

# MINUTES OF THE PARISH COUNCIL MEETING

MONDAY 23rd JANUARY 2023, Rooksdown Community Centre, 7.30pm

Parish Councillor	In Attendance	Apologies
Paul Mahoney (PM) (Chairman)		✓
Douglas How (DH) (meeting Chairman)	✓	
Jessica Lewis-Dalgarno (JLD)	✓	
David Knights (DK)	✓	
Scott Mason (SM)	✓	
Nsima Udoh (NU)	✓	
Ebenezer Nortey (EN)	✓	
Gaynor Woods (GW)	✓	
Michael Angibo (MA) (co-opted, ref 2023/2)	✓	

Also attending: Clerk Susan Turner; Guests: Ward Cllr Jay Ganesh, County Cllr Mummalaneni; RCA Chairman Michelle Biggs. Members of the Public: 1.

2023.

## 1 MEETING OPEN, WELCOME & APOLOGIES

AGREED Unanimously to appoint Vice Chairman Douglas How as Chairman for the meeting.

Apologies received from Paul Mahoney due to holiday.

The meeting Chairman introduced Susan Turner, the Interim Clerk, and Michael Angibo, candidate for Parish Councillor.

## 2 COUNCILLOR CO-OPTION

Background Michael Angibo attended the November Parish Council meeting in response to notice of Parish Councillor vacancy, and submitted a formal application form.

PROPOSED by meeting Chairman, seconded JLD, to co-opt Mr Angibo to the Parish Council.

AGREED Unanimously.

Michael Angibo (MA) accepted the role of Co-opted Councillor.

Declaration of Office made, signed, and counter signed by the Clerk.

ACTION MA to complete Register of Members Interests form and submit to BDBC.

## 3 DECLARATIONS OF INTEREST in items on the Agenda: none.

## 4 MINUTES OF PREVIOUS MEETING of 28th November 2022.

AGREED Unanimously to be a true record of the meeting; signed by the meeting Chairman.

## 5 PUBLIC SESSION – One member of the public present, no issues raised.

## 6 REPORTS TO THE MEETING – see also **APPENDIX I**

From Ward and County Councillors, Rooksdown Community Association.

### .1 Ward Cllr Jay Ganesh – Report and discussion

.i Rooksdown Conservation Group – Received two expressions of interest in response to a Facebook notice; will repeat the notice, and submit for inclusion in *Rooksdown Reporter*.

ACTION Cllr Ganesh to liaise with JLD for inclusion in March issue.

.ii Ward Cllr grant funding stream – Funding available for physical items and any associated installation. Accept applications for £250 to £1K – closing date extended to 28 February. (See item 8.4 Finance – grant funding.)

iii Date for Police public meeting (re recent assaults)

Cllr Ganesh looking to organise mid February public meeting. Noted to avoid half term.

County Cllr Arun Mummalaneni joined the meeting

### .2 County Cllr Arun Mummalaneni – Report and discussion

i Squirrel Wood – Runoff into the footpath / tunnel under Ringway North. Most recent meeting 20th Jan 2023 with Cllr Mummalaneni, DH, and Highways team.

- Highways understand that the soakaway has been cleared and further measures taken to stop the runoff from the development. Highways will continue to monitor. Noted that recent heavy rains did not flood the underpass.

For signature (p1 of 6) .....

- If some flooding continues, and can be shown the runoff from the development has stopped, will point to some natural runoff and will need to establish where coming from.
- A second legal notice was issued in December. But there is also a new site manager, much more positive in approach.
- DH noted improvement in last three months. Any costs associated with clearing the underpass, HCC will refer to the developers.

ONGOING: Lines of communication to be kept open.

- ii Avenue adoption Latest assessment from HCC 10th Jan: Paperwork can be sorted next few weeks. There are minor Highways issues but not delaying adoption. Major delay is with street lighting: a lot of work to be completed. 'Once this done can inspect with aim to get lighting and road adopted together.' Hants Legal are chasing lighting contractors.

ONGOING: Cllr Mummalaneni chasing for regular updates.

- iii Parliamentary Constituency boundaries – Boundary Commission review  
 NOTED Revised proposals published: Rooksdown to be in Hants North West (Kit Malthouse MP).  
 iv County Cllr devolved budget Funding remaining, Cllr Mummalaneni inviting applications. (See item 8.4 Finance – grant funding.)

### .3 RCA Chairman Michelle Biggs – Report to meeting

**This year's events** RCA Committee has agreed to organise events as follow:  
 DATES Summer Fair Sun 02 July; Christmas Fair Sat 25 Nov; Children's Christmas party Sat 09 Dec. Plus Halloween event which always 31 October.

**Easter and the Coronation** – Looking to the Parish Council to organise these events.

*Guests and public left the meeting with the thanks of the Parish Council*

**7 MATTERS ARISING** (not otherwise on the Agenda) – none.

## 8 FINANCE & GOVERNANCE

### .1 Accounts to date **APPENDIX II**

NOTED Accounts as circulated – Reconciliation to 11 January = £147,513.03.

### .2 Expenditure and income

NOTED Payments since last meeting of 28th November

68 RCA-1617 – Meeting room hire	£30.00
69 RCA-1620 – Office rent	£15.00
70 RCA-All Aspects-1621 – handyman (Nov)	£400.00
71 RCA-1622 – Advent calendars (Xmas Fair)	£330.00
72 Greenhouse Graphics – Reporter (Oct)	£706.00
73 Greenhouse Graphics – Print labels	£94.80
74 Lexis Nexis – Charles Arnold Baker	£131.99
75 PGGM-1759 – Grass cutting (allotments)	£258.00
76 PGGM-1785 – Hedge cut/waste carriage (allotments)	£732.00
77 PKKF Littlejohn – External audit 2021/22	£240.00
78 Clerk – Salary November	£956.80
79 Clerk – Final salary to end of contract	£223.38
80 Danny Connors – Christmas fair entertainment	£100.00
81 Microsoft – Online services – Jan22-Jan23	£518.40
82 DM Payroll Services for admin of pension (former clerk)	£30.00
83 Greenhouse Graphics – 100 x A3 card (poster)	£136.80
84 PGGM-1799 – Extra hedge cut, waste removal	£840.00
85 RCA-1635 – Office rent – Dec	£15.00
86 RCA-All Aspects-1636 – handyman Nov/Dec	£940.00

AGREED Payments for approval

87 RCA-1640 – Office rent – Jan	£30.00
88 RCA-1649 – Meeting room hire – Jan	£15.00
89 RCA-LM-1650 – All Aspects – Dec/Jan	£700.00
90 Clerk – Salary – January	£720.00
91 HMRC – PAYE – January	£180.00
& NI contribution January	£19.60
92 Locum clerk (01 Aug 22 to 06 Jan 2023) 21 hours	£315.00
Allotment rent repayments (some tenants have paid twice)	

### Income since last meeting

Allotment rent	£805.00
BDBC litter grant	£2,925.00

For signature (p2 of 6) .....

	<b>.3 Budget and Precept request 2023/24</b>
i	<u>To consider recommendation from the Finance Working Group</u>
RECOMMENDATION	<b>Precept payment per household for next year to remain as it is this year.</b>
	This year's Precept £38,438.00 / this year's tax base 2124.6 = <u>£18.092</u> per Band D household. (Bearing in mind it will be double this for a Band H and half for a Band A.)
	The recently published tax base figure for next year (2023/24) is <u>2190.6</u>
	This is an increase on this year's tax base of the equivalent of 66 band D dwellings.
	<u>2190.6 x £18.092 = £39,632.</u>
	(Tax base = the number of band D equivalent properties in the Parish for council tax purposes.)
ii	<u>Precept for 2023/24, as per recommendation</u> , proposed Chairman, seconded JLD.
AGREED	Unanimously a Precept request of £39,630. The request form signed <b>APPENDIX III.</b>
ACTION	Clerk to submit to BDBC.
iii	<u>Potential for future Precept increase</u>
AGREED	The role of the Parish Council to provide the best value for money from all funding sources.
	To continue improving communication, raise awareness of role and contribution of Parish Council before considering any proposal for an increase.
iv	<u>Ongoing budget review</u>
AGREED	Budget review to be a routine Agenda item
	Budget discussion re 'Handyman' deferred to next meeting.
<b>.4</b>	<b>Grant funding</b> – As discussed at item 6.1 and 6.2.
AGREED	Clerk to submit grant request forms for
	1. £1K towards Rooksdown Christmas tree 2023 to County Cllr Devolved Budget.
	2. £460 to Ward Cllr Grant Funding Stream for Christmas lighting.
<b>.5</b>	<b>Bank change of mandate</b> – change of signatories
AGREED	To add interim Clerk (to remove former Clerk); all Parish Councillors to be signatories.
ACTION	Clerk
<b>.6</b>	<b>Conclusion of External Audit</b>
NOTED	Successful conclusion of 2021/22 External Audit: Auditor comments at <b>APPENDIX IV.</b>
	The full AGAR (Annual Governance and Accountability Return) together with the Notice of Conclusion of Audit has been published on the Parish Council website.
NOTED	Required date for publication of Notice Conclusion of Audit is end September. The Notice
	was received 23rd August but not acted upon due to oversight by Clerk. The oversight
	identified by Chairman and discussed with Internal Auditor (December 2022) who
	accepted as admin error – there is no penalty for late publication – to rectify by publishing
	as soon as possible – which has been done with advertised period for public inspection.
	The standard audit fee of £200 plus VAT has been paid (included in the November Parish
	Council meeting payments).
<b>9</b>	<b>PLANNING</b>
<b>.1</b>	<b>Parish planning applications for consideration</b>
	<u>22/03090/FUL</u> 16 Pillar Box Gardens. Change of use of existing dwelling
	(Class C3) to house in multiple occupation (Class C4)
NOTED	The published application form indicates a five bedroomed house in present use as a
	HMO (House of Multiple Occupancy) – and has been so used since 2017. The planning
	application does not propose changes to the building. Background information:
	BDBC planning requirement for HMOs is specific to urban area of Basingstoke – in more rural areas
	can convert to small HMO as permitted development.
	BDBC parking regulations require a parking space per occupant (bedroom) for HMOs. So here there
	should be parking for five cars. The planning application indicates three. The case officer noted that
	two are considered satisfactory, one less so. Office has made site visit and is aware of parking issues.
	On the basis of insufficient parking spaces as per regulation the case officer is minded to refuse.
	The owner considers there is on street parking available – the present arrangement has worked
	since 2017 etc... Case officer agreed the applicant will independently commission a Parking
	Survey – a survey company would visit different times of day, different days of week. This has been
	left with applicant to organise, time scale not known.
	The case officer will consider the results of any Parking Survey. Should there be a recommendation
	for approval, the application will be referred to Development Control due to number of objections.
	If permission is refused, an alternative would be for the owner to rent as a five-bedroomed house.

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AGREED	The Parish Council has consistently opposed planning applications with the potential to increase pressure on on-street parking. This application for a five-bedroomed HMO is in breach of parking regulations which the Parish Council could not support.
ACTION	Clerk to submit response accordingly.
<b>.2</b>	<b>NPPF consultation</b> (LURB) <b>APPENDIX V</b>
TO NOTE	<p>For consideration Feb meeting, consultation is to 2nd March.</p> <p>'Scope of this consultation: The Department for Levelling Up, Housing, and Communities is seeking views on how we might develop new and revise current national planning policy to support our wider objectives.'</p> <p>BDBC Planning officers have proposed publishing their response to the Consultation on the BDBC website (Planning Policy – Local Plan Update section), and also share group and councillor responses. Awaiting the published response. Cllr McIntye has proposed a meeting to consider a response on behalf of his Ward.</p> <p>The Consultation Proposals continue to support the Government's manifesto target of £300K new homes per annum, insist on continuing with the Standard Methodology for calculating housing numbers (and using 2011 Census data up to 2024) and seek to boost the importance and relative status of housing delivery within the Planning Framework.</p> <p>Chapter 2 discusses Policy Objectives in the LURB: ...'for good design and place making, securing infrastructure, more engagement with communities, better environmental outcomes, empowering communities to shape their neighbourhood... 'ALL THIS IS NEEDED TO DELIVER MORE HOMES...'. A proposed difference according to Michael Gove is that the standard method should be seen only as an 'advisory starting-point' for assessing housing need. There is a stated intention to be clear on what exceptional circumstances will be considered. But the Proposals give only two examples of where an alternative means of calculation would be considered – islands with a high percentage of elderly residents, university towns with an above-average proportion of students; and three criteria for where a lower than allocated figure would be acceptable – if achieving the allocation requires housing densities out of keeping with local character, or building on Green Belt; or if there is over-delivery from previous Plan period. None of these assist a BDBC case for exceptional circumstances.</p> <p>The Proposal also include considerable and potentially positive changes to the Five Year Land Supply requirements for deliverable housing. (But the 'transitional' lower requirement of four years doesn't apply until the Local Plan Update reaches at least Reg 18 consultation.)</p> <p>Further chapters cover Environment, Climate change, Onshore wind and Energy efficiency.</p>
<b>.3</b>	<b>Planning training</b> Councillors noted previous requests for training sessions on how Planning works in the community. What are the criteria for the borough to approve?
ACTION	Clerk to circulate files from online Parish planning training session held December 2022, plus copy of current adopted Local Plan, NPPF, and relevant links.
NOTED	BDBC have proposed further training sessions. Requests invited for specific topics.
<b>10</b>	<b>ROOKSDOWN REPORTER PUBLISHING SCHEDULE</b>
	<p>Presentation from JLD, and Councillor discussion</p> <ul style="list-style-type: none"> <li>- Four publications in year would be ideal, probably three achievable.</li> <li>- Publication to coincide where possible with main events, giving sufficient lead time – delivery two weeks prior to event.</li> </ul> <p><b>1. March</b> issue – Aim to publish second half March (Easter is Fri 7 to Mon 10 April). Looking to go to print Monday 13 March or 20 March, depending on content. Coronation event details would need to be tied up by then at least enough to create a front cover poster. Delivery would be w/c 27 March which gives a week from receipt to Easter to mention the Easter event, then would need to rely for further push on social media and posters nearer to Coronation weekend (6th 7th May).</p>
ACTION	<p>For March issue (JLD) To prepare a working draft for the February Parish Council meeting.</p> <p><b>2. June</b> issue to major on the Summer Fair (2nd July).</p> <p><b>3. October</b> issue for Christmas Fair in November.</p> <ul style="list-style-type: none"> <li>- Suggestion for publicity to make use of <i>Winklebury Way</i> (printed by same company.) Comments – Worth exploring opportunity but not as alternative – Different type of publication, includes a lot of advertising.</li> <li>- The <i>Reporter</i> more attractive to local reader seeking information about Rooksdown.</li> <li>- <i>Reporter</i> stands out, establishing an identity, working to raise profile.</li> </ul>



**11 BOOK EXCHANGE CABINET**

TO CONSIDER supporting the cost of replacement and / or relocation of the Cabinet  
(Potentially from the grant funding budget.)

Background – The Book Exchange cabinet is a residents' project. Residents supplied the cabinet and installed it under the Parish Noticeboard (photo **APPENDIX VI**). This was a heavy wooden cabinet with glass doors. The cabinet has been knocked over (deliberate damage?). PM removed the books and stored them in the RCA office.

Discussion

- Cabinet needs to be front opening, contents visible, look accessible, welcoming, safe.
- Present location was residents' choice. To require permission from land owner (BDBC).
- Believe it to be acceptable for the Parish Council to use public funding to support a popular community project – even if it is only for the short term.
- Providing a long term permanent facility would need to be a different conversation.

AGREED As proposal by the meeting Chairman, seconded JLD:

'The Parish Council will support the Residents Group by funding an alternative Book Exchange Cabinet of their choice – to replace that which has been damaged – up to value of £300 – subject to residents securing BDBC permission.'

ACTION PM to liaise with residents.

**12 ALLOTMENTS UPDATE**

**.1 New allotments (Park Prewett)** Final meeting for site handover from Developers BDW Homes, Thurs 26 January, with BDBC Grounds Maintenance Projects Officer (Allotments).

ACTION DK and Clerk to attend meeting.

**.2 Allotments Sherborne Fields**

i New fencing project

ACTION Clerk, DK to progress asap. Awaiting further quote from the company who installed the new Park Prewett allotment fencing.

ii Annual rent payments

ACTION PM to issue reminder letters as necessary. Tenants who have paid twice in error, to be refunded as per approved payments at 8.2.

**.3 Allotment Newsletter**

ACTION DK to prepare draft for February Parish Council meeting.

**13 CAR MEETS (22/234)** – reference Police meeting December 2022.

Discussion – The Police public meeting was appreciated, but the car meets continue.

Parish Council role is to act for the community, in this case to follow up and ask questions.

ACTION Clerk to contact PCSO Emma Page, request update on measures being taken.

**14 CURRENT PROJECTS**

**.1 Replacement guard rail** Amendments to Contractor's drawings/design spec, proposed by SM and PM. Site meeting various locations – with BDBC Grounds Maintenance Manager, SM, PM and Clerk – to discuss potential changes.

PROPOSED To omit the length along Peggs Way, and add two small sections (top of Peggs Way / Park Prewett Junction and also Florence Way section behind the houses) and the two entrances to Squirrel Wood / The Spinney.

AGREED Unanimously to changes as proposed.

ACTION PM to confirm with BDBC. To draft Facebook article on the guard rail and installation (to include that the cast iron guard rail is manufactured by British company, Fabrikat.

**.2 Queen's Green Canopy** (Funding received from County Councillor devolved budget.)

PROPOSED location – the BDBC-owned planted area in front of the community centre (roadside to the roundabout). This strip of land is presently planted with dogwood, hazel, and some perennials and looks largely unmanaged. Requires a more formal, tended presentation for this central location. Tree planting will bring a more distinctive, iconic character.

ACTION DK and Clerk, to make site visit with BDBC Grounds Maintenance Projects Officer, following new allotment handover meeting on Thursday 26th.

**.3 Play parks** on DW Homes and BDW Homes developments: From November minutes: 'Playparks are to be opened imminently.'

NOTED Extension needed to length of footpath from play park entrance.

ACTION SM to raise issue via Cllr McIntyre who has a main point of contact.

For signature (p5 of 6) .....

**15 POTENTIAL PROJECTS AND FUNDING OPPORTUNITIES**

- .1 Green gym equipment** Ref (22/130) sponsorship and Lottery funding – EN update.  
 NOTED Parish Council initially approached by Hospital – via Ward Cllr Simon Bound – suggesting green gym equipment, Hospital would consider match funding. The Hospital contact has now moved on.
- .2 EV charging points** – re S106 Community Facilities Contribution.  
 Ref (22/230) To review a request from BDBC to seek Parish Council views on installing electric vehicle charging points outside the Community Centre.  
 NOTED Looking to bigger picture – in collaboration with RCA – as to how S106 funding is spent for greatest community benefit – rather than looking from one to another individual project. As such, response to BDBC proposed by DK as follows:  
 'Rooksdown Parish Council has discussed the proposal to utilise s106 funding to provide electric vehicle charging points outside the Rooksdown Community Centre. The Parish Council is fully supportive of projects to enable sustainable travel including the increased use of electric vehicles.  
 'As development of Rooksdown nears an end, it is imperative that any s106 funding available is utilised to support the whole community and projects with a long lasting impact and making Rooksdown a 'great place to live'. The proposed amount to fund the electric vehicle charging points from s106 funding is reasonably significant and whilst recognising the importance of this facility in the earlier text, the Parish Council would like to understand the implications against other potential projects that this funding could be utilised for eg the 'refresh' of the Community Centre decoration.  
 'We would like to propose that the Parish Council works with the Rooksdown Community Association (RCA) to create a short/medium & long term plan that both organisations can support and makes best use of any remaining s106 funding and once this has been completed, make a decision on the implementation of electric vehicle charging points.'
- AGREED Unanimously to proposed response. With thanks to DK for drafting.  
 ACTION Clerk to forward to BDBC.

**16 FURTHER UPDATES / REPORTS**

- .1 Basingstoke feedback**  
 NOTED 'Thank you' email of 18th January, addressed to DK, from Graham Sherwood, Admin Assistant for the Basingstoke Foodbank:  
 'Dear David, I am writing on behalf of the Foodbank Trustees to thank Rooksdown Parish Council for your support towards the Basingstoke Foodbank which is very much appreciated.  
 'Your food donation given during December came to 29.20kgs which is equal to 62 meals. This is acknowledged with our many thanks. This will help support our Foodbank in its efforts to feed people in crisis across the Basingstoke and Deane area.... Your food donation given during December came to 29.20kgs which is equal to 62 meals.'
- ACTION For inclusion in *Rooksdown Reporter*, JLD.
- .2 To encourage brief reports to meeting**  
 NOTED Agreement among Parish Councillors that the Ward / County Cllr reports should be brief. Ideal to receive written reports; then for Councillors to update the meeting only on matters of direct relevance to Rooksdown, and to answer any questions.

**17 NEXT PARISH COUNCIL MEETINGS**

Fourth Monday, 7.30pm – 27 Feb, 27 Mar, 24 April, 22 May (AGM).

*Meeting closed at 10pm with thanks to all*

For signature (p6 of 6) ..... Date .....

## APPENDIX I.I: CLLR GANESH – VERBAL REPORT TO THE MEETING

### CLLR GANESH REPORT

1. **Salt bins** – A number of residents have requested additional salt bins.
2. **Street Lighting** – Many residents have raised concerns about inadequate lighting. A lot of lights dimmed down. Cllr Ganesh has raised the concern to County – the request goes to Area Office who assess level of lighting. Will also be in conversation with developers. Please log any roads which need additional lighting. The connection of lighting with Community Safety and Policing noted.
3. **Cost of Living fund** – Funding still available (£ half a million put aside in addition to the £1 million already allocated). At the moment no published deadline but probably cut off point by end of financial year. Please get in touch with Ward Councillors. Local charities or community groups trying to help residents can tap into this funding. Criteria is to be able to show alleviating cost of living for residents.
4. **Rooksdown Conservation Group** Received two expressions of interest in response to a Facebook notice; will repeat the notice and for inclusion in *Rooksdown Reporter*.
5. **Ward Cllr Grant Funding Stream** – Funding available for physical items and any associated installation. Accept applications for £250 to £1K – closing date extended to 28 February. Suggestion to apply for tools for the new Conservation group.
6. **Date for Police meeting** (re assaults) looking to mid February. (Noted to avoid half term.)

### PARISH COUNCIL FEEDBACK AND DISCUSSION

#### 7. Positive community messaging (Parish Councillor comment)

Taking street lighting as an example. If saying to meet with David Wilson Homes to improve street lighting. Community messaging needs to be: 'This is how we will sort this', 'the target date is...'. Results need to be quantifiable and visible. If the Parish Council can help towards achieving this, then please tell us how to do this.

#### 8. Police meetings – discussion

- The Police meeting [re car meets] was useful but need tangible actions.
- Police need to give feedback, publicised to be accessible to the community. Need information and conversation to give residents the confidence to come forward. Need not to lose momentum following meetings. For *Rooksdown Reporter* – would Cllr Ganesh be able to contribute ('absolutely'). Would be ideal to include a police response as well.
- Cllr Ganesh noted that the Police need more people to contact the. Police rely on the public reporting suspicious activity or incidents, the more is reported, the more resources will be allocated. If not reported, not seen to be happening.
- Counter argument – the Police need to provide the public with a good experience of reporting. The system frustrates those who are trying to help. People complain they're unable to report.

## APPENDIX I.II.i CLLR MUMMALANENI – WRITTEN REPORT TO THE MEETING

### Hampshire County Councillor Update – Jan 2023

**Squirrel Wood - Runoff into the Footpath/tunnel under Ringway North:** Further to our (Cllr. D, How and myself) recent meeting with Hampshire highways team on 20th Jan 23, we were told the developer was issued second and strong legal notice in Dec 2022. HCC highways team understand that the soakaway was cleared and further measures were taken to stop the runoff from the development. It was also observed that recent rains did not flood the underpass. Highways team keep monitoring the situation.

**Avenue Adaption update:** I have been chasing Taylor Wimpy and Hampshire County council. As per officers the delay is due to legal paper work at Homes and Communities Agency. I have requested fortnightly update from Hampshire officer on this. I have received my last report on 10<sup>th</sup> Jan 2023. Rooksdown parish chair Cllr P Mahoney was copied in full response. Here is the snippet for your perusal.

Hi Councillor

Sorry for the lack of update, I've been on holiday abroad since mid December. I'm just catching up with things now.

I really thought we had cracked the legal agreement changes just before Christmas, but Amanda (our solicitor) is still awaiting the final approval from Home and Communities Agency. She has diarised chases to them until they provide this final approval.

Meanwhile I've:

- Chased Basingstoke and Deane BC to make them aware that some trees on the north side of the road are encroaching into the highway. I've advised that we won't delay adoption over this matter, but we need them to be cut back when they can.
- Similarly, I've spoken to the Hospital about their illegal totem direction sign on the north side of the road. I've requested its removal as soon as possible, but again we wouldn't withhold adoption over this one item.
- Jo and I have snagged the site to maintenance standards. This means that things like the tall trief kerb around the roundabout (installed at the request of HCC) won't be replaced where it is being damaged by buses and lorries. It will be repaired, made safe and tidied up, but in reality if replaced it will be damaged again straight away, and replacement units won't be as strong as the existing ones
- There are a number of redundant traffic signs to be removed along the road, and some normal defects like potholes and damaged kerbs that will be sorted before adoption. A list of the repairs is being prepared.

The major issue with the adoption (apart from the legal agreement) is the street lighting. There are six lights on all day, and some new columns haven't had the lamp units fitted yet. There is quite a lot of work to be addressed by the lighting contractor and Jo is trying her best to get them to site to carry out the work.

My assessment is that the agreement will be sorted out in the next few weeks.

The defect list will be addressed as soon as Jo can get a contractor out there to do the work, perhaps in February

The street lighting works are the critical path and, until the repairs are carried out, there is no point in getting an inspection done. Once the lighting works are carried out, we can get a pre accrual inspection sorted and adopt the lighting and the road at the same time.

But I don't think we are going to see adoption for a few months.

I appreciate the frustration, but delays like this are not unusual with adoptions and by their very nature they regularly take years to bring to conclusion. Our perseverance is paying off though. We have reduced the list of older sites by over 50%, with many like this one now very close.



## APPENDIX I.II.ii CLLR MUMMALANENI – WRITTEN REPORT TO THE MEETING

Item	Issue	Last action	Next action	Action with	Notes
Street lighting	Taylor Wimpey are awaiting Enverveo to carry out lighting repairs	Order sent from Taylor Wimpey to Enverveo in 2021	HCC have chased Enverveo	Awaiting Enverveo	HCC street lighting have contacted Enverveo and asked that this be expedited
Snagging (civils works)	There will need to be a final walkaround Taylor Wimpey and HCC to check site has no maintenance level defects before adoption. Any defects will then be carried out by Taylor Wimpey contractor	Previous snagging lists have been carried out in previous years. A new one will be required	Date for snagging list to be arranged once other items are unlocked	Taylor Wimpey and HCC to arrange	If snagging visit is carried out too early in the process it will need to be repeated (again)
Legal Agreement requires "completing"	Document is signed by all parties and ready to "complete" However Homes England name has changed and may require a new Agreement	HCC have written to Homes England asking if the document can be "completed" as is, with a handwritten amendment to cover the name change?	New contact at Homes England (Melissa) to confirm the Agreement can be amended	Homes England	Melissa is visiting the site on 27/10/22. Opportunity will be taken to impress importance of allowing existing document to be completed

**Persimmon:** Back in Oct 2022, HCC authorities identified some private installations on prospective highways. HCC officers wrote to Mr. Donovan Tobie of Persimmon Homes about it. I did not have any update on these works from Persimmon Homes on this work. I will keep chasing this. Here is the copy of letter sent to Persimmon Homes.

Donovan Tobie  
Persimmon Homes  
[via email]



**Hampshire**  
County Council

Economy, Transport and Environment Department  
Elizabeth II Court West, The Castle  
Winchester, Hampshire SO23 8UD

Telephone 0300 555 1388  
Email [roads@hants.gov.uk](mailto:roads@hants.gov.uk)  
[www.hants.gov.uk/roads](http://www.hants.gov.uk/roads)

John Harvey  
0370 779 5028  
19<sup>th</sup> October 2022

historic/JLH/jlh DEF00098  
-  
[john.harvey@hants.gov.uk](mailto:john.harvey@hants.gov.uk)

Dear Donovan,

**Park Prewett DFM**  
**Items installed in prospective highway**

I am aware that residents of number 24 Penny Black Lane have installed certain items into the service strip at the front of their property.  
I presume that this strip is currently owned by Homes England / Persimmon and is intended to be offered to the County Council as part of the adoptable highway.  
I understand that you have already been in contact with the resident regarding these items and they may have recently amended them to try and make them more acceptable.

Unfortunately, as Highway Authority, the County Council is unable to accept privately owned solar powered lights of any sort within the public highway.  
These items are not approved for use on the highway, and would if they remain, be illegal.  
Indeed, if any incident should occur, the person responsible for implementing these could be liable for any damage, injury, and potentially prosecution.

Therefore, I must insist that these light units are removed before the estate is adopted.  
If they are not removed, then unfortunately adoption may be delayed.

The second issue is the short post that has been erected in the same section of service strip.  
This is a trip hazard in the prospective public highway, and therefore must also be removed before adoption.

I believe that the resident has installed the solar units at this location due to their concerns about lighting levels. I confirm that the levels will be checked before adoption to ensure that the street meets the minimum standards for illumination.

If you wish to discuss anything I've mentioned in this letter, please get in touch with me and I will be pleased to discuss these with you.

Yours faithfully,

John Harvey  
Senior Engineer

## APPENDIX I.II.iii CLLR MUMMALANENI – WRITTEN REPORT TO THE MEETING

### **Boundary Commission review of constituencies**

The Boundary Commission for England have published their revised proposals for parliamentary constituency boundaries. This means Rooks down parish council will be moving to Hampshire Northwest Constituency.

### **Hampshire Highways update:**

Local roadworks by the county council and utility companies both current and planned can be viewed using the interactive website [one.network](https://one.network). Here are the updates specific to Rooks down for next couple of weeks.

**Work zones, delays likely**  
Today 9:30 AM – 4:00 PM

**Responsibility for these works**  
Hampshire County Council

**Information for Road Users**  
Location: Gresley Road  
Traffic lights, etc: Traffic control (two-way signals)  
Date: Today 9:30 AM – 4:00 PM

**Works Descriptions**  
Description  
WORKS DESCRIPTION: Blocked Gullies. Jet out Gullies, Weir Kerbs and Connecting Pipework to Soakaways – clean if required Gresley Road, Basingstoke. In Carriageway under bridge for A339

**Detour**  
Nov 14, 2022 8:00 PM – Jan 28, 2023 6:00 AM

**National Highways**

**Information for Road Users**  
Cause: Work zones  
Detour in effect: All the time  
Name: A34 Northbound closure and diversion  
Description: Northbound diversion  
Date: Nov 14, 2022 8:00 PM – Jan 28, 2023 6:00 AM

**Route Description**  
436 km – About 36 minutes

National Highways update -you can follow updates on M3 motorway repairs and closures or sign up for alerts here <https://nationalhighways.co.uk/our-roads/south-east/m3-junctions-9-to-14-smart-motorway/>

## APPENDIX I.II.iv CLLR MUMMALANENI – WRITTEN REPORT TO THE MEETING



## APPENDIX I.II.v CLLR MUMMALANENI – WRITTEN REPORT TO THE MEETING

### Links to report road issues are here:

Potholes: <https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/potholes>

Tree/hedge problems:

<https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/treehedge>

Flooding/drainage issues:

<https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/flooding>

Pavement problems:

<https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/paving>

Problems with rights of way:

<https://www.hants.gov.uk/landplanningandenvironment/rightsofway/reportaproblem>

**Winter update:** You will be acutely aware that we are heading into another prolonged cold snap and temperatures are expected to remain very low until at least the end of the week. This will have further implications for the Highways service and it is highly likely we can expect to see more potholes and degradation on our roads, and especially so given the expected daily freeze-thaw cycle that caused so much damage before Christmas. The recent heavy rain has added to the service pressures with widespread surface water flooding and high groundwater still evident in many places, increasing the risk of ice. It is likely that at least two gritting runs will be required every day until the temperatures rise in order to deal with the continuous wash-off and the freeze-thaw impact - this has consequential impacts for Milestone's resources as many of the gritter drivers are also frontline operatives. Please note Milestone is Hampshire county contractor.

The highways team are continuing to work flat out to keep on top of the situation, including working evenings and weekends, but these current challenges will mean a further re-prioritisation of frontline activity to ensure resources are directed to where they are most needed. The ongoing issues, together with the impacts of further wintry weather, means that it could be several months before the frontline service can return to anything like business as usual activity.

The team are taking urgent steps to update our highway webpages to highlight the peak demand and to inform users/residents that there may be a delay before lower priority repairs can be actioned. So you are aware, and to put the current situation into some perspective, over the weekend alone more than 700 reports/enquiries were received!

Milestone are endeavouring to scale up their resources through their supply chains to meet the heightened demand but most, if not all, of the regional authorities are trying to secure the same resources as their networks also deteriorate.

This is a significant issue Alan, unprecedented in fact, and it is important that we support our officer colleagues while they wrestle with these weather-related problems. Can I therefore ask that your support and patience. May I request you to report issues using the County Council's online reporting system if you have not done already. It is taking more time at the



**APPENDIX I.II.vi CLLR MUMMALANENI – WRITTEN REPORT TO THE MEETING**

moment to deal with the demand. Your patience and support are much appreciated. Thank you for understanding.

**Winter Support:**

Hampshire's most vulnerable residents will not be left out in the cold this winter, thanks to a range of measures to help people with the costs of food, fuel and other essentials. Using its latest round of Household Support Funding from the Department for Work and Pensions, Hampshire County Council will be investing more than £7 million in a wide variety of schemes and initiatives targeting households facing hardship, between now and March 2023.

The initiatives will expand on what was offered in the previous funding round to include support for foster carers registered with the County Council, unpaid carers, care leavers, and people with disabilities. It will also widen the support available to reach out to those who may not be eligible for other assistance but are nevertheless in need. Details can be found by emailing [connect4communities@hants.gov.uk](mailto:connect4communities@hants.gov.uk) or visiting the connect4communities website.

**Minerals and Waste Plan update consultation**

Hampshire's five minerals and waste planning authorities are asking residents, local groups and businesses to help scrutinise proposed changes to Hampshire's Minerals and Waste Plan to ensure that it will continue to ensure provision of a steady and adequate supply of minerals and sufficient waste infrastructure, as well as maintain communities, protect the local environment and address the impacts of climate change.

The consultation allows residents to comment on local sites that have been identified for minerals extraction and transportation. Sites for waste processing, recycling and disposal facilities are also indicated in the Plan - so that the millions of tonnes of household and commercial waste generated across the county can be dealt with as efficiently and sustainably as possible. The proposed updated plan and the response form can be found at [www.hants.gov.uk/minerals-waste-update](http://www.hants.gov.uk/minerals-waste-update). The consultation will close at 17:00 hours on Tuesday 31 January 2023.

**Traffic and Parking Agencies – repatriation to HCC:** The remaining District Traffic and Parking agencies across Basingstoke, Eastleigh, East Hampshire, Havant, Hart and Rushmoor are due to terminate as of 31st March 2023. Arrangements are in hand to ensure that both the County Council and its parking enforcement partner, NSL, are ready for the new services to go live on 1st April.

The districts and boroughs are currently completing their annual Traffic Management programmes for 2022/23 with the majority on track to complete their individual traffic schemes (these are generally new or amended parking controls) by the end of March. Requests for new or amended parking controls, that were not included within the annual district and borough agency Traffic programmes for 2022/23, will be passed to the County Council for consideration.

**APPENDIX II.I – BANK RECONCILIATIONS NOVEMBER AND DECEMBER 2022**
**Rooksdown Parish Council**
**2022/23 Bank Reconciliation - NOVEMBER**

Receipts and payments summary		
1	Balance Brought Forward from 2021/22	£130,858.10
2	Plus Income	£41,248.20
4	Less Expenditure	£25,554.84
5	Balance	£146,551.46
Reconciliation –		
6	Bus Inst Access / Savings Account	£104,741.24
7	Current / Treasurers Account	£41,810.22
8	TOTAL BANK ACCOUNTS	£146,551.46
9	Balance	£146,551.46

**Rooksdown Parish Council**
**2022/23 Bank Reconciliation – DECEMBER**

Receipts and payments summary		
1	Balance Brought Forward from 2021/22	£130,858.10
2	Plus Income	£41,913.35
4	Less Expenditure	£26,396.62
5	Balance	£146,374.83
Reconciliation –		
6	Bus Inst Access / Savings Account	£104,776.39
7	Current / Treasurers Account	£41,598.44
8	TOTAL BANK ACCOUNTS	£146,374.83
9	Balance	£146,374.83

## ROOKSDOWN PARISH COUNCIL INCOME 2022/23 - 11 JAN

Balance brought forward 1st April 2022	BUS INST ACCESS	£103,021.14
Balance brought forward 1st April 2022	TREASURER	£27,836.96
Balance brought forward 1st April 2022	TOTAL	£130,858.10

Date	Item	Paid by	Precept	County Cllr grant	Litter grant	Allotment	Refund	Vat 2022-23	Bank Interest	Total Receipts
25/04/22	Allotment Rent - Plot 1B	BACS				£29.10				£29.10
24/04/22	BDBC Grant	BACS		£1,000.00						£1,000.00
03/05/22	Parish Precept 6 months	BACS	£19,219.00							£19,219.00
05/05/22	VAT reclaim	BACS						£838.30		£838.30
31/05/22	Refunded bank charges	transfer					£25.00			£25.00
23/08/22	VAT reclaim	BACS						£865.97		£865.97
26/09/22	Parish Precept 6 months	BACS	£19,219.00							£19,219.00
21/11/22	HALC refund	BACS					£36.00			£36.00
30/12/22	Allotment rent 16-30 Dec	BACS				£630.00				£630.00
09/01/23	Allotment rent 03 Jan	BACS				£175.00				£175.00
09/01/23	BDBC litter grant	BACS			£2,925.00					£2,925.00
2022-23	Bank Interest	transfer							£50.98	£50.98
<b>Total</b>			<b>£38,438.00</b>	<b>£1,000.00</b>	<b>£2,925.00</b>	<b>£834.10</b>	<b>£61.00</b>	<b>£1,704.27</b>	<b>£50.98</b>	<b>£45,013.35</b>

## RECEIPTS &amp; PAYMENTS SUMMARY

Bal brought forward 1st April 2022	£130,858.10
Plus income	£45,013.35
Minus expenditure	£28,358.42
<b>Balance</b>	<b>£147,513.03</b>

## BANK RECONCILIATION

bus instant - 09 DEC	£104,776.39
Treasurers - 09 JAN	£42,736.64
<b>Balance</b>	<b>£147,513.03</b>

## Interest

April	£0.93	Oct	£4.45
May	£0.79	Nov	£11.19
June	£0.88	Dec	£23.96
July	£0.91	Jan	
Aug	£3.44	Feb	
Sept	£4.43	Mar	
<b>TOTAL</b>			<b>£50.98</b>

			FIRST SIX MONTH	Sub-total Apr-Sept		£2,154.18	£904.97	£3,155.00	£120.00	£648.00	£4,460.00	£1,246.60	£115.86	£0.00	£1,849.09	£1,091.65	£981.14	£16,726.49
ROOKSDOWN PARISH COUNCIL - EXPENDITURE 2022/23 - SECOND SIX MONTHS - 21-JAN-2023																		
No	Inv date	Date paid	Supplier	Description	Pay	Finance / Governance	Office/ Admin	Salary	Training	Print	Handyma n (LM)	Allotment s	Mtnce General	Grant funding	Communit y	Project	VAT	Sub-total
54	11/10/22	12/10/22	Boudica Design	Xmas Tree	BACs	:										£1,100.00		
				Community Centre Lights	BACs											£460.00	£312.00	£1,872.00
55	23/10/22	25/10/22	HALC-5416	NeedKnow-I&II-WA	BACs			£96.00									£19.20	£115.20
56	23/10/22	25/10/22	HALC-5421	Budgeting-WA	BACs			£30.00									£6.00	£36.00
57	23/10/22	25/10/22	HALC-5431	Finance-JLD-DK-NU-EN	BACs			£120.00									£24.00	£144.00
58	04/10/22	25/10/22	PGGM 1725	Allot grass cut Sept x1	BACs							£95.00					£19.00	£114.00
59	17/10/22	25/10/22	RCA-1601	Meeting room - Oct	BACs		£30.00											£30.00
60	17/10/22	25/10/22	RCA-1605	Office rent - Oct	BACs		£15.00											£15.00
61	17/10/22	25/10/22	RCA-LM-1606	All Aspect Sept & Oct	BACs						£710.00							£710.00
62	20/10/22	25/10/22	RCA-LM-1607	All Aspect-Oct	BACs						£600.00							£600.00
63	Oct	25/10/22	Clerk (WA)	Salary Oct	BACs			£956.80										£956.80
64	12/09/22	25/10/22	WEL Medical	Defib pads-I258970	BACs								£45.90				£9.18	£55.08
65		09/11/22	Amazon	Tea light candles	BACs										£27.98			£27.98
66		16/11/22	NEST IT ???		DD		£63.70											£63.70
67a	04/11/22	22/11/22	DK-Tesco	Advent calendars	BACs										£84.00			
67b	04/11/22	22/11/22	DK-Pets-at-Home	Dog calendar x30	BACs										£60.00			
67c	06/11/22	22/11/22	DK-SuperSelfie	Personalised photo frame	BACs										£50.00			£194.00
68	15/11/22	30/11/22	RCA-1617	Meeting room-Nov	BACs		£30.00											£30.00
69	15/11/22	30/11/22	RCA-1620	Office rent - Nov	BACs		£15.00											£15.00
70	15/11/22	30/11/22	RCA-LM-1621	Handyman (LM) visits Nov	BACs						£400.00							£400.00
71	22/11/22	30/11/22	RCA-1622	Advent calendars	BACs										£330.00			£330.00
72	04/11/22	30/11/22	GHGraphics-26576	Oct NL-2750,6pp+A/W	BACs					£581.00							£125.00	£706.00
73	04/11/22	30/11/22	GHGraphics-26577	300 lables	BACs					£79.00							£15.80	£94.80
74	10/11/22	30/11/22	Lexis Nexis	Charles Arnold Baker	BACs	£131.99												£131.99
75	24/10/22	30/11/22	PGGM - 1759	Allot grass cutting	BACs							£215.00					£43.00	£258.00
76	08/11/22	30/11/22	PGGM - 1785	Allot Hedge cut & waste	BACs							£610.00					£122.00	£732.00
77	23/08/22	30/11/22	PKKF Littlejohn	External audit	BACs	£200.00											£40.00	£240.00
78	Nov	30/11/22	Clerk (WA)	Salary Nov	BACs			£956.80										£956.80
79	Dec	02/12/22	Clerk (WA)	Final salary	BACs			£223.38										£223.38
80		06/12/22	Danny Connors	Singer-Xmas Fair	BACs									£100.00				£100.00
81	02/01/23	23/12/22	Microsoft	365 Business Standard	BACs		£518.40											£518.40
82	08/12/22	03/01/23	DM Payroll	Pension-WA	BACs		£30.00											£30.00
83	24/11/22	03/01/23	GHGraphics-26709	100xA3 card (poster?)	BACs					£114.00							£22.80	£136.80
84	26/11/22	03/01/23	PGGM-1799	Extra-hedge-cut-waste	BACs							£700.00					£140.00	£840.00
85	16/12/22	03/01/23	RCA-1635	Office rent - Dec	BACs		£15.00											£15.00
86	16/12/22	03/01/23	RCA-LM-1636	All Aspects-No/Dec	BACs						£940.00							£940.00
			SECOND SIX MONTHS	Sub-totals Oct to date		£331.99	£717.10	£2,136.98	£246.00	£774.00	£2,650.00	£1,620.00	£45.90	£100.00	£551.98	£1,560.00	£897.98	£11,631.93
				TOTALS 2022		£2,486.17	£1,622.07	£5,291.98	£366.00	£1,422.00	£7,110.00	£2,866.60	£161.76	£100.00	£2,401.07	£2,651.65	£1,879.12	£28,358.42
	Invoice Date	Paid Date	Supplier	Description		Finance / Governance	Office/ Admin	Salary	Training	Print	Handyman (LM)	Allotments	Mtnce General	Grant funding	Communt y	Project	VAT	Total

## APPENDIX III: 2023/24 PRECEPT REQUEST

APPENDIX 2

### 2023/24 PRECEPT REQUEST

PARISH OF

ROOKSDOWN

To Basingstoke &amp; Deane Borough Council


You are hereby directed to pay the sum of: (in whole pounds only)

£	3	9	6	3	0	0	0
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THIRTY NINE THOUSAND, SIX HUNDRED &amp; THIRTY POUNDS (amount in words)

In two equal instalments by 30th April 2023 (50%) and 30th September 2023 (50%) to meet expenses of the Parish.  
This being the precept amount determined in accordance with the Local Government Finance Act 1992.

Authorised at a meeting of the Parish Council held on 23 JANUARY 2023

Signatures: 

## APPENDIX IV: 2021/22 CONCLUSION OF AUDIT

### Section 3 – External Auditor Report and Certificate 2021/22

In respect of **Rooksdown Parish Council – HA0221**

#### 1 Respective responsibilities of the body and the auditor

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02) as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/>.

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with Proper Practices which:

- summarises the accounting records for the year ended 31 March 2022; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

#### 2 External auditor report 2021/22

On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

Other matters not affecting our opinion which we draw to the attention of the authority:

The smaller authority has confirmed that it has not complied with the governance assertion in Section 1, Box 5, but it has provided the appointed auditor with an adequate explanation for non-compliance and details of the actions necessary to address weaknesses identified. This is consistent with the Internal Auditor's response to Internal Control Objective C.

#### 3 External auditor certificate 2021/22

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2022.

External Auditor Name

PKF LITTLEJOHN LLP

External Auditor Signature



Date

22/08/2022



## APPENDIX V: NOTES ON NPPF CONSULTATION

### NPPF CONSULTATION (LURB) – CONSULTATION TO 2ND MARCH.

<https://www.gov.uk/government/consultations/levelling-up-and-regeneration-bill-reforms-to-national-planning-policy>

'Scope of this consultation: The Department for Levelling Up, Housing, and Communities is seeking views on how we might develop new and revise current national planning policy to support our wider objectives.'

The outcome of this consultation will shape the future of BDBC's Local Plan Update.

#### NOTES

The Consultation Proposals continue to support the Government manifesto target of £300K new homes per annum, insist on continuing with the Standard Methodology for calculating housing numbers (and using 2011 Census data up to 2024) and seek to boost the importance and relative status of housing delivery within the Planning Framework.

Chapter 2 of the Consultation Proposals discusses Policy Objectives in the LURB Bill – for good design and place making, securing infrastructure, more engagement with communities, better environmental outcomes, empowering communities to shape their neighbourhood... 'ALL THIS IS NEEDED TO DELIVER MORE HOMES...'

CH4.2. 'We propose making small additions to paragraphs 1 and 7 of the existing Framework (Introduction and Chapter 2 on Achieving Sustainable Development). These changes are intended to signal that providing for necessary development that is integrated with local infrastructure is a core purpose of the planning system', '...THE FRAMEWORK SHOULD BE REVISED TO BE CLEARER ABOUT THE IMPORTANCE OF PLANNING FOR THE HOMES AND OTHER DEVELOPMENT OUR COMMUNITIES NEED.'

A proposed difference according to Michael Gove is that the standard method should be seen only as an 'advisory starting-point' for assessing housing need. There is a stated intention to be clear on what exceptional circumstances will be considered. But the Proposals give only two examples of where an alternative means of calculation would be considered – islands with a high percentage of elderly residents, university towns with an above-average proportion of students; and three criteria for where a lower than allocated figure would be acceptable – if achieving the allocation requires housing densities out of keeping with local character, or building on Green Belt; or if there is over-delivery from previous Plan period. *None of these assist a BDBC case for exceptional circumstances.*

The Proposal also include considerable and potentially positive changes to the Five-year Land supply requirements for deliverable housing.

CH3.4. 'We propose to remove the requirement for local authorities with an up-to-date Plan (which in this case means where the housing requirement as set out in strategic policies is less than five years old), to demonstrate continually a deliverable five-year housing land supply.

[Also] 3.5...we propose removing five-year housing land supply buffers from National Planning Policy in the future, [and] 3.7 We propose bringing our position on oversupply in line with that on undersupply, when calculating a five-year housing land supply.'

'For the purposes of decision-making, where emerging Local Plans have been submitted for examination or where they have been subject to a Regulation 18 or 19 consultation... those authorities will benefit from a reduced requirement... a four-year supply of land for housing, instead of the usual five.'

*BDBC is unable to take advantage of the lower 'transitional' land supply requirement until at least Reg 18 consultation scheduled for this autumn / winter.*

Further chapters cover Environment, Climate change, Onshore wind and Energy efficiency.

## APPENDIX VI: BOOK EXCHANGE CABINET

