



To the Members of **Rooksdown Parish Council**:

You are hereby summoned to attend the meeting of the Parish Council to be held on Monday 28th October 2024 at 7:30 pm when it is proposed to transact the business listed below.

Christian Gutierrez Clerk – Rooksdown Parish Council

Issued: 21/10/2024

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*MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ALL MEETINGS*

**AGENDA**

- 24/140 **To receive and accept apologies for absence**
- 24/141 **To receive and note any Disclosable Pecuniary Interests and requests for dispensation for items to be discussed**
- 24/142 **To approve the minutes of the Rooksdown Parish Council meeting of 23 September 2024**
- 24/143 **To discuss matters arising from the minutes**

All items complete except:

**July 2024**

- Due to concerns about the single-use plastic disc base of the standard Royal British Legion Poppy Appeal wreath ordered in 2023, consider alternative options.
- PM to action a £250 donation to the Royal British Legion Industries (RBLI).

**June 2024**

- Consider bracing the new Tommy statue to prevent future damage. Also, consider repairing the broken statue for repositioning elsewhere.

**September 2024**

- Outline the future event budget required for next year's events.
- Review the proposal for an 'Amnesty skip' at Sherborne Fields allotment.
- A lesson learned workshop for events to be conducted in October/November.
- Review and agree on the marketing strategy, events working group.
- The £1,600 donation from DWH has not been received, despite a reminder being sent.

24/144 **To invite members of the public to address the meeting (up to 15 minutes in total)**

24/145 **To receive reports from:**

1. Chairman of Rooksdown Parish Council (report to follow)
2. Clerk to the Parish Council (verbal update / report to follow)
3. County Councillor (report to follow)
4. Borough Councillor (report to follow)
5. Rooksdown Community Association (RCA) (verbal update)
6. Police/PCSO/CSPO (verbal update)

- 24/146 **To approve payments**
- 24/147 **To note current bank reconciliations**
- 24/148 **To consider grant applications**
- 24/149 **To note Rooksdown Reporter for October 2024** (see attached)
- 24/150 **To consider Parish Council vacancies application and co-option** (Verbal update)
- 24/151 **Planning applications**
1. None (*no application received since the last Parish meeting*).
  2. Applications not on the agenda  
Applications received between the date of this agenda and the meeting, for which the closing date is before the next meeting, will be discussed under this heading.
- 24/152 **To receive an update on the Allotments and make appropriate decisions** (report attached)
- 24/153 **To receive an update on Events for rest of 2024 and into 2025, including 2024 festive events proposal** (report attached)
- 24/154 **To receive an update on the budget setting process for 2025/2026** (verbal update)
1. Agree on Rooksdown Parish Council's focus for the upcoming year (2025).
  2. Review and outline key projects and initiatives for 2026–2029.
- 24/155 **To confirm the date of the next Parish Council meeting in October** – Monday, November 25
- 24/156 **Chairman’s correspondence**
- 24/157 **Clerk’s correspondence**
- 24/158 **Chairman to close meeting**

Attachments may be found on the council website under [Council Documents/Agendas](#) – scan this code for direct link - or obtained by email using the address below.

