerk to write to the police asking that RPC (Cllr Cordner/Clerk) be advised when Safer Neighbourhood panel meetings are to be held to ensure that an RPC representative attends.
- (c) **C. Cllr Reid** reported (i) that since it was universally thought that the new medical centre is not large enough to deal with future demand, he had asked whether it was designed (eg adequate foundations) for adding a further floor. **Cllr Cherrett** said that there was scope for further extension of the ground floor (ii) inaccuracies/inadequacies in the Manydown section of the Pre-Submission Local Plan Consultation Document viz transport figures are wrong, road improvements are not mandatory, no provision for improvements on the Roman Road/A339 junction, the provision of traveller sites is not consistent throughout the sections of the document, sewage disposal needs to be addressed and it was felt that all the problems which arose in the Rooksdown development would recur in the Manydown development (v) Ownership of the "Trumpet land" has now been transferred from HCC to HCA (vi) following

discussion of options for safeguarding Rooksdown Lane from illegal encampments, the possibility of a height barrier restriction is a real possibility. SR suggested that the gateway at the Hatchwarren Community Centre (a split level gate, permitting access for cars and an upper barrier to prevent caravans etc might be the answer (vii) the problem of litter outside the shops is to be addressed by an initial informal verbal approach to the managers of the units, followed, if necessary by a formal letter.

- (d) **Community Association:** SB,s report centred on youth activity. Recognising the pending increase in young people in the parish a number of initiatives are being undertaken including trying to get them involved in more constructive activities and improved social behaviour. HCC are to run courses under its Teenage Positive Parenting Programme (3Ps)

4.

### MATTERS FOR REPORT

- (a). **Park Prewett Hall:** The Chairman thanked SB for his work in drafting the PPH Business Plan. Submission of a planning application is imminent. HCA to be asked to confirm when application is to be submitted.
- (b). **Road Traffic Management:** HCA to be asked when a planning application is to be submitted.
- (c). **Solar farm Public Consultation:** concern was expressed that RPC had not been invited to comment on this consultation.
- (d) **Fireworks Event:** (i) No sponsorship had been received thus far. The Housing Associations are to be approached. (ii) SR agreed to meet the cost of re-usable advertising banners (iii) the banning of private fireworks and Chinese lanterns is to be more prominently publicised and will be enforced (iv) the number of security staff is to be increased; 12 stewards are also required (Venture Scouts to be approached) (v) the fireworks display, 2 burger vans, children's rides, bar, and St John Ambulance have been booked (vi) the RPC Risk Assessment has been completed (vii) increased lighting units are to be deployed this year (viii) more collection buckets are to be provided this year.
- (e) **Rooksdown Reporter:** it was felt that the arrangements for production/distribution of a monthly newsletter by the editorial team of the Kempshott Kourier had not been successful and

25/14

**RESOLVED**

It was  
that future editions would be produced by RCA/RPC.

Future editions will be generally black & white and RPC will be assisted in the most difficult/time consuming task of co-ordination/distribution by an RPC team. The Clerk is to advise the Editor of the Kempshott Kourier. SB is to provide a publication schedule; an edition is to be issued by 15 October including details of the Fireworks Event. The Clerk is to forward details of what was sent to the Kempshott Kourier for the September edition.

- (e) **Information Seminars on Planning Rules etc:** BDBC have committed to BDAPTC to provide these seminars for all parishes. Details awaited.
- (f) **Welcome to Rooksdown Signage:** now installed.
- (g) **Peggs Way Car Parks: Change of use Planning Applications:** it was reported that both applications had been recommended for approval. Public liability and ownership signs will need to be procured. Clerk to confirm with HCA that they are ready to move on change of ownership documentation.
- (h) **Odd Job Man:** HCC have agreed to initial funding.
- (i) **Bus Stop Waiting areas:** these have now been tarmaced.
- (j) **Review of Control Documents:** ongoing.
- (k) **Pocket parks:** small bins are to be procured (PM & WA)

5.

### PUBLIC PARTICIPATION

A resident raised the following points: (i) the provision of a skate park (ii) questioned why there should be any objection to the provision of traveller sites in the Pre-Submission Local Plan Consultation Document. It was explained that the intention was that the provision of traveller sites should be consistent throughout the document. The Clerk reminded the assembly of the failure of the traveller site provided at great expense close to the Highways depot near Junction 7 of the M3.

7. PLANNING:

26/14  
RESOLVED

It was  
to confirm responses to new planning applications/proposals as follows:

13/01346/FUL	Car Park B Land At Peggs Way And Easter Square: Change of use of existing temporary sales office car park to permanent car park. <b>RECOMMENDED FOR APPROVAL. Target Decision Date 25/9 (Likely to be extended.)</b>	Noted
13/01345/FUL	Car Park A Land At Junction Of Park Prewett Road And Pegg's Way: Change of use of existing temporary sales office car park to permanent car park. <b>RECOMMENDED FOR APPROVAL. Target Decision Date 25/9 (Likely to be extended).</b>	Noted
13/01484/FUL	Ground Floor Unit 2 Block J Park Village Park: Change of use of ground floor unit 2 from mixed use A1/A3 sandwich shop to mixed use A1/A3/A5 sandwich shop to include hot food takeaway	No objection
13/01521/RET	The Ark Conference Centre Dinwoodie Drive: Variation of condition 2 of planning permission BDB/74772 to allow retention of a temporary marquee with links to main building for further period of 2 years.	No objection

b. Planning Decisions: The following decisions were noted.

13/00366/FUL	24 Gander Drive: Change of use of open space to residential curtilage and erection of part two storey, part single storey side extensions following demolition of garage: <b>REFUSED</b>	Noted
13/00797/FUL	Park Prewett Medical Centre (Temporary Facility) Park Prewett Road: Erection of a part one storey, part two storey GP Surgery, to include a pharmacy, car parking and landscaping. <b>GRANTED</b>	Noted
13/01192/ADV	Retail Unit 1 Greenlands Road: Display of 2 no. externally illuminated fascia signs and 1 no. internally illuminated projecting sign. <b>GRANTED</b>	Noted
13/00797/FUL	Park Prewett Medical Centre (Temporary Facility) Park Prewett Road: Erection of a part one storey, part two storey GP Surgery, to include a pharmacy, car parking and landscaping. <b>GRANTED</b>	Noted
13/00066/FUL	Diagnostic & Treatment Centre North Hampshire Hospital: Construction of new single storey post-operative recovery lounge extension and new mechanical plant fenced compound. <b>GRANTED</b>	Noted

8. FINANCIAL MATTERS

(a) Financial Reports 2013/2014

Following clarification of detail, a Financial Report & Bank Reconciliation at 18 September 2013 showing balances of £55261.48 on the 30 Day Notice account and £62.54 on the Treasurer's Account, taking account of cheques up to CQ 378 was noted.

(b) Payments for Approval

27/14  
RESOLVED

It was  
to approve the following payments:

<b>CQ No</b>	<b>Payee</b>	<b>Service</b>	<b>Amount</b>
		<b>New CQs for signature</b>	
376	R. Darley	August & September salary & expenses	£976.57
377	HMRC	PAYE on August & September Salary	£193.80
378	Just A Mow	Install Gateway signs	£259.20
		<b>Total</b>	<b>£1,429.57</b>

**c. Parish Clerk’s Pay Award:**

**28/14 RESOLVED** It was to increase the Clerk’s salary by 1% in line with the national pay award to Local Government Clerks. (The first increase since 2009).

**d. Annual Return & Accounts 2012/13:**

**29/14 RESOLVED** It was to note the Notice of Conclusion of Audit received from BDO and to approve the response to the audit reference to the revaluation of assets in future Annual Returns prepared by the Clerk.

**9 THE GENERAL POWER OF COMPETENCE**

RPC has been working towards being able to achieve eligibility to exercise the General Power of Competence conferred by sections 8(2) and 235(2) of the Localism Act 2011 c20. Two of the criteria viz the Parish Clerk holds the Certificate in Local Council Administration; and has completed the relevant training in the exercise of the general power have been fulfilled. But RPC fails to meet the criterion that two-thirds of the total number of members of the council have been declared to be elected at ordinary elections or at a by-election. The Clerk is in communication with BDBC Electoral Services regarding elections to fill the current 3 vacancies.

**9. MOTIONS FROM COUNCILLORS:** There were none.

**10. CORRESPONDENCE:**

A list of correspondence received up to 16 June was noted.

**11. MATTERS RAISED BY COUNCILLORS/CLERK**

**There were none.**

**12. DATE/VENUE OF FUTURE MEETINGS**

The next scheduled meeting will be held on 28 October commencing at 19:45. Further meetings will be held on 25 November 2013, 27 January, 24 February & 24 March 2014. All meeting to be held in Rookdown Community Centre.

There being no further business, the meeting closed at 22:35.

Date.....

Chairman.....

## Update to Rooksdown Parish Council – 23<sup>rd</sup> September 2013

### Update from Borough Cllr Karen Cherrett

**Rooksdown Primary school consultation** – the County has gone quiet on us following the consultation and feedback on options for running the school. HCA and local councillors at County, Borough and Parish are pressing for an update and to find out exactly what is going on as we are simply not getting answers at the moment. Whilst there is no information to suggest the plans are progressing there is equally nothing to suggest that they are not – so I am cautious not to set hares running. However a concerted effort to get the HCC team to tell us about their interpretation of preferred option and progress to appoint a body to run and thus be involved in developing the school for 2015 is the current priority.

Anyone wishing to make their views known can do so by writing to Glenn Parkinson, School Organisation Officer, Children's Services Department, The Castle, Winchester, Hampshire SO23 8UG or by e-mail at [glenn.parkinson@hants.gov.uk](mailto:glenn.parkinson@hants.gov.uk).

**Co-op, Costa and more** – the new shop and coffee shop are fantastic and it's great to see the facilities being used. The planning application for a fast food outlet to open in the block of existing units has been submitted and we expect to see further applications for a mirror image set of retail and community use units in the development space next door to the current units in the coming months.

**Pavilions Management** – sadly no progress to report and we are still trying to get a date for the submission of this planning application from the developers i.e. for the proposed removal and landscaping of the pavilions.

**Open Space consultation** – a good level of feedback so far so please submit your views by the end of the month to [www.basingstoke.gov.uk/go/rooksdowndownpark](http://www.basingstoke.gov.uk/go/rooksdowndownpark)

**Community consultation** – it was good to see people at the community centre yesterday offering views on anything from local planning, policing, facilities and traffic. To share your views please take 5 minutes to complete the survey at:

<https://www.surveymonkey.com/s/rooksdowndowncommunity>

**Park Prewett Main Hall** – the plans are in and progressing. There is welcome support for the Hall being brought back into use – especially community use and also some local concerns re parking, traffic and noise issues that may arise and need to be addressed through planning. So far the developer team has been responsive to concerns raised and this is helping to improve the internal design and external lay-out. If approved, the plans for the hall will include flats and a community hall that is able to take a full size games court for activities like badminton and basketball etc.

**S106 monies and the Community Infrastructure Fund** – all available archive details of historic funds allocated to Rooksdown have now been passed to the Parish Council so that a full assessment of funds available to invest (or already invested) in the community can be made.

New funding of circa £106k for the park and other facilities has been identified for release next financial year (April 14 onwards) and the current community consultations will help shape how this funding is spent.

Additionally, the way community funding is made available is changing from S106 contributions. Details of the Community Infrastructure Levy (inc. New Homes Bonus) and of Central Government schemes being made available to local community organisations has been passed to the Parish and Community Association for consideration. As we go into the latter stages of this financial year we will all need to look closely at the community development and investment priorities and see what funding can be used or applied for to support the further provision of facilities across the parished-area.

Further consultation will be planned but we do need everyone with a voice to share a view to influence future decisions on what money is spent where.

Tell us via facebook, Rooksdown online or my own e-mail and web sites.

**Passenger Transport forum** – if you have strong views about local bus services, especially the new 4a link and changes to No6 then please let me know. I sit on the passenger transport forum and would welcome your input on how connected Rooksdown is. Current feedback seems to be:

- Bus shelter at hospital required – anywhere else?
- More evening services to and from town during the week and weekends
- Perhaps a smaller bus connecting Rooksdown more frequently to town and employment areas at commuter times

**Rooksdown panel** – an initial meeting was held on 29<sup>th</sup> August and Rob Nicklin, our Police and Community Support Officer introduced himself and opened discussion on the priorities for crime and anti-social behaviour in the area. If you have views or issues to discuss then let him know or let your local councillor, community or housing team know and they can represent your views at future meetings.

### Planning updates – update from last month

- **Rooksdown surgery site** – application for a permanent facility at the current temporary site has been submitted and all being well we can expect to see works commence in the final quarter of the year with completion in 2015. The original site in the core area (next to Co-op and Costa) will now be used for additional retail and community provision.
- **Barn site** – planning application is progressing for 20 dwellings and a sale or licence for commercial use of the barn itself is being promoted
- **Old Golf Course** – planning is in progress including the plans to change traffic flows and manage access from the A340 in order to ease traffic flows should the development get the go-ahead. The focus is on getting changes to traffic management before development starts in order to ease pressure on both the A340 and A339 access junctions.
- **Aldermaston Triangle** – the initial development brief is out with developers for response. Once that is returned we will be able to pull together options for consultation.
- **Easter Court and Pegg's Way** – plans to transfer green space to the Parish Council in order to permanently retain temporary parking courts are progressing well and expect to be approved shortly. This will be a welcome benefit to residents and visitors who are used to using the temporary parking spaces and worried what would happen if it was returned to open space as planned.
- **Manydown** – pre-design information and assessments are underway but at an early stage. The consultant appointed by the council has pulled together a draft development brief and this will be brought forward for local views to be expressed as the details become clearer so that genuine and realistic options can be put forward for public consultation
- **Trumpet Junction** – no current activity

### Report It

Residents are reminded that in adopted areas of Rooksdown they can report incidents of overgrown shrubbery on paths, fly-tipping etc. to the borough council:

By phone 01256 844844

By e-mail [customer.service@basingstoke.gov.uk](mailto:customer.service@basingstoke.gov.uk)

On the Report It feature on the web site [www.basingstoke.gov.uk](http://www.basingstoke.gov.uk)

Where residents are members of local management companies they may want to contact the management agent first to understand what services are provided locally and by whom.

Police – use 101 or ring the local station

This appendix is the outstanding actions list as at 23 September 2013 which is printed in landscape.