

ROOKSDOWN PARISH COUNCIL

MINUTES OF A MEETING OF ROOKSDOWN PARISH COUNCIL (RPC) HELD ONLINE on 21 February 2021 at 19:30

	In Attendance	Apologies	Absent
Cllr Jon Payne (Chairman)	✓		
Cllr Paul Mahoney	✓		
Cllr Dan Harris		✓	
Cllr Scott Mason	✓		
Cllr Doug How	✓		
Cllr Jessica Lewis-Dalgarno	✓		

Clerk:

Not in Attendance; Meeting Minuted by the Chairman.

In attendance:

There were no members of the Public present.

Action

- 21/1 **Apologies for absence**
Cllr Harris Apologies received.
- 21/2 **To receive and note any Disclosable Pecuniary Interests and requests for dispensation for items to be discussed**
None Disclosed.
- 21/3 **To invite members of the public to address the meeting (up to 15 minutes in total)**
No Members of the Public Present.
- 21/4 **Exclusion of Press and Public**

To, in accordance with the Public Bodies (Admission to Meetings) Act 1960, exclude the public and press for a discussion of staff matters where publicity might be prejudicial to the special nature of the business. The motion being proposed by Cllr Payne, seconded Cllr Mahoney, **IT WAS RESOLVED** unanimously to so close the meeting.

The motion being proposed by Cllr Payne, seconded Cllr Mahoney, **IT WAS RESOLVED** unanimously that Cllr Payne and Cllr Lewis-Dalgarno would coordinate and arrange a date to deliver the annual staff appraisal.
- 21/5 **Chairman's and Clerk's Correspondence**
No correspondence to present from the Chairman or the Clerk.
- 22/6 **Chairman to close meeting**
The meeting was closed at 20:42

Payne

