



**MINUTES OF THE COUNCIL MEETING OF ROOKSDOWN PARISH COUNCIL (RPC)  
HELD at the ROOKSDOWN COMMUNITY CENTRE, ROOKSDOWN  
on Monday 25 October 2021 at 19:30**

	<b>In Attendance</b>	<b>Apologies</b>	<b>Absent</b>
CLlr Paul Mahoney (Chairman)	✓		
CLlr Douglas How (Vice-chairman)	✓		
CLlr Jessica Lewis-Dalgarno	✓		
CLlr Scott Mason		✓	
CLlr Gaynor Woods			✓
CLlr David Knights	✓		
CLlr Sarah Hoare		✓	

**In attendance:**

Simon Bound, Borough Councillor and Manager of Rooksdown Community Association (RCA)  
Arun Mummalaneni, County Councillor  
2 members of the public

**Action**

- 21/156 **To appoint a Clerk and RFO to record the minutes & actions for the duration of the meeting**  
The motion being proposed by Cllr Mahoney, seconded by Cllr Knights, **IT WAS RESOLVED** unanimously to permit Cllr How to take the minutes of the meeting and to act as RFO for the Parish Council for the duration of the meeting.
- 21/157 **To receive and accept apologies for absence**  
Apologies had been received from Laura Harley, Overton Parish Council Clerk & RFO who has been supporting the Rooksdown Parish Council since the departure of the clerk. She was unable to attend due to other work commitments.  
Apologies had been received from Cllrs Mason (self-isolating) and Hoare (childcare options hit with confirmed covid).  
The motion being proposed by Cllr Mahoney, seconded by Cllr Knights, **IT WAS RESOLVED** unanimously to accept the apologies  
Cllr Woods was absent.
- 21/158 **To receive and note any Disclosable Pecuniary Interests and requests for dispensation for items to be discussed**  
None
- 21/159 **To approve the minutes of the Rooksdown Parish Council meeting of 27 September 2021 (see attached)**  
The minutes were proposed by Cllr Paul Mahoney and seconded by Cllr Lewis-Dalgarno and approved by all present. The Chairman signed the minutes.
- 21/160 **To discuss matters arising from the minutes**  
All items complete except:
- 20/12 – LIF fencing – update requested from Gordon Wade at BDBC

- 20/64.1, 20/116.1 Car Park, Peggs Way – part of the handover of the Southern public open space
- 21/58, 21/68, 21/127 – Revised banking arrangements with Unity Trust Bank – to be pursued once a new Clerk was in place.

**21/161 To invite members of the public to address the meeting (up to 15 minutes in total)**

See Appendix 1 – presentation from Chairperson of Rooksdown Football Club

See Appendix 2 – update from County Councillor

Borough Councillor Update –

- Overhead electric cabling in the green open space off A339 – running down to the David Wilson Homes development – has now been secured underground – which should prevent further electric outages during the winter months, caused by bad weather & falling trees.
- Developer for Weybrook Golf course has put in pre-app for c280 properties (within Sherborne St John Parish)
- Grants available in January / February 2022.

**21/162 To approve payments:**

The payments list & accompanying receipts were reviewed & signed by Cllrs How and Cllr Knights.

The motion being proposed by Cllr How, seconded by Cllr Knights, **IT WAS RESOLVED** unanimously to approve the following payments:

Date	Reference	Description	Supplier / customer	Amount
19.10.21	card	Phone bill	giffgaff	-6.00
30.9.21	ePay	Allotment Maintenance	Goslings	-187.20
15.10.21	ePay	Office rent	RCA outward	-15.00
28.9.21	ePay	Hire of Youth Room	RCA outward	-30.00
15.10.21	ePay	Hire of Youth Room	RCA outward	-30.00
15.10.21	ePay	Handyman	RCA outward	-830.00
			The Christmas	
7.10.21	ePay	Christmas Tree Lighting	Decorators	-720.00
26.10.21	ePay	Refund of Allotment Deposit	P Brocklebank - PI 13B	-35.00

Cllr How agreed to authorise the payments.

**21/163 To note current bank reconciliations**

The reconciliations were examined by Cllrs How and Knights and duly noted by the Council, with the following reconciled balances as of 30 September 2021:

**30 September 2021:**

- Treasurers Account £36,916.39
- Business Bank Instant Account £103,016.03

**21/164 Grant Application – to consider awarding a grant of £100 to Victim Support**

A request had been received from Victim Support.

The motion being proposed by Cllr Mahoney, seconded Cllr Lewis-Dalgarno, **IT WAS RESOLVED** unanimously to grant £100 to Victim Support.

**21/165 Planning applications**

There were no planning applications to review / discuss.

21/166 **To receive an update on the recruitment of a new Clerk & RFO for Rooksdown Parish Council and make appropriate decisions**

Referring to some advice from the interim Parish Clerk, the motion being proposed by Cllr Lewis-Dalgarno, seconded by Cllr Mahoney **IT WAS RESOLVED** unanimously to agree the job description, advert and interview procedure for the new Clerk & RFO by way of a working group.

21/167 **To receive an update on the Allotments and make appropriate decisions**

Cllr Knights gave an update on the following:

1. Remainder of the weeds would be removed from plot 1 c
2. Plots available – 1A (qtr), 1 D (qtr), 4 (Full), 10B (half), 15 A (half)  
Plots under notice – 13B (half))
3. Allocation proposal –
  - Plot 4 offered to DB (waiting list) (Plot 10B if only wants a Half)
  - Plot 10B offered to RS if DB takes plot 4 or one of the quester plots if he takes 10B
  - Plot 15A offered to RH (waiting list)
  - Plot 13B offered to EG (currently 1B) but with a transition until 1 March 2022
4. Contact to be made with the 3 who have not responded from the email contact in September to remove them from the waiting list
5. Cllr Knights to work through the waiting list chronologically to allocate any remaining plots
6. Where appropriate, deposits returned to plot holders
7. The request for a wood chipping storage bin was discussed again. The decision not to progress the previous request for a storage bin had been unanimously supported as there was a lack of detail. To enable the Parish Council to make an informed decision on the viability of this facility and so there is a clear understanding of where the responsibility for this asset would lie, the Parish Council would request a detail plan containing (but not limited to):
  - Proposed location of the storage bin
  - Size of the storage bin
  - Cost of the construction of the storage bin
  - How the cost of the construction will be met and who will manage this?
  - Ongoing maintenance plan for the storage bin
  - How the cost of any ongoing maintenance will be met and who will manage this?
  - Who would be responsible for any issues associated with the storage bin?
  - How long the temporary structure would be installed for?

On receiving the detailed plan, the Parish Council would canvass the current Tenants and report back with the outcome, providing an opportunity to discuss next steps at a future Parish Council meeting.

21/168 **To receive an update on making Rooksdown appear festive at Christmas 2021 and make appropriate decisions**

Cllr Knights confirmed that the Christmas Tree & lights were on track for the end of November, but:

1. The School had declined to be host to a Christmas Fair or for the children to take part in singing Christmas Carols during the switch on of the Christmas Tree due to COVID.
2. The budget that had previously been agreed in January 2021 limited the brief of what would be needed to make all parts of Rooksdown appear festive.

Cllr Knights suggested that a working party should be set up in early 2022 to plan to make a robust plan for how to make Rooksdown appear festive in 2022.

**21/169 To agree the content & distribution method of the next edition of the Rooksdown Reporter**

To plan the next edition of the Rooksdown Reporter Cllrs Mahoney and Bound agreed to co-ordinate the Christmas edition with input from other councillors

It was agreed in principle that an edition should be put out before Christmas. Subjects to be covered might include (but not limited to):

- Christmas message (from Chairman)
- Allotments update
- Salt Bins & usage in the winter
- Recruitment of clerk update / advert
- Christmas Light Trail
- Programme for the Community Centre
- Programme for Parish Council meetings

Copy deadline was end of first week in November. Spinney Trail booklets to be delivered to all residents at the same time.

The motion being proposed by Cllr Mahoney, seconded Cllr Knights, **IT WAS RESOLVED** unanimously to approve a budget of £500 for printing and publication.

**21/170 To review email from Headmaster of Castle Hill Primary school - Rooksdown Campus regarding contributing to the cost of acoustic fencing at the Skatepark (see attached)**

Cllr Lewis-Dalgarno suggested that she would respond to the Headmaster to outline the position reached on the screening/fencing options, including costings as per item 21/72 from the April 2021 Parish Council meeting requesting the school to provide any police reports for recent antisocial behaviour and if appropriate would set up a meeting with the Head and any relevant parties to further discuss.

**21/171 To review email from Rooksdown Football Club requesting the marking out of an 11 a side pitch and smaller pitches marked out inside the 11 a side pitch on the Rooksdown Community Field.**

Following the presentation from the Chairperson and one of the Team members under item 21/161, the following actions were recommended:

- Rooksdown Football Club to investigate why there hadn't been a football pitch created within the grounds of Castle Hill Primary School
- The Parish Council to link in with Catherine Daly at BDBC to question why a football pitch was not included within the overall 'masterplan for Rooksdown'
- To discuss options available with BDBC
- To report back to Rooksdown Football Club / invite for discussion at a future Parish Council meeting

**21/172 Chairman's correspondence**

The Chairman reported that he had been contacted by 'The Circuit' to undertake mandatory checks on the defibrillator situated on the outside of the Community Centre. Cllr How offered to undertake the review.

The Chairman reminded Councillors about The Knowledge & Core Skills Training Parts 1 & 2 on Saturday 20 November 2021 – 10.30 – 2.30.

**21/173 Interim Clerk's correspondence**

None

**21/174 Chairman to close meeting**

Meeting closed at 21.30

CHAIRPERSON: Chris Shorey

CHILD WELFARE OFFICER:  
Abby Webb



SECRETARY: Emma Liddle

TREASURER: Ben Eastment

Rooksdown FC have been running for approximately 10 years and currently have 7 teams comprising of:

- *Under 9s*
- *Under 10s x 2*
- *Under 11s x 2*
- *Under 13s*
- *Under 15s*

Throughout these past 10 years the club have never had a home pitch and have to rely on availability of council pitches anywhere within the town. Other established clubs such as Oakley, Hatch Warren, Sherborne St John all have football pitches situated next to their respective community centres and this is what we would like within Rooksdown.

Prior to the Rooksdown estate development there was an 11 a side pitch for years on the current site (community field) and this was never put back despite there being a desperate need for it.

What we require is a marked out 11 a side pitch with a smaller 9 a side pitch marked within that. This would not only benefit the football club for our home games but could also benefit the local Rooksdown Beavers, Cubs and Scouts for their activities during the spring and summer months.

At the moment we are finding it difficult to attract players, parents and coaches to create new teams within Rooksdown FC. Previously we have had Under 6s, Under 7s and Under 8s teams but without a permanent home base the appeal is not there.

A community such as Rooksdown (which is continuing to grow) should be a hive of activity for our younger community and a pitch to play football on will be of great benefit.

One of our team managers Barrie Crew has also been working on obtaining football grants to mitigate any concerns about the cost of dealing with the pitch marking, drainage, goals and general cost and upkeep. He can provide further information.

COUNTY COUNCIL REPORT FOR ROOKSDOWN PARISH COUNCIL

BY

ARUN MUMMALANENI

BASINGSTOKE NORTH WEST DIVISION

OCT-2021

<p><b>HEALTH:</b></p> <ul style="list-style-type: none"> <li>• Vaccination booster remains high priority because of increased rates. Primarily in youngsters.</li> <li>• Flu vaccination and covid immunisation is in progress.</li> <li>• Anti-vaccination campaign is a growing concern and encourage all to vaccinate if they are offered.</li> </ul>	<p><b>EDUCATION:</b></p> <ul style="list-style-type: none"> <li>• Hampshire primary and secondary schools attendance is above national average.</li> <li>• Since last meeting visited Castle Hill school campus discussed about safe guarding issues.</li> <li>• HCC officers approached BDBC for a meeting awaiting their availability</li> <li>• New SEND school opened officially.</li> </ul>
<p><b>TRANSPORT:</b></p> <ul style="list-style-type: none"> <li>• Since last meeting HCC Highways officers visited site twice. Met the developer T&amp;W and provided detailed list of works to be completed to adopt the Avenue road under section 38 provisions.</li> <li>• Scheduled a meeting with local Borough councillors on other issues during the first week of November</li> </ul>	<p><b>OTHERS:</b></p> <ul style="list-style-type: none"> <li>• County resilience program on environment planned for parish councils in early November.</li> <li>• Changes to Waste recycle centres started from 4<sup>th</sup> Oct 2021. More and multiple appointments can be booked <a href="https://www.hants.gov.uk/wasteandrecycling">https://www.hants.gov.uk/wasteandrecycling</a></li> <li>• Underpass connects Rooksdown to Winklebury is in Highways watch list. HCC structures team engaged contractors to clear blockage. Works are in progress. HCC structures team hope this works should clear if not will identify the next plan of action.</li> </ul>
<p><b>CONTACT DETAILS:</b>  <b>CLLR. ARUN MUMMALANENI – <a href="mailto:arun.mummalaneni@hants.gov.uk">arun.mummalaneni@hants.gov.uk</a></b>  <b>CHAIRMAN- CHILDREN AND FAMILIES ADVISORY PANEL</b>  <b>MEMBER- BASINGSTOKE NORTH WEST</b>  <b>MOBILE : 07894 708983</b>  <a href="http://www.hants.gov.uk">www.hants.gov.uk</a></p>	