

(figures include VAT)

A	Year to date (13 Jan)				B	EoY Forecast					Variance >15% >£200 v rev	Comment
	Revised Budget	Actual	Transfer to Reserves	Variance		Approved Budget	Revised budget	Forecast	Variance vs budget	Variance vs rev budget		
Payments												
Other Payment												
Allotments	0	2,439	2,439	0	0	0	0	0	0	0		
Audit fees	600	480		120	600	600	480	120	120			
Books	67	29		38	100	100	40	60	60			
Chairmans allowance	50	0		50	50	50	0	50	50			
Clerks exp (misc)	33	0		33	50	50	0	50	50			
Councillor expenses	33	0		33	50	50	20	30	30			
Events	250	94		156	250	250	94	156	156			
General admin	400	229		171	600	600	300	300	300	50%		
Grants and Donations	2,500	1,890		610	2500	2500	1,900	600	600	24%	Few grant applications	
Hall hire	400	330		70	600	600	470	130	130			
Handyman	5,333	5,780		-447	8000	8000	7,500	500	500			
Insurance	650	639		11	650	650	639	11	11			
IT and support	200	708		-508	700	700	700	0	0			
Loans	0	0		0	0	0	0	0	0			
Miscellaneous Payments	0	0		0	0	0	0	0	0			
Misc expenditure	67	3		64	100	100	20	80	80			
Phone	40	53		-13	60	60	73	-13	-13			
Printing and publication	1,500	1,029		471	2000	2000	1,600	400	400	20%	Only 2 Rookdown Reporters	
Professional fees	1,250	0		1,250	2500	2500	700	1,800	1,800	72%	Car parks, but no Main Hall	
Repairs and Maintenance	167	571		-404	250	250	600	-350	-350	-140%	Extra salt	
Section 137 payments	250	0		250	250	250	100	150	150			
Subscriptions	1,000	1,290		-290	1000	1000	1,190	-190	-190			
Training	200	53		147	300	300	100	200	200			
Project Costs	1,667	1,350		317	2500	2500	1,100	1,400	1,400			
Total Other Payment	16,657	16,967	2,439	2,129	23,110	23,110	17,626	5,484	5,484			
Staff costs												
Salaries and allowance	12,000	11,267		733	12,500	16,000	15,500	-3,000	500			
Pension contributions	0	0		0	0	0	0	0	0			
Total Staff costs	12,000	11,267	0	733	12,500	16,000	15,500	-3,000	500			
Administration												
Payroll	65	81		-16	65	60	81	-16	-21			
Clerks exp (benefits)	167	45		122	250	250	67	183	183			
Total Administration	232	126	0	106	315	310	148	167	60			
Total Payments	28,888	28,360	2,439	2,968	35,925	39,420	33,274	2,651	6,044			
Receipts												
Other Receipts												
VAT Repayments	1,500	1,257		243	1500	1,500	1,257	243	243			
Miscellaneous Receipts	0	0		0	0	0	0	0	0			
Bank interest	5	22		-17	8	8	30	-22	-22			
Grants and Donations	3,000	3,425		-425	3500	3,500	3,925	-425	-425	-12%	includes defib contributions	
S106 contributions	0	6,633	6,633	0	0	0	0	0	0			
Other receipts	0	52,000	52,000	0	0	0	0	0	0			
Allotment receipts	450	478		-28	0	450	1,438	-1,438	-988	-219%	2 lots of rent this year	
Total Other Receipts	4,955	63,814	58,633	-226	5,008	5,458	6,650	-1,642	-1,192			
Precept												
Precept	32,230	32,230		0	32,230	32,230	32,230	0	0			
Total Precept	32,230	32,230	0	0	32,230	32,230	32,230	0	0			
Total Receipts	37,185	96,044	58,633	-226	37,238	37,688	38,880	-1,642	-1,192			
Balance	8,297	67,685	56,194	-3,194	1,313	-1,732	5,606 to reserves	-4,293	-7,236			

C		Budget		Comment
Forecast 2019/20		Payments		
		Other Payment		
1000	Allotments		Maintenance (was 0)	
500	Audit fees			
70	Books			
0	Chairmans allowance			
20	Clerks exp (misc)			
20	Councillor expenses			
150	Events		Xmas and APM	
300	General admin			
2000	Grants and Donations			
600	Hall hire			
8000	Handyman			
650	Insurance			
1000	IT and support		Assume new website	
0	Loans			
0	Miscellaneous Payments			
20	Misc expenditure			
60	Phone			
2000	Printing and publication		3 or 4 Rooksdow Reporters?	
1500	Professional fees			
500	Repairs and Maintenance			
100	Section 137 payments			
1200	Subscriptions			
500	Training		Election year	
2000	Project Costs		Xmas tree + improved decorations	
22,190	Total Other Payment			
		Staff costs		
16500	Salaries and allowance			
0	Pension contributions			
16,500	Total Staff costs			
		Administration		
120	Payroll			
80	Clerks exp (benefits)			
200	Total Administration			
38,890	Total Payments			
		Receipts		
		Other Receipts		
1300	VAT Repayments			
0	Miscellaneous Receipts			
30	Bank interest			
2925	Grants and Donations		Litter grant	
-	S106 contributions		Transferred to reserves	
0	Other receipts			
880	Allotment receipts			
5,135	Total Other Receipts			
-33,755	Income-expenditure		Before precept included	
£33,755	Precept required			
What the precept means in terms of council tax per household				
1,771	Tax base 2019/20		No. of band D equivalent houses	
94	Tax base increase 2020/21		New housing estimate (from Paul Bonner 12/19)	
1,865	Tax base 2020/21			
18.10	Council tax 2020/21 for required precept			
If precept kept same as previous year:				
18.20	Council tax 2019/20		per Band D house	
£33,943	Precept 2020/21 if 2019/20 rate held		This results in balance of:	
188	Additional increase (decrease) in reserves		Used to establish an election reserve	

D

**Rooksdown Parish Council
Budget 2020/21**

v1.0

**3/3/20 as approved
Comment**

E	Cash and Loans at 1/4/20			
	Opening bal at 1/4/19	Treas acc	5,241	
		Bus acc	16,537	
	Transferred to reserves during year		56,194	RCA loan paid back, allotment s106 received
	Net income 2019/20		5,606	From forecast
	Total cash 1/4/20		83,578	
E1	Expressed in terms of reserves at 1/4/20			
	Earmarked reserves:			
	Community buildings		52,000	
	Allotments		4,194	
	LIF contributions	Fencing	9,218	Expected contribution to project
	Other reserves		0	
			65,412	
	General reserve:		18,166	should be 3-6 months expenditure: £7-15K
			83,578	
E2	Expected increase in reserves during 2020/21			
	Community buildings		0	
			0	
	Allotments	Squirrel Wood	24,215	s.106
			24,215	
	LIF contributions		0	
	Precepted reserve		0	To election and general reserve
	General	Bal: revenue.acc	188	Surplus made during the year
			188	
			24,403	
E3	Expected expenditure from reserves 2020/21			
	Community buildings		20,000	Main Hall
	Allotments		1,000	Miscellaneous equipment and repairs
	LIF contributions	Fencing	9,218	
		Pocket Parks	0	
	General reserve	Bus shelters	10,000	transferred from LIF/Pocket Parks
	Unallocated		0	(used to balance above figures)
			40,218	
E4	Forecast reserves 31/3/21			
	Community buildings	O/bal	52,000	
		Income	0	
		Expenditure	-20,000	Main Hall. Rest paid from Community s106?
			32,000	
	Allotments	O/bal	4,194	
		Income	24,215	s.106 and allotment fees
		Expenditure	-1,000	Maintenance
			27,409	
	LIF	O/bal	9,218	
		Income	0	
		Expenditure	-9,218	Fencing
			0	
	Election	O/bal	0	
		Income	0	
		Expenditure	0	
			0	
	General	O/bal	18,166	
		Income	188	Precepted reserve + balance - election reserve
		Expenditure	-10,000	Bus shelters
			8,354	should be 3-6 months expenditure: £7-15K
			67,763	
	Unallocated		0	Should be zero
	Movement in reserves 31/3/21			-15,815