



To members of **ROOKSDOWN PARISH COUNCIL**:

YOU ARE HEREBY SUMMONED to attend the **FULL COUNCIL MEETING OF THE PARISH COUNCIL** to be held at Rooksdown Community Centre **at 7.30pm on Monday 25th July 2022** for the purpose of considering and resolving upon the business set out in the following agenda.

To press and members of the public: You are welcome to attend the meeting and address the Parish Council during public participation only. Questions should be sent in advance to the Clerk by email.

Signed:

Chair – Rooksdown Parish Council

Issued: 19/07/22

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| 22/135 | To appoint a Clerk & RFO to take minutes / actions for the duration of the meeting |
| 22/136 | To receive and accept apologies for absence. |
| 22/137 | To receive and note any Disclosable Pecuniary Interests and requests for dispensation for items to be discussed on this agenda. |
| 22/138 | To sign as a correct record, the minutes of the meeting of the Full Council Meeting held on 27th June 2022. |
| 22/139 | To sign as a correct record, the minutes of the meeting of the HR Committee held on 12st July 2022. |
| 22/140 | To discuss matters arising from the minutes. |

All items complete except:

- 20/12 Fencing – update provided by Gordon Wade circulated
- 20/64.1, 20/116.1 Car parks – part of the handover of the Southern POS
- 21/58, 21/68, 21/127 – revised banking arrangements with Unity Trust Bank – to be pursued once a new clerk is in place
- 22/51 – Allotment fencing – DK to progress estimates for allotment fencing - just waiting on a third quote to be able to progress
- 22/52 – Silent Soldiers – JLD to progress location with Adrian Morgan/Paul Johnston (BDBC)
- 22/120 – DK to co-ordinate a meeting between BDBC and DWH regarding the playparks in the new development
- 22/124 – DK to set up a data base of historic planning applications in Rooksdown, being mindful of data protection information
- 22/126 – NU and EN to complete the BDBC Register of Members' Interest form
- 22/128 - DK to undertake inspection of the Allotments and report back to the next Parish Council meeting and to follow up with Mark Littlefield (BDBC) regarding the new allotment site in the Barratt new build of Rooksdown
- 22/130 –
 - DK & NU to develop a proposal for a Christmas event, as well as exploring options for another event before autumn
 - PM and SM to reanimate the SpeedWatch group
 - DH to explore with Cllr Ganesh the options for a conservation group and how the parish council might support
 - EN to research the plan for the park, and explore options for gym equipment

- JL-D to explore ways to work with the RCA in order to collaborate on projects for amenities, specifically the idea of a community café
- Plan for Rooksdown Reporter

- 22/141 **To invite members of the public to address the meeting – 15 minutes.**
- 22/141 **To receive reports from:**
- Chairman of Rooksdown Parish Council
 - Clerk to the Parish Council
 - County Councillor
 - Borough Councillor
 - Rooksdown Community Association (RCA)
 - Police/PCSO/CSPO
- 22/143 **To note the current financial situation and bank reconciliations.**
- 22/144 **To authorise requests for July payments.**
- 22/145 **Consultations – Nil**
- 22/146 **To consider planning applications – Nil**
- 22/147 **Applications not on the agenda**
For applications received between the date of this agenda and the meeting.
- 22/148 **To approve Rooksdown Masterplan briefing document & agree any further activities**
- 22/149 **For this item only – to consider passing the following resolution:**
To, in accordance with the Public Bodies (Admission to Meetings) Act 1960, exclude the public and press for a discussion re staff matters, where publicity might be prejudicial to the special nature of the business
- 22/150 **To receive an update on the Allotments**
- 22/151 **To discuss a proposal for a Summer ‘Pop Up Event’ and agree next steps**
- 22/152 **To discuss Christmas event budget and agree next steps**
- 22/153 **Chairman’s correspondence.**
- 22/154 **Clerk’s correspondence.**
- 22/155 **To confirm the date of the next Parish Council Meeting –**
Monday 26th September 2022 at 7.30pm.
- 22/156 **Chairman to close meeting.**

Attachments may be found on the council website under [Council Documents/Agendas](#) – scan this code for direct link - or obtained by email using the address below.

