

MINUTES OF THE MEETING OF ROOKSDOWN PARISH COUNCIL HELD IN ROOKSDOWN COMMUNITY CENTRE ON MONDAY 28 JULY 2014 COMMENCING AT 19.45

Present: Cllrs Aylott (WA), Bound (SB), Chandler (MC) (to 21:40), Khan (NK), Lovett (PL), Mahoney (PM), Nyengedza (CN), Parkinson (JNP) (from 20:15).

In Attendance: 3 member of the public, 2 member of RCA.
B Cllr Cherrett
C. Cllr Reid
CPSO Dan White
Parish Clerk

1. APOLOGIES

An apology for late arrival had been received from JP.

3. MINUTES

25/15 It was
RESOLVED (5/0/0) to receive and confirm the accuracy of the minutes of the meeting held on 30 June.

4. CO-OPTION OF NEW MEMBERS

26/15 It was
RESOLVED (5/0/0) to co-opt Mr Wayne Aylott and Mr Simon Bound as new members of Rooksdown Parish Council.

It was noted that a further resident was considering being co-opted as a councillor and a further two more may join the working parties.

5. REPORTS & FEEDBACK: BOROUGH & COUNTY COUNCILLORS, POLICE & RCA

Police: The report of CSPO Dan White (DW) reported (i) a ladder had been removed from the fence at the Old Hall (ii) police stats not yet available for the past month (iii) patrols are continuing in the Mailing Way area re nuisance behaviour (iv) unacceptable behaviour contracts are being considered re certain individuals (v) DW had attended the Safer Neighbourhood Panel meeting where it was reported that there had been a significant increase in the % (not the number) of incidents in Rooksdown (vi) Rooksdown continues to be a safe place to live, but young people are coming from other areas of the borough into Rooksdown (vii) DW has moved ½ groups away from Watertower Way (possibly trying to get into the Hall); security there has been checked and he will liaise with PCSO Ellen Beardsall (viii) there have been a few complaints of balls games in Hermes Court and youths playing "chicken" games (ix) there have been reports of an air rifle being fired over the road into the Old Hall (x) some (3) medical equipment (may have been taken from a skip) has been abandoned across the area.

Cllr Reid 's report is attached at Appendix A to these Minutes. NK expressed concern that a newsletter issued by a political party containing a good deal of information on achievements in the parish without any attribution of the contribution of RPC/RCA. SR explained that they were taking that approach to avoid any potential political links. It was agreed that RPC/RCA should publish their achievements in the Reporter.

Cllr Parkinson entered the room at 8:15pm

B Cllr Cherrett's report is at Appendix B to these Minutes. In general discussion, KC (i) reported that the Old Golf Course application has reached the stage where the s106/38 agreements are almost agreed. The possibility of 2 accesses to the site are being considered. [This is to be included as an action point on the next agenda (via the Work Group)]

Action Clerk/Work Group

(ii) outlined the contents of the Citizens' Advice Bureau Annual report which showed that Rooksdown usage has been low (107 cases compared to 361 in Popley West and 546 in Popley East) (iii) proposed to recommend that the Old Hall planning application be

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determined by officers rather than by DCC, subject to RPC/RCA agreement [both bodies confirmed their agreement – to be confirmed by email] **Action: Parish Clerk**

During KC's report on the application to demolish the pavilions, the Clerk reminded members that this subject could not be revisited within 6 months of RPC's original decision [ie to support the proposal to demolish them] without a formal motion from a member. In response to a question from WA, the Clerk advised that such a motion needed to be in writing signed by 5 members.

During the discussion of the Traffic Management Scheme, Lodge Junction works and the installation of left/right turn restrictions at the junction of the Avenue/Dinwoodie Drive, resurfacing etc, WA said that it was essential that these works be linked and undertaken at the same time.

NK thanked KC for her report and asked both KC and SR to provide their written reports in advance of the meeting ie Tuesday/Wednesday of the previous week. **Action KC/SR/Clerk**

RPC: DA/SB reported (i) the RCA AGM had not been quorate; an EGM is to be held on 11/8 to vote in a complete team. It is hoped to appoint lead trustees to deal with specific issues. (ii) the Summer Fair worked very well – with thanks to all volunteers – for the first time the event showed a profit.

RPC wished to record that the event had been a fantastic day, especially the acquisition of the Chinook helicopter.

At this point a comfort break was taken and the meeting resumed at 9:40, at which point MC left the meeting.

6. **APPOINTMENT OF REPRESENTATIVES**

- a. Events Working Group: Cllr Lovett (Fireworks Event) co-operating with Cllr Bound. It was agreed that PL/SB/the Clerk would meet next day at 11:00 am.
- b. Open Spaces Working Group: Cllrs Mahoney, Aylott & Parkinson. An audit of the site had been undertaken, a large quantity of photographs had been taken and meetings held with BDBC (Geoff Strudwick) re the pocket parks etc.
- c. Planning Working Group: Cllr Khan + AN Other. NK is attempting to effect a handover with the outgoing chairman.
- d. Rooksdow Community Association: Cllr Lovett
- e. Finance Working Group: Cllrs Khan & Aylott. Meetings to be held 30 minutes prior to RPC meetings Clerk to be present.
- f. Emergency Planning Working Group: Cllr Parkinson & Chandler.
- g. RPC Structure Working Group: Cllr Khan reported that there are 2 Training for Councillors courses in September and encouraged new members to attend.
Action: NK will circulate details.
It is planned to collect next of kin etc details from members.
- h. Communications Working Group: (i) weekly insertion in The Gazette: Clerk to draft something (ii) Social media eg Facebook/Twitter etc. A councillor is to take over from former councillor Ailsa Cordner.

Cllr Nyengedza is to consider what Group she will join.

7. **PUBLIC COMMENTS**

DA commented on the frequency of power cuts in the older part of the parish as part of a programme to upgrade of power lines.. SSE do advise residents but it is nevertheless inconvenient.

8. **MATTERS FOR REPORT/DECISION**

- (a) Sharepoint: several contacts have now been established on Sharepoint.
- (b) Fireworks Event: the new team is in place.
- (c) Summer fair Feedback: (i) School catchment areas; complaints had been received at the Summer Fair. RPCSR to ascertain whether it is possible to extend the area to

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include all the parish (ii) the plan to secure email contact details of residents had been unsuccessful (only 3 proformae were filled in. RCA has a database which might be useful; circulation of the Reporter by e.mail might be feasible (iii) rubbish near the Cop/Costa Coffee – NK has spoken to both.

- (d) **PM:** Fly tipping in access road to Thames Water Pumping Station. **Actions: PM will provide an update within a week.**
- (e) **PM/SR:** Update on installation of height barrier: supply & erection is imminent.
- (f) **CS – NK** Waiting on Handover from CS will circulate Email or at meeting with update on (i) Adopted area highway matters/enforcement (ii) The Old Hall @Rooksdown As Per Planning Application Below (iii) The School, (iv) The Avenue (v) Community Library research (vi) Employment of a Lengthsman. Nothing to report.
Action: Clerk, NK/JP, Clerk/PL Clerk/NK,
- (g) **Clerk: recording of Meetings:** Nothing to report. **Action: Clerk**

9. PLANNING:

a. New Applications:

27/15
RESOLVED (7/0/0) It was to respond to new plans as follows:

14/02052/RET See BDB/28332	11 Barron Place Conversion of garage to living accommodation (This is a Retention of Development application ie <u>a Retrospective application</u>	No objection
14/01374/FUL	Land At North Hampshire Hospital Aldermaston Road: Change of use of land to car park (Part Retrospective)	No objection
14/01913/RES	Phase 4 Merton Rise Aldermaston Road: Reserved matters application for the scale, layout, appearance, access and landscaping for the erection of 122 no. dwellings with associated parking pursuant to outline planning permission BDB/73174	Reply to be formulated with 7 days.

Action: Clerk/NK

b. **Planning Decisions: None received.**

10. FINANCIAL REPORT & PAYMENTS FOR APPROVAL

a. **Financial Reports 2014/2015**

A Financial Report & Bank Reconciliation at 23 July showing balances of £56,441.29 on the 30 Day Notice account and £1,346.73 up to & including CQ No 429 on the Treasurer's Account, was noted.

b. **Payments for Approval**

28/15
RESOLVED (7/0/0) It was to approve the following payments:

CQ	Payee	Service	Amount
		New CQs for signature	
425	R. Darley	Salary & expenses July	£433.95
426	HMRC	PAYE July	£98.00
427	R. Darley	Salary August	£391.70
428	HMRC	PAYE Augustil	£97.80
429	Staple/Sainsbury's (via PM)	Summer Fair Expenses	36.50
		Total	£1,057.95

11. LIF APPLICATIONS

Three number of LIF applications have been submitted (i) The Old Hall (ii) Parish Furniture (iii) Skate Park. A response from BDBC to these applications is expected in early August.

The following LIF applications are planned:

- (i) Pavilions
- (ii) Handyman

12. QUESTIONS FOR TW, HCA & RPC MEETING

The next meeting between RPC and TW/HCA is to be held on 11th August @ 4:15pm. Members were asked to forward any questions to NK asap. **Action: All members/NK**

13. MOTIONS FROM COUNCILLORS

There were none.

14. CORRESPONDENCE

An email from JP is to be deferred until the next meeting
The Clerk is to ask TW/HCA whether the car parks can now be transferred to RPC ownership. **Action: Clerk**

15. MATTERS FOR THE NEXT MEETING

None raised.

16. DATE/VENUE FOR FUTURE MEETINGS

The next scheduled meeting will be held on Monday 22 September, commencing at 19:45. Further meetings will be held on 27 October & 24 November 2014. All meeting to be held in Rooksdown Community Centre.

STANDING ORDER NO 10 (XI)

29/15 RESOLVED (7/0/0) It was that the public and press be excluded from the meeting for the following item of business under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the 1972 Local Government Act.

17. RECRUITMENT OF A NEW PARISH CLERK

It was confirmed that 5 applications had been received and arrangements were in hand for interveiwnng them.

30/15 RESOLVED (7/0/0) It was (i) that the Interview Panel will comprise NK & PM and that they are authorised to select the most suitable candidate and agree the appointment.

The meeting closed at 23:00

Report from Stephen Reid for Rooksdown Parish Council 30 June 2014

Traffic calming / Lodge Junction

A further stakeholder meeting was held on 11 June at which all parties were supportive of the scheme now being proposed.

Hampshire County Council is to prepare display boards for Rooksdown Summer Fair on 13th July. These will show the Proposal Plans as circulated by HCC at the meeting.

My understanding is that the M3 Local Enterprise Partnership is supportive of this scheme and has included it in its funding requests. An answer is expected shortly. The proposal is permitted under the Highway Acts and does not require planning approval.

The scheme is in HCC's highway works programme for 2015/16 subject to LEP funding being confirmed.

A planning application (ref: 14/01305/ROC) has recently been submitted by Taylor Wimpey for 'Removal of condition 8 of planning permission BDB/56725 relating to bus gate on the southern perimeter road to provide an alternative site wide traffic management plan'.

The application proposes a two phased approach for reconstruction of the Avenue:

1. Rebuild The Avenue and install traffic calming measures with no material change to the current access points in or out of the Hospital.
2. Hospital traffic leaving Dinwoodie Drive (main exit) will have priority over traffic on The Avenue. This will result in all traffic exiting the hospital to exit via the new Lodge Junction, rather than via Limes Park estate roads.

Phase 1 will be implemented on approval and Phase 2 will be implemented once The Lodge junction (The HCC works) are completed.

David Wilson Homes development

Nothing further to report from me

Rooksdown Lane

The height barrier has been discussed with Mr Sweeny, the land owner and he is content with the proposals. Hampshire will be progressing an order for the works shortly and include the timber bollards in the works to prevent people bypassing it and using the open pathway to the side of the barrier.

The Officers have promised to keep me informed of further progress including start of works dates in due course.

Aldermaston Road Triangle

Nothing from me.

Rooksdown School

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The planning application for the new school was considered on 18 June by HCC's Regulatory Committee and approved. I am pressing for work to progress quickly with an aim of opening the school to one form of entry in September next year.

Borough Local Plan - consultation

The consultation period has closed. I have submitted nine comments, including my severe reservations that the draft plan is indistinct on the need for a Western by-pass.

Mobile Library and Community Library idea

As an aide memoire ... the Executive Member at Hampshire is willing to discuss ideas for a community library at Rooksdown.

Road Adoptions (new item)

With regard to Park Prewett Road:

- The developer has offered HCC the road.
- A 'deed of dedication' has been drafted. (Similar to a section 38 but without the bond)
- Adoption will take place once remedial works on the road have been completed by the developer to the approval of HCC. Apparently there are some minor works outstanding and it is anticipated these could be completed by the end of the June (now!), subject to the developers' co-operation.
- A 'commuted sum' for drainage and lighting has been part paid by the developer. Once HCC has received the balance payment and the remedial works are completed the road can then be adopted.

The importance of this, besides knowing to whom to turn in the event of a problem with the road, is that once adopted, the Highways Authority will then have the opportunity to pursue the option to enforce traffic restrictions orders outside the planning process. I am advised the timescale for this is approximately 6 months after adoption.

Changes to Parish Council

I should like to put on record my thanks to the retiring Parish Councillors, especially your retiring Chairman Colin Statham, for their services to Rooksdown. It has been a pleasure to work with them.

Stephen Reid, 30 June 2014

Update to Rooksdown Parish Council – 28th July 2014

Update from Borough Cllr Karen Cherrett

Main Hall

Officers have advised me that the discussions regarding S106 and affordable homes contributions on this application are now drawing to a satisfactory close and are seeking to determine this application under delegated powers. I have sought assurances that the initial outside space designs have been re-instated (adaptations to accommodate cycle spaces and storage have been removed) following concerns being expressed by RCA and RPC as the impact on outside space would have put viability for community use at risk. Subject to RPC / RCA confirmation tonight I am proposing that the decision proceed under delegated powers.

Old Barn - commercial quarter

Similarly the application for 16 dwellings and 2 commercial units on this land is proposed to be dealt with under delegated powers. The sticking point until now has been the lack of market attraction of the commercial units and viability of the site to accommodate the required affordable homes allocation. An alternative to how developers market the commercial units and of making financial provision for a contribution for affordable homes elsewhere has been discussed and has taken time to agree. The affordable homes matter has been referred to independent assessors and the figure proposed by the assessors for both affordable homes and S106 contributions has now been agreed. I thus see no reason why this matter cannot be progressed under delegated powers.

Aldermaston Triangle – no update at this time.

David Wilson Homes – no update

Pavilions – this matter is proposed to be heard by committee at the end of August subject to current workloads being met. The date has yet to be agreed but both a site visit and representation to committee has been requested. Local residents wishing to speak will need to notify the committee in advance once the date has been announced. Keep a watchful eye on RPC announcements, BDBC web pages and community Facebook.

Traffic Management – officers advise that the variation order to remove the initial plans required to progress this matter is now proceeding. This required adapting the initial traffic pinch point and calming measures so that alternative and larger scheme (proposed with the support of the Parish, Borough and County Councillors) can be put forward.

Trenchmead Gardens – resident concerns re hedge and tree trimming which is impacting the footpath in the adopted areas has been referred to the BDBC grounds team for action.

Adoptions history – I have yet to find the past e-mail correspondence re road adoptions proposed but will hope to find time to do so over the summer recess.

Community Centre snagging

I have progressed chased the lead officer on the outstanding issues and am informed that:

- drainage works should be starting in the latter part of next week (Rocon is the contractor)
- a contractor has been trying to sort out the post/door closer (and the door hinges reported as the cause of the issue to the door/alarm in the small hall). It is not proving to be a simple 5 minute fix because of the access and proximity of sensors etc. which is consistent with what RCA has been saying for some time!
- A contractor to deal with the lighting issues has yet to be identified and commissioned but is being chased again
- Payment of outstanding remedial funding is being chased for approval within the council – this is disappointing given the earlier assurances that this would be resolved swiftly.

I will continue to press these matters to closure.

Summer Fayre

A fantastic event which drew both familiar and new faces to the community centre and open spaces. The Chinook proved a great crowd pleaser and the patience of the crew on such a hot day was well-appreciated by all.....as was the visit by the Mayor and Mayoress who provided graduation certificates to the nursery school attendees. This event goes from strength to strength each year due to the hard work and coordinated efforts of so many in the RCA and RPC for which the whole community is thankful.

Primary school – update by Cllr Reid

Supporting People changes at HCC – the County Council is initiating a series of changes to services supporting people with homelessness, community mental health support and other issues that concern us all such as domestic violence and young parents or single mothers. The proposed budget changes have been debated within the Borough Council and representation is being made by the Borough Council to the County objecting to some of these changes which may have an impact in our local area or proposed re-allocation of local council budgets. The matter is due to be heard at County this week and then the impact of the proposed changes will be more fully known, understood and an ability to plan for them will become clearer.

Crime and anti-social behaviour – Rooksdown remains a low crime area and incidents of ASB continue to receive priority attention from our local Police, PCSO and Youth team. Subsequent to the Community Safety Panel meeting this month (for which I had to tender apologies due to work commitments) it is pleasing to note that we now have our own dedicated PCSO again. This is excellent news and just reward for the efforts that have gone in to reporting incidents as preventative measures.

An active programme of events for the summer months will be beneficial to young people and parents but so will the continued reporting of low level crime, suspicious behaviour and incidents using the 101 (and 999 where appropriate) numbers.

See it, Report It, Stop it

Residents are reminded that in adopted areas of Rooksdown they can report incidents of overgrown shrubbery on paths, fly-tipping etc. to the borough council:

By phone 01256 844844

By e-mail customer.service@basingstoke.gov.uk

On the Report It feature on the web site www.basingstoke.gov.uk

Where residents are members of local management companies they may want to contact the management agent first to understand what services are provided locally and by whom.

Police – use 101 or ring the local station