

MINUTES OF THE PARISH COUNCIL MEETING

MONDAY 24 July 2023, Rooksdown Community Centre, 7.30pm

Parish Councillors	In Attendance	Apologies
Paul Mahoney (PM) (Chairman)	✓	
Douglas How (DH) (Vice Chairman)	✓	
Michael Angibo (MA)	✓	
David Knights (DK)	✓	
Jessica Lewis-Dalgarno (JLD)		✓
Scott Mason (SM)	✓	
Nsima Udoh (NU)	✓	

Also attending: Clerk Susan Turner; Guest County Cllr Arun Mummalaneni;
Members of the public (1).

2023.

94

WELCOME & APOLOGIES

Apologies received from Jessica Lewis-Dalgarno due to work commitments
Apologies also from Simon Minas-Bound for Ward Councillors, RCA and Land Trust.

95

DECLARATIONS OF INTEREST in items on the Agenda, none.

96

MINUTES OF PREVIOUS MEETING of 26 June 2023 agreed and signed.

97

PUBLIC SESSION One member of the public attending as potential candidate for Parish Councillor position. Agreed to hold discussion at Agenda item 99.

98

REPORTS TO THE MEETING (15 minute session)

County Cllr Arun Mummalaneni – Full written report at **APPENDIX I**

.1

White bridge Power supply pillar for the handrail in place; LED handrail installation scheduled, the handrail then to be connected. As per HCC engineering team, the system on track to be operational before the project deadline of October 2023.

TO RECORD Thanks to Cllr Mummalaneni for his interest and tenacity in following this project which has been achieved for residents' personal safety at no cost to the Parish.

A photo of the fully lit bridge to be included in future issue of the *Reporter*.

.2

Squirrel Wood – Runoff into the footway tunnel under Ringway North. The developer has taken on a new engineering consultant for the civil works. As per the developer, ground and water testing on the embankment will be undertaken imminently.

Re outstanding issues and developer handover. Cllr Mummalaneni to request a meeting with site manager to include the Parish Council.

ACTION

Date to be agreed for a Friday site meeting; Chairman, Clerk and DH to attend.

.3

Bin request BDBC street cleaning team have assessed the wider area and identified two optimal locations for bins (photo and map **APPENDIX II**). Also identified 'desire line' for bins emerging from the woodland, leading to Parcel Drive; an area not currently adopted and so for monitoring and future consideration.

Question (SM) There are four bins by the park within the space of 100m. Could one of these bins be moved to where the rubbish is?

ACTION

SM to email Cllr Mummalaneni and copy to the Clerk.

.4

Avenue Adoption update

Street lighting Taylor Wimpy has advised that contractor has still to address defects identified in previous inspection; then a further inspection needed.

As per HCC: 'If the s38 Agreement is completed following the Land Registry checks... anticipate that resolving the lighting works will become the critical path to adoption.'

For signature (p1 of 6)

Adoption procedure as per HCC (summary at **APPENDICES I & III**)

The adoption procedure is a voluntary process that developers can choose to follow. The County Council cannot force a developer to enter a S38 (Highways Act 1980) Agreement and while it is in their longer-term interests to do so, we are mostly in their hands as to timescales.

Process with the Avenue has become further protracted because of the need to join in Homes England as landowner. The last hurdle in achieving completion of the S38 Agreement is the Land Registry searches to check no landownership changes.

Completion of the S38 Agreement will secure dedication of the road as public highway by the landowner, but it does not automatically mean that the road will be adopted by the County Council. There are outstanding items to conclude for that to happen, including ensuring that the road and associated infrastructure have been built to highway adoption standards.

It is not possible to give an indication of adoption timescales for developments going through the process due to the number of variables, including HCC ability to influence and control how the developer manages their obligations.

.5 Park Prewett adoption updates (see Map at **APPENDIX IV**)

Park Prewett - Phase 2 (Ref 468) – Section 38 Agreement (Barratt David Wilson)

Draft Legal Agreement circulated in June 2022. Negotiations ongoing between solicitors on amendments to Agreement. Technical Approval to be issued once Agreement signed.

Park Prewett Pumphouse Way (Ref 915) – Deed of Dedication (Taylor Wimpy)

Area separated from Avenue Agreement at request of developer due to land issues. Instruction for Legal Agreement issued in July 2021. Agreement not progressed as land issues not resolved.

Merton Rise – Phase 3 (Ref 017) – Deed of Dedication (Persimmon Homes)

Instruction issued for Legal Agreement June 2014. No engagement made by the developer on the Legal Agreement.

TO RECORD Thanks to Cllr Mummalaneni for continuing to push for information and for updating the Parish Council.

.6 County Councillor devolved budget

Cllr Mummalaneni agreed to consider an application from the Parish Council to his devolved budget for a further £500 towards the Silent Soldier.

ACTION Clerk to submit application form.

Cllr Mummalaneni left the meeting with the thanks of the Parish Council

99 COUNCILLOR VACANCIES AND CO-OPTION

Parish Councillor vacancies have been officially advertised, and permission received from BDBC Electoral Services for the Parish Council to co-opt.

The Chairman welcomed the co-option candidate and thanked him for attending the meeting. The co-option procedure was explained; the Parish Council will take time to consider all applications and a decision will be made at a future Parish Council meeting.

The candidate presented his reasons for wishing to join the Parish Council, how he wished to contribute, and answered Parish Councillor questions regarding his perception of community-driven issues and any in particular he would like to address. He was invited to stay to hear the rest of the meeting, but left at this point, with the thanks of Parish Councillors for his time and interest.

100 ROOKSDOWN REPORTER – SUMMER ISSUE

Confirmed Summer *Reporter* to print this coming week. PM to collect from printers; Parish Councillor delivery list, including Squirrel Wood, drawn up with thanks to all.

101 PHOTOGRAPHY COMPETITION**.1 Promotion**

- Posters / leaflets printed of the *Reporter* front cover (20xA3 and 20xA4) to promote the photography competition.
- An article and email address for submissions included in the Summer *Reporter*
- Suggestion that younger audience would be better engaged via TikTok.

ACTION	To consider the practicality of setting up a TikTok account (MA), and how this would be monitored; that it would be fully covered by the terms and conditions (JLD) as published on the Parish Council site website.	
.2	Competition prizes – Suggestion prizes relate to photography, potentially requiring 18 prizes. For further discussion.	
AGREED	In principle the Parish Council will provide prizes for the photography competition.	
102	EVENTS	
.1	Events working group update from first working group meeting of 18 July.	
	<u>Terms of reference</u>	
NOTED	The Events Working Group (DK (Chair), PM, MA, NU):	
	<ul style="list-style-type: none"> - Will make recommendations for consideration by the Parish Council on future events - will bring forward ideas to encourage a more cohesive community - will be made up of at least three Parish Councillors - will require at least three members of the Working Group present, including at least two Councillors, to be quorate - may invite non-Councillors join the Working Group (Non Councillors may join an advisory Parish Council Committee or working group) 	
	Terms of reference to be reviewed annually at the AGM.	
	The main functions of the events working group will be event planning; devising new events; scheduling future events.	
.2	Events budget	
i	<u>2023/24 budget as agreed to date</u>	
	Coronation	£5,000
	Summer Fair	£1,500
	Pop-up event	£1,500
	Christmas Fair	£1,500
	TOTAL	£9,500 less Coronation £1,500 grant funding
	<u>Working Group proposed Budget revision</u>	
	Coronation	£5,030.72
	Summer Fair	£0
	Pop up Event – Walking boot Fair	£500
	Remembrance 12 November	£150
	Diwali (Festival of Light) 12 November	£850
	Christmas Fayre	£2,000
AGREED	unanimously	TOTAL £8,500 less £1,500 Coronation grant funding
TO NOTE	£460 Ward Cllr grant pending for Christmas lights (see 102.4 below)	
	£1,000 County Cllr Grant for the Christmas tree – (paid into account 2022/23).	
ii	<u>2024/25 budget</u> – Working Group proposal for consideration next meeting re Parish Council Budget and Precept for 2024/25.	
.3	Pop-up event	
	'Walking boot fair' – proposed by the Events Working Group – a community event facilitated by the Parish Council.	
	Participating residents hold stalls at their own property where possible, for those in apartments potentially in communal areas (with permission). The Working Group will support by creating an App for participants to register and flyers to advertise.	
	Proposed date and time – a Sunday in September, 11am-3pm.	
AGREED	in principle to the proposal.	
ACTION	Further Working Group meeting to consider detail. Liability considered; a community organised event, all stall-holders and public participate at their own risk.	
4	Remembrance and Diwali – Festival of Light	
AGREED	Events Working Group proposal for:	
	Sunday 12th November 10.45-11.15 (Remembrance)	
	Sunday 12th November – 16.00-18.00 (Lanterns & Parade).	

For signature (p3 of 6)

- .5 Christmas tree and lights at Community Centre** Installation Wed 22 November.
 NOTED Second year of three-year agreement in place with provider.
 AGREED Invoice to be paid now for Christmas lights (£460 plus VAT) in order to fulfil conditions of the allocated BDBC Ward Councillor grant funding.

Discussion

- i Christmas tree position – previous location, purpose made hole in ground, with power. Suggestion for repositioning to be central – will need means of securing to be wind, weather resistant – and power supply.
 AGREED For consideration, investigation.
 ii Question regarding additional provision?
 AGREED Potential to increase provision year on year but with cost growing indefinitely. Preference to use funds towards other events and to celebrate other religious festivals.

- .6 Christmas Fair** Saturday 25 November – joint event with RCA.
 NOTED Last year the Community Centre ordered and secured grant funding for the advent calendar. RCA organise the Christmas Fayre provision for inside the Community Centre.
Parish Council provision outdoors – Basingstoke male voice choir (central tree would be a benefit for the choir) potential for stalls – mulled wine, hot food – if risk the weather.
 ACTION DK to liaise with Community Centre.

- .7 Events 2024**
 FUTURE CONSIDERATION – Free Family Event (May or August Bank holiday)
 Option 1 – Build on Coronation-style event with improved provision
 Option 2 – Ambition for festival-style event requiring sponsorship and additional support.

103 FINANCE & GOVERNANCE

- .1 Budget review**
 NOTED 1. Revised expenditure provision adequate, including for events; overall expenditure in line with budget.
 2. Budgeted £5K towards legal fees this year (Main Hall) this should not be a regular or ongoing expenditure.
 3. Little take-up of the £3K allocated to community grants / expenditure.

- .2 Grant funding**
 i County Councillor devolved budget See item 98.6 County Cllr report. Clerk to submit grant request for further £500 towards funding needed to install the Silent Soldier. (Bearing in mind the £1K Coronation Grant was from this budget.)
 ii Parish Council budgeted provision from its own funds to allocate grants for small community projects. Promoted in the *Summer Reporter*.

.3 Accounts to date APPENDIX V

i **Payments since last meeting**

30	DM Payroll Payroll admin 2023/24	£180.00
31	Gallagher for Parish Council Insurance 2023/24	£904.65
32	PGGM Grass cut allotment (June x 2)	£239.40
33	RCA (All Aspects) Handyman - May/June	£920.00
34	Clerk Salary June	£720.00
35	HMRC PAYE June	£180.00

ii **July payments**

Ambient Ltd for Community Centre power socket	£96.00
Boudicia Designs for Community Centre Xmas lights	£552.00
PGGM Grass cut allotment (July x2)	£239.40
RCA (All Aspects) Handyman - June/July	£740.00
Clerk Salary July	£720.00
HMRC PAYE July	£180.00

- NOTED 1. Ambient Ltd – Previously agreed, Parish Council to pay this invoice in full; to invoice Community Centre for 50%.
 2. Christmas lights – Requirement to send proof of payment to BDBC asap so they can release allocated Ward Cllr community grant funding.

3. Handyman – Invoice includes £60 (three hours) to clean, clean out and tidy around the phone box, as instructed by clerk; permission given on behalf of Land Trust at June Parish Council meeting. This in response to residents' complaints to the Parish Council.

- .4 External audit 2022/23** – External auditor request for further information – for the Parish Council to confirm it has no interests in newly reappointed auditors BDO LLP.

CONFIRMED As above – Rooksdown Parish Council has no conflict of interest with BDO LLP.

104 UPDATE ON CURRENT PROJECTS

- .1 Silent Soldier installation** in hand, works order placed.

- .2 Queen's Green Canopy tree planting** – Update received from BDBC:

BDBC Grounds Maintenance Manager confirmed he is confident that small ornamental trees will not cause a problem. The SUDS and any associated underground baskets or chambers will be protected by a membrane to prevent root ingress.

ACTION Working group outside of Parish Council meeting to specify trees – to advise Tree Officer.

- .3 Main Hall** Galamast will provide update following a team meeting Wed 26 July.

ACTION Clerk to seek professional advice re draft Heads of Terms.

105 ALLOTMENTS UPDATE

- .1 Site meeting** held on Friday 21 June to review the condition of the plots and the general maintenance of the sites (DK, DH, PM, SM and Clerk).

NOTED A small number of plots apparently uncultivated at Sherborne Fields.

ACTION Above issue to be raised in Allotment *News/letter* and relevant plot holders contacted (DK).

ACTION Sherborne Fields fire buckets to be replaced (Clerk).

ACTIONS for Sherborne Fields contractor: hedge to be trimmed back asap (outgrowing whips and tendrils only) alongside plot in far left corner by the main road (as looking from the gate). Also to request contractor pull bindweed from the hedge as and when he sees it.

- .2 Allotment Newsletter** (Summer) **APPENDIX VI**. To be mailed to all allotment holders

- .3 Fencing** proposal to be submitted to Parish Council and agreed September meeting.

106 PLANNING Planning update at **APPENDIX VII**

- .1 Parish Planning applications** – new since last meeting

23/01758/VLA (Validated 14 July) Land at Park Prewett Hospital (Park Village) Aldermaston Road Basingstoke Hampshire. Variation of Section 106 agreement attached to BDB/37260 to allow amendment to Mortgagee Exemption Clause. (Explanation / further information sought from case officer.)

3/01668/HSE (Validated 05 July) 32 Highpath Way. Demolition of existing conservatory and erection of single storey rear extension with associated fenestration. Parish Council no objection, no comment.

- .2 Appeal**

APP/H1705/W/23/3315843 Start date 12 July, interested party comments by 16 August 23/00006/REF 21/01473/FUL (Refused BDBC 12 Aug 22) Unit 2, Greenlands Road. Change of use of ground floor unit to mixed use Class A1/A3/A5 to allow hot food takeaway. Installation of duct to west and south elevations and internal alterations

AGREED The Parish Council has a positive view of this provision as per its response to the 2021 planning application to BDBC. Clerk to confirm to Planning Inspectorate. The Parish Council understands immediate neighbour objections but all residents aware that a fish and chip shop was part of the original plan for this site.

- .3 Major site applications (Sherborne St John)**

i 23/00205/OUT (Validated 13 Jan) Land at Kiln Farm, 350 dwellings (new case officer)

NOTED Arguments against the proposal – from majority of statutory consultees. (Some time will be needed for applicant to provide additional information / rebuttals.)

- Landscape – for reasons of harm to the rural character of land forming part of the Strategic Gap (so designated in the current adopted Local Plan) between Sherborne St John and Basingstoke.

For signature (p5 of 6)

- Urban design – in failing to respect the established development patterns of both Basingstoke and Sherborne St John, diminishing their visual separation and detrimental to the visual amenity and character of the area.
- Historic environment due to impact on the setting and significance of the Conservation Area and listed buildings.
- Trees The scale and siting... is likely to lead to the loss of trees which make a positive contribution to the local landscape.
- Biodiversity The submitted ecological appraisal clearly states that further ecological survey work will be required.
- Environmental Health – due to lack of information – the site borders a former domestic landfill at Marnel Dell.
- HCC Highways on the basis of lack of sustainable transport and required assessment work.
- HCC Countryside Services insufficient accommodation and provision for walking and cycling.

107 FURTHER UPDATES / REPORTS

.1 Items for inclusion on future meeting Agendas

- i Councillor Vacancies and Co-option
- ii HR Committee Report
- iii IT and social media review
- iv Draft budget 2024/25, including events budget
- v Schedule for Autumn *Reporter*
- vi Review of Standing Orders, Financial Regulations, Risk Assessments
- vii Review / adoption of LGA / BDBC Model Code of Conduct.

108 NEXT MEETINGS

No August meeting. From September to November fourth Mondays in month at 7.30pm
25 Sept, 23 Oct, 27 Nov, ~~Dec~~.

Meeting closed 9.45pm with thanks to all

For signature (p6 of 6) Date

APPENDIX I – HAMPSHIRE COUNTY COUNCILLOR UPDATE – 24 July 2023

Clr Arun Mummalaneni

Foot Bridge lighting works:

Following up on my previous update in June, I am pleased to inform you that the installation of the power supply pillar for the handrail has been successfully completed as per the planned schedule. The project has been progressing smoothly, and we are now ready to move on to the next crucial steps.

a) The actual LED handrail installation is scheduled to commence on 31st July 2023. This will mark a significant milestone in the project's progress, bringing us closer to the desired outcome.

b) Following the handrail installation, we will proceed to complete the electrical connection, ensuring that all components work seamlessly together.

I am delighted to share that, according to our engineering team, the entire system is on track to be fully operational well before the original project deadline of October 2023. This achievement reflects the dedication and expertise of our team, and it reassures us that we are moving in the right direction.

Squirrel Wood – Runoff into the Footpath/tunnel under Ringway North

Referring to my follow-up on the 17th of this month, I have received an update from Mike Quilter regarding the progress of the projects. It appears that the developer has made a change and moved to another engineering consultant for the civil works. According to Squirrel Wood (SW), this decision was taken to expedite the process, and they have already instructed an alternate engineer to speed up the proceedings. As per the developer's statement, the ground and water testing on the embankment is expected to take place this week, if it hasn't been done already.

In light of these developments, I have reached out to Mike, the site manager, and requested a face-to-face meeting to discuss the project in more detail with parish councillors. I am keen to gain insights into the current status and address any concerns that may arise. Your participation and input are crucial in shaping the course of these projects, and I value your presence in this endeavour.

Kindly let me know your availability for the face-to-face meeting and site visit so that we can schedule a suitable date and time that accommodates everyone's availability.

Bin request

BDBC cleansing team, led by Alan Tully, regarding the recent cleanup efforts, Alan and his team have conducted a thorough examination, and I have attached the pictures they took a few weeks back for your reference.

Based on their careful assessment, Alan has identified two optimal locations for the bins, which were marked accordingly. Their selection ensures that these bins are conveniently accessible and serve the community effectively.

Additionally, during their observations, the team noticed a desire line emerging from the woodland, leading to Parcel Drive, an area that is not currently adopted. While this may not be an immediate consideration, it has piqued our interest as a potential location for future endeavours.

In light of this discovery, Alan has instructed his team to keep a vigilant eye on this location, especially as the vegetation recedes. Such attention will allow us to assess the feasibility of incorporating it into our plans in the future.

Avenue Adoption update:

Further to my escalation back in June 26 2023, I have asked for a weekly progress on update from the developer and HCC. I here with sharing the update from HCC tracker for your perusal. Here is the recent update I received from Taylor Wimpy, the developer, on 21st July.

Jo from Taylor Wimpy has informed me that while an inspection on street lighting was conducted some time ago, it has been advised that another inspection is necessary. In response to this, Jo is arranging for a contractor to address the previous defects before the new inspection takes place. Additionally, one of our residents reported a problem with one of the streetlights, and Taylor Wimpy has assured me that they will promptly address and resolve the issue.

However, I must acknowledge that there has been minimal progress on the snag list provided back in February 2023. I'm sure some more issues would have come since then. This matter has drawn attention from the HCC directory, emphasizing their reluctance to revisit before previous issues are properly addressed and to adopt a substandard road subsequently utilize public funds to address these issues. Given the current financial constraints, I find myself in agreement with the officers on this matter.

I kindly urge all of you for your invaluable support in continuing the pressure on our developers to uphold their legal responsibility in maintaining these roads until they are properly adopted. It is essential that they meet the required standards, ensuring the safety and convenience of our community members. I will keep following up developer and HCC for weekly updates.

On the same matter, I have received a detailed update from the director. I here with sharing the verbatim of the response for your perusal.

Adoption and S38 Agreement procedure

The adoption procedure is a voluntary process that developers can choose to follow. The County Council cannot force a developer to enter a s38 Agreement and whilst it is in their longer-term interests to do so, we are mostly in their hands as to timescales. County Council staff help developers through the process by responding to them in a timely matter and help set out the steps that must be taken, avoiding any duplication or unnecessary delays.

This development has become further protracted because of the need to join in Homes England as landowner. This is where a lot of the delay in this matter has occurred including a period of 12 months when no progress could be made with their solicitor. The last hurdle in achieving completion of the s38 Agreement is to recheck the Land Registry searches. This is part of the normal process and is usually done before completion to check that there have been no landownership changes since the details were first supplied. A plan is being provided by Taylor Wimpey for this process although the Homes England solicitor is still awaiting this.

The impending Completion of the s38 Agreement will secure dedication of the road as public highway by the landowner, but it does not automatically mean that the road will be adopted by the County Council.

There are outstanding items to conclude for that to happen, including ensuring that the road and associated infrastructure have been built to highway adoption standards. A set of civils defects has been supplied to Taylor Wimpey for repair following a recent walk through the site.

Separately, our Street lighting client is liaising with SSE/Enerveo (our PFI lighting contractor) to establish what the minimum requirement is before they will carry out the final pre accrual inspection of the street lights and illuminated signs. In this case, things are frustrated by a lack of historic information about the design, lighting units used and column locations. A new full lighting design may be required to satisfy the PFI contract requirements. It is also worth noting that some of the replacement columns along The Avenue have been left open to the elements for several years and may need to be replaced again if rust is detected during the inspections. Indeed, the state of the existing lighting units along this road is of concern and Taylor Wimpey are aware of this. You will appreciate the due diligence we need to undertake before taking on the ongoing maintenance of these assets.

It is not possible to give an indication of adoption timescales for developments going through the process due to the number of variables, including our ability to influence and control how the developer manages their obligations. We do know that construction and electrical contractors are in short supply although the PFI contract sets timescales for SSE/Enerveo to respond once information is supplied. If the s38 Agreement is completed within the next week or so, following the Land Registry checks, then I would anticipate that resolving the lighting works will become the critical path to adoption. Realistically, I would expect this to take several weeks, if not months to resolve, depending how quickly Taylor Wimpey are able to supply the missing information for approval, and then get the remedial lighting works carried out. Not every development clears accrual inspection at the first attempt and given the age of some of the lighting equipment, it could take multiple attempts to achieve this. To try and speed up the adoption we have explored whether we could adopt the road as it is and get the lighting repaired later. Unfortunately, the poor state of these assets means that the risks to the council are too great and for that reason I cannot authorise any cutting corners to achieve adoption and Taylor Wimpey must complete the process correctly.

David Wilson road adoption

I have raised this matter to the road adoption team and am currently awaiting their response.

Additionally, I understand that the developer is waiting for Hampshire County Council (HCC) to sign the S38 agreement to proceed with some of the road works, specifically the resurfacing.

From my knowledge, the S38 paperwork should not be a hindrance to bringing roads, paths, and lighting up to the standard that our residents expect. The impending completion of the S38 Agreement will secure the dedication of the road as a public highway by the landowner, but it does not automatically mean that the road will be adopted by the County Council. Certain outstanding items need to be addressed to ensure that the road and associated infrastructure meet the highway adoption standards.

It is worth noting that all new roads are offered for adoption as public highways, but some developers may choose to keep them as privately managed. To gain more clarity, I have requested a detailed schedule for developments across my division. I understand that there are several developments awaiting S38 agreement sign-off in the queue, and this specific development is relatively recent. As of now, please be aware that the avenue's S38 agreement is yet to be signed.

Given the past experience, I want to be transparent and honest in my approach. To be frank, I am not comfortable promising specific dates despite the assurances provided. However, I am fully committed to following up regularly with the developers and Hampshire County Council to ensure that progress is made on this matter.

Adoptions update summary

Park Prewitt - Phase 2 (Ref 468) – Section 38 Agreement-(Barrat David Wilson)

- Design Submission received July 2018
- Legal Agreement Instructed January 2021
- Draft Legal Agreement circulated in June 2022
- Negotiations ongoing between solicitors on amendments to Agreement.
- Technical Approval to be issued once Agreement signed.

Park Prewitt Pumphouse Way (Ref 915)– Deed of Dedication (Taylor Wimpy)

- Area separated from Avenue Agreement at request of developer due to land issues.
- Instruction for Legal Agreement issued in July 2021
- Agreement not progressed as land issues not resolved.

Merton Rise – Phase 3 (Ref 017) – Deed of Dedication(Persimmon Homes)

- Design Submission made July 2013 - Technical Approval given May 2014 - Instruction issued for Legal Agreement – June 2014 - No engagement made by the developer on the Legal Agreement

GENERAL

Underage Vaping

Regarding my campaign on underage vaping, I am pleased to inform you that the Director of Public Health has taken action by addressing all parents and carers in Hampshire through a written letter. **I am attaching a copy of this letter for your reference and kindly request the Parish to include it in their newsletter to help raise awareness on this important issue.**

Furthermore, I would like to highlight that Hampshire County Council has also passed a motion in the council regarding underage vaping, demonstrating their commitment to address this concern and protect the well-being of our young population. It is encouraging to see such collective efforts towards creating a safer environment for our community.

Hampshire Highways update:

It's taken a little while to sort, but I am delighted that HCC are planning to commit a further £22.5million to support the road repair programme in Hampshire over the next three years.

That will be an injection of £7.5million in each of the 23/24, 24/25 and 25/26 financial years to increase the speed and scope of our road repair schedule.

As part of these new proposals, we have asked the County Council's contractors to relook at how we programme repairs so that when a single repair is made, smaller ones nearby are also filled at the same time. Currently, repair gangs are being asked to focus on the defects that pose the biggest risk, but under our new approach we want to empower and equip teams to fill more potholes in a single visit and help deliver stronger roads today.

The County Council currently spends around £13.5 million on reactive pothole and road defect repairs each year. Under the new proposal, funding would increase by £7.5 million starting in this financial year and across 24/25 and 25/26.

Excluding one-off grants from the Department for Transport and other temporary budget adjustments, this will mean a core annual budget specifically for reactive highway repairs of around £21m through to spring 2026.

Local roadworks by the county council and utility companies both current and planned can be viewed using the interactive website one.network. Here are the updates specific to Rooksdown or impacting Rooksdown community.

National Highway and Transport Survey:

Hampshire residents are being asked for their views on our range of highways and transport services – including the condition of roads, provision for cyclists, public transport and how utilities' works, such as gas and water for example, are managed on the road network.

We are a long-standing participant and the 2023 survey is now open for views from all Hampshire residents and other stakeholders until 29 February 2024.

The results provide us with a benchmark as to how we're doing, the priorities of Hampshire's residents, and areas where we may need to focus on for improvement.

I would be grateful, therefore, if you could take a few moments of your time to complete the online survey by opening this weblink for Hampshire County Councillors' views:

<https://www.nhtnetwork.co.uk/isolated/data/scorecard/new/bespoke/71>

Improving Recycling and Reuse at the Household Waste Recycling Centres

From July residents are being asked to separate their waste ahead of a visit to a Household Waste Recycling Centre (HWRC) to reuse and recycle more, and to reduce the amount of material that goes to costly disposal methods such as landfill. By taking a few moments more to sort our waste material, we could save up to £200,000 of taxpayers' money every year. The HWRC teams will be on hand to answer any questions and offer advice. A wide range of waste can be recycled at the HWRCs. In addition, there are fantastic re-sale sections at all sites where reusable items can be left. It's a great place to hand in things you no longer need, or to pick up a bargain.

Most HWRCs in Hampshire will be able to recycle the following materials:

- Garden and green waste
- Metals
- Wood
- Cardboard
- Electrical equipment and appliances
- Batteries, printer cartridges, and light bulbs
- Furniture
- Clothing and textiles
- Paints, chemicals, engine oil and gas bottles

Check the County Council's website to find out what is accepted at your local Household Waste Recycling Centre.

Residents need to book an appointment to visit a Household Waste Recycling Centre via the County Council's website.

DIY waste charging at Hampshire Waste and Recycling Centres

****DIY Waste Charging at Hampshire Waste and Recycling Centres****

You might have seen publicity as a result of the announcement by the Government that charges for DIY waste at Council tips are being abolished.

The Government's announcement is welcome news for those undertaking DIY projects as it reduces the cost burden in these challenging times.

However, the disposal of the waste still has to be paid for by the Council and consequently, this imposes an additional cost to Hampshire council taxpayers of around £1 million every year.

The disposal of DIY waste, such as soil, rubble, asbestos and gypsum boards, was not previously classified as household waste, and they require specialist processing. The fees we currently charge to manage this waste helps to cover these costs.

The decision needs secondary legislation, so we do not as yet know the start date for free disposal.

While we support measures to crack down on flytipping, incidences of illegal tipping in Hampshire are actually fewer than before DIY waste charges were introduced at Household Waste Recycling Centres, with the vast majority of residents choosing to dispose of their domestic waste responsibly.

Government appoints Hampshire County Council to take lead role in local nature recovery

Hampshire County Council has been appointed by our government to prepare a 'Local Nature Recovery Strategy' for Hampshire, including the areas of Portsmouth and Southampton. £388,000 will be provided to coordinate the development of the new strategy in collaboration with key partners.

The Strategy will bring together organisations and residents to restore precious habitats, protect wildlife and combat climate change.

Hampshire County Council is one of 48 individual local authorities across England designated as leads for the delivery of Local Nature Recovery Strategies and will work with Southampton and Portsmouth unitary authorities, the region's two national parks and all eleven district and borough councils across Hampshire.

Successful Trading Standards Prosecution

Hampshire County Council Trading Standards have successfully prosecuted a man for 'car clocking', fraudulently turning back the mileage counters of cars he was selling to increase their value.

Well done to them. Story here: <https://news.sky.com/story/car-dealer-jailed-for-clocking-2-750-000-miles-from-32-vehicles-12899867?fbclid=IwAR2F7pZc8-OSCNUUcbE565snQkQIMknwUU-cSrNOhmQihssk7t-doyemVwk>

Pan-Hampshire County Deal

Hampshire County Council has today welcomed the statement of intention from our Government to progress a single County Deal for the area, designed to bring significant investment into Hampshire's economy and devolve other funding and powers currently held in Whitehall Departments. The deal recognises the importance of the whole region to potentially securing an additional £1.14bn of investment for our combined population of 2 million residents.

The Leaders of Hampshire County Council, Portsmouth, Southampton City Councils and the Isle of Wight Council will be invited to participate in negotiations with Government to move a potential Pan-Hampshire Deal forward.

The Pan-Hampshire area covers Hampshire County Council, Southampton and Portsmouth City Councils, the 11 district and borough councils within the County Council administrative area and the Isle of Wight Council.

Health and Wellbeing Board

In June the board received the Director of Public Health's Hampshire Mental Wellbeing Strategy and Suicide Prevention Plan.

The Board were grateful for a moving presentation from Angela Forster, a member of the Voices collection of People with Living Experience of Suicide, who runs the charity Sasha's Project. Angela spoke about her daughter, Sasha, who had died by suicide and about the inspirational work undertaken by Sasha's Project in supporting young people and those affected by suicide.

Members held a discussion on the importance of talking, holding difficult conversations and the significance of asking the question, 'Are you ok?' Members were supportive of extending guidance for staff and employees which could be used by all organisations to enable a collective approach to supporting staff on the topic of suicide. For further information:

<https://democracy.hants.gov.uk/ieListDocuments.aspx?CId=193&MId=10676>

Links to report road issues are here:

Potholes: <https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/potholes>

Tree/hedge problems: <https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/treehedge>

Flooding/drainage issues: <https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/flooding>

Pavement problems: <https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/paving>

Problems with rights of way:

<https://www.hants.gov.uk/landplanningandenvironment/rightsofway/reportaproblem>

APPENDIX II

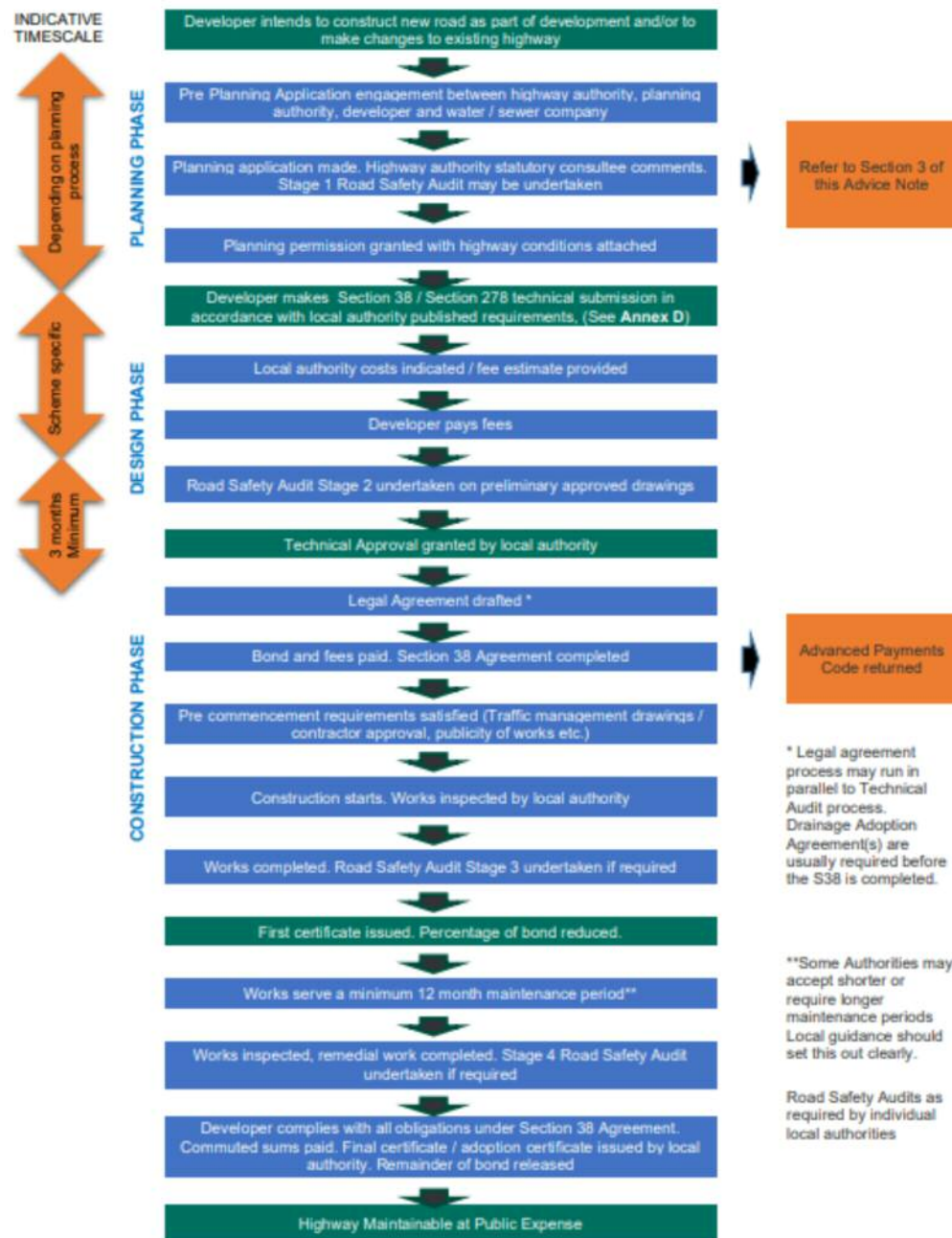


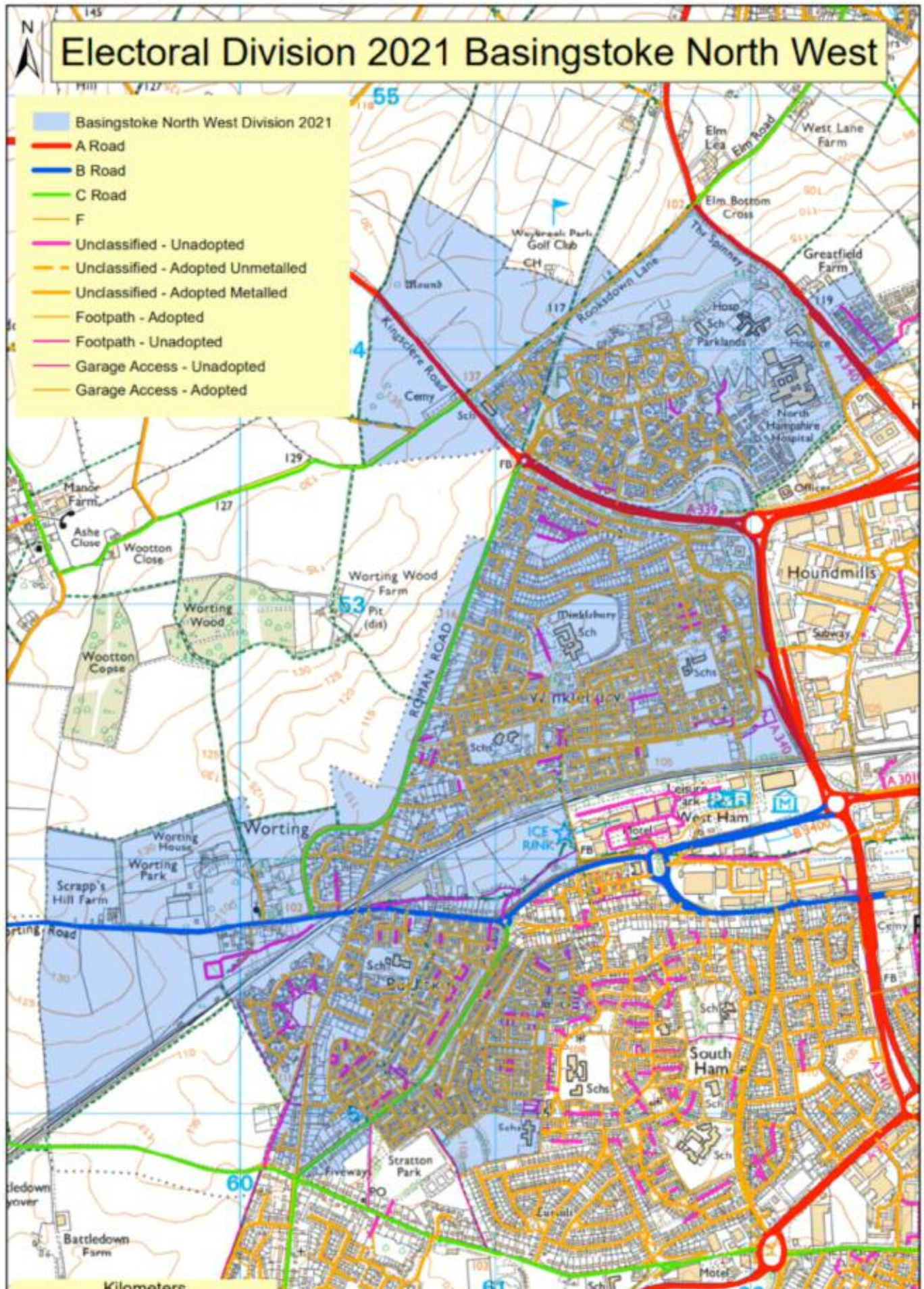
Proposed bin locations on foot / cycle path



APPENDIX III

Flowchart describing adoption using Section 38 of the 1980 Highways Act, as detailed in the section titled Section 38 of the 1980 Highways Act and subsequent sections





APPENDIX V.I ACCOUNTS TO DATE

ROOKSDOWN PARISH COUNCIL INCOME 2023/24 - 24 JULY

Balance brought forward 1st April 2023

£143,030.33

Date	Item	Precept	Grants	Allotment SF	Allotment PP	Returned funds	Vat 2022-23	Bank Interest	Total Receipts
20/04/23	CountyCllrGrant-Coronation		£1,000.00						£1,000.00
24/04/23	BDBC - Parish Precept	£19,815.00							£19,815.00
	BDBC – Litter Grant		£2,925.00						£2,925.00
25/04/23	Allotment PP - Plot 9				£75.00				£75.00
26/04/23	Allotment PP - Plot 5				£75.00				£75.00
28/04/23	Allotment PP Plot 6				£75.00				£75.00
02/05/23	Allotment PP Plot 8				£75.00				£75.00
02/05/23	BDBC-Coronation Grant		£500.00						£500.00
18/05/23	LambBrooks-returned re MainHall					£1,000.00			£1,000.00
2023-24	Bank Interest							£344.05	£344.05
	Total	£19,815.00	£4,425.00	£0.00	£300.00	£1,000.00	£0.00	£344.05	£25,884.05

£25,884.05

RECEIPTS & PAYMENTS SUMMARY

Bal brought forward 1st April 2022	£143,030.33
Plus income to date	£25,884.05
Minus expenditure to date	£27,167.18
Balance	£141,747.20

BANK RECONCILIATION

Bus instant	£141,268.06
Treasurers	£479.14
Balance	£141,747.20

TREASURERS ACCOUNT 30-09-23
ROOKSDOWN PARISH COUNCIL

£ 479.14 Current balance

£479.14 Available funds

[Trial our accounting software for](#)



Open

earn

• 0.90%

• 1.64%

• 1.71%

Interest

BUS BANK INSTANT 30-09-23
ROOKSDOWN PARISH COUNCIL

£ 141,268.06 Bal

ROOKSDOWN PARISH COUNCIL - EXPENDITURE 2023/24 - 24 JULY

No	Invoice Date	Paid Date	Supplier	Description	Finance / Governance	Office/ Admin	Community	IT/Software	Salary	Print	Handyman	Allotments Sherborne	Allotment Prewett	Coronation	Project	VAT	Total
1	11/04/23	14/04/23	JV HireServicesLtd	Bouncy castle/slide etc										£1,753.22			£1,753.22
2	01/05/23	17/04/23	D Holden	Entainter-magic&ballons										£325.00			£325.00
3	18/04/23	18/04/23	Big Bear Promo	Giveaway goodybags										£2,256.24		£451.25	£2,707.49
4	24/04/23	24/04/23	GW-Baker Ross	Craft crown making										£158.99		£31.81	£190.80
5	30/03/23	25/04/23	GreenhseGraphics	Coro (March)Newsletter						£741.00							£741.00
6	30/03/23	25/04/23	GreenhseGraphics	Posters (NL cover)						£65.00						£13.00	£78.00
7	25/04/23	25/04/23	PM-display sense	Display stands		£198.00										£39.60	£237.60
8	14/04/23	25/04/23	Harlequin	Polo shirts		£232.50										£46.50	£279.00
9	14/04/22	25/04/23	RCA-	Meeting room 30 x 10		£300.00											£300.00
10	19/04/23	25/04/23	RCA-	Office 15 x12		£180.00											£180.00
11	19/04/23	25/04/23	RCA (All Aspects)	Handyman- Mari/April							£980.00						£980.00
12	10/04/23	25/04/23	HALC/NALC	Subs 2023/24	£1,012.51												£1,012.51
13	04/04/23	25/04/23	PM for Screwfix	PPrewett allotment padlock									£13.32			£2.67	£15.99
14	16/04/23	25/04/23	PM for Wilko	Ink cartridges		£21.67										£4.33	£26.00
15	18/04/23	25/04/23	Mulberry&Co	Internal audit	£255.00											£51.00	£306.00
16	24/04/23	25/04/23	NS-Bunting Wareho	Flags and bunting										£163.00		£32.60	£195.60
17	25/04/23	25/04/23	DK-BakerRoss	Coro-crafts-sticker books										£346.77		£28.45	£375.22
18	APRIL	28/04/23	Clerk	Salary April					£720.00								£720.00
19	APRIL	28/04/23	HMRC	PAYE April					£180.00								£180.00
20	05/12/23	04/05/23	HALC -Inv 5489	Inv-bal, underpaid (VAT)												£9.60	£9.60
21	06/05/23	17/05/23	SM-Tesco	Soft drinks - Coronation										£27.50		£5.50	£33.00
22	09/05/23	07/06/23	HALC-INV-5900	LCPD Bronze 2023/24	£165.00											£33.00	£198.00
23	29/04/23	07/06/23	PGGM-2016	Grass cut allotment April									£99.75			£19.95	£119.70
24	19/05/23	07/06/23	RCA (All Aspects)	Handyman- Apr/May							£780.00						£780.00
25	19/05/23	07/06/23	ST for Amazon	Vouchers - prize draw			£100.00										£100.00
26	MAY	07/06/23	Clerk	Salary May					£720.00								£720.00
27	MAY	07/06/23	HMRC	PAYE May					£180.00								£180.00
28	23/05/23	07/06/23	PGGM-2046	Grass cut allotment May-2									£199.50			£39.90	£239.40
29	27/04/23	07/06/23	BDBC-84008097	Contrib to guard rail S106											£9,200.00	£1,840.00	£11,040.00
30	04/04/23	27/06/23	DM Payroll	Payroll admin 2023/24		£180.00											£180.00
31	13/06/23	27/06/23	Gallagher	Insurance-from1st June	£904.65												£904.65
32	24/06/23	27/06/23	PGGM-2098	Grass allotment JUNE2									£199.50			£39.90	£239.40
33	19/05/23	27/06/23	RCA (All Aspects)	Handyman- May/June							£920.00						£920.00
34	JUNE	27/06/23	Clerk	Salary June					£720.00								£720.00
35	JUNE	27/06/23	HMRC	PAYE June					£180.00								£180.00
		2023/24	FIRST QUARTER	Sub-total Apr-June	£2,337.16	£1,112.17	£100.00	£0.00	£2,700.00	£806.00	£2,680.00	£498.75	£13.32	£5,030.72	£9,200.00	£2,689.06	£27,167.18
No	Invoice Date	Paid Date	Supplier	Description	Finance / Governance	Office/ Admin	Community	IT/Software	Salary	Print	Handyman	Allotments Sherborne	Allotment Prewett	Coronation	Project	VAT	Total

APPENDIX V.II

ROOKSDOWN PARISH COUNCIL

2023/24 BANK RECONCILIATION – 24 JULY

Receipts and payments summary

1	Balance Brought Forward from 2022/23	£143,030.33
2	Plus Income to date	£25,884.05
3	Less Expenditure to date	£27,161.18
4	Balance	£141,753.20

Reconciliation

5	Bus Inst Access @ 24 JULY	£141,268.06
6	Treasurers Account @ 24 JULY	£479.14
7	TOTAL BANK ACCOUNTS	£141,747.20
8	Balance	£141,747.20

Chairman Date 24 July 2023

Susan Turner, Clerk / RFO..... Date 24 July 2023

APPENDIX VI

Allotment Newsletter Summer 2023

Dear Allotment Tenant,

Welcome to our update for Summer 2023. Firstly, a warm welcome to our new tenants on the Park Prewett site. The allotment committee have undertaken a visit to both sites in July and it is great to see a great deal of cultivation ongoing and the setting up of new plots on the Park Prewett site. Sherborne Fields remains at 100% occupancy, and we are slowly building the occupancy at the new site, more on this below.

Plot Boundary Fencing (Sherborne Fields)

We are in the process of obtaining quotes to repair and/or replace the plot boundary posts and fencing. We hope to conclude this in September with a view to conducting the work in the Autumn. We will provide further details and options once we have instructed a contractor and are able to give you a full brief of the work to be carried out.

External Areas (Sherborne Fields)

A reminder that the area outside of your plot is the responsibility of the Parish Council. This can be utilised for deliveries and temporary storage, but all items are to be removed as soon as possible. On the recent inspection, it was noted that there were white bags located in these areas. There also appeared to have been a delivery of chippings that was not bagged, and the remnants have been left where they were delivered in the Parish Council area. Please ensure that bags are removed quickly, and any spillages are cleared up at the earliest opportunity.

Plot Cultivation (Sherborne Fields)

The rules of the allotments state – ***The tenant must keep the allotment plot clean, cultivated, and fertile, maintaining it in a good tidy condition.***

On the recent inspection, it was noted that some of the plots are not or close to not meeting the above requirement. Contact with plot owners will take place but a reminder that if you have extenuating or a change in circumstances that could lead to a decline in the cultivation of your plot, please let us know at the earliest opportunity.

Plot Allocation (Park Prewett)

We have taken a considered approach to allocation and alongside the fencing work at Sherborne Fields, we are looking at 'splitting' some of the plots to allow more people on the waiting list, the opportunity of joining the allotment cadre. We are aware that the unallocated plots are uncultivated, and we will rectify, plot by plot as they are allocated. We are also considering the options for the area around the outside as access to any 'split' plots will have to be considered.

Parish Council Allotment Committee

For any matters relating to the management of the allotments, please contact the Allotment Committee through the Parish Clerk (parish.clerk@rooksdn.org.uk)

APPENDIX VII

PLANNING UPDATE 24 JULY 2023

APPLICATIONS NEW SINCE LAST MEETING

- 23/01758/VLA (Validated 14 Jul 2023) Land At Park Prewett Hospital (Park Village) Aldermaston Road Basingstoke Hampshire. Variation of Section 106 agreement attached to BDB/37260 to allow amendment to Mortgagee Exemption Clause. (Explanation / further info sought from case officer Nicola Marchant)
- 3/01668/HSE (Validated 05 July) 32 Highpath Way RG24 9SU. Demolition of existing conservatory and erection of single storey rear extension with associated fenestration. Parish Council no objection, no comment.

PROGRESS OF RECENT APPLICATIONS

- 23/01545/TWRN (Approve (Borough fund) 21 July) 15 Barron Place RG24 9JS. T1,T2 Beech trees: prune back overhanging and low branches.
- 23/01101/RET (Granted 28 June, Validated 28 Apr 2023) 6 Keble Road. Retrospective application for retention of 3No windows to the side elevation of the property.
- 23/01537/FUL (Pending, Validated 19 June 2023) Overton Unit, North Hampshire Hospital, Aldermaston Road. Retention of a temporary ward and linked walkway approved under planning application reference 17/00908/FUL for a further period of five years.

APPEAL IN PROGRESS

- APP/H1705/W/23/3315843 Start date 12 July, interested party comments by 16 August
- 23/00006/REF 21/01473/FUL (Refused BDBC 12 Aug 22) Unit 2, Greenlands Road Basingstoke Hampshire RG24 9RD. Change of use of ground floor unit to mixed use Class A1/A3/A5 to allow hot food takeaway. Installation of duct to west and south elevations and internal alterations.

SHERBORNE ST JOHN APPLICATION

- 23/00205/OUT (Pending, 30 Jan 2023) Land At Kiln Farm, Kiln Road, Sherborne St John, Outline planning application with all matters reserved except access for up to 350 dwellings, landscaping, public open space and associated infrastructure.