

# ROOKSDOWN PARISH COUNCIL

## MINUTES OF A MEETING OF ROOKSDOWN PARISH COUNCIL (RPC) HELD ONLINE on 28 September 2020 at 1930

	In Attendance	Apologies	Absent
Cllr Paul Mahoney (Chairman)		✓	
Cllr Paul Lovett (Vice-chairman)	✓		
Cllr Tim Botten	✓		
Cllr Scott Mason	✓		
Cllr Norman Morris	✓		
Cllr Jon Payne	✓		
Cllr Doug How	✓		
Cllr Dan Harris	✓		

### Clerk:

Martin Whittaker

### In attendance:

Simon Bound, Borough Councillor and Manager of Rooksdown Community Association (RCA)  
...plus one member of the public

### Action

#### 20/162 To receive and accept apologies for absence

Apologies were received from Cllr Mahoney (work commitments). In his absence Cllr Lovett chaired the meeting.

#### 20/163 To receive and note any Disclosable Pecuniary Interests and requests for dispensation for items to be discussed

None.

#### 20/164 To approve the minutes of the Rooksdown Parish Council meeting of 27 July

The motion being proposed by Cllr Payne, seconded Cllr Morris, **IT WAS RESOLVED** unanimously to approve the minutes. Cllr Lovett asked for his abstention to be noted as he had not been present at the meeting.

The minutes were signed on camera by the Chairman.

#### 20/165 To note the draft minutes of the Allotments Committee meeting of 25 August

The minutes were duly noted.

#### 20/166 To discuss matters arising from the minutes

All items complete except:

- 20/4 Bus shelters – awaiting BDBC response on supplier timescales
- 20/12 Fencing – BDBC expecting to announce tender next week
- 20/25 Rewilding – no current action
- 20/55 Rooksdown Reporter commercial delivery – awaiting next issue
- 20/59 Skatepark cleaning – suspended for 12 months on the advice of Cllr Bound, due to the pandemic
- 20/60 Beekeeping on allotments – delegated to Allotments Committee
- 20/61 Salt bins – replacing RPC bins with HCC bins - Clerk to action. Cllr Lovett offered to check RPC salt supplies
- 20/64.1, 20/116.1 – still waiting for Taylor Wimpey.
- 20/64.3, 20/161 Staff matters – delegated to HR committee
- 20/150 – reinstatement of allotment tenant following resolution of complaint: tenant was reinstated but was evicted on 14/9/20 for irrecoverable breach of the tenancy agreement in December 2019.

Clerk  
Lovett

**20/167 To invite members of the public to address the meeting (up to 15 minutes in total)**

A member of the public wished to talk about crime rates in Rooksdown and made the following points:

- He had recently been the victim of vandalism and this had prompted him to look at the crime statistics for Rooksdown
- He found these to have increased significantly compared with the surrounding areas, with a big jump in 2019.
- He wished to know what could be done about it.

The Chairman asked Cllr Bound to respond, as he was responsible on behalf of BDBC for community safety in the borough. Cllr Bound made the following points:

- The data used by the member of the public did not appear to agree with the police data. This was probably due to the data presented including incidents at the hospital, which should be stripped out to give comparable figures.
- The police normally report crime figures for communities within Basingstoke, in this case for Basingstoke West. These showed that crime in the community had increased, but only at the average rate for the borough.
- Apparently the number of incidents reported by the hospital had increased, and a number of major drug raids in Rooksdown in 2019 had also distorted the figures.
- Community CCTV had not proved to be effective in such cases.

Members agreed that this matter should be put on the agenda for the next meeting, whilst bearing in mind that parish councils have limited responsibilities in this area. The following actions were agreed:

- Clerk to check with the PCSO as to what kind of crimes were occurring in Rooksdown **Clerk**
- Clerk to ask PCSO if crime figures for Rooksdown not including the hospital were available **Clerk**
- Member of public to provide his datasets to the Clerk. **MoP**

**20/168 To receive reports from:**

1. Chairman of Rooksdown Parish Council – nothing to report
2. Clerk to the Parish Council

A meeting of the HR committee was scheduled for 30 September

The order had been placed for the Xmas tree with a provisional lighting date of 29 November.

3. County Councillor – no report
4. Borough Councillor
  - Cllr Bound intended to object to the SHELAA site on Weybrook Golf Course (see 20/177)
  - He was also trying to ensure the Barn was being protected adequately.
5. Rooksdown Community Association (RCA): Simon Bound reported that
  - the reopening of the Community Centre had been paused
  - The final works for The Spinney Trail are being completed in the next 2 weeks
  - No Xmas party was being planned for this year
  - The diseased trees that had been chopped down in The Spinney were being left to promote biodiversity.
6. Police/PCSO/CSPO – no report

## 20/169 To approve payments

The motion being proposed by Cllr How, seconded Cllr Payne, **IT WAS RESOLVED** unanimously to approve the following payments, with Cllr Lovett abstaining as a trustee of the RCA:

Date	Description	Supplier	Amount
30/07/2020	Grant as per minute 20/143	Home-Start North West Hampshire	1,000.00
04/08/2020	ICO Fee	ICO	35.00
27/08/2020	Phone	giffgaff	6.00
29/09/2020	PAYE	HMRC - payments	936.58
29/09/2020	Solicitors POA	Lamb Brooks	1,000.00
25/08/2020	Salary	M Whittaker	767.18
25/09/2020	Basic salary	M Whittaker	767.18
29/09/2020	Salary balance	M Whittaker	49.16
29/09/2020	Salary balance	M Whittaker	49.36
29/09/2020	Expenses - mileage	M Whittaker	126.00
29/09/2020	Office rent -1349	RCA	15.00
29/09/2020	Handyman - 1350	RCA	1,000.00
29/09/2020	Office rent - 1352	RCA	15.00
29/09/2020	Handyman - 1353	RCA	695.00

Cllr Botten was asked to authorise the payments.

Members agreed that for future online meetings the Clerk should organise a rota for checking payments.

Clerk

## 20/170 To note current bank reconciliations

The reconciliations were duly noted, with the following reconciled balances as of 31 August:

- Treasurers Account £13,182
- Business Bank Instant Account £80,736

## 20/171 Planning applications

1. [20/02232/HSE](#) | Erection of single storey side/rear extension with pitched roof | 10 Parcel Drive Basingstoke Hampshire RG24 9TF

The motion being proposed by Cllr Lovett, seconded Cllr How, **IT WAS RESOLVED** unanimously to offer no objection to this application.

2. [20/02349/HSE](#) | Conversion of loft to living accommodation involving raising ridge height of roof by 0.7m, construction of rear dormer and insertion of rooflights in front elevation. | 11 Keble Road Basingstoke RG24 9XH

The motion being proposed by Cllr Mason, seconded Cllr Botten, **IT WAS RESOLVED** unanimously to offer no objection to this application.

3. Applications not on agenda  
None.

## 20/172 Grant Application

A request had been received from Victim Support.

The motion being proposed by Cllr Mason, seconded Cllr Morris, **IT WAS RESOLVED** by a majority vote to grant £100 to Victim Support. Cllr Harris wished his vote against the motion to be recorded.

## 20/173 To receive progress report from the Main Hall Working Group and make appropriate decisions – Clerk

The Clerk reported:

- The Heads of Terms received from the developer had been discussed by the WG and a response sent
- The Clerk had visited the Hall with the surveyor and Cllr Lovett, with the report expected shortly.

20/174 **To receive an update from the Allotments Committee – Morris**

Cllr Morris reported:

- Plot 10b had been re-let
- He and the Clerk had met the tenants of all 6 undercultivated plots: of these, 3 had agreed to give up the plot, 1 had requested a move to a smaller plot and 2 had undertaken to bring the plot up to standard before the end of October
- An Allotments Committee meeting is scheduled for 12 October
- The beekeeping consultation had resulted in no objections and would be considered at the next committee meeting
- Site inspections would take place every 8-10 weeks
- There would be an induction meeting for each new tenant.

20/175 **To consider further actions on skatepark nuisance issues**

Cllr Payne had been trying to obtain estimates to:

- Relocate the shelter to the south eastern side of the skatepark
- Remove the grind box on the high level.

...and was waiting for a response.

It was agreed that Cllr Payne would update the school on progress.

**Payne**

20/176 **To plan the next edition of the Rooksdown Reporter**

Ideas for the next edition should be sent to Cllr Mahoney and copied to the Clerk.

20/177 **Chairman's correspondence**

The Strategic Housing and Economic Land Availability Assessment recently issued by BDBC shows two development sites in Rooksdown:

- The Hollies
- Land between Rooksdown Lane and Weybrook Golf Club
- Weybrook Golf Club north of Rooksdown Lane

Comments were being invited on these sites by 9 November. Therefore this would be put on the agenda for the October meeting.

20/178 **Clerk's correspondence**

None.

20/179 **Chairman to close meeting**

The meeting was closed at 2110 . It was agreed that the next meeting should be on the 26 October rather than the advertised date of the 19<sup>th</sup>, as the pandemic means that there is effectively no conflict with the half term holiday.