



**MINUTES OF AN ORDINARY MEETING OF ROOKSDOWN PARISH COUNCIL
at ROOKSDOWN COMMUNITY CENTRE on Monday 25th July 2022 at 7.30pm - DRAFT**

	In Attendance	Apologies	Absent
Cllr Paul Mahoney (Chair)	✓		
Cllr Douglas How (Vice-chair)	✓		
Cllr Jessica Lewis-Dalgarno	✓		
Cllr Scott Mason		✓	
Cllr Gaynor Woods	✓		
Cllr David Knights	✓		
Cllr Ebenezer Nortey	✓		
Cllr Nsimah Udoh			✓

In attendance – County Councillor Mummalaneni & Borough Councillors Jay Ganesh & David McIntyre.

Cllr Mahoney chaired the meeting.

22/135 To appoint a Clerk & RFO to take minutes / actions for the duration of the meeting

In view of the absence for a Clerk & RFO, the motion being proposed by Cllr Mahoney, seconded by Cllr How, **IT WAS RESOLVED** unanimously to permit Cllr Knights to take the minutes of the meeting and to act as RFO for the Parish Council for the duration of the meeting

22/136 To receive and accept apologies for absence.

Apologies had been received from Cllr Mason (due to holiday).

The motion being proposed by Cllr Mahoney, seconded by Cllr Lewis-Dalgarno, **IT WAS RESOLVED** unanimously to accept the apologies.

Cllr Udoh was absent.

22/137 To receive and note any Disclosable Pecuniary Interests and requests for dispensation for items to be discussed on this agenda.

Cllr Mahoney declared an interest in item 22/144 – HALC Training

22/138 To sign as a correct record, the minutes of the meeting of the Full Council Meeting held on 27th June 2022.

The **motion** being proposed by Cllr Lewis-Dalgarno, seconded by Cllr How **IT WAS RESOLVED** unanimously to agree the content of the minutes.

The Chair signed the minutes.

22/139 To sign as a correct record, the minutes of the meeting of the HR Committee held on 12th July 2022.

The motion being proposed by Cllr Lewis-Dalgarno, seconded by Cllr How **IT WAS RESOLVED** by the members of the HR Committee to agree the content of the minutes (which had been circulated to members of the HR Committee only).

The Chair signed the minutes.

22/140 To discuss matters arising from the minutes.

All items complete except:

- 20/12 Fencing – update provided by Gordon Wade circulated

Update - Gordon Wade had provided an update on 18/7/22 advising that tender arrangements for the trip rail have been progressed and was meeting with Procurement on 14/7/22 to finalise the specification. He advised raw material prices are fluctuating significantly.

- 20/64.1, 20/116.1 Car parks – part of the handover of the Southern POS

Update - This forms part of the handover of the Southern POS. Progressing, although no end date currently in sight.

- 21/58, 21/68, 21/127 – revised banking arrangements with Unity Trust Bank – to be pursued once a new clerk is in place

Update – this is to be pursued once a new clerk is in situ.

- 22/51 – Allotment fencing – DK to progress estimates for allotment fencing - just waiting on a third quote to be able to progress

Update – DK to progress estimates for allotment fencing – obtaining a second & third quote.

DK

- 22/52 – Silent Soldiers – JLD to progress location with Adrian Morgan/Paul Johnston (BDBC)

Update – JLD explained that she is still trying to establish who the owner of the specific piece of land where the main Silhouette is to be installed. Confirmed as not owned by BDBC or HCC. PM Linking with County Councillor for assistance in establishing land ownership in order to progress. Unlikely to be installed before end of the year.

J-LD

PM

- 22/120 – DK to co-ordinate a meeting between BDBC and DWH regarding the playparks in the new development

Update – the playparks are still not officially open. Borough Councillor to provide an update later in the meeting.

- 22/124 – DK to set up a data base of historic planning applications in Rooksdown, being mindful of data protection information

Update – Database going back to the beginning of Rooksdown has been obtained by PM. DK to progress / new clerk when in situ.

- 22/126 – NU and EN to complete the BDBC Register of Members' Interest form

Update – EN confirmed he would update his form immediately. Need to check with NU in the next meeting.

EN/NU

- 22/128 - DK to undertake inspection of the Allotments and report back to the next Parish Council meeting and to follow up with Mark Littlefield (BDBC) regarding the new allotment site in the Barratt new build of Rooksdown

Update – PM & SM had undertaken a site inspection of the Allotments. Overall, they were in a very good state with just 2 plots where contact was to be made with the owners for a plan of how they intend to improve the situation in line with their tenancy agreement. DK explained that there had been radio silence regarding the new allotments site in the Barratts new build. Further contact attempt to be made with Mark Littlefield for a meeting on site.

DK

- 22/130 –

- DK & NU to develop a proposal for a Christmas event, as well as exploring options for another event before autumn

Update – for discussion under items 151 & 152.

- PM and SM to reanimate the SpeedWatch group

Update – PM had circulated the output from a month's data – Appendix 3. It was agreed that the SpeedWatch camera should be left in the same place to collect further data and a summary of the findings should be published on the Website along with Social Media messages to residents to help make Rooksdwn a safer place to live and take responsibility as a driver and adhere to the 20mph limit. Also to be encouraged to complete the HCC 20mph speed limit consultation.

JL-D / DK
PM

- DH to explore with Cllr Ganesh the options for a conservation group and how the parish council might support

Update – DH to send detailed email to JG re conservation group and how the council might support. JG suggested he was happy to speak to Natural Basingstoke and help set up a group which could run itself as a community effort with support from the Parish Council. Comms to be created asking for volunteers to be included in the next Rooksdwn Reporter.

DH

- EN to research the plan for the park, and explore options for gym equipment

Update – PM & EN had met with Catherine Daly BDBC re Rooksdwn Masterplan (see item 22/148). EN to continue to explore options for gym equipment, including sponsorship (match funding) and Lottery Funding

EN

- JL-D to explore ways to work with the RCA in order to collaborate on projects for amenities, specifically the idea of a community café.

JL-D

Update – still ongoing. JL-D will provide an update in future meetings.

- Plan for Rooksdwn Reporter

Update – JL-D explained she would set up a meeting with the Printers for those councillors who wished to be involved [JL-D, PM, EN & GW]. There would be a detailed discussion in the next PC meeting to discuss content & timeline for publication of the next edition.

JL-D

22/141 **To invite members of the public to address the meeting – 15 minutes.**

None

22/142 **To receive reports from:**

- **Chair of Rooksdwn Parish Council**

None

- **Clerk to the Parish Council**

None

- **County Councillor**

See **Appendix 1** – report circulated to members

- **Borough Councillors**

DM explained:

- he expected the 3 new play parks were likely to be fully opening within 2 – 3 weeks once final checks has been done. Rubber stops for the play park gates are what is holding up the safety certificate.
- ‘Serco’ – scrutiny committee – re service – lack of HGV drivers. Recovery plan – to improve the package to HGV delivery drivers. Still have 5 vacancies to fill. Returning to the Scrutiny Committee in 3 months.
- Planning Application **21/01473/FUL** to be called to Development Control on 10 August. Would get another councillor to speak on his behalf as he would be on holiday. JLD offered to attend to represent the PC. DM would send details of how to register to speak, send over his report stating his grounds of support. JG suggested that the PC should send their report to all Councillors ahead of the DC meeting.

JG explained:

- there were 2 consultations –
 - 1. Local Transport Plan &
 - 2. Cycling and Walking plan (closing date 4 Sept)
- BDBC is working with BVA to work with groups round the locality re support for families arriving from Ukraine and those already here for more than 6 months
- Councillor grants requests are open – any organisation can apply for up to £1k from the pot of £6k (£2k per Borough Councillor)
- BDBC allocated £1M towards to residents with regards to cost of living assistance support fund (3 tiers of support) – to energy costs direct to suppliers – JG to send link to JLD
- Waste collection – issues known with waste collection across the borough.
- **Rooksdown Community Association (RCA)**
Nil
- **Police/PCSO/CSPO**
None – to be invited to provide an update in next meeting.

22/143 To note the current financial situation and bank reconciliations.

The current financial situation and bank reconciliation was reconciled, and the bank statements noted with the current balances of £36,120.47 and £103,862.04 as of 30 June 2022 – see **Appendix 2**.

Cllr Knights and Cllr Woods both signed the statements & reconciliation forms.

22/144 To authorise requests for July payments.

The Council **resolved** to approve the payments in **Appendix 2** to these minutes.

Proposed by Cllr Knights and seconded by Cllr Woods.

22/145 Consultations

Nil

22/146 To consider planning applications:

None

22/147 Applications not on the agenda

PM advised an application had been received after issue of the agenda:

22/02004/ROC | Variation of condition no. 11 and 9 of planning consent 21/01450/FUL (Erection of 3 no. dwellings) to allow changes to wording to no development above DPC to enable works to remove underground chamber to make site safe and carry out requested tests | Land Adjacent To Homerfield House Park Prewett Road Basingstoke Hampshire

The motion being proposed by Cllr Lewis-Dalgarno, seconded by Cllr Mahoney, **IT WAS RESOLVED** unanimously to offer no objection and not comment on the BDBC planning portal.

22/148 To approve the Rooksdown Masterplan briefing document and agree any further activities

PM & EN reported their discussion with Catherine Daly ('CD') at BDBC on 14/7/22.

CD had confirmed:

- The purpose of the masterplan had been to draw together aspirations that the community, the parish ward members & BDBC had for the park given that it was going to be the main open space in Rooksdown, taking in to account that it was also the location for the Community Centre, the helicopter landing place and the Conservation Aspect of Rooksdown.
- An aspirational plan to deliver as and when monies become available.
- BDBC knew there was going to be developer contributions although didn't know when those contributions would come through.

The Parish Council approved the Rooksdown Masterplan briefing (Appendix 4) for publication on the Parish Council website.

EN to investigate grant opportunities (match funding) from National Lottery, Sports England etc.

It was agreed that Catherine Daly would be invited to the next Parish Council meeting to: **PM**

- To share resident feedback from the Jubilee Weekend
- Confirm the amount of outstanding s106 funds from developers in Rooksdown
- To review the remaining items planned for the park to see whether any could be prioritised (MUGA, Gym Equipment etc] and including accessible equipment for our residents with mobility needs eg the elderly and disabled
- Revisit the Parkland's request for outdoor equipment around the Community path
- Look for opportunities to look for change, and move things forward quickly (investigating whether the PC could fund from reserves, to be refunded from future contributions from developers)
- Potential opportunities should the hospital move & replaced by housing

22/149 Exclusion of Press and Public

To, in accordance with the Public Bodies (Admission to Meetings) Act 1960, exclude the public and press for a discussion of staff matters where publicity might be prejudicial to the special nature of the business. The motion being proposed by Cllr Jessica Lewis-Dalgarno, seconded Cllr Mahoney, **IT WAS RESOLVED** unanimously to so close the meeting to the public.

22/150 To receive an update on the Allotments.

DK explained that following an inspection of the Allotments by SM & PM, there were only 2 which were in need of improvement. He had written to both tenants.

To be reviewed in next PC meeting as to whether there had been improvement or eviction of tenant should be pursued.

DK confirmed that he was still trying to set up a meeting with Mark Littlefield from BDBC regarding the new allotment site in the Barratt new build of Rooksdown.

22/151 To discuss a proposal for a Summer 'Pop Up Event' and agree next steps

DK produced a proposal for a Summer 'Pop Up Event' which was discussed in detail and was very well received. DK offered to undertake a Risk Assessment for BDBC & other ground work.

However, given the short time until the proposed timing of the event, it was suggested that this plan would be postponed until 2023 and to focus on the plans for Winter events in Rooksdown to ensure that these would be a success.

22/152 To discuss the Christmas event budget and agree next steps

DK explained there was still c£2.5k remaining from the budget which had been allocated to the Jubilee Event and was interested in setting an upper limit budget for Christmas/Winter in Rooksdown.

JL-D stated that whatever was done needed to be ambitious, feel meaningful and like a celebration after a number of years of being limited by CV19. It was important to be visible to as many residents of Rooksdown as possible, in a number of locations.

DK explained he had emailed various companies for options (including Christmas Trees, lightning, signage etc) and was likely to set up a Teams call to discuss with those councillors interested in forming a Christmas Working Group, ahead of the extra Parish Council meeting in August where actions will be formalised & budget set.

DK

22/153 Chair's correspondence.

The Chair explained he had received resident complaints regarding the state of foliage at the bottom of Pumphouse Way overhanging the pavement & breaking fencing and was helping to identify whose responsibility it was.

22/154 Clerk's correspondence.

Nil

22/155 To confirm the date of the next Parish Council Meeting –

Normally there is no Parish Council meeting in the month of August, however members felt that there should be a Parish Council meeting convened in August on Tuesday 30 August at 7.30pm.

Cllr Mahoney agreed to check the availability of the Youth Room at the Community Centre, update the website and publish the dates of future meetings on the Parish Council noticeboards.

PM

22/134 Chair to close meeting.

The Chair closed the meeting at 22.10.

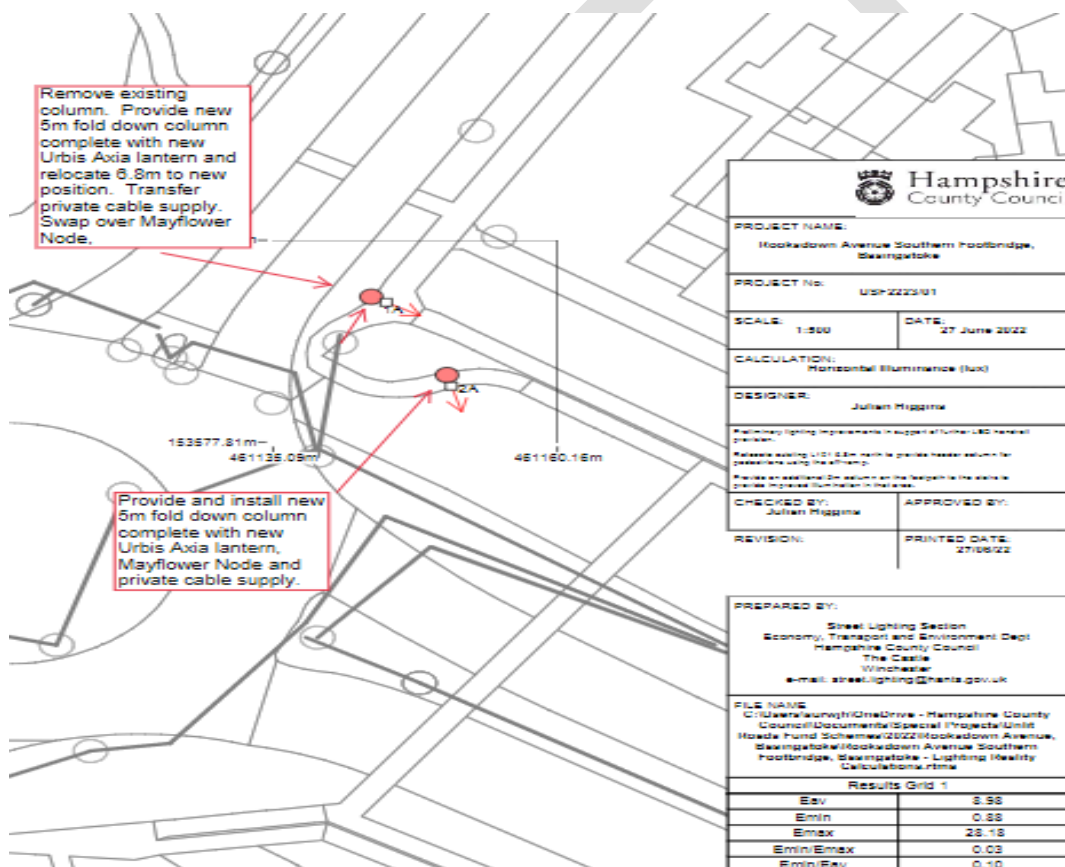
Attachments may be found on the council website under [Council Documents/Agendas](#) – scan this code for direct link - or obtained by email using the address below.



Thank you for your continued support to serve the community. Am looking forward to hear your suggestions to work better. Here is my July 2022 report for your perusal.

Rooks down update:

- White foot bridge:** Assistant Highways Manager, Julian Higgins, reported that the quote for phase 1 of the lighting improvements has now been received and the instruction to go ahead issued on 13th July 2022. He further assured that the works will be completed by the end of the year if current material lead-in times remain as at present. Phase2 works, LED handrail, design work is in progress. Demand for funding this year has been higher than in previous years. As a result, the remaining budget is insufficient to fund Phase 2 fully in this budget year. One solution to that may be to split the costs over two budget years: paying for the materials this year and funding the construction costs from the 23/24 budget year. Phase 1 design for your perusal.



- Park Prewett Remedial works:** Persimmon are carrying out remedial works to phase DFM next month. I attach a letter which will be circulated to the residents shortly. Once completed and a few other outstanding issues resolved, HCC engineer says there is no reason this Phase should not become adopted. Here is the snippet of the letter circulated.



Persimmon
Together, we make a home.
OFFICIAL PARTNER

PERSIMMON HOMES SOUTH COAST
Park View House
100 Wickham Road
Fareham
Hampshire
PO 16 7HT
Tel: 01329 514300
www.persimmonhomes.com

Dear Resident,

Improvement Works at Park Prewett

We're getting in touch to notify you that our contractor, TL Contracting, will be carrying out highway and pathway improvements at Park Prewett.

The improvement works are scheduled to begin on **Monday 8th August** and should be completed on **Friday 16th September**. This schedule may be influenced by the weather and other factors.

Due to the nature of the works, access to some roads and pathways at Park Prewett may be restricted. We will do our utmost to minimise any disruption to residents and appropriate signage will be installed. The works should not have any impact on the utility supply to your home.

As we look ahead, further work and maintenance is planned as we ready Park Prewett to be adopted by the local authority. We will continue to provide regular updates to all residents as this work is progressed.

If you have any queries or concerns, please do not hesitate to contact our Customer Care Team on **01329 514 300** or soco.custcare@persimmonhomes.com

Yours faithfully,

D. Tobie

- **Speeding:** Thanks to the Rooks down speed watch team led by the Parish Council. It is unacceptable to witness 44mph in 20mph zone. With your permission will be presenting this data to policing authorities during my next meeting with PCC and district commander. I will request police speed enforcement team to work parish neighbourhood speed watch team for the best outcome.
- **Portfolio holder visit:** Cllr Nick Adam-Kings, Hampshire highways portfolio holder agreed to visit Basingstoke northwest division on 5th Aug 2022. Parish chair Cllr Mahoney and Cllr Simon Bound accepted my invitation. I urge parish team to provide me the list they want me to bring to his attention. As of now am planning to bring following issues to his attention.
 - Squirrel wood underpass flooding issue
 - School time traffic issues
 - Adoption issues
 - Traffic calming measures for speeding
- **Avenue Adoption: No major update.** Next meeting scheduled in September 2022 to monitor the progress. Both parties aiming to complete the handover by December 2022. I will keep chasing HCC and TW.
- **Brighton hill roundabout:** We were told the utility company has provided wrong drawings hence the accident by the contractor. Along with Cllr S Reid we are demanding for a process change to take the accountability for providing erroneous information.

Defibrillators at our Household Waste Recycling Centres: Hampshire County Council has announced that life-saving defibrillators will be available soon at all 24 HWRCs including Wade Road recycling centre in Basingstoke. The sites are run by the private contractor Veolia, on behalf of the county council and are visited by over 1.5m residents every year. Having this equipment available to use in an emergency could help to save lives.

County Council meeting: On behalf of my residents of the division I raised a question at the full council meeting. Here is the question and written response from the portfolio holder.

Question from Councillor Arun Mummalaneni to the Executive Member for Adult Services and Public Health

Question.

Operose now provides GP services to the lion's share of Basingstoke's population. In the light of BBC Panorama's allegations, what actions is HCC taking to assure patients?

Response.

Although much of the detail in the programme was connected with a London practice, there were some elements which relate directly to our local area, and others which relate more generally to the way in which Operose Health operates.

The specific claim that the number of full time equivalent (FTE) GPs working at Camrose, Gillies and Hackwood had fallen from 25 to 11 has been publicly disputed by Operose. They state that the change is from 17.5 to 12.4. The way that any GP practice manages its day-to-day rotas and workforce is a matter for them to determine, but they are monitored by NHS Commissioners in terms of their delivery of the national contract for primary care services (both in terms of quality and access) and regulated by the Care Quality Commission.

More broadly, all providers of primary care are challenged currently by rising need and workforce pressures. The County Council, both through services within our departments and through the relevant Select Committee, is working with our NHS colleagues to identify risks and impacts on our services or the health of the population.

Supplementary Question.

Given the complex nature of NHS administration, there is no democratic representation visible to the public. The public sees us as the representatives - what would be the response of Councillors to the general public? How do we assure them that we are doing all we can to provide the best service?

Response.

Following discussion between the Chairman of the Health and Adult Social Care Select Committee, the Executive Member for Adult Services and Public Health and the Director of Adults' Health and Care this key issue of public interest will be included within the agenda of a future meeting of the Health and Adult Social Care Select Committee.

Highways Information

Basingstoke ring road resurfacing.

An update on the resurfacing of the Basingstoke ring road resurfacing.

- As part of Hampshire County Council's programme to make Hampshire's roads more resilient to the effects of extreme weather and heavy traffic, we will be undertaking resurfacing and repairs at various locations along the A339. A339 Ringway North (Westbound) from the junction with A33 Reading Road to the junction with A340 Ringway West. The works are expected to last for 10 days.

The works have been programmed as follows:

• **Preparatory Works** – Completed

- **Carriageway Resurfacing & Repairs** – **In progress**. Started on Monday 11th July 2022 and will last for up to 7 weeks – works will be undertaken using **Road Closures** from 20:00 to 06:00hrs each night – Mon to Fri. Due to

To undertake the works safely it will be necessary to close the road in phases.

Whilst there is an allowance within the time periods shown above for delays, there may be times when we must postpone works at short notice; based on the latest weather forecasts, this can occur just prior to works commencing.

We will always look to provide up to date information wherever we can, but sometimes these last-minute decisions can be difficult to relay to the travelling public in a timely manner. **When we can, any significant changes to the scheduled dates will be made clear on the yellow sign boards located at the works limits.**

Residents near the works will receive a letter to inform them they may experience some noise disturbance overnight. We are aware of the issues created by night working and will endeavour to keep noise levels reduced whenever possible.

To help us to complete the work as quickly as possible, please ensure that no vehicles are parked on the road in the vicinity of the works.

For residents located within the traffic management for the road closure or traffic lights set-up, vehicular access to and from their property cannot be guaranteed during working hours. Do contact a member of the workforce on site in advance and should you need to have access to or from your property and they will be able to advise if they can accommodate your request. Pedestrian access will be always available.

The surfacing operation uses a separate bitumen layer in addition to the new asphalt carriageway surface. To avoid potential injury or damage, please do not walk across the carriageway during the works unless directed by a member of the workforce.

Details of the works can be found from the following link.

One Network - <https://one.network/>

email - roads@hants.gov.uk

call - 0300 555 1388

Basingstoke Highways information:



Reporting Highway Problems

Links to report road issues are here:

Potholes: <https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/potholes>

Tree/hedge problems: <https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/treehedge>

Flooding/drainage issues: <https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/flooding>

Pavement problems: <https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/paving>

Problems with rights of way:

<https://www.hants.gov.uk/landplanningandenvironment/rightsofway/reportaproblem>

When reporting an issue, you will be sent an email confirming a reference number for the report. If you would like me to follow this up for you then do, please forward that message to me and I will chase for you.

Have your say on 20mph speed limits across Hampshire: The Road Safety team is seeking the views of residents about 20 mph limits within Hampshire. The team is keen to hear from as many people as possible, to find out their views on the implementation of 20mph limits in the context of other highways priorities and the County Council's statutory duties to maintain the highway in a safe condition within a limited budget. The findings from the survey, together with data about use of the highway, speed enforcement, road safety and environmental impacts will be important in helping to shape future policy relating to 20mph speed limits in Hampshire and, in turn, future decision-making around 20mph speed limits.

The survey takes approximately 15 minutes to complete and can be found online:

<https://www.hants.gov.uk/transport/transportchemes/20mph-speed-limits-consultation> Your views are important. Please do also share the survey link with friends and relatives.

Hampshire Day- 15th July 22:

'Hampshire Day' was introduced in 2019 as part of a national campaign to celebrate England's historic counties, and their wealth of traditions and cultures. It falls on St Swithun's Day, a patron saint of Winchester Cathedral.

HM Lord-Lieutenant of Hampshire, Nigel Atkinson Esq, said: "On Hampshire Day, the Hampshire Flag will be raised once again outside the historic Great Hall in Winchester – the ancient capital of England. The design includes symbols that have been connected to our county for centuries – a Saxon crown and a Tudor rose against a familiar red and yellow background – and it is a visible reminder of our county's rich history and proud traditions. I hope we see Hampshire flags on proud display across the region as we mark this annual event."

Armed Forces:

Hampshire County Council last month raised the Armed Forces Flag to celebrate Hampshire's military and defence community, and to mark Armed Forces Week (20-25 June). Hampshire is home to a large Armed Forces community. The council is committed to supporting everyone working in this sector and their families in all it does. More details on its strong links with the Armed Forces can be seen at <https://www.hants.gov.uk/community/armedforces>.

Last month also saw the 40th anniversary of the end of the Falklands Conflict, on 14 June. The council has paid tribute to all the servicemembers who lost their lives during that conflict, those who were injured and those who gave service in the South Atlantic military campaign. To commemorate the 40th anniversary, a Union flag was raised outside The Great Hall in Winchester by Nick Burchell, a senior health and safety officer at the County Council, who is a Royal Navy veteran of the Falklands conflict. Nick was on active service on the destroyer HMS Coventry on 25 May, the day it was bombed and sank, leading to the loss of 19 crew members. The flag raising was then followed by a moment of silence.

Homes for Ukraine update: The latest available figures for visas issued are that as of 14 June 2022, 64,081 visas have been issued for England. 2,401 have been issued for Hampshire and 1,685 guests have arrived.

Support for community projects

Over £70,000 has been awarded to five Hampshire groups to help each maintain and extend the activities provided for local communities from the Leader's Community Grant Fund scheme, which contributes, throughout the year, to groups supporting Hampshire's residents.

Projects supported include funding a new roof for a memorial centre; funding projection and audio equipment to allow a heritage trust to expand its accessible services; funding increased accessibility along 12km of public byways for the Riding for the Disabled Association; and funding the installation of new lighting, a sound system, and a projector to create a modern accessible room for the local community a village hall.

Community groups are encouraged to consider suitable schemes that may be suitable for support. The scheme considers applications for between £1,000 and £25,000 to use for activity costs and/or capital costs.

Applications can be made at any time and are dealt with on a 'first come, first served' basis. Amounts over £25,000 can be considered in exceptional circumstances.

County Councillor Grant Scheme

The 2022/3 County Councillor Grant scheme starts this month. I've supported last week's (16th July) yoga festival at War memorial park. I have already agreed to support a Youth Club in the division who are starting a after school sports group. I have also committed to support Diwali diversity parade in November. If you have a scheme deserving of funding, please let me know.

Contact

Do please get in touch if I can ever be of any help. For those of you using social media, I post very regular updates on many local issues including roadworks and planning applications on my Facebook page. I also can be reached at arun.mummalaneni@hants.gov.uk

APPENDIX 2

Payments

Description	Payment	Invoice	Account	Amount
Office Rent	Payment	1565	General Admin	15.00
Handyman	Payment	1567	Handyman	310.00
Handyman	Payment	1566	Handyman	540.00
Room hire for PC meeting	Payment	1554	General Admin	30.00
Training	Payment	5309	Training Cost	144.00
				1039.00

APPENDIX 2 CONT'D

Date: 12/07/2022

Rooksdown Parish Council

Page 1

Time: 16:32

Bank Reconciliation Statement as at 30/06/2022 for Cashbook 1 - Treasurers Account 02896349

User: TRACY

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Treasurers Account 02896349	30/06/2022		36,120.47
			<u>36,120.47</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			36,120.47
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			36,120.47
		Balance per Cash Book is :-	36,120.47
		Difference is :-	0.00

Date: 12/07/2022

Rooksdown Parish Council

Page 1

Time: 16:33

Bank Reconciliation up to 30/06/2022 for Cashbook No 1 - Treasurers Account 02896349

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
28/06/2022	BACS	342.00		342.00		R <input checked="" type="checkbox"/>	Premier Grounds & Garden Maint
28/06/2022	BACS	228.00		228.00		R <input checked="" type="checkbox"/>	Premier Grounds & Garden Maint
28/06/2022	BACS	15.00		15.00		R <input checked="" type="checkbox"/>	Rooksdown Community Ass
28/06/2022	BACS	850.00		850.00		R <input checked="" type="checkbox"/>	Rooksdown Community Ass
28/06/2022	BACS	30.00		30.00		R <input checked="" type="checkbox"/>	Rooksdown Community Ass
		<u>1,465.00</u>	<u>0.00</u>				

APPENDIX 2 CONT'D

Date: 12/07/2022

Rooksdown Parish Council

Page 1

Time: 16:33

Bank Reconciliation Statement as at 30/06/2022 for Cashbook 2 - Business Account 06020499

User: TRACY

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Business Account 06020499	30/06/2022		103,862.04
			<u>103,862.04</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			103,862.04
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			103,862.04
		Balance per Cash Book is :-	103,862.04
		Difference is :-	0.00

Date: 12/07/2022

Rooksdown Parish Council

Page 1

Time: 16:33

Bank Reconciliation up to 30/06/2022 for Cashbook No 2 - Business Account 06020499

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
09/06/2022			0.88	0.88		R <input checked="" type="checkbox"/>	Receipt(s) Banked
		<u>0.00</u>	<u>0.88</u>				

APPENDIX 3

Since the last Parish Council meeting our SpeedWatch Camera has been gathering data on Park Prewett Road at the junction with Mill Road.

Rooksdown is a 20mph zone.

Summary of results – 30 May – 17 June

- 77% of vehicles (average 772 per day) were speeding more than 21 mph
- 43% of vehicles (average 436 per day) were speeding more than 24 mph (*who therefore could be booked if caught by the police under the '10% + 2' rule*)
- Worst speed recorded was 44 mph

Breakdown of the data in the tables below:

(i) The table below shows an overall summary:

- Total number of cars (daily)
- Number of cars at speed 21mph and above (green)
- % of cars
- Number of cars that would technically be booked if caught by police under the '10% + 2' rule
- % of cars
- Worst recorded speed

Park Prewett Road / Mill Road																				Totals	Average
	MON 30- May	TUE 31- May	WED 01- Jun	THU 02- Jun	FRI 03- Jun	SAT 04- Jun	SUN 05- Jun	MON 06- Jun	TUE 07- Jun	WED 08- Jun	THU 09- Jun	FRI 10- Jun	SAT 11- Jun	SUN 12- Jun	MON 13- Jun	TUE 14- Jun	WED 15- Jun	THU 16- Jun	FRI 17- Jun		
Total vehicles	948	1033	1105	895	807	769	700	1033	1053	1052	1109	1145	1005	857	1146	1162	1100	1202	929	19050	1003
>21 mph	725	769	841	676	551	537	500	811	799	796	845	893	729	639	910	912	876	967	900	14676	772
%	76%	74%	76%	76%	68%	70%	71%	79%	76%	76%	76%	78%	73%	75%	79%	78%	80%	80%	97%	77%	77%
24mph +	410	414	509	371	250	288	268	466	430	481	465	514	411	342	520	551	501	571	517	8279	436
%	43%	40%	46%	41%	31%	37%	38%	45%	41%	46%	42%	45%	41%	40%	45%	47%	46%	48%	56%	43%	43%
Worst recorded speed	36	37	39	44	35	34	41	42	33	40	44	37	38	34	40	35	44	43	40		

(ii) This table shows the volume of cars at the various speeds:

VOLUME OF VEHICLES 21 MPH & OVER	MON 30- May	TUE 31- May	WED 01- Jun	THU 02- Jun	FRI 03- Jun	SAT 04- Jun	SUN 05- Jun	MON 06- Jun	TUE 07- Jun	WED 08- Jun	THU 09- Jun	FRI 10- Jun	SAT 11- Jun	SUN 12- Jun	MON 13- Jun	TUE 14- Jun	WED 15- Jun	THU 16- Jun	FRI 17- Jun
Total Volume of cars	948	1033	1105	895	807	769	700	1033	1053	1052	1109	1145	1005	857	1146	1162	1100	1202	929
21 mph	97	95	109	83	99	90	77	104	102	91	102	120	103	97	114	100	119	133	103
22 mph	104	130	120	100	101	85	79	114	132	120	146	128	97	118	120	132	132	141	128
23 mph	114	130	103	122	101	74	76	127	135	104	132	131	118	82	156	129	124	122	152
24 mph	104	83	135	88	72	82	57	111	109	117	113	134	115	71	121	140	107	127	118
25 mph	88	93	114	91	61	66	58	92	83	102	100	108	90	86	147	127	117	114	107
26 mph	71	60	81	62	36	42	29	99	61	72	93	67	57	57	66	92	85	129	82
27 mph	49	54	49	47	19	38	36	61	78	48	26	60	48	36	63	55	68	71	73
28 mph	45	29	35	35	22	24	30	34	30	38	43	45	29	34	44	33	45	53	44
29 mph	18	44	33	20	8	9	11	23	28	36	33	41	24	12	26	27	34	31	32
30 mph	12	23	17	5	12	14	14	19	24	19	10	22	7	11	16	30	7	20	19
31 mph	8	8	18	4	8	8	15	7	9	18	26	11	15	14	21	14	10	7	14
32 mph	10	8	13	2	5	3	4	4	3	15	7	7	18	9	5	11	10	6	7
33 mph	3	3	8	12	4	1	5	13	5	6	2	9	1	8	4	7	3	-	7
34 mph	-	2	-	-	1	1	3	1	-	5	4	4	1	4	-	12	5	5	10
35 mph	-	1	1	-	2	-	2	-	-	2	2	0	-	-	-	3	6	4	1
36 mph	2	3	1	-	-	-	1	-	-	4	-	2	5	-	2	-	-	-	2
37 mph	-	3	2	1	-	-	2	-	-	-	3	2	-	-	3	-	-	1	1
38 mph	-	-	-	1	-	-	-	-	-	-	-	-	1	-	-	-	1	-	-
39 mph	-	-	2	2	-	-	-	-	-	-	-	-	-	-	1	-	-	-	-
40 mph	-	-	-	-	-	-	-	1	-	1	-	-	-	-	1	-	-	-	-
41 mph	-	-	-	-	-	-	1	-	-	-	-	-	-	-	-	-	-	-	-
42 mph	-	-	-	-	-	-	-	1	-	-	-	-	-	-	-	-	1	-	-
43 mph	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3	-
44 mph	-	-	-	1	-	-	-	-	-	-	3	-	-	-	-	-	2	-	-
45 mph	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
46 mph	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
47 mph	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
48 mph	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
49 mph	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
50 mph	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
WORST SPEED	36	37	39	44	35	34	41	42	33	40	44	37	38	34	40	35	44	43	37
Cars that exceeded the limit & would be booked	410	414	509	371	250	288	268	466	430	481	465	514	411	342	520	551	501	571	517
	43%	40%	46%	41%	31%	37%	38%	45%	41%	46%	42%	45%	41%	40%	45%	47%	46%	48%	56%

(iii) The table below clearly shows the **time of day** of the speeding (which would be very useful data for the Police if they were to undertake targeted enforcement):

TIME OF DAY	MON 30- May	TUE 31- May	WED 01- Jun	THU 02- Jun	FRI 03- Jun	SAT 04- Jun	SUN 05- Jun	MON 06- Jun	TUE 07- Jun	WED 08- Jun	THU 09- Jun	FRI 10- Jun	SAT 11- Jun	SUN 12- Jun	MON 13- Jun	TUE 14- Jun	WED 15- Jun	THU 16- Jun	FRI 17- Jun	Average
12:00 AM-1:00 AM	1	2	-	3	2	2	2	-	-	2	2	1	4	4	0	1	1	1	-	1
1:00 AM-2:00 AM	1	-	-	1	7	1	-	-	-	2	0	1	1	2	2	4	-	1	2	1
2:00 AM-3:00 AM	2	1	-	2	3	-	-	1	-	2	1	1	3	2	-	-	1	1	1	1
3:00 AM-4:00 AM	-	1	1	1	-	-	-	1	-	-	-	-	3	-	-	1	-	0	1	0
4:00 AM-5:00 AM	-	2	1	1	2	1	-	1	-	1	-	-	1	1	-	2	-	2	-	1
5:00 AM-6:00 AM	7	6	3	4	1	4	4	3	2	2	9	3	3	4	-	6	4	9	1	4
6:00 AM-7:00 AM	7	7	8	10	10	5	2	13	13	10	15	14	9	4	12	19	14	12	8	10
7:00 AM-8:00 AM	23	23	39	14	8	14	7	21	32	27	30	36	10	4	26	30	33	22	25	22
8:00 AM-9:00 AM	33	29	32	25	17	13	17	42	46	11	35	39	33	17	47	37	42	48	44	32
9:00 AM-10:00 AM	38	9	32	25	19	26	7	35	17	27	28	21	30	6	17	23	13	31	18	22
10:00 AM-11:00 AM	16	7	25	31	14	20	25	31	11	19	16	20	17	25	22	25	1	32	21	20
11:00 AM-12:00 PM	26	13	18	36	8	24	21	18	9	43	23	34	31	29	31	23	15	34	33	25
12:00 PM-1:00 PM	17	24	11	31	21	29	28	28	14	27	25	25	22	30	35	28	18	28	29	25
1:00 PM-2:00 PM	19	26	28	15	13	28	24	17	7	23	29	19	32	22	37	18	30	18	27	23
2:00 PM-3:00 PM	24	28	33	31	19	9	27	33	26	43	29	31	24	33	40	40	38	40	48	31
3:00 PM-4:00 PM	27	47	40	9	15	10	19	31	47	46	21	42	24	26	40	51	57	51	47	34
4:00 PM-5:00 PM	25	50	57	30	13	16	18	60	36	36	37	53	24	31	38	70	46	70	52	40
5:00 PM-6:00 PM	55	50	60	27	14	21	14	34	66	59	46	50	26	21	47	56	50	57	34	41
6:00 PM-7:00 PM	30	30	30	17	15	16	19	33	46	39	51	36	33	16	34	42	31	42	33	31
7:00 PM-8:00 PM	22	22	27	24	21	18	22	27	17	17	28	35	31	28	23	27	40	27	32	26
8:00 PM-9:00 PM	16	21	30	19	13	9	7	15	20	21	10	16	11	14	30	28	30	28	17	19
9:00 PM-10:00 PM	12	10	21	5	12	9	2	12	11	14	20	22	12	12	20	11	21	8	24	14
10:00 PM-11:00 PM	7	3	8	9	1	8	2	10	10	6	5	11	22	5	9	6	9	6	15	8
11:00 PM-12:00 AM	2	3	5	1	2	5	1	-	-	4	5	4	5	6	10	3	7	3	5	4
Number of vehicles	410	414	509	371	250	288	268	466	430	481	465	514	411	342	520	551	501	571	517	436



Rooksdown Park Masterplan

Published July 2022

Rooksdown Park - Masterplan

Background

The Masterplan – developed through discussion with Ward Members, Rooksdown Community Association, Rooksdown Parish Council and a community consultation during 2013/14.

Final Masterplan dated August 2014 (*see overleaf*).

The Masterplan was aimed at drawing together aspirations of stakeholders and the community at the time, in order to plan the design and future use of Rooksdown Park, and to efficiently spend the s106 contributions that were due to be paid to the council by housing developers, as part of their planning obligations to enhance the range of activities within the park and appeal to users of all ages and interests.

Delivered schemes

Schemes within the Masterplan which have since been delivered include (with approximate timescales):

- Phase 1 – Footpath links / avenue trees: 2014/15
- Play Area – 2015/16
- Phase 2 – Footpath links / furniture: 2016/17
- Skate Park – 2017/18

Next steps

There is currently no timeline for the delivery of the remaining elements shown on the Masterplan, and their delivery will be dependent on suitable budgets becoming available, either via s106 developer contributions, or other capital budgets.

Summary








All works past and present are mindful of the sensitivities of the site, its location within the 2004 [Conservation Area Appraisal](#), location close to the hospital, inclusion of the Air Ambulance landing pad within the site, and also neighbouring uses including the Community Centre and tenant children's day nursery, primary school, and residential properties.

**Bank Reconciliation Statement as at 31/07/2022
for Cashbook 1 - Treasurers Account 02896349**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Treasurers Account 02896349	31/07/2022		35,081.47
			<u>35,081.47</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			35,081.47
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			35,081.47
		Balance per Cash Book is :-	35,081.47
		Difference is :-	0.00

Time: 15:38

Bank Reconciliation up to 31/07/2022 for Cashbook No 1 - Treasurers Account 02896349

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
26/06/2022	BACS	144.00		144.00		R 	Hampshire ALC
26/06/2022	BACS	-144.00		-144.00		R 	Hampshire ALC
26/07/2022	BACS	144.00		144.00		R 	Hampshire ALC
26/07/2022	BACS	30.00		30.00		R 	Rooksdown Community Ass
26/07/2022	BACS	15.00		15.00		R 	Rooksdown Community Ass
26/07/2022	BACS	310.00		310.00		R 	Rooksdown Community Ass
26/07/2022	BACS	540.00		540.00		R 	Rooksdown Community Ass
		<u>1,039.00</u>	<u>0.00</u>				

Date: 10/08/2022

Rooksdown Parish Council

Page 1

Time: 15:39


**Bank Reconciliation Statement as at 31/07/2022
for Cashbook 2 - Business Account 06020499**

User: TRACY

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Business Account 06020499	31/07/2022		103,862.95
			<u>103,862.95</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			103,862.95
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			103,862.95
		Balance per Cash Book is :-	103,862.95
		Difference is :-	0.00

Time: 15:40

Bank Reconciliation up to 31/07/2022 for Cashbook No 2 - Business Account 06020499

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
11/07/2022			0.91	0.91		R 	Receipt(s) Banked
		<u>0.00</u>	<u>0.91</u>				



Rooksdown Parish Council Grant Application Form

Please read the associated document "Rooksdown Parish Council Grant Criteria" before completing this form.

We would prefer it to be completed electronically and emailed to us. If you wish to complete it on paper, please use black ink and block capitals. You may continue on a blank sheet if necessary, but please put the name of your organisation on any additional sheets.

Your organisation

Name	Victim Support
Address	21A Hursley Road, Chandlers Ford Hants SO53 2FS
Website	www.victimsupport.org.uk
How long have you been in existence?	Since 1974
Aims and Objectives Please list your organisations activities, aims and objectives	Victim Support offers free and confidential help to victims of crime, witnesses, their family and friends. We strive to deliver a local approach to our service ensuring a professional service with a local knowledge. Our trained supporters offer someone to talk to in confidence, information on police and court procedures, practical items such as personal alarms and small security items for the home (window or door alarms to make people feel safer in their homes) and help in dealing with other organisations.

Contact details

Name of contact	Lisa Jones		
Position	Service Delivery Assistant		
Address (if different from above)	As above		
Telephone (day)	0808 178 1641	Telephone (eve)	N/A
Mobile	N/A	Email	hiow.areaoffice@victimsupport.org.uk

Your application

Brief description of project or equipment required	To purchase security items that we provide free of charge to victims and their families such as personal alarms and small security items for the home such as window or door alarms to make people feel safer in their homes. This truly beneficial resource has such a positive impact on victim's recovery, we are seeking funding to continue this provision
Who will benefit?	Any victim or witness can access our services
How many are Rooksdown residents?	Last year we supported approximately 121 Rooksdown residents

Expenditure and funding

Breakdown of expenditure Please attach suppliers' estimates or price lists where available	Item	Cost (£)		
	£100 could purchase 30 window alarms or 31 door handle alarms that can help to make people feel safer in their homes. It could also purchase 37 personal alarms to aid victim's confidence to feel safer and find the strength to move forward after crime. This demonstrates what could be purchased but the final combination of items would be chosen to best reflect the needs of the victims we work with.			
Other funding applied for If you have applied for any other grants for this project	Date	Organisation	Amount applied for	Amount received
	We will be seeking ongoing funding to provide this service from other town and parish councils			
Other grants Please state any other grants received in the past 12 months	We apply annually to town and parish councils in the area we cover with varying levels of success			
Previous applications If you have previously applied for a grant from the Parish Council, please give details	Rooksdown Parish Council very kindly awarded Victim Support a grant of £100 in the financial years 2018/19, 2019/20, 2020/21 & 2021/22			

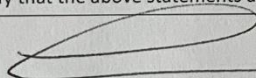
Additional information

Please add any other information that may be helpful	
--	--

Your constitution and financial situation

<p>Please attach:</p> <ul style="list-style-type: none">• A copy of your constitution, Memorandum and Articles of Association, or similar document <p>And:</p> <ul style="list-style-type: none">• Either<ul style="list-style-type: none">○ A copy of your latest approved statement of income and expenditure or other financial report which indicates your financial position• Or:<ul style="list-style-type: none">○ Photocopy of bank statements covering the past six months○ A statement of your capital assets, if any. <p>If you are unable to provide any of the above we may not be able to accept your application. Please contact the Parish Clerk to discuss what you should do.</p>

Certification

I hereby certify that the above statements are true to the best of my knowledge and belief			
Signed		Date	12/08/22
Name	Lisa Jones	Position	Service Delivery Assistant

What to do next

Email the completed form to the Parish Clerk (parish.clerk@rooksdwn.org.uk) or post (or deliver) a paper copy to:

Parish Clerk, Rooksdwn Parish Council, Community Centre, Park Prewett Road, Basingstoke RG24 9XA

If you have any questions, email or phone the Clerk on 07928 129122.

Customer and Communities Improvement Fund

2023/24 Scheme Handbook



Contents

Welcome to SWR Customer and Communities Improvement Fund	3
Overview	4
What we can support	5
What we cannot support	7
Application and assessment process	8
Contact us	9

Front page picture: Hampshire Adventurers – Aided by CCIF funding, MHA delivered a programme of outdoor activities to encourage walking for those in rural areas of New Forest, Hart, Rushmoor and Eastleigh. Especially during the Covid-19 pandemic this project helped the participants feel less isolated and more confident. Since Autumn 2020, the Hampshire Adventurers have executed 235 walks around the county, involving 618 members, 84 of whom are living with memory loss.

Welcome to SWR Customer and Communities Improvement Fund

The Customer and Communities Improvement Fund (CCIF) is South Western Railway's programme to support projects that have a community benefit or address an area of social need across our network.

CCIF is intended to support small and medium-sized projects which can be completed over the course of the year. In previous rounds of funding, we have supported more than 70 projects with a value of over £6 million, supporting important local causes and initiatives and delivering extensive social value and benefit.

An important part of CCIF is that it involves customers and stakeholders in helping inform which schemes are taken forward. Once a list of preferred schemes has been finalised, it is submitted to the Department for Transport (DfT) which will make the final decision on which schemes go ahead.

We are pleased to say that we are now inviting bids and proposals for our next round of CCIF. This handbook provides details on the type of projects we are looking for, the application process, and how to contact us should you have further questions about CCIF or your application.

We look forward to seeing a wide range of bids from all parts of our network.



Off the Track, on the Way to Success – Funded by CCIF, this UK Youth project delivered a unique, on-site experience, designed to raise young people's awareness of rail safety, helping them understand how to embrace and manage risk in outdoor settings and engage them in outdoor activities that offered a fun learning experience.

Overview

CCIF offers communities across the SWR network the chance to bid for funding for projects that address an area of social or community need and educate or engage with the community throughout the SWR network.

We would welcome bids from grassroot or neighbourhood groups, local authorities (i.e. parish or town councils, borough councils, county councils), elected representatives, civic societies, charities, sports teams, social clubs, or any other organisation with a great idea for how CCIF may be able to help their community.

An intrinsic aspect of CCIF is that it is designed to support schemes that have a tangible community benefit, address an area of social need, and are not for commercial gain. Our own Socio-Economic Needs Analysis of our region has identified four main areas of social need in the communities we serve:

- **Employability and Education** - focusing on building skills, promoting employability and education amongst marginalised groups by investing in the current and future skills requirements.
- **Community Health & Wellbeing** - promoting aspects of wellbeing such as physical, mental and financial health, social connection, arts, culture, heritage and the environment.
- **Environmental Sustainability** - providing support to environmental projects and encouraging sustainable mobility, looking at ways to reduce the impact of congestion on our customers and communities, cutting emissions and improving air quality.
- **Accessibility and Inclusion** – improving accessibility and/or supporting diverse and inclusive community projects, reducing social isolation and providing new opportunities for learning and the social mobility of vulnerable groups.

A good CCIF scheme application should:

- Show clear evidence of how it will address at least one of the areas of social need of a community served by SWR network identified above;
- Demonstrate a clear level of community engagement, through offering clear evidence of meeting an issue identified by the community; and
- Set out clear plans for delivering the project, with accurate costs, timescales, how the project will be managed and, where appropriate, assurances about any consents or permissions needed from other organisations.

Match funding is an important part of many projects, and we welcome applicants who are able to utilise other funding, especially confirmed, in support of their CCIF applications. We are aware that not all schemes are able to generate or source match funding, and this should not deter bidders from submitting schemes that have a clear social need and have demonstrated a high level of community engagement.

Projects in this round of CCIF can start delivery from 1 April 2023 and must be completed by end of March 2024. If a project is expected to take longer it must demonstrate how this will be achieved without any further CCIF funding beyond March 2024.

What we can support

We would like to encourage a wide variety of bids from a diverse range of bidders. To help try and provide some guidance, we have identified three broad categories of projects we would be happy to support

Grant funding

We seek proposals to provide one-off grant funding to local community projects that do not require any on-station development. A scheme has to demonstrate clearly how it links with the South Western Railway network and the communities we serve and how it addresses one or more of the four priority areas mentioned on page 4.

A good bid will demonstrate the ongoing positive impact on individuals from participating in the programme.

Station improvements

Delivering projects on railway land is often more complex or restrictive than elsewhere. We have however identified some small and medium-sized projects which would be deliverable over the course of a year, which communities may wish to bid for the delivery of.

- Multi-modal CIS screens
- Information totems
- New or improved cycle facilities
- Benches
- Noticeboards
- Plaques or memorial stands
- Living or green walls
- Wildlife “facilities” – i.e., bug hotels, hedgehog homes, wildlife gardens
- Bus shelters
- Planters

These would most likely be procured and installed by SWR. This list is not necessarily exhaustive, and we would consider creative ideas assuming they can be delivered within the established timescales of April 2023 to March 2024.



Get on Track for Portsmouth and Southampton - A programme by Dame Kelly Holmes Trust for young people facing disadvantages in the two cities, with a series of confidence building activities, intensive personal and skills development training, career guidance, network events, and peer led community action projects focused on the railway, all supported with mentoring from ex-Olympic athletes.

Major project design and scoping work

We are happy to consider proposals for larger development projects, with a particular focus on bringing redundant and under-utilised spaces back into use. We know from previous rounds of CCIF that such projects can be major undertakings, be that in the scale of the work to be done or the complexity of the project.

This round of CCIF funding differs from previous rounds in that all projects have to be delivered in a single year, 2023/24. As such, we are focusing this time on supporting the necessary and scoping work that is required for major refurbishment or restoration work.

Please contact us if you are considering submitting an application of this nature as we may be able to support you in developing your scheme.



Goodbye to Graffiti - A highly visible section of wall adjacent to the railway west of Wimbledon Station was consistently being targeted by graffiti artists, often with offensive and graphic tags and messages. For this project, Love Wimbledon worked with a strong community artist and used their CCIF funding to provide public art that the local community can identify with, thus improving the welcome to Wimbledon view for visitors whilst also reducing anti-social activity.

What we cannot support

CCIF cannot be used to fund work that SWR is already committed to deliver as part of our National Rail Contract or Annual Business Plans, or anything that forms part of our day-to-day operation.

CCIF is intended to support projects which would not usually be commercially viable or deliver a return. Bids that would generate direct revenue benefits to SWR are also unlikely to be successful. We are not able to fund the day-to-day resourcing of organisations or the ongoing employment of individuals.

Bids can only be accepted for projects in communities geographically served by our network and any project must be completed by 31 March 2024. Bids for projects that require ongoing funding beyond this date will need to show how this will be secured without access to further SWR funding.

We are not able to consider bids for funding feasibility studies into the opening of new stations or reopening of closed railway lines, as these are substantial and complex projects well outside of the scope of CCIF.

Application and assessment process

You can apply for this new round of CCIF by using our online application form. You can access the application form through the CCIF webpage at:

<https://www.southwesternrailway.com/ccif>

Please contact us if you have any difficulty using the online application form.

All bids must be submitted online by the deadline of **23.59 on Friday 16th September 2022**.

After the closing date, SWR will review and assess all applications received and, if necessary, may contact applicants on any issues that require clarification.

Preferred projects will be submitted to the Department for Transport for their final approval by the end of 2022, to form part of the Annual Business Plan negotiations for the year 2023/24. We will inform bidders at this time if their projects have been included in the list of preferred schemes submitted to the department.

If your application is not successful, we will try and advise you quickly and explain why we could not support your application.

Following the Department for Transport's final approval of the CCIF programme of schemes, we will provide more detailed feedback on individual bids and inform successful applicants in early 2023.

Successful bidders will be required to provide appropriate administrative and financial details, agree a joint press release, and countersign a community funding agreement with SWR.

Once that is complete, we will help you get your scheme underway and then keep in touch as you deliver your project.



Beverley Brook Cycleway – Project by Wimbledon and Putney Commons Conservators transformed a kilometre section of a key, vehicle-free cycle/pedestrian route across Wimbledon Common. This section of the route, which connects Wimbledon to Kingston Vale, Roehampton and Putney, was previously a mud track, uneven and difficult to cycle, and impossible to use in winter.

Contact us

If you have any further queries about the application process or general questions about CCIF, contact Veronika Krcalova who will be pleased to assist.

Veronika Krcalova

Customer and Communities Improvement Fund Manager

Veronika.Krcalova@swrailway.com

or

CCIF@swrailway.com

Alternatively, if you have any questions specifically about an area of the South Western Railway network, please contact one of our Regional Development Managers

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