

MINUTES OF THE PARISH COUNCIL MEETING

MONDAY 26 June 2023, Rooksdown Community Centre, 7.30pm

Parish Councillors	In Attendance	Apologies
Paul Mahoney (PM) (Chairman)	✓	
Douglas How (DH) (Vice Chairman)	✓	
Michael Angibo (MA)	✓	
David Knights (DK)	✓	
Jessica Lewis-Dalgarno (JLD)	✓	
Scott Mason (SM)	✓	
Nsima Udoh (NU)		✓

Also attending: Clerk Susan Turner; Guests: County Cllr Arun Mummalaneni; Ward Cllr Simon Bound, also representing Rooksdown Community Association.

2023.

79 WELCOME & APOLOGIES

Apologies received from Nsima Udoh, accepted by all.
Declaration of Office made and signed by Chairman (as not present at AGM).
Signed and witnessed by Clerk.

80 DECLARATIONS OF INTEREST in items on the Agenda, none.

81 MINUTES OF PREVIOUS MEETING of 22 May 2023 AGM.

Agreed as a true record and signed by the Chairman.

82 PUBLIC SESSION No members of the public present.

83 REPORTS TO THE MEETING (15 minute session)

.1 Hospital update Maria Miller MP is organising a 'Community Chat' update on the new hospital proposal in the Rooksdown Community Centre 06 July.

.2 County Cllr Arun Mummalaneni – full written report at **APPENDIX I**.

i Footbridge (White Bridge) lighting works

Works are going ahead as per plan. As per the officer, the pillar installation and connection is due imminently. Once all the control gear has been fitted, we can then move on to the installation of the LED handrail. See plan at **APPENDIX II**.

ii Surface water runoff

1. Underpass – Following very intense flash rains, there was some runoff into the underpass but no sustained flooding. Councillor How alerted the Hampshire Bridges team, and in response the developer swiftly undertook cleaning measures. Hampshire engineering team will investigate by future monitoring at heavy rainfall periods.
2. A339 – Discussion re historical flooding problem on section A339 – just before it joins the roundabout leading to Ringway North and Ringway West **APPENDIX III**; a County issue which needs to be resolved. Squirrel Wood residents have drainage problems in their gardens – water from the whole site drains to that corner. Noted in recent year the issue abated but now reoccurring.

iii Police Update CSPO (Community Safety Patrol Officer) has advised that they are in the process of procuring a new speed camera and providing additional training to officers. In addition the Office of the Police & Crime Commissioner (OPCC) has given assurance that come the next financial year, each Area will have a dedicated police officer assigned to address local concerns, thus providing a specific point of contact for community issues.

Re car meets – the importance of reporting car number plates was discussed, noting that Basingstoke is surrounded by cameras with numberplate recognition.

For signature (p1 of 4)

- .3 Squirrel Wood** Noted that the development is nearing completion – everyone sensing the developer leaving. Relevant re sorting out issues, particularly drainage.
- ACTION Chairman suggested meeting with the developer manager on site over the coming weeks.
- .4 K6 Phone Box** Permission sought and received from Simon Bound on behalf of the Land Trust for the Parish Council handyman to clear out and clean the phone box in response to concerns raised by residents. (Box is welded shut but the lower part of the box has open metal frames – previously a plastic covering rather than glass panes.)
- 84 RCA / PC MEETING** of 13 June. Included discussion on future collaborative working, events and projects. Notes from the meeting circulated.
- i Summer Fair Confirmed that unfortunately no Councillors available on the day.
- ii Community Centre repairs and replacing the floor – RCA advised no immediate urgency, but the sooner works done the better, and ideally before the point of urgency is reached. Confirmed that the Nursery had already asked if it could relocate to the school during the summer holidays and this not an option.
- iii Main Hall Confirmed that this project is for the Parish Council to take forward.
- 85 COUNCILLOR VACANCIES**
- Vacancies to be advertised; an official Notice of Vacancy submitted to BDBC and posted on Parish Council website and noticeboards:
- 'A by-election to fill the vacancies will be held if, within 14 days (not counting a Saturday or Sunday) from the date of the Notice, 10 electors for the Parish give notice in writing claiming such an election to the [BDBC] returning officer.'
- 86 ROOKSDOWN REPORTER – SUMMER ISSUE**
- Previously agreed the Summer issue would not be published in time to advertise the Summer Fair. RCA to submit a short article with photo covering the event.
- AGREED Publication for end of July, delivery by beginning of August. Main article to cover the Coronation event, and front cover to launch the Photography Competition.
- ACTION JLD to circulate list of articles, page plan and provide for front cover art work; Clerk to produce for print.
- 87 EVENTS WORKING GROUP**
- AGREED Events working group to comprise DK (Chair), MA, NU (the latter to be confirmed).
- ACTION Working group to meet between Parish Council meetings; to provide initial report with recommendations to the July meeting.
- 88 FINANCE & GOVERNANCE**
- .1 Payments since last meeting**
- | | | |
|----|---|------------|
| 22 | HALC LCPD Bronze 2023/24 | £198.00 |
| 23 | PGGM Grass cut allotment (April) | £119.70 |
| 24 | RCA (All Aspects) Handyman - Apr/May | £780.00 |
| 25 | ST for Amazon Vouchers - prize draw | £100.00 |
| 26 | Clerk Salary May | £720.00 |
| 27 | HMRC PAYE May | £180.00 |
| 28 | PGGM Grass cut allotment (May x 2) | £239.40 |
| 29 | BDBC for contribution to guardrail (LIF-funded) | £11,040.00 |
- June payments agreed**
- | | | |
|--|---------------------------------------|---------|
| | DM Payroll Payroll admin 2023/24 | £180.00 |
| | Gallagher for Insurance | £904.65 |
| | PGGM Grass cut allotment (June x2) | £239.40 |
| | RCA (All Aspects) Handyman - May/June | £920.00 |
| | Clerk Salary June | £720.00 |
| | HMRC PAYE June | £180.00 |
- NOTED DM Payroll runs the Parish Council payroll on annual contract. The £180 (increase of £60 on last year's cost) is in anticipation of Clerk being enrolled in the pension scheme. Cost will revert to previous, credit note supplied, if this not the case. Payroll arrangements for next year can be considered in good time at budget review in November.

Gallagher for insurance – Requote received of £904.65 to include Speed Indicator Device under Fixed Outside Equipment (increase from £894.79). Quote agreed for renewal.

.2 Accounts to date – noted, at **APPENDIX IV**. Reconciliation to date = £144,794.59

.3 Budget and latest estimate – noted, at **APPENDIX V**.

.4 Grant funding

i County Councillor devolved budget now open for general applications. Clerk to submit grant request for further funding needed to install the Silent Soldier.

ii BDBC Community Infrastructure Fund now open for grants from £5K to £50K for physical improvements to premises; this could include contributions to larger projects where the additional funding is already in place. Initial project proposals by midnight 30 July. www.basingstoke.gov.uk/infrastructurefund.

NOTED that while the Community Centre has S106 funding to spend it cannot apply for further project funding.

iii Parish Council budgeted provision for grant funding small community projects. To be promoted in the *Summer Reporter*.

.5 Insurance renewal

CONFIRMED insurance renewal via Gallagher (Hiscock Policy) as per 88.1 above for three-year tie in. FOR CONSIDERATION at next year's renewal – the Sherborne Fields allotment perimeter fencing which is presently insured for £40K at cost of c£100 per annum.

89 UPDATE ON CURRENT PROJECTS

.1 Replacement guard rail Now complete as far as BDBC and their contractors are concerned. The contractors have returned and rectified some but not all issues.

AGREED Overall an excellent project but marred by a rushed completion and poor finishing in some parts by subcontractors.

ACTION Chairman with support from DH to review all the guard rail and liaise with BDBC over any remaining issues.

.2 Silent Soldier

i **Installation** (As previously confirmed the site not covered by Highways' Rights.)

Option 1. Revised quote for spec as below = £1,421.00 + VAT.

Spec – To excavate for and form a 100mm (3¾in) thick concrete base, approximately 1m x 1m, to which we would then create the plinth by installing four (square) courses of horizontal brickwork x one course high, then install a brick on edge on top of that course and within that brickwork we would fill them with trowelled concrete, thus creating a 700x700mm plinth for the statue to be bolted to. Once the concrete has cured sufficiently, to assemble and bolt down the statue and reinstate around the plinth with topsoil and grass seed. This method would require three separate visits.

Option 2. Alternative quote to construct the plinth in concrete only, with no brickwork to the perimeter of the plinth, revised cost = £1,158.00 + VAT.

This includes the bolting of the statue to the plinth and would require two visits in all.

Discussion points To make the most of the siting of the soldier. There is a lot of relevant history in this area. If creating a focal point for commemoration, worth doing it properly. Good to have a raised bricked-edged surface to lay wreaths.

AGREED The soldier to be installed on a raised plinth with a course of brickwork and brick edging – as per Option 1 @ £1,421.00 + VAT.

AGREED Rocon Contractors to be instructed to carry out the work. Discussed and agreed that of potential contractors they have the most relevant experience.

PROPOSAL – A Remembrance gathering to lay a wreath. Noting added benefit of another national commemoration event to draw the community together. For *Autumn Reporter*.

ii **Solar lighting** Revised suggestion for 'Pro Solar Solspike'

<https://www.lumenalights.com/shop/product/solspike-solar-spotlights-with-ground-spike-3/>

iii **Plaque** Agreed to display an acknowledgement plaque; wording and materials tbc.

.3 Queen's Green Canopy tree planting – Awaiting BDBC engineers report re SUDs.

For signature (p3 of 4)

.4 Main Hall update

- i. Phone call with owners Galamast 19 June confirmed there are outstanding issues re signing off Building Regs for the Main Hall. Galamast is using NHBC for Building Control. It seems the building regs application is part of the original Taylor Wimpey (Taylor Woodrow) Initial Notice for 'Park Village'.
 - ii. Phone calls for information and advice with surveyor (previously instructed by the Parish Council September 2020 to survey and report on the Main Hall). Surveyor confirmed his recommendation and willingness to make a further site visit (full report not required).
 - iii. Email sent to Galamast (20 June) requesting a further site visit, and to reopen discussion on Draft Heads of Terms, so ready to proceed as soon as Building Regs in place.
- ACTION Draft Heads of Terms – for a Project Working Group to review and report.

90 ALLOTMENTS UPDATE

- ACTION Allotment committee to arrange site visit for both allotment sites
- NOTED Re provision of Veolia compost – to advise Gordon Wade (BDBC) when required.

91 PLANNING**.1 No new applications for consideration**

- .2 Appeal** [23/00006/REF](#) (Received 01 Feb 2023, Status Valid, no start date as yet) 21/01473/FUL (Refused BDBC 12 Aug 22) Unit 2, Greenlands Road Basingstoke RG24 9RD. Change of use of ground floor unit to mixed use Class A1/A3/A5 to allow hot food takeaway. Installation of duct to west and south elevations and internal alterations. (Noted 15 public objections, 13 supporting.)

92 FURTHER UPDATES / REPORTS

- .1 Squirrel Wood signage** – see Reports at 83.3. The development is nearing completion which should involve removing all the new development advertising and direction signs. There is thought to be a list of all the signs.

ACTION Chairman to check and confirm re list of developer signage.

- .2 Review of social media** An action from last year not yet initiated.

AGREED MA to lead on a Social Media Review project supported by the Chairman

ACTION Teams meeting to consider and report.

- .3 Car park on Peggs Way** Email from Taylor Wimpey regarding unroadworthy cars parked at the car park; Homes England are still the land owner, they will need to serve notice.

- .4 Revised model Code of Conduct** (LGA/BDBC) To consider for adoption.

[Background](#) In March 2022 BDBC approved a revised Code of Conduct for Councillors (based on LGA Model Code of Conduct), implemented in BDBC following elections May 2022.

Email circulated to Parish Councils – together will a flowchart on interests as per LGA Guidance – and 'Social Media Guidance for Councillors' also approved by BDBC.

Not compulsory for the Parish Councils to adopt the updated Code of Conduct, but encouraged as 'there are merits in achieving consistency'. The Chairman confirmed this new Code not materially different from the present Code adopted by the Parish Council.

ACTION Clerk to circulate the March 2022 email from BDBC.

NOTED This a question for, and for recommendation by, the HR Committee.

[Code of Conduct is based on Nolan Principles of Public Life](#) – Selflessness – Integrity – Objectivity – Accountability – Openness – Honesty – Leadership. **APPENDIX V.**

- .5 Street traders / mobile food vans** Bartletts – who provided a hot food van for the Coronation event – has a street trading licence and is interested in taking a pitch (possibly an evening per week) outside the Community Centre. Feedback that the car park is BDBC owned so this isn't a question for the CC. The present permission is for one night per week and the slot is already taken. Comment that the car park is generally too small.

93 NEXT MEETINGS

AGREED Meeting schedule for second half year. Fourth Mondays in month at 7.30pm
24 July, Aug, 25 Sept, 23 Oct, 27 Nov, Dec.

Meeting closed 9pm with thanks to all

For signature (p4 of 4) Date

APPENDIX I – HAMPSHIRE COUNTY COUNCILLOR UPDATE – 26 June 2023

Cllr Arun Mummalaneni

Foot Bridge lighting works Works are going ahead as per plan. As per the officer, the pillar installation and connection is due to be done on 28 June. Once all the control gear has been fitted, we can move on to the installation of the LED handrail. Plan at **APPENDIX II.**

Squirrel Wood - Runoff into the footpath-tunnel under Ringway North

Following recent flash rains, there was some runoff observed, although fortunately, it did not result in long duration flooding. However, the area did require cleaning as a result. Councillor How promptly alerted the Hampshire Bridges team, and in response, the developer swiftly undertook the necessary cleaning measures and ensured the underpass was made accessible again without delay.

Nonetheless, it remains a cause for concern that runoff from the site continues to occur. To address this issue, the Hampshire engineering team will be conducting an investigation to determine the source of the runoff. Unfortunately, this investigation will necessitate waiting for the next occurrence of rainfall.

Rest assured, with the help of Cllr How I am committed to identifying and rectifying the underlying cause of the runoff. By undertaking this investigation, they aim to find a long-term solution that will mitigate the occurrence of runoff and ensure the proper functioning of the site even during adverse weather conditions.

Bin request I have been persistently pursuing the matter of acquiring a new bin for this area from Basingstoke & Deane Borough Council (BDBC). In response to my request, the BDBC team promptly dispatched their cleansing team to clear the area. They have assured me that they are actively monitoring the situation. Moreover, they are actively exploring two potential solutions: a) relocating an existing bin, or b) installing a new bin based on the volume of litter generated. I anticipate a resolution on this matter to be presented by our next meeting.

Avenue Adaption update Regrettably, there seems to be a delay in the processing of the legal paperwork by the HCC legal team. I must express my disappointment in not receiving any updates from the relevant officer regarding this matter. In light of this, I have taken the step of escalating the issue to the portfolio holder and the esteemed Hampshire Chief Executive. I sincerely apologise for any inconvenience caused to our residents, and I want to assure you that I am actively taking all necessary measures within my capacity to expedite the adoption of this road as swiftly as possible.

Hospital update Maria Miller MP is organising an update on New hospital proposal on 6th July 2023 at 18:00hrs from Rooksdown Community Centre. Please register for this event and encourage residents to attend. Here is the registration link.

[Community Chat: New Hospital For Basingstoke Tickets, Thu 6 Jul 2023 at 18:30 | Eventbrite](#)

Underage Vaping Expressing deep concern over the recent surge in underage vaping within our school, I have taken action by raising awareness through local media. A press article titled "Councillor Mummalaneni concerned over underage vaping" has been published in the Basingstoke Gazette, outlining the urgency of this issue. Additionally, Sky News featured an alarming news item titled 'E-cigarettes: Primary school age children are ending up in hospital due to excessive vaping.' I urge my fellow parish colleagues to join me in bringing awareness to the dangers of vaping in our community.

You can find press articles here [Councillor Mummalaneni concerned over underage vaping | Basingstoke Gazette.](#)

[E-cigarettes: Primary school age children are ending up in hospital due to excessive vaping | UK News | Sky News.](#)

Car meets and racing The prevalence of car meets and illegal racing on the ring road, particularly near the A339, continues to be a growing concern for residents. It is unfortunate that our town's well-designed ring road infrastructure inadvertently facilitates such antisocial events. The local police are aware of this issue, and at the request of our chairman, Cllr Mahoney, I have sought a formal update from the police chief. I am committed to relaying the response as soon as I receive it.

In the meantime, there is some positive news to share. One of the CSPO officers informed me that they are in the process of procuring a new speed camera and providing additional training to officers. When these measures are in place, we can expect better adherence to traffic regulations and improved behaviour. It is frustrating that the presence of law enforcement officers is necessary for everyone to behave responsibly.

Furthermore, I recently met with the Office of the Police and Crime Commissioner (OPCC), and they have assured me that by April 2024, each area will have a dedicated police officer assigned to address local concerns. This means that we will have a specific point of contact for all our community issues. Additionally, the OPCC has made a commitment to allocate an additional 50 police officers to Hampshire. I am consistently advocating for increased visibility of police personnel on our streets..

Pot holes A brief update regarding the ongoing issue of potholes in our division. I am pleased to inform you that many of the serious potholes in our area have been temporarily fixed. However, it is important to note that this is NOT a permanent solution.

Due to the unprecedented demand and the urgency to address the most severe potholes, our engineering team has made the decision to prioritize quick fixes. According to their assessment, they can temporarily fix approximately seven potholes instead of focusing on permanent repairs. While this approach may lead to some inconvenience, such as road closures, it is necessary to ensure the safety of road users.

I understand the concerns raised by residents regarding the temporary nature of these fixes and the potential for additional work in the future. Rest assured, the engineering team is actively working on more permanent solutions to address the remaining potholes in our division. These permanent fixes will provide longer-lasting results and minimize the need for future repairs.

As ever, please do report potholes at <https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/potholes>.

Local roadworks by the County Council and utility companies both current and planned can be viewed using the interactive website [one.network](https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/potholes).

Community collective energy fixed deal Hampshire County Council have worked with a green energy supplier to offer a collective energy fixed deal switch.

HCC have teamed up with iChoosr to offer Hampshire residents the chance to be part of a collective energy fixed deal switch.

Register today for free, without obligation, and you could benefit from the power of group buying to lower your energy bills, gain the certainty of a fixed deal, and help reduce #ClimateChange. Once residents receive their personal quotation – from 4 July – they can decide if it's right for them.

Find out more <https://www.hants.gov.uk/.../wha.../projects/energyswitching>

Support for Nursery Education for two-year-olds Local children could receive funded early years education in an approved nursery, pre-school or with a childminder the term after they turn two years of age.

Families may be eligible if they have a low income or are unemployed, or if their child:

- Has been in care and/or adopted;
- Has a current statement of SEN or an Education, Health and Care Plan
- Receives Disability Living Allowance (DLA).

For more information or to check eligibility, apply online at <https://www.hants.gov.uk/.../freechildcare/2yearoldoffer>

or speak to your childcare provider.

Access Hampshire's Parish Registers online for free Discover your Hampshire roots with millions of historical records now available online through our partnership with Ancestry!

From prominent figures like Florence Nightingale and Jane Austen to quirky insights into history, these records offer a fascinating look into the past. Hampshire residents can access Ancestry® for free through public libraries and Winchester's Record Office.

Read more at <https://www.hants.gov.uk/....tFS9M6U7OCeAEI>

Links to report road issues are here:

<https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/potholes>

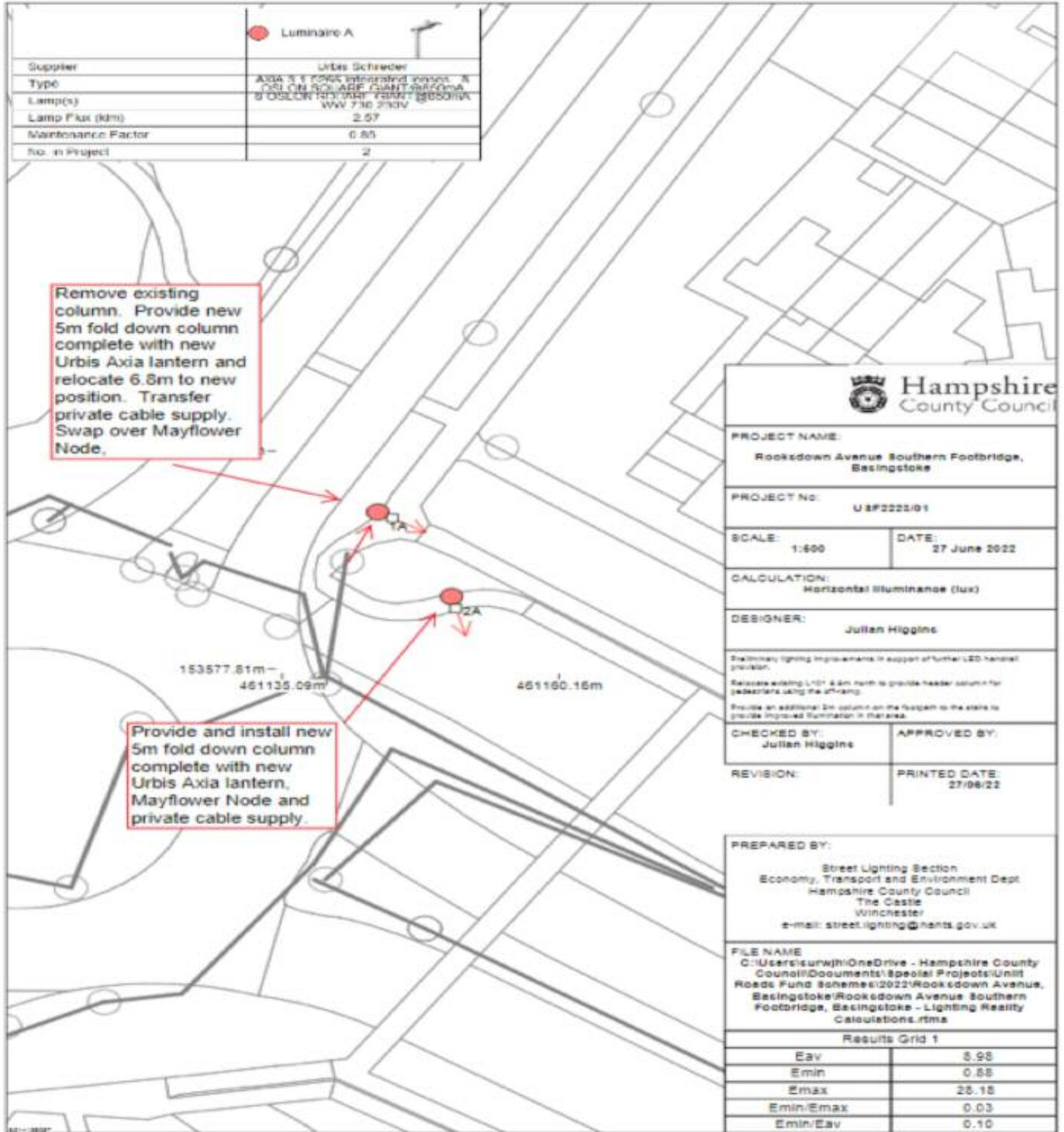
<https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/treehedge>

<https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/flooding>

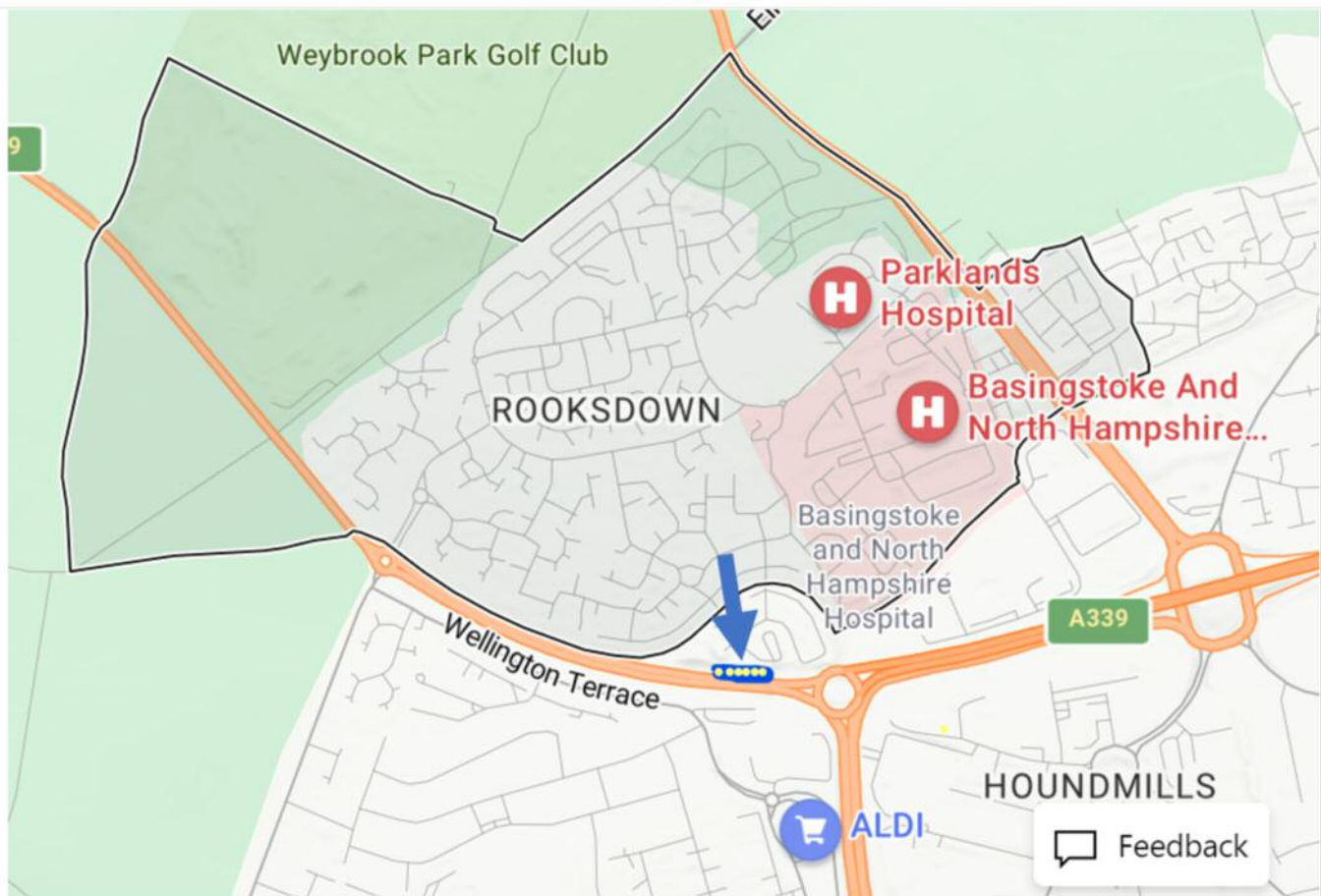
<https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/paving>

<https://www.hants.gov.uk/landplanningandenvironment/rightsofway/reportaproblem>

APPENDIX II – WHITE BRIDGE



APPENDIX III – A339 – POINT OF FLOODING BELOW SQUIRREL WOOD



APPENDIX IV.I ACCOUNTS TO DATE

ROOKSDOWN PARISH COUNCIL INCOME 2023/24 - 26 JUNE

Balance brought forward 1st April 2023

£143,030.33

Date	Item	Precept	Grants	Allotment SF	Allotment PP	Returned funds	Vat 2022-23	Bank Interest	Total Receipts
20/04/23	CountyCllrGrant-Coronation		£1,000.00						£1,000.00
24/04/23	BDBC - Parish Precept	£19,815.00							£19,815.00
	BDBC - Litter Grant		£2,925.00						£2,925.00
25/04/23	Zoe Winkworth - Plot 9				£75.00				£75.00
26/04/23	Lisa Gatherer - Plot 5				£75.00				£75.00
28/04/23	Chris G Plot 6				£75.00				£75.00
02/05/23	Victoria Kudlicka				£75.00				£75.00
02/05/23	BDBC-Coronation Grant		£500.00						£500.00
18/05/23	LambBrooks-returned re MainHall					£1,000.00			£1,000.00
2023-24	Bank Interest							£247.39	£247.39
	Total	£19,815.00	£4,425.00	£0.00	£300.00	£1,000.00	£0.00	£247.39	£25,787.39

£25,787.39

RECEIPTS & PAYMENTS SUMMARY

Bal brought forward 1st April 2022	£143,030.33
Plus income to date	£25,787.39
Minus expenditure to date	£24,023.13
Balance	£144,794.59

Interest	
April	£66.40
May	£83.32
June	£97.67
July	
Aug	
Sept	

BANK RECONCILIATION	
Bus instant	£143,171.40
Treasurers	£1,623.19
Balance	£144,794.59

TOTAL

TREASURERS ACCOUNT 30-ROOKSDOWN PARISH COUN

£ 1,623.19 Current

£1,623.19 Available funds

Take card payments easily and

Earn interest

By locking away yo

If you have over £10,000 saved, Term deposit options. Find out and how quickly you want to be

BUS BANK INSTANT 30-ROOKSDOWN PARISH COUN

£ 143,171.40

ROOKSDOWN PARISH COUNCIL - EXPENDITURE 2023/24 - 26 JUN

No	Invoice Date	Paid Date	Supplier	Description	Finance / Governance	Office/ Admin	Community	IT/Software	Salary	Print	Handyman	Allotments Sherborne	Allotment Prewitt	Coronation	Project	VAT	Total
1	11/04/23	14/04/23	JV HireServicesLtd	Bouncy castle/slide etc										£1,753.22			£1,753.22
2	01/05/23	17/04/23	D Holden	Entainter-magic&ballons										£325.00			£325.00
3	18/04/23	18/04/23	Big Bear Promo	Giveaway goodybags										£2,256.24		£451.25	£2,707.49
4	24/04/23	24/04/23	GW-Baker Ross	Craft crown making										£158.99		£31.81	£190.80
5	30/03/23	25/04/23	GreenhseGraphics	Coro (March)Newsletter						£741.00							£741.00
6	30/03/23	25/04/23	GreenhseGraphics	Posters (NL cover)						£65.00						£13.00	£78.00
7	25/04/23	25/04/23	PM-display sense	Display stands		£198.00										£39.60	£237.60
8	14/04/23	25/04/23	Harlequin	Polo shirts		£232.50										£46.50	£279.00
9	14/04/22	25/04/23	RCA-	Meeting room 30 x 10		£300.00											£300.00
10	19/04/22	25/04/23	RCA-	Office 15 x12		£180.00											£180.00
11	19/04/22	25/04/23	RCA (All Aspects)	Handyman- Marr/April							£980.00						£980.00
12	10/04/23	25/04/23	HALC/NALC	Subs 2023/24	£1,012.51												£1,012.51
13	04/04/23	25/04/23	PM for Screwfix	PPrewett allotment padlock									£13.32			£2.67	£15.99
14	16/04/23	25/04/23	PM for Wilko	Ink cartridges		£21.67											£4.33
15	18/04/23	25/04/23	Mulberry&Co	Internal audit	£255.00												£51.00
16	24/04/23	25/04/23	NS-Bunting Wareho	Flags and bunting										£163.00		£32.60	£195.60
17	25/04/23	25/04/23	DK-BakerRoss	Coro-crafts-sticker books										£346.77		£28.45	£375.22
18	APRIL	28/04/23	Clerk	Salary April					£720.00								£720.00
19	APRIL	28/04/23	HMRC	PAYE April					£180.00								£180.00
20	05/12/22	04/05/23	HALC -Inv 5489	Inv-bal, underpaid (VAT)													£9.60
21	06/05/23	17/05/23	SM-Tesco	Soft drints - Coronation										£27.50		£5.50	£33.00
22	09/05/22	07/06/23	HALC-INV-5900	LCPD Bronze 2023/24	£165.00											£33.00	£198.00
23	29/04/23	07/06/23	PGGM-2016	Grass cut allotment April								£99.75					£19.95
24	19/05/22	07/06/23	RCA (All Aspects)	Handyman- Apr/May							£780.00						£780.00
25	19/05/22	07/06/23	ST for Amazon	Vouchers - prize draw			£100.00										£100.00
26	MAY	07/06/23	Clerk	Salary May					£720.00								£720.00
27	MAY	07/06/23	HMRC	PAYE May					£180.00								£180.00
28	23/05/23	07/06/23	PGGM-2046	Grass cut allotment May-1								£99.75					£19.95
28	23/05/23	07/06/23	PGGM-2046	Grass cut allotment May-2								£99.75					£19.95
29	27/04/23	07/06/23	BDBC-84008097	Contrib to guard rail S106											£9,200.00	£1,840.00	£11,040.00
		2022/23	FIRST QUARTER	TOTAL	£1,432.51	£932.17	£100.00	£0.00	£1,800.00	£806.00	£1,760.00	£299.25	£13.32	£5,030.72	£9,200.00	£2,649.16	£24,023.13

£24,023.13

APPENDIX IV.II ACCOUNTS TO DATE
--

ROOKSDOWN PARISH COUNCIL

2023/24 BANK RECONCILIATION – 26 JUNE

Receipts and payments summary

1	Balance Brought Forward from 2022/23	£143,030.33
2	Plus Income to date	£25,787.39
3	Less Expenditure to date	£24,023.13
4	Balance	£144,794.59

Reconciliation

5	Bus Inst Access @ 26 JUNE	£143,171.40
6	Treasurers Account @ 26 JUNE	£1,623.19
7	TOTAL BANK ACCOUNTS	£144,794.59
8	Balance	£144,794.59

Chairman Date *26 June 2023*

Susan Turner, Clerk / RFO..... Date *26 June 2023*

APPENDIX V

ROOKSDOWN - YEAR END COMPARISON AND BUDGET						
RD EXPENDITURE YEAR END AND BUDGET			2023/24 TO DATE	2023/24 Latest est 21 May	2023/24 Revised MAR 23	2023/24 Budget JAN 23
AT 26/06/2023	2021/22 YEAR END	2022/23 YEAR END				
CLERK'S SALARY	£3,769.62	£8,370.68	£1,800.00	£12,000.00	£15,000.00	£15,000.00
EXPENSES	£17.00	£13.50		£250.00	£250.00	£250.00
TRAINING	£800.00	£414.00		£1,000.00	£1,000.00	£1,000.00
FINANCE/GOVERNANCE						
HALC		£963.91	£1,012.51	£1,012.51	£1,000.00	£1,000.00
HALC HR	£1,091.00	£165.00	£165.00	£170.00	£170.00	£170.00
ICO		£35.00		£35.00	£35.00	£35.00
Audit (Internal & Extenal)	£540.00	£359.00	£255.00	£455.00	£450.00	£450.00
Insurance	£704.00	£831.27		£894.79	£1,000.00	£1,200.00
Book (2022--CharlesArnoldBaker)	£0.00	£131.99			£50.00	£50.00
OFFICE / ADMIN						
Office hire		£180.00	£180.00	£180.00	£180.00	£180.00
Meeting room hire	£953.00	£330.00	£300.00	£300.00	£330.00	£330.00
General admin & phone		£207.94	£21.67	£100.00	£100.00	£100.00
Supplies-Polo&Stand(Coro)	£154.00		£430.50			
Payroll	£120.00	£150.00		£180.00	£120.00	£120.00
Software / IT	£917.00	£1,043.69		£350.00	£350.00	£350.00
PRINT	£0.00	£1,422.00	£806.00	£2,500.00	£2,500.00	£2,500.00
HANDYMAN (LM)	£7,240.00	£9,310.00	£1,760.00	£9,000.00	£9,000.00	£9,000.00
ALLOT SHERBORNE	£2,229.00	£2,919.10	£13.32	£3,000.00	£3,000.00	£3,000.00
ALLOT PARK PREWETT			£299.25			
GEN MTNANCE	£0.00	£161.76		£650.00	£650.00	£650.00
GRANTS / COMMUNITY	£100.00		£100.00	£3,000.00	£3,000.00	£3,000.00
PROFESIONAL FEES				£5,000.00	£5,000.00	£5,000.00
VAT	£931.00	£1,925.47	£2,649.16			
EVENTS						
Jubilee&xmas Fair 2022		£2,501.07				
Easter Hunt						£500.00
Coronation		£935.00	£5,030.72	£5,030.72	£5,000.00	£2,500.00
Summer Fair July-(RCA)				£1,500.00	£1,500.00	£3,500.00
Pop-up event-Aug-(?)				£1,500.00	£1,500.00	£1,500.00
Christmas Fair 2023				£1,500.00	£1,500.00	£1,500.00
PROJECTS	£1,045.00					
QGC - Trees		£258.32		£1,000.00	£1,000.00	
Guard Rail (S106)			£9,200.00	£9,200.00	£9,200.00	
Allotment fencing (S106)				£27,899.00	£27,899.00	£27,899.00
Xmas tree& lights		£1,560.00		£1,560.00	£1,560.00	£1,560.00
Soldiers (£1K C Cllr)		£833.33		£2,500.00	£2,500.00	£2,500.00
TOTAL EXPENDITURE	£21,390.33	£35,022.03	£24,023.13	£91,767.02	£94,844.00	£84,844.00
Expenditure less LIF / S106			£24,023.13	£54,668.02	£57,745.00	
RD INCOME YEAR END AND BUDGET						
AT 26/06/2023	2021/22 YEAR END	2022/23 YEAR END	2023/24 TO DATE	2023/24 Latest est 21 May	2023/24 Revised MAR 23	2023/24 Budget JAN 23
INCOME						
Precept	£36,184.00	£38,438.00	£19,815.00	£39,630.00	£39,630.00	£39,630.00
BDBC Litter Grant	£2,143.00	£2,925.00	£2,925.00	£2,925.00	£2,925.00	£2,925.00
BDBC Ward Cllr Grant				£460.00	£460.00	£500.00
County Cllr Grant		£2,500.00		£1,000.00	£1,000.00	£1,000.00
Coronation grants			£1,500.00	£1,500.00		
Allotment receipts	£1,194.00	£1,149.10	£300.00	£1,500.00	£1,149.10	£1,149.10
Returned funds		£279.29	£1,000.00	£1,000.00		
Bank Interest	£10.00	£198.60	£247.39	£600.00	£100.00	£100.00
VAT refund	£2,113.00	£1,704.27				
Other' recieps	£2,135.00					
TOTAL INCOME	£44,561.17	£47,194.26	£25,787.39	£48,615.00	£45,264.10	£45,304.10
Surplus/(Deficit)	£23,170.84	£12,172.23	£1,764.26	£43,152.02		
Balance to take over	£130,858.10	£143,030.33	£144,794.59	£99,878.31		
Balance PC funds less LIF / S106	£41,759.10	£53,931.33	£55,695.59	£47,878.31		
ALOCATED RESERVES - end 2022/23			PROJECTED RESERVES - end 2023/24			
Contingency	£19,219.00					£19,815.00
Working bal	£19,219.00					£19,815.00
Main Hall S106	£52,000.00					£52,000.00
Allot fence (S106)	£27,899.00					
LIF funding	£9,200.00	£89,099.00				
Election reserve	£2,000.00					£2,000.00
SUB TOTAL	£129,537.00					£93,630.00
New bus shelters fund	£13,493.33					£6,248.31

APPENDIX VI – NOLAN PRINCIPLES OF PUBLIC LIFE

Selflessness – Holders of public office should act solely in terms of the public interest. They should not do so in order to gain financial or other benefits for themselves, their family or their friends.

Integrity – Holders of public office should not place themselves under any financial or other obligation to outside individuals or organisations that might seek to influence them in the performance of their official duties.

Objectivity – In carrying out public business, including making public appointments, awarding contracts, or recommending individuals for rewards and benefits, holders of public office should make choices on merit.

Accountability – Holders of public office are accountable for their decisions and actions to the public and must submit themselves to whatever scrutiny is appropriate to their office.

Openness – Holders of public office should be as open as possible about all the decisions and actions they take. They should give reasons for their decisions and restrict information only when the wider public interest clearly demands.

Honesty – Holders of public office have a duty to declare any private interests relating to their public duties and to take steps to resolve any conflicts arising in a way that protects the public interest.

Leadership – Holders of public office should promote and support these principles by leadership and example.