

**MINUTES OF AN ORDINARY MEETING  
at ROOKSDOWN COMMUNITY CENTRE on Monday 25<sup>th</sup> April 2022 at 8pm**

	<b>In Attendance</b>	<b>Apologies</b>	<b>Absent</b>
Cllr Paul Mahoney (Chair)	✓		
Cllr Douglas How (Vice-chair)	✓		
Cllr Jessica Lewis-Dalgarno	✓		
Cllr Scott Mason	✓		
Cllr Gaynor Woods	✓		
Cllr David Knights	✓		
Cllr Sarah Hoare		✓	

In attendance: No members of the public, County Councillor Mummalaneni.  
Tracy Hamer taking the minutes. The meeting was chaired by Cllr Mahoney.

<b>Agenda Item</b>	<b>Issue</b>	<b>Action</b>
22/66	<b>To receive and accept apologies for absence.</b> Cllr Sarah Hoare (due to family bereavement) <i>Proposed by Cllr Mahoney and seconded by Cllr How.</i>	
22/67	<b>To receive and note any disclosable pecuniary interests for dispensation for items to be discussed on this agenda.</b> Cllr Mahoney declared an interest in item 22/73 (6) as Chairman of HALC.	
22/68	<b>To sign as a correct record, the minutes of the meeting of Rooksdown Parish Council (RPC) held on 29<sup>th</sup> March 2022.</b> The Council <b>resolved</b> to unanimously agree the content of the minutes. The Chair signed the minutes. <i>Proposed by Cllr Mahoney and seconded by Cllr How.</i>	
22/69	<b>Matters arising from items from previous meetings.</b> All items complete except: <ul style="list-style-type: none"> <li>20/12 Fencing – update from Gordon Wade has been circulated.</li> <li>20/64.1/20/116.1 Car parks – part of the handover of the southern public open space</li> <li>21/58, 21/68, 21/127 – revised banking arrangements with Unity Trust Bank – clerk to pursue</li> <li>21/170 – Skate Park Acoustic Fencing – clerk to organise a meeting with BDBC officers, school staff and RPC members. Awaiting response from BDBC.</li> <li>22/52 – Silent Soldiers - Cllr Lewis-Dalgarno to organise date for walkabout to confirm locations.</li> </ul>	Clerk  Clerk  Cllr Lewis-Dalgarno

22/70	<b>Public Participation Session.</b> Nil.	
22/71	<b>To receive reports from:</b> <ul style="list-style-type: none"> <li>• <b>Chair of Rooksdown Parish Council</b> Nil.</li> <li>• <b>Clerk to the Parish Council</b> The Clerk confirmed that the date of the Internal Audit has been changed to Wednesday 11<sup>th</sup> May.</li> <li>• <b>County Councillor Mummalaneni</b> See Appendix 1.</li> <li>• <b>Borough Councillor Bound and Ganesh</b> Nil.</li> <li>• <b>Rooksdown Community Association (RCA)</b> Nil.</li> <li>• <b>Police/PCSO/CSPO</b> Nil.</li> </ul>	
22/72	<b>To note the current financial situation and bank reconciliations.</b> The current financial situation and bank reconciliation was <b>reconciled</b> , and the bank statements noted with the current balance of £27,836.96 and £103,021.14 as of 31 <sup>st</sup> March 2022 – see Appendix 2.	
22/73	<b>To authorise requests for April payments.</b> The Council <b>resolved</b> to approve the payments in Appendix 2 to these minutes. <i>Proposed by Cllr How and seconded by Cllr Knights.</i>	
22/74	<b>To approve Page 4 of the 2021/22 AGAR – section 1 Annual Governance Statement.</b> The Council <b>resolved</b> to formally approve the Annual Governance Statement. <i>Proposed by Cllr Mahoney and seconded by Cllr Knights.</i>	
22/75	<b>To discuss a response to the National Highways Statutory Consultation.</b> The Council <b>resolved</b> to decline from commenting on this consultation. <i>Proposed by Cllr Mahoney and seconded by Cllr Mason.</i>	
22/76	<b>To consider planning applications.</b>  <b>21/01473/FUL – Unit 2, Greenlands Road, RG24 9RD</b> <i>Change of use of ground floor unit to mixed use Class A1/A3/A5 to allow hot food takeaway. Installation of duct to west and south elevations and internal alterations.</i>  It was unanimously <b>resolved</b> that the Parish Council support the application. <i>Proposed by Cllr Lewis-Dalgarno and seconded by Cllr Mason.</i>  <b>HCC/2022/0194 - Castle Hill Primary School, Park Prewett Road, RG24 9XA</b> <i>Single storey extension to the existing kitchen, including relocation of</i>	

	<p><i>an existing adjacent footpath. Closing date for comments extended to 3/5/22.</i></p> <p>It was unanimously <b>resolved</b> that the Parish Council have no objection to the application.</p> <p><i>Proposed by Cllr Lewis-Dalgarno and seconded by Cllr Knights.</i></p>	
22/77	<p><b>To consider planning applications not on the agenda.</b></p> <p>Nil.</p>	
22/78	<p><b>To hear an update regarding the Queens Platinum Jubilee and agree next steps.</b></p> <p>Cllr Knights updated members following a meeting with RCA and confirmed the following for the picnic on Sunday 5<sup>th</sup> June, 11am – 3pm.</p> <ul style="list-style-type: none"> <li>• Balloon modelling</li> <li>• Bouncy castle</li> <li>• Face painting</li> <li>• Slushies and sweet cones</li> <li>• Rounders and football</li> </ul> <p>The above activities will be free to those attending. There will be a small charge to residents for fairground rides which have also been booked.</p> <p>It was agreed that the poster will be amended to mention the day is to promote a free family event sponsored by RPC and RCA.</p> <p>A hard copy mailer/newsletter will be produced encompassing the reports from the APM as well as promoting the Jubilee event and other RPC activities. Content is to be agreed by Friday 30<sup>th</sup> April and the Clerk will liaise with an external supplier to artwork and print the mailer/poster – totalling 3500 copies.</p> <p>Cllr Knight to progress the ordering of commemorative memorabilia.</p>	Cllr Knight/Clerk
22/79	<p><b>To receive an update on the allotments.</b></p> <p>The Clerk is to progress the fencing quotes. A further emailed newsletter is planned for May, followed by the skip amnesty.</p> <p>The Clerk to cost.</p>	Clerk
22/80	<p><b>Chair's correspondence.</b></p> <p>Nil.</p>	
22/81	<p><b>Clerk's correspondence.</b></p> <p>Nil.</p>	Clerk
22/82	<p><b>To confirm the date of the next Parish Council Meeting as Wednesday 23<sup>rd</sup> May 2022 at 7.30pm at The Parish Office.</b></p>	
22/83	<p><b>Chairman to close the meeting.</b></p>	
	<p>There being no further business, the meeting closed at 9.10pm.</p>	

## **Appendix 1**

### **Hampshire County Council - Annual Parish Meeting Report 2022**

Facts and Figures Hampshire's population is 1,389,200 (2020) the third most populous county in England (85% is rural and 15% urban). Hampshire CC maintains 5400 miles of roads, 4300 miles pavements, 150,000 streetlights, 474 maintained schools for 138,000 pupils, 52 academy schools for 38,000 pupils, 10 residential homes for children and young people, 18 Older Persons Care Homes, 24 Household Waste Centres and 5 Country Parks. 4.8 million books, e-books and magazines are loaned each year. The proportion of household waste sent to landfill has decreased since 2011/12 (from 8% to 4%). 96% of all Hampshire waste is either recycled, reused, composted or sent for energy recovery. The waste sent to energy recovery produces sufficient energy to power 50,000 homes.

Budget HCC approves £2.4 billion spending on local services in 2022/2023

Plans for the next financial year focus on the county's ongoing work following the pandemic, support for vulnerable children and adults, investment in Hampshire's roads and infrastructure to support economic recovery, as well as climate change mitigation.

The annual council tax charge for a Band D property will be £1,390.86 – an increase of £0.78 per week, equating to 2.99%, of which 1% is for adults' social care. The budget includes £556.2 million of capital expenditure over the next three years to boost jobs, the quality of the environment and to tackle climate change.

The proposed capital program includes: · £109 million in new and extended school buildings to ensure there is a school place for every child in Hampshire · £136 million for structural maintenance and improvement of roads and bridges in Hampshire over the next three years · £109 million for integrated transport schemes including over £50 million specifically focused on walking and cycling improvements · £95 million for major improvement of school and other County Council buildings and land holdings over the next three years following the £33 million for decarbonisation schemes covering solar PV, single to double glazing window replacements, transition from oil to gas and the implementation of heating controls that took place in 2021-2022

Climate Change Hampshire County Council has been taking active steps to ensure Hampshire is resilient to the impacts of a 2% rise in average temperature and in mitigating further changes through carbon reduction measures. HCC's own emissions have reduced by more than 43%, with more than a 50% reduction by 2025 and carbon neutrality by 2050. <https://www.hants.gov.uk/landplanningandenvironment/environment/climatechange>

Councillor Grants This year I have supported a wide range of local causes across the Division with grants amounting to £8000.

### **APRIL MONTH REPORT**

#### **DIY Waste Charges Consultation:**

Fees to recycle household DIY waste at council-run sites in England could be banned under new government plans to tackle fly-tipping, with a public consultation opened to consider whether the service should be free. I encourage parish and residents to take part in this important survey.

[Consultation on preventing charges for DIY waste at household waste recycling centres and call for evidence on booking systems at household waste recycling centres - Defra - Citizen Space](#)

**The County Council will be promoting this consultation on social media and please do forward this email onto interested residents and local stakeholders.**

[Have your say | Hampshire County Council \(hants.gov.uk\)](#)

A summary below that might be helpful to circulate.

**Help shape Hampshire's new Local Transport Plan**

Plan (LTP4) aims to support the county's economic prosperity, decarbonise the transport system, and help people in Hampshire live healthy lives.

The LTP4 will define the future of travel and transport in Hampshire to 2050. If adopted, it would guide the County Council's transport and travel infrastructure planning and design in favour of improving travel choices for people by transforming and widening the appeal of walking, cycling and use of public transport.

The plan proposes transformational changes which:

- Shift away from planning for vehicles, towards planning for people and places
- Reduce reliance on private car travel
- Support economic development and regeneration
- Meet national priorities to decarbonise the transport system
- Promote active lifestyles

The consultation runs until 26 June 2022 and people can take part at: <https://www.hants.gov.uk/localtransportplan>

Subject to the results of the consultation the new Local Transport Plan is expected to be adopted by early 2023.

**The County Council will be promoting this consultation on social media and please do forward this email onto interested residents and local stakeholders.**

[Have your say | Hampshire County Council \(hants.gov.uk\)](https://www.hants.gov.uk)

### **Homes for Ukraine – Local Response**

I've been contacted by many people asking for information about how the Homes for Ukraine scheme is working and most importantly how home checks are being arranged. I've attended a briefing by Hampshire County Council which I hope helps in providing some clarity around how the system will work.

The Council does not have a role in matching hosts with Ukrainian refugees. That is being organised entirely through non-governmental organisations.

Home checks are being carried out by the County Council. They are only being carried out once Ukrainian refugees have arrived with their hosts. They are NOT being carried out ahead of time. The reason for this is that the checks need to reflect the needs of those using the accommodation and of course those needs aren't known until people have arrived.

The County Council will contact the host once they have been advised Ukrainian refugees have arrived at the host accommodation.

Everyone over 16 in the host family or household will have to complete a DBS check. This applies even if the Ukrainian refugees being hosted are living in separate annexes or holiday accommodation. This process will be started at the time of the first visit.

Hampshire education are ready to accept all Ukrainian children arriving in the County into our local schools. Education Rules (for example impact on class sizes) will be waived for refugee children where necessary.

The information being received from Government about who the refugees are and when they are arriving with hosts is incomplete and sometimes unclear. So do please forgive HCC if they contact you thinking someone has arrived when they are not yet with you. Similarly. If you do not hear from HCC within a couple of working days of refugees arriving please contact the HCC team, their website is at <https://www.hants.gov.uk/ukraine>

So far I understand 45 families and 9 individuals are in Hampshire. Over 800 hosts have also been registered across the county with the numbers growing daily.

## **Support for residents struggling with cost-of-living increases**

The combination of inflation and substantial increases in utility costs are causing hardship and worry for many families.

For those worried about the impact of the increased energy price cap on your bills? The Environment Centre (tEC) have a freephone advice line for trusted advice about energy use, your bills, and staying warm in your home.

0800 804 8601 or find out more: <https://environmentcentre.com>

Hampshire County Council have also awarded over £197,000 in Community Grants to projects that will support vulnerable households with food, utilities and other essentials. Our Community Grants are awarded through our #connect4communities programme, which is funded by Department for Work and Pensions - DWP from its Household Support Fund.

The latest grant awards will support 13 projects in total, including:

Schools assisting with food and utility costs, clothing and other basic essentials.

Charities providing food, utility vouchers, warm clothing, bedding and hygiene products.

Additional funding for Community Centres providing toiletries and discretionary funding for white goods.

Additional funding for the 'Safe and Well' home visits programme - a Hampshire and Isle of Wight Fire And Rescue Service initiative to help vulnerable householders heat their homes safely and efficiently.

Vouchers for Citizen's Advice to support households at risk of food or fuel poverty. To find out more, see <https://www.hants.gov.uk/News/11032022connectgrants>

## Appendix 2

Date: 04/04/2022

Rooksdown Parish Council

Page 1

Time: 16:42

**Bank Reconciliation Statement as at 31/03/2022  
for Cashbook 1 - Treasurers Account 02896349**

User: TRACY

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Treasurers Account 02896349	31/03/2022		27,836.96
			<u>27,836.96</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			27,836.96
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			27,836.96
		<b>Balance per Cash Book is :-</b>	<b>27,836.96</b>
		<b>Difference is :-</b>	<b>0.00</b>

Date: 04/04/2022

Rooksdown Parish Council

Page 1

Time: 16:42

**Bank Reconciliation Statement as at 31/03/2022  
for Cashbook 2 - Business Account 06020499**

User: TRACY

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Business Account 06020499	31/03/2022		103,021.14
			<u>103,021.14</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			103,021.14
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			103,021.14
		<b>Balance per Cash Book is :-</b>	<b>103,021.14</b>
		<b>Difference is :-</b>	<b>0.00</b>

### Appendix 3

Voucher	Date	Reference	Description	Pay/Rcpt	Supplier ref.	Supplier / customer	Account	Amount	Payment
1	11/04/2022		Interest	Receipt		Lloyds Bank - receipt	Bank interest	0.93	
2	04/04/2022	EP	Silent Soldiers	Payment	Ref 61996	RBLI	Misc	1,000.00	
3	04/04/2022	EP	Queens Green Canopy plaque	Payment	Ref 61997	RBLI	Misc	309.98	
4	19/04/2022	DD	Mobile Phone	Payment		giffgaff	Phone	6.00	6.00
5	26/04/2022	EP	April Salary	Payment		Clerk	Salaries and allowance	572.00	572.00
6	26/04/2022	EP	HALC Annual Fees	Payment	Inv 4945	HALC	Subscriptions	963.91	963.91
7	26/04/2022	EP	Accounts package	Payment	Inv 29416	RBS Rialtas	IT Support	300.00	300.00
8	26/04/2022	EP	Office Rent	Payment	Inv 1519	RCA	General Admin	15.00	15.00
9	26/04/2022	EP	Handyman	Payment	Inv 1520	RCA	Handyman	640.00	
10	26/04/2022	EP	Room hire for meeting	Payment	Inv 1509	RCA	General Admin	30.00	
11	26/04/2022	EP	Payroll Fees	Payment	Inv 2130	DM Payroll Services	Payroll Services	120.00	168.60
12	26/04/2022	EP	Allotments maintenance	Payment	Inv 12552	Goslings	Allotments	243.60	47.88
13	26/04/2022	EP	Allotments maintenance	Payment	Inv 1470	Premier Grounds	Allotments	114.00	
								0.00	0.00
									3004.51