



ROOKSDOWN PARISH COUNCIL

MINUTES OF THE MEETING ROOKSDOWN PARISH COUNCIL held in the ROOKSDOWN COMMUNITY CENTRE, ROOKSDOWN on MONDAY 23rd January 2017 AT 7.45 PM

	In Attendance	Apologies	Absent
Councillor Mahoney (Chairman)	✓		
Councillor Botten	✓		
Councillor Bound (Borough Councillor)	✓		
Councillor Lovett (Vice Chairman)	✓		
Councillor Mason	✓		
Councillor Payne	✓		
Councillor Parkinson	✓		

Also in attendance: County Councillor Stephen Reid, David Hillier-Wheal (Clerk to Bishopstoke Parish Council)

001/17 To receive and accept apologies for absence

All Councillors were present

002/17 To receive and note any declarations of pecuniary interest relevant to the agenda

Councillor Bound declared an interest in agenda item 013/17

003/17 The Chairman to sign as a correct record the minutes of the Rooksdown Parish Council meeting held on 28th November 2016

The Chairman signed as a correct record, the minutes of the Rooksdown Parish Council meeting held on 28th November 2016

004/17 To receive an update on matters arising not covered on the agenda elsewhere

Councillor Mahoney informed the Council of an email he had received regarding a traffic incident on Peggs Way. A car had slid on ice and knocked down a tree. The resident was requesting for the tree to be reinstated & stabilised, and the installation of a salt box for the road.

Discussion followed about the potential re-allocation of salt bins to enable a better distribution of bins, where they are most needed, around the Parish.

Councillor Mahoney was requested to forward the email to County Councillor Reid to help support his lobby to restrict construction traffic coming through Rooksdown and down Peggs Way to gain access to Trumpet Junction when they start the building work in due course

Action: Councillor Mahoney

It was agreed that the distribution of the salt bins would be on the agenda at the next meeting.

Action: Councillor Mahoney

Councillor Payne shared concerns raised by residents over the quality of local secondary schools. The current situation at Fort Hill was also raised. The Council requested Councillor Payne to liaise with the residents' groups and report back at the next meeting. The Council also requested Councillor Parkinson attend the Fort Hill consultation.

Action: Councillor Payne and Councillor Parkinson

005/17 To open the meeting to members of the public

Standing orders were suspended for this item

None

There were no members of the public in attendance

006/17

To receive reports from:

Chairman to Rooksdown Parish Council

Councillor Mahoney's report had been circulated prior to the meeting and is attached to these minutes. (Appendix A)

Clarification was sought by Councillors regarding the road signs in the report and Councillor Mahoney offered to report back at the next meeting.

Action: Councillor Mahoney

Councillor Mahoney's report was **NOTED**.

Clerk to the Parish Council

There was no report submitted.

County Councillor

County Councillor Stephen Reid's report had been circulated prior to the meeting and is attached to these minutes. (Appendix B)

Discussion centred around Fort Hill school. Public anger and confusion was acknowledged, as was the lack of reliable information being provided. The current consultation period is due to end on 2nd March 2017. The Parish Council noted that they have no direct powers regarding education, but felt there would be value in hosting a community meeting, to allow feedback to be gathered and passed on to those making the decisions. It was agreed it would be useful if Officers from the County Council could attend to answer questions, and County Councillor Reid offered to invite them.

Action: County Councillor Stephen Reid

The date was agreed as that of the next Parish Council meeting – 27th February 2017. Councillor Bound was requested to place information and invitations on Facebook.

Action: Councillor Bound

County Councillor Reid also noted that the new surgery is due to open on 22nd May, and that applications for County grants need to be with him by the end of February.

County Councillor Stephen Reid's report was **NOTED**.

Borough Councillor

Borough Councillor Simon Bound's verbal report was **NOTED**

The process of retendering for waste collection has started. It is anticipated that this will take at least a year.

A planning application has been received for a temporary ward of 30 beds. This will go to the Development Control Committee and the Parish Council can make representations to it.

Discussion of where construction traffic for Trumpet Junction should go has begun.

An outline planning application for Manydown is expected soon.

Rooksdown Community Centre

Simon Bound's verbal report was **NOTED**

CSPO

There was no report received

007/17

To discuss the ongoing development of the Manydown project

The Council agreed for this item to appear as a standing item on future Parish Council meetings.

008/17

To note the current financial situation and to sign the bank statements

The current financial situation was **NOTED**

Councillor Lovett was requested to sign the bank statements and did so

009/17

To consider and agree requests for Payments

The requests for payments were approved (Appendix C)

010/17

To agree/approve the Budget for 2017 / 2018

The draft budget had been circulated prior to the meeting.

Councillor Lovett informed the Council that the budget had been amended to better reflect the actual spend undertaken by the Parish Council, and the categories had also been amended. There

was also a plan in place to allocate the reserves of the Parish Council and to manage their reduction to more appropriate levels.

Proposed Councillor Lovett, Seconded Councillor Mason, **RESOLVED** unanimously that the budget for 2017/18 be approved as tabled.

The Council also agreed to add budget monitoring to the agenda on at least a quarterly basis.

Action: Councillor Mahoney

011/17 To agree / approve the Precept for 2017 / 2018

Proposed Councillor Mahoney, Seconded Councillor Lovett, **RESOLVED** unanimously that the Rooksdown Parish Council Band D charge be maintained at £18.20 for the year, and that the precept raised for 2017/18 be £27,633

012/17 To complete and sign the Precept Request Form

Having agreed to budget and Precept, Councillors Mahoney, Lovett & Mason signed the Precept request form on behalf of the Parish Council. David Hillier-Wheal was asked to sign in place of the Clerk, given the Clerk's absence.

013/17 To consider grant request from the Rooksdown Community Association to fund the over 55 club under Section 137 of the Local Government Act 1972 for £990

Councillor Bound left the room at this point

The grant request form had been circulated prior to the meeting

Councillor Lovett asked that it be noted that the grant is for the Over 55 Club in particular

Proposed Councillor Mahoney, Seconded Councillor Lovett, **RESOLVED** unanimously that the Over 55 Club be granted £990 under Section 137

Councillor Bound came back in to the room at this point

014/17 To consider the purchase of car park signs (x2) for the car parks on Peggs Way that are to be transferred to the ownership of Parish Council from Homes & Communities Agency

Councillor Mahoney explained that HCA have agreed that they will pay for the 2x car park signs and Taylor Wimpey will install them. No cost to the Parish Council.

015/17 To consider the modification of the 'Welcome to Rooksdown' signs with the new Parish Council logo

Councillor Mahoney informed the Council that, after an original quote of £2,500 per sign he had now obtained a quote of £80 to complete the modification and cleaning of both signs

Proposed Councillor Mahoney, Seconded Councillor Lovett, **RESOLVED** unanimously that the Council proceed with the modification of the signs

Action – Councillor Mahoney to instruct contractor to complete the modification and cleaning of both signs.

016/17 To consider applying for a LIF grant for Green Open Spaces in Rooksdown

The Council agreed to defer this item

017/17 To discuss the production and distribution of the Rooksdown Reporter in 2017

The Council agreed to add the newsletter to the agenda of the next Council meeting

Agreed subjects for the newsletter were speeding; bins; Parish Council updates; and the Annual Parish Assembly, with other topics being added as necessary

Action: Councillor Mahoney

018/17 To confirm the date of the next meeting

It was confirmed that the next meeting would be held on 27th February 2017

019/17 To consider confidential matters under schedule 12A of the Local Government Act 1972.

Members of the public will be asked to leave the meeting

David Hillier-Wheal left at this point

The issue of staffing was discussed.

There being no further business, the Chairman closed the meeting at 10.00pm

Chairman's Report for Rooksdown Parish Council meeting – January 2017

Community Payback Team

I attended the first meeting (2/12/16) to progress the Community Payback project plans in Rooksdown with Cllrs Bound & Parkinson at the Borough Council to discuss how it was going to work.

There are 4 of us so far that are looking to become 'supervisors' for when the team are in Rooksdown.

Once again, Rooksdown **will be leading the way** in the borough to see how this could work and then this approach can be replicated across other Parishes in the borough.

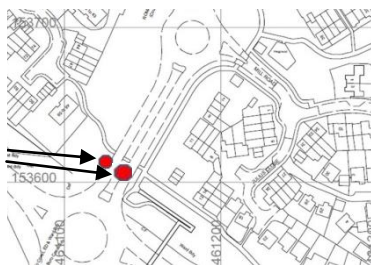
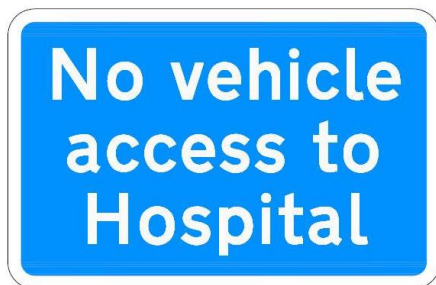
Parish Council contact details at B&DBC

Following direct intervention with Electoral Services team, the Parish Council details on the website at B&DBC are now complete & up to date, despite several attempts to update the details during 2016 via the clerk,

This intervention has led to all Parish Clerks being contacted to ensure that their details are correct, complete & up to date & this will become a regular Parish Clerk request.

Rooksdown Parish Council	
Contact information	
Address:	PO Box 6949 Basingstoke Hampshire RG24 4WJ
Email:	Parish.Clerk@rooksdwn.org.uk
Membership	
• Timothy John Botten	
• Paul Lovett	
• Paul Mahoney	
• Scott Mason	
• Jonathan David Payne	
• Duncan James Parkinson	
• Simon Edward Bound	

No vehicle access to Hospital



The sign had been approved & designed to be installed by Hope & Clay when they finished the work on The Avenue at the end of August. However Jo Murphy (Principal Engineer at HCC) contacted me just before Christmas to inform me that following further consideration it was deemed that these would be confusing and inaccurate - as there is & always will be access from the A339 to the hospital.

I picked up with Jo Murphy straight away & also invited her to the PC / HCA / TW liaison meeting where it was fully discussed. Two signs are now going to be installed as you come in to Rooksdown from A339 – TW will fund the cost which is great news.

Street Furniture Project (LIF Award)

The street furniture project (started in 2014) is nearing completion ... finally...

Just to confirm the work that has taken place in this second phase of the project -

- 11 new bins installed (*unfortunately they are the wrong style and will be swapped in the next couple of weeks*)
- 8 existing bins have been removed & the ground reinstated
- The vandalised noticeboard on Pegg's Way has been fixed
- A notice board has been Installed - Park Prewett Rd (in front of the Barn Area)
- *Phase 1 snagging:*
 - Gilles Drive noticeboard damage has been fixed
 - Tightening up of certain fixings (e.g front leg on seat 4 on Pumphouse Way)
 - Various reinstatement to installed items that was previously agreed with contractor to review and revisit and top up as necessary with soil/seed after settling in period.



New fittings have also been fixed to the existing bins that have been knocked off their bases by the wanton vandalism of some youths over the summer.

Expect a payment request for £550 as the Parish Council contribution to the LIF application (following the change in the rules for awards).

As a reminder –

B&BDC are responsible for repair to the bins whilst the Parish Council are liable for any remedial work to the noticeboards.

20 mph SLR

Following our resolution in the previous Parish Council meeting, I have booked the Speed Limit Reminder (SLR) camera from Basingstoke & Deane Borough Council for Rooksdown –

31 Jan – 14 Feb - the SLR camera will be deployed at the junction of Park Prewett Road and Mill Road facing traffic from the Avenue / Peggs Way.

14 Feb – 28 Feb - the SLR camera will be deployed at Costa / Coop facing traffic coming from the Community Centre / Doctors Surgery end of Park Prewett Road.

It will be interesting to see the reaction of residents (especially on the various Facebook pages).

I will be mobilising the SpeedWatch Group to undertake a number of SpeedWatch sessions in the weeks following 14 February to see if having the SLR camera up has had any impact on driver behaviour or not.

We can then discuss the results in the next Parish Council meeting & decide where to install the camera for the 2nd month.

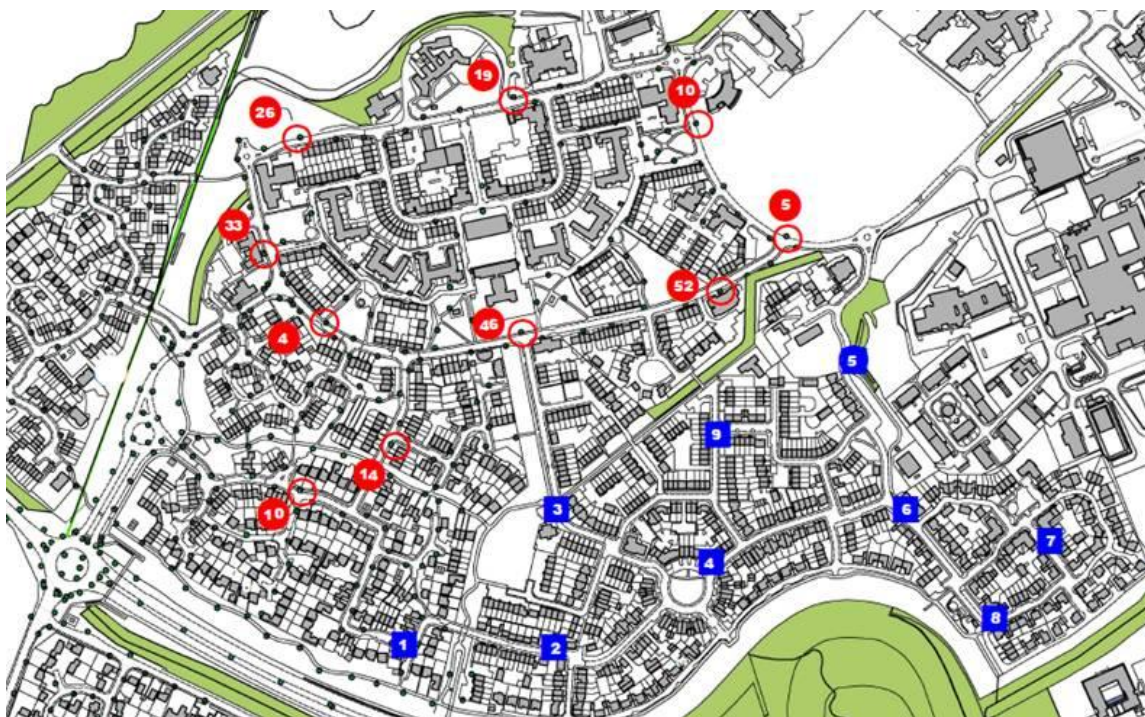
I have also spoken to the police to understand whether they would be willing to undertake an enforcement session in the early part of the year. I reckon this will be more likely if we have undertaken more SpeedWatch sessions and our results have not improved on what we saw at the back end of last year. Will update you when I have more details to report



20 Mph speed signs

I have had a very productive meeting with Hampshire Highways just before Christmas (with great support from County Councillor Stephen Reid) to review whether we could fit 20mph repeater signs across the development. A 4 point plan has been drawn up and can be shared in the Parish Council meeting..

Following the meeting, here is the potential draft plan which I've submitted to HCC for consideration. Thanks to Simon for his help in plotting these with me just before Christmas.



Adopted areas

Mill Road – street light number 10
Mill Road – street light number 14
Park Prewett Road – street light numbers: 4, 33, 26, 19, 10, 5, 52 & 46.

Unadopted area:

1 – 8 Highpath Way
2 – 59 Highpath Way
3 – 23 Peggs Way
4 – 43 / 44 Peggs Way
5 – 6 Pump House Way
6 – 3 Pump House Way
7 – Pillar Box Way park
8 – 25 Pumphouse Way / Mailing Way junction
9 – 3 / 5 Owen Way

DINWOODIE DRIVE / THE AVENUE (no left turn)

Stephen Reid suggested that we viewed the new Dinwoodie Drive / The Avenue junction following the meeting about the 20mph scheme.

It was suggested that an 'AHEAD ONLY' road marking like the one shown below could be painted at the Dinwoodie Drive junction with The Avenue to deter drivers from turning left. We looked at having a higher kerb stone on the new junction but that would not allow buses to traverse to Park Prewett Road from The Avenue. Installing a number of posts was suggested as a suitable deterrent to cars turning left or mounting the grassed area.



This is being looked at as an overall review by HCC ... will update when more details are available.

In the meantime, Cllr Parkinson is leading on arranging sessions to observe cars turning left at the 'no left junction' of Dinwoodie Drive / The Avenue. Where we can ascertain the drivers are staff we can pass their details on to the Hospital management.

Parish Council / HCA / TWA liaison meeting

I will send across the minutes of our very productive liaison meeting held on 13/1/17 once they have been published.

Peggs Way Car Park Wall

Following a number of interventions to HCA / Taylor Wimpey to rebuild the wall of the car park on Peggs Way at the back end of 2016, the wall has now been rebuilt.

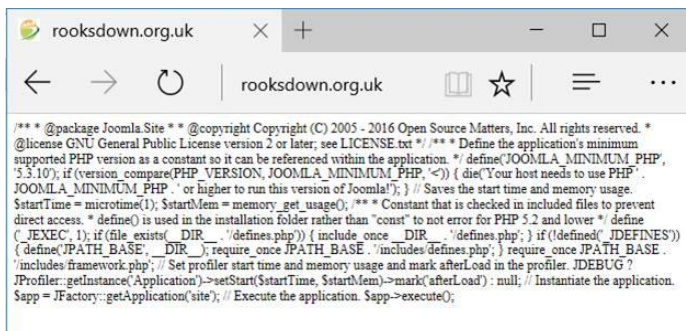


We have also requested a post / sign to be erected explaining that the car parks are private property owned by RPC who accepts no liability for cars park within the car park (or words that effect) & is for occasional visitor use only. The good news is that HCA have agreed that they will pay for the signs and Taylor Wimpey will install them.

other areas to make councillors aware -

Rooksdown Parish Council Website – hacking

Parish Council website was hacked twice just before Christmas.



Thanks to Tim for getting the site back to normal & for taking further measures to secure the website to prevent it from happening again.

Also Tim has been working on the integration of the Parish Council website with the Facebook page. Thanks Tim.

Report from Stephen Reid for Rooksdown Parish Council January 2017

Parking restrictions on the Avenue and Residents' Parking on Park Prewett road (new item)

The news is positive regarding double yellow lines on the Avenue and protection for Rooksdown residents from hospital parking. Both Cllr Bound and I have written in support of the proposed scheme. No timescale yet.

Developer access to Trumpet Junction (new item)

Cllr Simon Bound brought this to my attention and we are working together: there are two ways for developer traffic to get to the proposed development. The first is through Rooksdown. The alternative would be off the A339.

Rooksdown's roads are not well placed to support the extra traffic, nor to see increased parking restrictions that might be needed. HCC is currently not in favour of the A339 option. I have therefore written to the Director saying 'A339 access please'.

Consultation on Fort Hill School (new item)

Earlier this month the governors of Fort Hill and Cranbourne (it's a joint body) asked for a consultation on amalgamating their activities on the Cranbourne site. I believe this was triggered by the fact that only 39 pupils have registered their first choice as Fort Hill for the coming academic year. This may impact some families in Rooksdown who may have Fort Hill as a first choice.

20mph signs in Rooksdown (new item)

Your Chairman has covered this fully in his report, so I will not repeat the information here.

Wellington Terrace / A339 roundabout.

No further update on the junction changes. The evolving Manydown plans show the Roman Road being severed from the roundabout so there is a potential long-term solution to the safety problem. The treatment of the A339 / Rooksdown junction is an important one. It is in Rooksdown's interests to make it look as 'minor' as possible.

Traffic calming / Lodge Junction / The Avenue

The new Lodge junction appears to be working well. I shall drop this now from the report (but see reference to parking restrictions and 20 mph signs.

Rooksdown School

Instinct tells me that this is a subject we will need to keep on the agenda: County Officers are not wedded to the idea. However ...

... I asked a question at our Council meeting of the Executive Member who assured me that, whilst dropping off points are not favoured inside school boundaries, they will be considered on their merits outside. It is therefore up to us to prove our case.

Build quality

Maria Miller MP, Cllr Bound and I continue to meet with residents affected by poor build quality on their new homes

Doctors' Surgery

Work continues at a pace and opening is due to open for business on Monday 22nd May. That won't be the end of work on site, however as there will still be need to demolish the old building and complete the car parking provision.

New Hospital

I attended the Annual Meeting of the Norths Hampshire CCG and asked what had changed to stop them supporting the new hospital. The upshot is that a review is being undertaken, to report in January.

Update: From information received at the last meeting of the Hampshire Hospitals' Foundation Trust, I believe the report may be delayed.

Stephen Reid, Jan 2017

January Payment Requests

FOR	ITEM	AMOUNT	INVOICE NO	METHOD OF PAY
STAFF	Salary	£807.14	December	SO
HMRC	Tax and Ni	£35.70	December	E Payment
NEST	Pension	£14.63	December	DD
STAFF	Salary	£807.14	January	SO
HMRC	Tax and Ni	£35.70	January	E Payment
NEST	Pension	£14.63	January	DD
RCA	Room Hire (Nov 16)	£34.00	258	E Payment
GSL Sport	S137 Sponsorship	£463.56	ROOKSD19102016LC	E payment
David Hillier-Wheal	Consultancy fee	£463.56*	170117	E payment

- Amended to £100.00 during the meeting (as per invoice)