

To the Members of **Rooksdown Parish Council**:

You are hereby summoned to attend the online meeting of the Parish Council to be held on Monday 28 February 2022 at 7:30 pm when it is proposed to transact the business listed below.



Paul Mahoney, Chair – Rooksdown Parish Council

Issued: 22/2/22

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*MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ALL MEETINGS*

To find out how to join the meeting online please see the [instructions on the website](#), use the link [tinyurl.com/ydx6byak](https://tinyurl.com/ydx6byak) or scan this code:



SCAN ME

**AGENDA**

- 22/18      **To appoint a Clerk and RFO to record the minutes & actions for the duration of the meeting**
- 22/19      **To receive and accept apologies for absence**
- 22/20      **To receive and note any Disclosable Pecuniary Interests and requests for dispensation for items to be discussed**
- 22/21      **To approve the minutes of the Rooksdown Parish Council meeting of 24 January 2022**
- 22/22      **To discuss matters arising from the minutes**
- All items complete except:
- 20/12 Fencing – update provided by Gordon Wade circulated
  - 20/64.1, 20/116.1 Car parks – part of the handover of the Southern Public Open Space
  - 21/58, 21/68, 21/127 – revised banking arrangements with Unity Trust Bank – to be pursued once a new clerk is in place
  - 22/19 – Scout Group Grant payment – update
- 22/23      **To invite members of the public to address the meeting (up to 15 minutes in total)**
- 22/24      **To receive reports from:**
1. Chairman of Rooksdown Parish Council
  2. Clerk to the Parish Council
  3. County Councillor
  4. Borough Councillor
  5. Rooksdown Community Association (RCA)
  6. Police/PCSO/CSPO
- 22/25      **To approve payments** (papers to follow)
- 22/26      **To note current bank reconciliations** (papers to follow)
- 22/27      **Planning applications**
1. [22/00476/HSE](#) | Erection of a single storey rear extension | 44 Vitellius Gardens Basingstoke Hampshire RG24 9SG

2. [22/00435/FUL](#) | Installation of external mechanical plant, alterations to existing plant and installation of edge protection handrailing to existing roof areas. Replacement section of curtain wall | North Hampshire Hospital, Pathology Unit Aldermaston Road Basingstoke RG24 9NA
3. Applications not on the agenda  
Applications received between the date of this agenda and the meeting, for which the closing date is before the next meeting, will be discussed under this heading.

- 22/28 **To consider the 2022 Event Projects Options including Queen’s Platinum Jubilee celebrations and to agree any next steps.**
- 22/29 **To receive an update on the Allotments**
- 22/30 **For this item only – to consider passing the following resolution:**  
To, in accordance with the Public Bodies (Admission to Meetings) Act 1960, exclude the public and press for a discussion re staff matters, where publicity might be prejudicial to the special nature of the business.
- 22/31 **To consider the purchase of a replacement Parish Council laptop** (quote attached)
- 22/32 **To consider the purchase of Rialtus Suite Alpha Management Software – Accounts software** (quotes and info attached)
- 22/33 **To consider the change of Internal Auditor and agree terms of engagement for Year Ending March 2022** (letter of engagement attached)
- 22/34 **To confirm the date of the next Parish Council meeting in March**
- 22/35 **Chairman’s correspondence**
- 22/36 **Clerk’s correspondence**
- 22/37 **Chairman to close meeting**

Attachments may be found on the council website under [Council Documents/Agendas](#) – scan this code for direct link - or obtained by email using the address below.

