



Budget report end Sept 2019

V1.0 8/10/19

1 Summary

All is pretty much as forecast but with some significant underspends.

2 Key

Variance is the difference between budget and actual expenditure. In this column, +ve figures are underspends, -ve figures (in red) are overspends.

The "Limits" column shows a figure where the variance is greater than £200 and greater than 15% of budget, as per parish council accounting rules.

3 Specifics

3.1 Grants and donation

This is below budgets as no grant applications were received in May. However, this may be made up for in October.

3.2 Professional Fees

(intended for costs associated with leases/contracts for the Main Hall)

No sign of handover yet.

3.3 Project costs

(intended for costs associated with Christmas tree/lights and unspecified projects)

No projects undertaken yet.

Martin Whittaker

Clerk and RFO

Rooksdown Parish Council

Budget report from 1-Apr-2019 to 30-Sept-2019 (figures include VAT)

CURRENT PERIOD vs CURRENT BUDGET							FORECAST vs BUDGET					
Payments	Budget	Period Actual	Transfer to Reserves	Variance	Limits		Approved Budget	Forecast	Transfer to Reserves	Variance	Limits	
					15% £200	Notes					15% £200	Notes
Other Payment												
Allotments	0.00	1,622.68	1,622.68			To be paid from reserves	0	2500	2500			
Audit fees	600.00	480.00		120.00			600	600				
Books	49.98	29.00		20.98			100	100				
Chairmans allowance	50.00	0.00		50.00			50	0		50		
Clerks exp (misc)	25.02	0.00		25.02			50	20		30		
Councillor expenses	25.02	0.00		25.02			50	50				
Events	250.00	94.10		155.90			250	250				
General admin	300.00	171.40		128.60			600	400		200		
Grants and Donations	1,250.00	0.00		1,250.00	100%	No grants requested in May	2500	2000		500	20%	
Hall hire	300.00	234.00		66.00			600	500		100		
Handyman	4,000.02	3,620.00		380.02			8000	7000		1,000		
Insurance	650.00	638.72		11.28			650	639		11		
IT and support	150.00	79.92		70.08			700	700				
Loans	0.00	0.00					0	0				
Miscellaneous Payments	0.00	0.00					0	0				
Misc expenditure	49.98	2.69		47.29			100	100				
Phone	30.00	35.00		-5.00			60	70		-10		
Printing and publication	1,000.00	869.89		130.11			2000	2200		-200		
Professional fees	1,250.00	0.00		1,250.00	100%	No professional fees so far	2500	2500				
Repairs and Maintenance	124.98	0.00		124.98			250	150		100		
Section 137 payments	125.00	0.00		125.00			250	150		100		
Subscriptions	1,000.00	1,190.00		-190.00			1000	1190		-190		
Training	150.00	0.00		150.00			300	200		100		
Project Costs	1,249.98	0.00		1,249.98	100%	No projects undertaken so far	2500	1500		1,000	40%	
Total Other Payment	12,629.98	9,067.40	1,622.68	5,185.26			23110	22819	2500	2,791		

Staff costs													
Salaries and allowance	7,999.98	6,822.60		1,177.38				16000	14000	2,000			
Pension contributions	0.00	0.00		0.00				0	0				
Total Staff costs	7,999.98	6,822.60	0.00	1,177.38				16000	14000	0 2,000			
Administration													
Payroll	30.00	81.00		-51.00				65	81	-16			
Clerks exp (benefits)	124.98	45.00		79.98				250	150	100			
Total Administration	154.98	126.00	0.00	28.98				315	231	0 84			
Total Payments	20,784.94	16,016.00	1,622.68	6,391.62				39425	37050	2500 4,875			
Receipts													
	Budget	Period Actual	Transfer to Reserves	Variance	Limits 15% £200	Notes		Approved Budget	Forecast	Transfer to Reserves	Variance	Limits 15% £200	Notes
Other Receipts													
VAT Repayments	750.00	848.68		98.68				1500	1500				
Miscellaneous Receipts	0.00	0.00						0	0				
Bank interest	4.02	7.24		3.22				8	20		12		
Grants and Donations	3,000.00	2,925.00		-75.00				3500	3175		-325		
S106 contributions	0.00	6,633.00	6,633.00			Allotment reserve		0	6633	6633			
Other receipts	0.00	52,000.00	52,000.00			Community buildings reserve		0	52000	52000			
Allotment fees	450.00	472.50		22.50				450	473		23		
Total Other Receipts	4,204.02	62,886.42	58,633.00	49.40				5458	63801	58633	-291		
Precept													
Precept	32,230.00	32,230.00						32230	32230				
Total Precept	32,230.00	32,230.00	0.00					32230	32230				
Total Receipts	36,434.02	95,116.42	58,633.00	49.40				37688	96031	58633	-291		
Balance (Rct-Exp)	15,649.08	79,100.42	57,010.32	6,441.02				-1737	58981	56133	4585		