

To the Members of **Rooksdown Parish Council**:

You are hereby summoned to attend the meeting of the Parish Council to be held outside the Rooksdown Community Centre, Park Prewett Road, Rooksdown RG224 9XA on Monday 28 June 2021 at 7:30 pm when it is proposed to transact the business listed below.



Cllr Paul Mahoney – Chairman – Rooksdown Parish Council

Issued: 22/6/2021

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ALL MEETINGS

AGENDA



- 21/97 **To appoint a Clerk & RFO to record the minutes & actions for the duration of the meeting**
- 21/98 **To receive and accept apologies for absence**
- 21/99 **To consider applications to fill the vacancies on the Council and co-opt as required (see attached)**
- 21/100 **To receive and note any Disclosable Pecuniary Interests and requests for dispensation for items to be discussed**
- 21/101 **To approve the minutes of the Rooksdown Parish Council meeting of 24 May 2021 (see attached)**
- 21/102 **To discuss matters arising from the minutes**

All items complete except:

- 20/12 – LIF fencing
- 20/64.1, 20/116.1 – Car Parks, Peggs Way
- 21/58, 21/68 – Revised banking arrangements with Unity Trust Bank
- 21/49 – Cemetery Working Group – to be set up after the election
- 21/70 – Clerk to perform risk assessment and issue detailed instructions nearer the time of the AGM
- 21/70 – Clerk to draft a suitable agreement for IT support with Tim Botten & Jon Payne
- 21/92 – Clerk to advertise on Social Media for candidates for co-option
- 21/95 – Clerk to copy correspondence to Cllr Bound regarding litter bins so he could check the situation with the Lands Trust

21/103 **To invite members of the public to address the meeting (up to 15 minutes in total)**

21/104 **To receive reports from:**

1. Chairman of Rooksdown Parish Council
2. Interim Clerk to the Parish Council
3. County Councillor
4. Borough Councillors
5. Rooksdown Community Association (RCA)
6. Sherborne Fields Residents Association
7. Police/PCSO/CSPO

- 21/105 **To approve payments**
- 21/106 **To note current bank reconciliations (see attached)**
- 21/107 **Planning applications**
1. [21/01473/FUL](#) | Change of use of ground floor unit to mixed use Class A1/A3/A5 to allow hot food takeaway. Installation of duct to west elevation and internal alterations. | Unit 2, Greenlands Road Basingstoke Hampshire RG24 9R
 2. [21/01546/FUL](#) | Demolition of Existing 21-bed Care Home (Homefield House) and Redevelopment of Site for Replacement 60-bed Care Home (Use Class C2) (and all associated landscaping, drainage, highways and ancillary works) | Homefield House Nursing Home Homefield Way Basingstoke RG24 9SE
 3. [21/01937/TWRN](#) | Prune branches back from property boundary. | 32 Divot Way Basingstoke Hampshire RG24 9YE
 4. Applications not on agenda
Application received between the date of this agenda and the meeting, for which the closing date is before the next meeting, will be discussed under this heading.
- 21/108 **To discuss the handover from the previous clerk & interim arrangements**
- 21/109 **To discuss arrangements for councillor training**
- 21/110 **To note the Internal Audit Report and take appropriate actions (see attached)**
- 21/111 **To approve and sign Section 1 – Annual Governance Statement 2020/21 as part of the Annual Governance and Accountability Return (AGAR) (see attached)**
- 21/112 **To approve and sign Section 2 – Accounting Statements 2020/21 as part of the Annual Governance and Accountability Return (AGAR) (see attached)**
- 21/113 **To plan the next edition of the Rooksdown Reporter**
- 21/114 **Chairman’s correspondence**
- 21/115 **Interim Clerk’s correspondence**
- 21/116 **Chairman to close meeting**

Attachments may be found on the council website under [Council Documents/Agendas](#) – scan this code for direct link - or obtained by email using the address below.

