

**MINUTES OF THE MEETING OF ROOKSDOWN PARISH COUNCIL HELD IN THE ROOKSDOWN COMMUNITY CENTRE, PARK PREWETT ROAD ON MONDAY 25 MARCH 2013 COMMENCING AT 19:45**

**Present:** Cllrs Elliott (PE), Parkinson (JNP) Payne (JDP) Statham (CS) (Chairman).

**In Attendance:** PC James Hope & PCSO Rob Nicklin.  
4 members of the public, Parish Clerk.

**Invited Guests:** Mrs A Court & Mr A Medcraft (Kempshott Kourier).

**1. APOLOGIES**

Apologies were received from Cllr Biggs(TB), Cavalier (RC), Cordner (AC), B Cllr Cherrett (KC) & C.Cllr Reid..

**2. DECLARATION OF INTERESTS**

The Clerk declared an interest in the Item 8(b), (salary payment).

**3. MINUTES**

**52/13**  
**RESOLVED** It was to receive, confirm the accuracy of, and sign, the minutes of the meeting held on 25 February 2013.

**4. REPORTS & FEEDBACK: BOROUGH & COUNTY COUNCILLORS, RCA & THE POLICE.**

- (a) A Police report is attached at Appendix A to these Minutes.
- (b) **B Cllr Cherrett's** report is attached at Appendix B to these Minutes.
- (c) **C. Cllr Reid:** No report.
- (d) **Community Association:** Simon Bound (SB) reported: (i) Community Centre snagging issues are still being pursued (ii) David Wilson Homes had indicated that they would be contacting RCA/RPC within 3 weeks (iii) introduced Kempshott Kourier representatives who had come along for a discussion of potential future arrangements for publication and distribution of Rooksdown Reporter. The content of the Kempshott Kourier is community led and comprises 50% advertising. Advertisers and contributors contact the editor.

**53/13**  
**RESOLVED** It was (subject to consulting Cllr Cordner, Chairman of the Communications WP) that the Kempshott Kourier representatives would produce and arrange distribution of the Rooksdown Reporter on a 1 year trial basis, initially in 8 page format, the deadline date for copy being the 29<sup>th</sup> of each month, commencing on 29<sup>th</sup> April.

Debbie Adlam, RCA Chairman reported (i) that an event had been arranged for Easter Monday from 2-4pm (ii) the Summer Fayre will be held on 14 July and invited RPC to have a formal presence and meet the community.

**5. REPORTS ON MATTERS ARISING**

- (i) Welcome signs at gateways to Rooksdown. HCC to be requested to place new orders in 2013/14. Method of installation to be determined.
- (ii) Siting of the historic cornerstone. Cllr Reid to be asked to press HCC museums curator for a response. Clerk to finally press Basingtoke & Dist History Society giving a deadline by which the stone will be disposed of.
- (iii) Retention of car parks in Peggs Way: Planning application submitted. New site plans to be submitted.
- (iv) Installation of rising bollards on Park Prewett Road: Results of traffic survey awaited.
- (v) Parking problems at Downside Close/Sheepwash: plans to widen the road are in hand. Nothing to report.
- (vi) Emergency Plan: Meeting of CS/JNP/Clerk to be arranged.
- (vii) Provision of Allotments: No response from BDBC. Clerk to write again and copy this to Cllr Cherrett. The Clerk is also to write (i) to a local farmer to ascertain whether land adjacent to the Golf Club might be available for lease/purchase (ii) to Mr Townsend stressing that RPC would like to ensure that allotments are provided as part of the s106 Agreement/Community Infrastructure Levy.

6. **PUBLIC PARTICIPATION**

At 9:15 the meeting recessed into open forum and resumed at 9:30. A report of matters discussed is at Appendix C to these minutes.

7. **PLANNING:**

a. New applications:

The following responses to new planning applications were agreed:

BDB/77649	Diagnostic & Treatment Centre, North Hampshire Hospital: Erection of extension to existing Diagnosis and Treatment Centre, comprising 2 no. new operating theatres and associated accommodation, including plant room and ventilation plant over. Erection of new fencing to relocated chiller plant	No objection
BDB/77671	Supermarket, 14 Greenlands Road Display of 7no. window graphics, 1no. projecting sign and 4no. external and internal vinyl signs	No objection
BDB/77665	Diagnostic & Treatment Centre, North Hampshire Hospital: New Linac, CT and MRI with ancillary accommodation. Construction of plant rooms and generator housing. Erection of a single storey building to provide consultant facility, xray room, MRI Scanner and ancillary accommodation, including revised landscaping and car parking space, to replace existing two storey building. (Revised scheme to approved application BDB/77261)	No objection

b. Planning Decisions:

The following decisions were noted:

BDB/77480	Basingstoke Hospital: Fell one ash (184), 30 beech (75, 86, 90, 105, 119, 138, 139, 144, 153, 155, 160, 165, 183, 195, 196, 208, 212, 219, 224, 231, 232, 233, 236, 241, 251, 253, 254, 256, 257, 262), 4 limes (295, 296, 297, 298) and 2 sycamores (203, 255). Prune lower branch over path of beech 79, pollard to lower fork beeches 133 and 169, prune lowest branch of beech 149, prune lower two branches from beech 186, prune lower three branches from sycamore 201: <b>GRANTED</b>
BDB/77441	St Michaels hospice: Erection of single storey front and rear extensions to the existing hospice building to provide enhanced day care facilities: <b>GRANTED</b>
BDB/76481	Supermarket, 14 Greenlands Road: Installation of 1 no. condenser unit: <b>GRANTED</b>

8. **FINANCIAL MATTERS**

(a) **Financial Reports 2012/2013**

A Revised Financial Report & Bank Reconciliation at 14 March 2013 showing balances of £49,884.36 on the 30 Day Notice account and £252.80 on the Treasurer's Account, taking account of cheques up to CQ was noted.

(b) **Payments for Approval**

54/13  
RESOLVED

It was  
to approve the following payments:

CQ No	Payee	Service	Amount
	<b>CQs signed between meetings</b>		
345	S Bound	Free School expenses	£77.11
	<b>New CQs for signature</b>		
346	R Darley	Salary & admin expenses March 2013	£665.56
347	HMRC	PAYE on salary March 2013	£96.94
		<b>Total</b>	<b>£839.61</b>

**9. NEIGHBOURHOOD PLANNING**

RC & the Clerk had attended a seminar at BDBC. Report to be made at the April meeting.

**10. REQUESTS FOR GRANT FUNDING:**

The Chairman outlined the new procedure for grant funding, for which there is a budget of £4,000, to be allocated in two tranches during the year.  
RCA had submitted 3 applications and it was agreed to defer consideration of two of them until the April meeting.

**55/13  
RESOLVED**

It was to approve a grant of £707 to the RCA Youth Club to support an activity weekend away for the young people.

**11. PARK PREWETT HALL:**

The Chairman reported that information regarding the future of Park Prewett Hall was contained in the March edition of Rooksdown Reporter and that pre-planning discussions are under way.

**12. MOTIONS FROM COUNCILLORS:**

None had been received.

**13. CORRESPONDENCE:**

No correspondence of note had been received.

**14. MATTERS RAISED BY COUNCILLORS/CLERK**

**(i) Cllr Payne (JDP)** suggested that parking permits/ limited waiting notices near the hospital might improve the situation. It was recognised that the installation of a bus gate(s) might have a significant effect.

**(ii) JDP** also suggested that the provision of Farmers Markets in Rooksdown might be of benefit to residents. It was noted however that such markets had been held for some years in the Basingstoke Town centre on Sunday mornings and had not proved commercially viable.

**(iii) The Chairman** reported that he had been to a BDAPTC meeting and had received information on Localism and how money can be raised by parishes.

**(iv) The Chairman** referred to an earlier suggestion that RPC should purchase suitably worded polo shirts, and it was agreed to formally consider a resolution at the April meeting that 10 such shirts be purchased.

**15. DATE/VENUE OF FUTURE MEETINGS**

The next scheduled meeting will be held on Monday 22 April on completion of the Annual Parish meeting which starts at 19:45. All meeting to be held in Rooksdown Community Centre. There being no further business, the meeting closed at 22:45.

Date.....

Chairman.....

#### Police Report by PCSO Rob Nicklin (RN)

PC Nicklin reported:

- a. That the police are targeting thefts from vehicles, which take place not only at night but also during the day, by undertaking lots of patrols. 80% of drivers are leaving valuable items in their cars, and RN asked that residents encourage others not to do so.
- b. Thefts from vans has been prevalent in Basingstoke (20 in a week). Arrests have been made.
- c. There have been instances of cannabis smoking and dealing in Rooksdown and police have attended following reports of antisocial behaviour in Pillar Box Gardens. Police are adopting a zero tolerance policy and encouraged anyone to ring 101 immediately.
- d. Young people have been gaining access to a derelict building (PPH).
- e. Other complaints included neighbour disputes, generally due to complaints about noise. Sentinel Housing and BDBC Environmental health department are involved.
- f. The police plan to engage in interaction with young people in Rooksdown; this has had beneficial results in other areas.

#### Update to Rooksdown Parish Council – 25<sup>th</sup> March 2013

##### Update from Borough Cllr Karen Cherrett

**Pavilions Management** – the formal planning application has still not been submitted by the landowners, HCA, and developers (Taylor Wimpey) and progress on this matter is being chased so that we can identify a likely timeline for resolution.

**Park Prewett Main Hall** - HCA and developers are close to concluding the pre-planning application discussions in preparation for formal submission. Contrary to rumours that circulated last month, there have been no approaches, formal or otherwise, to convert the building into a mosque. The outline plans for the Parish to take on the use and running of part of this building with a view to achieving a mixed use community and residential development are the only game in town at present and we look forward to the application coming forward for consultation. The Parish meeting in April will provide the first fully public opportunity for this discussion and it is hoped that local residents will attend and share their views on the future plans for this much loved local landmark.

**Parking Park Prewett Road** – the hospital, Parish Councillors and PCSO's have suggested leafleting cars parked on the stretch of road leading into the roundabout junction to alleviate the parking concerns. No formal actions can be taken until the road is adopted and even then it will have to be a sufficient priority for the Police to take action on what is a residential road.

**Benefit changes, BDBC housing event** – the changes to welfare benefits and particularly, housing benefits, come into effect next month. It will have an impact for a number of our local residents. The council has made available a £500k fund in addition to the DWP fund to assist with cases of hardship and has also put in place additional support for home exchanges. Affected residents are encouraged to contact the council housing team or attend the open event on:

**Wednesday 17<sup>th</sup> April 10am-7pm at the London Road Civic Centre.**

(See flyer attached for placing on Parish and community notice-boards.) If a local road-show would be helpful then please let me know and I'll look to arrange it.

**Resident enquiries** – the following is a list of enquiries I am dealing with for local residents:

- **Parcel Drive / Pumphouse Way** – the work to re-shape the bund began this past week although works to repair the road surface are unlikely to occur until adoption. Still waiting on date to complete and open the play area.
- **Pegg's Way car park** – waiting update from Parish following recent developer meeting

- **Sheepwash and Downside Close** – still waiting to hear of progress within county team to reach a resolution on the siting of low rail / bollards or cutting back the current verge to enable more parking space

**Bus gate / rising bollard and Moth's Grace / Crondall Terrace crossing point** – there is a meeting on 24<sup>th</sup> April to receive the results of the recent traffic monitoring survey and hear HCC's plans for traffic calming measures. Cllr Statham is attending and we all await the next HCC instalment with interest!

**Free school progress** – following last month's flurry of correspondence between the trust and HCC regarding plans and decision points for the school, it has all gone quiet again. I have chased but not received any response to my questions regarding exactly what community consultation is planned or indeed how local bodies will be engaged ahead of decisions being made in May/June.

**Rooksdown Safer Neighbourhood Partnership (RSNP)** – the Borough has seen an average 28% decrease in crime in the last 4 years with some areas seeing up to 46% reduction in reported incidents. Locally we remain a low-crime and ASB area and our local priorities set by the RSNP remain the pavilions and community centre ASB. Is there a view on whether we should continue with the separate quarterly meeting now that PC Ian Hoile has moved on or can we confirm that the Parish is content to deal with community safety matters through the existing Parish and RCA meetings? If this is the case, the Parish may wish to include a quarterly standing agenda item to review crime and ASB with attendance or report from our PCSO and beat officer.

**PC Hoile – vote of thanks** – the Parish may wish to move a formal vote of thanks to PC Hoile for his service to the community over the past 7 years and wish him well in moving on to his new role in support of youth offender rehabilitation.

### Report It

Residents are reminded that in adopted areas of Rooksdown they can report incidents of overgrown shrubbery on paths, fly-tipping etc. to the borough council:

By phone 01256 844844

By e-mail [customer.service@basingstoke.gov.uk](mailto:customer.service@basingstoke.gov.uk)

On the Report It feature on the web site [www.basingstoke.gov.uk](http://www.basingstoke.gov.uk)

Where residents are members of local management companies they may want to contact the management agent first to understand what services are provided locally and by whom.

### Planning updates – no update from last month

- Site selection within the SHLAA continues to progress within the process for determining the Local Development Framework. It is no surprise that site allocation affecting Rooksdown includes activity already scheduled e.g.
  - **Barn site** – revised planning application is in consultation showing use of site for 20 dwellings and the commercial use of the barn itself
  - **Old Golf Course** – in progress
  - **Trumpet Junction** – potential for revised plans to come forward
  - **Shop units** – planning application for luminous shop signage now progressing
- It will also draw attention to previous applications that may come forward again e.g.:
  - **Manydown** – awaiting outcome of the LDF process to see what if any plans will be advanced for the land
  - **Aldermaston Triangle** – early discussions of use of this land are taking place

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**Appendix C to mrpc25032013  
Dated 25 March 2013**

### Open Forum

- (i) A resident expressed concern about the position if the data from the recent traffic survey proves unsatisfactory in supporting our case for bus gates/traffic lights. CS confirmed that RPC would demand all traffic data, for discussion at the April meeting, in closed session if necessary.
- (ii) A resident expressed dissatisfaction regarding BDBC action regarding the continued existence of hoardings in front of the site of the former sales office on Park Prewett Road. CS confirmed that a planning application was in the pipeline to regularise this. RPC's response to this application will demand that the rubbish etc which is currently behind the hoarding, and clearly visible to residents living in houses to the rear of the old site office.
- (iii) A resident requested formal confirmation whether the play area in Parcel Drive is formally open. CS undertook to try to get that confirmation and action to landscape the neighbouring area.