

**MINUTES OF THE MEETING OF ROOKSDOWN PARISH COUNCIL HELD IN THE ROOKSDOWN COMMUNITY CENTRE, PARK PREWETT ROAD ON MONDAY 24 MARCH 2014 COMMENCING AT 19:55**

**Present:** Cllrs Chandler, Nyengedza, Parkinson, Statham (CS) (Chairman).

**In Attendance:** B Cllr Cherrett, Simon Bound (SB) & Debbie Adlam (DA) representing RCA, no members of the public & the Parish Clerk.

1. **APOLOGIES**

Apologies were received from Cllr Cavalier (RC) (holiday), Cordner (AC) (holiday), Khan (NK) (unwell).

2. **DECLARATION OF INTERESTS**

The Clerk declared an interest in the Item 9(b), (salary payment).

3. **MINUTES**

67/14  
RESOLVED It was to receive, confirm the accuracy of, and sign, the minutes of the meeting held on 24 February 2014.

4. **COUNCIL VACANCIES**

Cllr Ward had advised the Clerk verbally of his resignation. Vacancy notices to be issued as soon as that is received in writing.

5. **REPORTS & FEEDBACK: BOROUGH & COUNTY COUNCILLORS & THE POLICE.**

(a) **Police Report:** The Clerk read a report (**Appendix A**) from CPSO Daniel White, who was unable to be present.

(b) **Cllr Reid's** report is at **Appendix C**. During discussion, (i) the potential problem of contractors working on the Old Golf course, Western Triangle, Doctor's Surgery etc sites at the same time (ii) CS undertook to circulate details of the Blackdam junction improvements to all members, (iii) the need for RPC representation at meetings of the newly formed Manydown OSCOM was recognised (iv) the idea of housing a library in the Community Centre was discussed, but is felt to be impractical; CS will contact agents for the vacant retail unit next to the Co-op re use to house the library and other community uses.

(c) **Cllr Cherrett's** report is at **Appendix B**. During discussion (i) it was confirmed that copies of the Western Triangle Development brief had been circulated to all members. NHHT have apparently declared no interest in this site (ii) Manydown bypass: BDBC cabinet are not planning to consult with local councils at present. KC is to press for an early consultation, and for a meeting of RPC representatives/SR/KC with the relevant portfolio holder (John Isaacs). KC will ascertain the date of the next meeting of the Manydown OSCOM (iii) it was suggested that lack of progress on the new surgery development might be due to lack of funds.

(d) **Community Association:** SB reported (i) most of RCA's activities were reported in the recent newsletter but (ii) the target of recruiting members of the Youth Club is 12 months ahead of schedule (73 current members) (iii) a "Have Your say" application for a grant of £2k has been submitted for £2k (iii) a children's cooking course is to be started 9iv) RCA plans to approach RPC for grant funding in April 2014.

6. **MATTERS FOR REPORT**

(a) **The Old Hall @ Rooksdown:** The Clerk & KC are to press for information on progress on this planning application.

(b) **Road Traffic Management:** has been delayed for an environmental assessment 92 trees are scheduled for removal).

(c) **Public Consultations:** progress on the Rooksdown Park recreation plans is to be chased (Clerk).

(d) **Fireworks Event:** the budget was not available at the meeting.

(e) **Pavilions:** the planning application has been submitted but has evidently not been validated, as it does not appear on the planning website.

(f) **The Old Barn: Right to Bid Application:** this has been refused. The Clerk is to appeal against the refusal.

**(g) Funding for a Lengthsman (handyman):** discussions with HCC are ongoing.

**7. PUBLIC PARTICIPATION**

There was no requirement for an Open Forum.

**8. PLANNING:**

a. No new planning applications had been received.

14/00832/HSE	66 Pegg's Way	<u>Erection of a single storey rear extension</u>
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b. Planning Decisions: The following decision was noted.

1400/00042/HSE	35 Watertower Way	Erection of single storey rear extension: <b>GRANTED</b>
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c. Planning Enforcement Matters: Temporary Access onto Pumphouse Way opposite The Barn: the splay has now been closed and the kerbs re-instated. The development plan allows for an exit at a different point, which HCA would support.

**9. FINANCIAL MATTERS**

**(a) Financial Reports 2013/2014**

A revised Financial Report & Bank Reconciliation at 20 March 2014 showing balances of £55,398.21 on the 30 Day Notice account and £211.93 on the Treasurer's Account, taking account of cheques up to CQ 404 was noted. The Clerk reported that the projected bank balances at 31 March 2014 exceed the forecast in the budget calculations by approximately £1,300.

**(b) Payments for Approval**

**68/14  
RESOLVED**

It was to approve the following payments:

CQ No	Payee	Service	Amount
		<b>New CQs for signature</b>	
402	R. Darley	March salary + Expenses	£545.70
403	HMRC	PAYE February	£98.00
404	HALC	Training Fee: Inv 11121	£36.00
405	Prontaprint	Newsletter printing: March 2014	£475.00
		Total	£1,154.70

**(c) 2013/2014 Accounts & Audit:** The Clerk reported that the Annual report

**10. LOCAL INFRASTRUCTURE FUND APPLICATIONS**

**69/14  
RESOLVED**

It was to approve the revised draft of, and submit a LIF application, relating to the provision of additional street furniture, predominantly in the southern area of the parish in the sum of £30,850.

**70/14  
RESOLVED**

It was to object to a LIF application formulated by WISP, a Winklebury based group, relating to the provision of a pre-school facility on the basis that (i) there has been no consultation whatsoever with RPC by WISP (ii) the business plan supporting the Park Prewett Hall (The Old Hall@ Rooksdown) LIF application originally submitted by RPC in January, includes as a predominant

feature, a pre-school (iii) what is required is not a permanent sole use building, but a “pack-away” facility allowing multiple community use.

A LIF application relating to the provision of a skateboard park facility, prepared by former a RPC councillor was then discussed, and subject to the draft being circulated for comment to all RPC members,

**71/14  
RESOLVED**

It was to accept, and approve for submission, a LIF application, supported by a petition and detailed quotations and preferred tenderer, for a skateboard park facility, subject to minor textual amendments. Comments to include the fact that this facility is over and above that envisaged in the s106 funding provided in/for the ongoing Rooksdown Park facilities consultation.

**11. CENTRALISED REGISTRY**

The timescale for a trial demo has expired; attempts are to be made to reset a date for the demo.

**12. STANDING ORDERS**

CS had circulated an e.mail setting out proposed amendments to new draft Model Standing Orders, personalised for RPC, circulated some weeks earlier by the Clerk.

**72/14  
RESOLVED**

It was to adopt the revised draft Model Standing Orders prepared by the Clerk, incorporating the amendments contained in the Chairman’s e.mail dated 20 March 2014. The final version of SOs will be formally adopted at the annual meeting of the council in May 2014, and subsequent years.

**13. MOTIONS FROM COUNCILLORS**

There were none.

**14. CORRESPONDENCE:** there were no items of correspondence to be brought to the attention of members.

**15. MATTERS RAISED BY COUNCILLORS/CLERK**

CS referred to an informal meeting to discuss LIF and Working Party issues held on Tuesday 18 March, the minutes of which are to be agreed and circulated to all members prior to the annual meeting of the council in April, at which the purpose and membership of each WP will be agreed.

**16. DATE/VENUE OF FUTURE MEETINGS**

The next scheduled meeting will be held on 28 April (following the Annual Parish Meeting). The date of May meeting will need to be changed as a bank holiday falls on the 4<sup>th</sup> Monday of May. Subsequent meetings will be held on 30 June & 28 July. All meetings to be held in Rooksdown Community Centre.

**17. STANDING ORDER 4(XX)**

**73/14  
RESOLVED**

It was That the public and press be excluded from the meeting for the following item of business under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the 1972 Local Government Act.

**18. SUCCESSION PLANNING/CLERK’S HOURS**

CS referred to the excess hours being worked by the Clerk (at that point 50 hours above his conditioned hours for the 12 week period since 1 January), and the need to have some plan in place in the event that the Clerk should cease to work for the council.

**74/14** It was

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**24 March 2014**

**RESOLVED** (i) that a watch will be kept on the hours worked by the Clerk (the Clerk had intimated that his work is subject to peaks & troughs and may balance out over a twelve month period) (ii) that a succession plan will be prepared by the Clerk.

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There being no further business, the meeting closed at 22:35.

Date.....

Chairman.....

## Community Safety Patrol Team - update for Rooksdown Parish Council 24<sup>th</sup> March

As a Community Safety Patrol Officer (CSPO) I identify and tackle local issues, reduce crime, prevent antisocial behaviour and deal with environmental crimes, to make residents feel safer and happier about their neighbourhood.

### General

Generally over the last month Rooksdown has been relatively quiet from my point of view as a patrolling officer. During some of February and early March I was not able to be in the area as much as I would have liked due to flooding issues across the borough, which I was involved with.

I have recently been involved with a truancy operation which has targeted young people who are not attending school. This has included several young people from the Rooksdown area. As a result of this operation young people are often taken back to school, improving attendance rates.

### Antisocial behaviour issues

- Vandalism at Weybrook Park Golf Club - reported vandalism which has happened overnight. Patrols being carried out in the area during the evening times.
- Police have advised of complaints from local residents at noise levels in the area after youth club. I have been working with youth workers to resolve this issue.
- Youth nuisance outside the Co-operative Store on Park Prewett Road dealt With.
- Rooksdown Hall is now fully secure following joint work between the BDBC housing team and I.
- Vandalism still occurring at the pavilions in Watertower Way and Canadian Way. I am making regular patrols of this area and dealing with incidents accordingly.

### Environmental issues

- Dog fouling reported at Rooksdown Park. Community centre staff have identified a perpetrator and I will be making regular patrols of this area
- Litter around the pavilions. Reports being made to BDBC as required for clearing.
- Reports of an untaxed vehicle in Canadian Way. I have checked the vehicle, which is taxed and updated concerned residents.

Local Rooksdown CSPO, Daniel White, can be contacted on:

Tel- 01255 845 700

Email- [daniel.white@basingstoke.gov.uk](mailto:daniel.white@basingstoke.gov.uk)

## Update to Rooksdown Parish Council – 24<sup>th</sup> March 2014

### Update from Borough Cllr Karen Cherrett

#### Aldermaston Triangle

I was asked to enquire whether the hospital had shown any interest in this land and can confirm that to date it has not. The hospital may of course make an application now that the developer brief is in public but it is not thought likely to happen.

#### Surgery site

I have been unable to get any update on the progress of this site but am aware that funding was due to be allocated before end March. I will pursue officers and HCA for information on the progress of a permanent building for this much needed facility.

#### LIF

I am intending to progress the LIF papers sent to me this week ahead of the March 31<sup>st</sup> deadline – one for street furniture and one for the skatepark. I continue to encourage the WISPS applicants for nursery provision to work with the Parish and RCA in their plans not in isolation.

#### Open space consultation

I am also trying to chase progress on this matter following change-over of personnel at BDBC. The consultation and follow up is now long overdue and causing delays to the provision of community facilities and infrastructure.

#### Community Centre snagging

Whilst we had a positive meeting in with BDBC contract managers and RCA seeking to resolve the long-standing issues from building hand-over and the liability for maintenance, progress since then has been slow. I will begin chasing up the lead officer in respect of the agreed set of actions and timeline to deal with them. However a list of funding that RCA is seeking reimbursement for has been exchanged with BDBC and I look forward to that being settled promptly.

#### Report It

Residents are reminded that in adopted areas of Rooksdown they can report incidents of overgrown shrubbery on paths, fly-tipping etc. to the borough council:

By phone 01256 844844

By e-mail [customer.service@basingstoke.gov.uk](mailto:customer.service@basingstoke.gov.uk)

On the Report It feature on the web site [www.basingstoke.gov.uk](http://www.basingstoke.gov.uk)

Where residents are members of local management companies they may want to contact the management agent first to understand what services are provided locally and by whom.

Police – use 101 or ring the local station

#### Report from Stephen Reid for Rooksdown Parish Council

##### Traffic Calming

Your Chairman and I attended a briefing meeting on 3rd March at the Civic Offices regarding the emerging Lodge Junction Traffic calming plan. We found ourselves in broad agreement with it. I made the point that we need to get something happening on the ground soon, even if it is only the traffic calming measures in Park Prewett Road. I am nervous that, if the road works start soon in earnest on the Black Dam roundabout we might see another cause for people to use Rooksdown as a rat-run on the way to M3 J7.

##### M3 Junction 5 / Black Dam

As reported last time, preliminary work has started on the junction improvements. Your Chairman and I (again) attended the briefing on 5 March. The plans for the Black Dam roundabout are a 'hamburger with sides'. It looks sensible, in my opinion, and should improve throughput and reduce bottlenecks, which should be good for Rooksdown.

##### David Wilson Homes development

I attended the consultation meeting with DWH on 5 March, which was very useful. DWH also held a public exhibition on 20 March which they report as being well attended. I attended for the end of that and a brief Councillor discussion afterwards. My observation is that DWH's engagement with the community has been first class and the emerging plans are finding favour. At the meetings I attended, we were fine-tuning rather than debating fundamentals.

##### Rooksdown Lane

No update since last time, but kept in the report for completeness: I believe that the funding, for which I argued, is in the plan for the next financial year, starting April.

##### Aldermaston Road Triangle

Cllr Karen Cherrett is best placed to report on this issue.

##### Rooksdown School

I attended a briefing about the proposed school on 3 March. I am anxious to see the school run accommodated and am proposing that the path to the north of the site should be a road with a turning circle for this purpose. I supported the procurement of this school through the County's procurement panel and it has been passed. I again stressed the need for completion by September. I have received the latest Ofsted report for Castle Hill Juniors (who will be running the new school). Good, Good, Good, Outstanding for pupil behaviour.

##### Borough Local Plan - consultation

The Borough Council has held its proposed housing number at 748 per year rather than the 807 that the Officers recommended. This will no doubt be challenged at the examination in public. Because new fields are in the mix now, there will be another consultation period. This is likely to start in May. The Borough Council has established a Manydown OSCOM to look at the emerging plans for the fields on Rooksdown's border. It was having its first meeting today.

##### Parking at the Hospital

I don't have an update on the Hospital's planning application for more parking spaces.

**Mobile library and Community Library idea** I floated the idea of using the Community Centre as a Community Library where the lending is controlled by volunteers and the books are supplied by the County Council. This would have the benefits of offering a service throughout the week rather than just through the mobile service and it would increase the 'hub' nature of the Community Centre building. I think the executive Member at Hampshire would be supportive of this: I would appreciate your views before nailing my colours to the mast.

##### Flooding

The situation in Buckskin is abating, though many families will remain out of their homes for the better part of this year.

# Council Minutes

Stephen Reid, 24 March 2014

24 March 2014