

To the Members of **Rooksdown Parish Council**:

You are hereby summoned to attend the online meeting of the Parish Council to be held on Monday 22 June 2020 at 7:30 pm when it is proposed to transact the business listed below.



Martin Whittaker, Clerk

Issued: 16/6/2020

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*MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ALL MEETINGS*

To find out how to join the meeting online please see the [instructions on the website](#), use the link [tinyurl.com/ydx6byak](https://tinyurl.com/ydx6byak) or scan this code:



**AGENDA**

- 20/111 **To receive and accept apologies for absence**
- 20/112 **To receive and note any Disclosable Pecuniary Interests and requests for dispensation for items to be discussed**
- 20/113 **To approve the minutes of the Rooksdown Parish Council meeting of 18 May and confidential minutes from 20 March**
- 20/114 **To discuss matters arising from the minutes**
- All items complete except:
- 20/4, 20/12, 20/25, 20/55, 20/59, 20/60, 20/61, 20/64.1 suspended due to pandemic
  - 20/64.2 Arrangements for eviction of plothead – Clerk – awaiting outcome of complaint
  - 20/64.3 Staff matters – on agenda (20/133)
  - 20/78 Main Hall WG – Clerk – on agenda
  - 20/93 Allotment insurance – Clerk – on agenda
  - 20/100.2 Rats on allotments – Clerk - awaiting outcome of complaint
- 20/115 **To invite members of the public to address the meeting (up to 15 minutes in total)**
- 20/116 **To receive reports from:**
1. Chairman of Rooksdown Parish Council
  2. Clerk to the Parish Council
  3. County Councillor
  4. Borough Councillor
  5. Rooksdown Community Association (RCA)
  6. Sherborne Fields Residents Association
  7. Police/PCSO/CSPO
- 20/117 **To approve payments**
- 20/118 **To note current bank reconciliations (see attached)**
- 20/119 **Planning applications**
1. [20/01222/LDPO](#) | Certificate of lawfulness for erection of single storey side/rear extension with pitched roof | 10 Parcel Drive Basingstoke Hampshire RG24 9TF

2. Applications not on agenda

Application received between the date of this agenda and the meeting, for which the closing date is before the next meeting, will be discussed under this heading.

- 20/120 **To receive progress report on the Main Hall Working Group and make appropriate decisions – Clerk**
- 20/121 **To note terms of reference for, and provide an update on the complaint being considered by, the Allotment Complaint Committee – Lovett (see attached)**
- 20/122 **To discuss insurance for allotment perimeter gates and fencing - Clerk**
- 20/123 **To accept Internal Audit Report and Clerk’s response (see attached)**
- 20/124 **To approve and sign Annual Governance Statement and Accounting Statements for 2019-20 (see attached)**
- 20/125 **To agree delegated authority for approval of the Clerk’s hours**
- 20/126 **To discuss asking for TPO for the unprotected parts of The Spinney (see attached)**
- 20/127 **Social distance signage at bus stops (see attached)**
- 20/128 **To develop a policy for COVID-19-related donations to charity – Morris (see attached)**
- 20/129 **To discuss recent unwelcome activity on the skatepark**
- 20/130 **To review tasks and activities of the handyman (see attached)**
- 20/131 **To review the type of speed camera to be supplied as part of the adoption of the Southern Area**
- 20/132 **To plan the next edition of the Rooksdown Reporter**
- 20/133 **To approve changes to the Clerk’s employment contract**
- 20/134 **Chairman’s correspondence**
- 20/135 **Clerk’s correspondence**
- 20/136 **Chairman to close meeting**

Attachments may be found on the council website under [Council Documents/Agendas](#) – scan this code for direct link - or obtained by email using the address below.

