



YOU ARE HEREBY SUMMONED to attend an ordinary **MEETING OF THE PARISH COUNCIL** at Rooksdown Community Centre, RG24 9XA at **7.30pm on Monday 4th August 2025** for the purpose of considering and resolving upon the business set out in the following agenda.

To press and members of the public: You are welcome to attend the meeting and address the Parish Council during Public Participation only. Total time allocated for this session is 15 minutes. Questions should be sent in advance to the Clerk by email.

Signed: 

Tracy Hamer – Locum Clerk & RFO

parish.clerk@rooksdwn.org.uk

23rd July 025

34/25	Apologies for absence To receive and record apologies for absence from Parish Councillors.
35/25	Declarations of Interest To receive declarations from members of any disclosable pecuniary or other interests on matters to be considered at the meeting and to receive any associated dispensations requests.
36/25	Co-option of New Parish Councillor
37/25	Approval of the Minutes To approve the minutes of the following meeting: <i>Full Council - Monday 23rd June 2025 – Items 21/25 to 33/25</i>
38/25	Matters Arising <ul style="list-style-type: none"> • Pumphouse Way Tree Survey
39/25	Public Session – 15 minutes An opportunity for members of the public to bring matters to the attention of the Council.
40/25	To receive reports from: <ul style="list-style-type: none"> • Chairman Rooksdown Parish Council • County Councillor • Borough Councillors • Rooksdown Community Association • Police/PCSO/CSPO • Allotments
41/25	Finance <ul style="list-style-type: none"> • To receive and approve the Bank Reconciliation Reports for June and July 2025. • To note any emergency spends authorised by the Clerk. • To review schedule of payments for July/August.

	<ul style="list-style-type: none"> To consider a grant application from Home Start Basingstoke & Deane for £1,893 – deferred from 23rd June. To appoint an independent, competent internal auditor who has relevant knowledge of the public sector.
42/25	<p>Planning</p> <p><u>25/01612/FUL 15 July 2025 - Land North & South of Rookery Farm Lane, Monk Sherborne</u> Proposed solar farm, associated infrastructure including underground cable route, internal access tracks and landscaping. Associated documents</p>
43/25	<p>Rooksdown Reporter 2025 To discuss content and date of next edition</p>
44/25	<p>Events</p> <ul style="list-style-type: none"> Christmas Lights 2025 – to discuss quotes and appoint supplier for 3 years.
45/25	<p>Consultations Nil.</p>
46/25	<p>CONFIDENTIAL MATTERS Admission to meeting to pass a resolution in accordance with the public bodies (Admission to meetings) act 1960 to exclude the public and press from the remainder of this meeting as publicity will be prejudicial to the confidential nature of the business.</p>
47/25	<p>To discuss HR matters.</p>
48/25	<p>Date of Next Meeting To confirm the date of the next Parish Council meeting – Monday 22nd September 2025.</p>

Supporting Items can be accessed via the council website under [Council Documents/Agendas](#) or scan the QR code.



**Bank Reconciliation Statement as at 30/06/2025
for Cashbook 1 - Treasurers Account 02896349**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Treasurers Account 02896349	30/06/2025		3,342.83
			<u>3,342.83</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			3,342.83
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			3,342.83
		Balance per Cash Book is :-	3,342.83
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

**Bank Reconciliation Statement as at 30/06/2025
for Cashbook 2 - Business Account 06020499**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Business Account 06020499	30/06/2025		160,813.35
			<u>160,813.35</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			160,813.35
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			160,813.35
		Balance per Cash Book is :-	160,813.35
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Voucher	Date	Reference	Description	Pay/Rcpt	Supplier ref.	Supplier / customer	Account	Amount	Payment
								0.00	
								0.00	
								0.00	
144	25/06/2025	LS-3104/2	Allotment signage	PAID		Lime Signs	Allotments	302.11	302.11
145	25/06/2025	31394/1	Greenbarnes	PAID		Noticeboard panels	Maintenance	223.55	223.55
146	27/06/2025	220538	Delivery of benches	PAID		Gordon Ellis	Allotments	42.00	42.00
147	23/07/2025	3149	Missed payment	Pay		Premier Grounds	Allotments	9.00	9.00
148	23/07/2025	3195	Grass cutting	Pay		Premier Grounds	Allotments	275.30	275.30
149	28/07/2025		Salaries and PAYE	Pay		Clerk	Salaries & Allowances	650.45	650.45
150	23/07/2025	2038	Desk space	Pay		RCA	Hall Hire	16.50	16.50
151	23/07/2025	2026	Room Hire 28/7	Pay		RCA	Hall Hire	33.00	33.00
152	23/07/2025	2039	Handyman	Pay		RCA	Handyman	572.00	572.00
153	23/07/2025		Clerks Expenses	Pay		Clerk	Mileage	17.46	17.46
								0.00	0.00
								0.00	0.00
								2141.37	

Please check payments, delete any not approved, initial each invoice and sign below when complete:

Signed

Name

Signed

Name



Rooksdown Parish Council

Grant Application Form

Please read the associated document “Rooksdown Parish Council Grant Criteria” before completing this form.

We would prefer it to be completed electronically and emailed to us. If you wish to complete it on paper, please use black ink and block capitals. You may continue on a blank sheet if necessary, but please put the name of your organisation on any additional sheets.

Your organisation

Name	Home-Start Basingstoke & Deane
Address	Ruckstall Community Centre, Holbein Close, Basingstoke, RG21 3EX
Website	Homestart-basingstokedeane.org.uk
How long have you been in existence?	Started in 2004
Aims and Objectives Please list your organisations activities, aims and objectives	The Charity is constituted as a company limited by guarantee and is therefore governed by a memorandum and articles of association. The charity’s objects are to safeguard, protect and preserve the good health, both mental and physical of children and parents of children, to prevent cruelty to or maltreatment of children, to relieve sickness amongst children and parents of children within the areas of Basingstoke & Deane and its environs.

Contact details

Name of contact	Jeffrey Northam		
Position	Trustee & Company Secretary		
Address (if different from above)	Click or tap here to enter text.		
Telephone (day)	07768 812882	Telephone (eve)	07768 812882
Mobile	07768 812882	Email	Jeffreyn46@gmail.com

Your application

Brief description of project or equipment required	We request a grant towards the cost incurred supporting 11 families within your Parish. We have identified that we have used £9464 of the Charities reserves providing this support. We are a registered charity no. 1112233 and currently receive no funding from Basingstoke & Deane Borough Council, Hampshire County Council, Social Services, The NHS or Government. We applied to you in 2020 and received a generous donation of £1000 when we were providing support mentioned above to 5 family units.
Who will benefit?	Parishioners of Rooksdown
How many are Rooksdown residents?	All

Expenditure and funding

Breakdown of expenditure Please attach suppliers' estimates or price lists where available	Item			Cost (£)
	Financial year ending 31/3/24			9464
	Click or tap here to enter text.			Click...
	Click or tap here to enter text.			Click...
	Click or tap here to enter text.			Click...
Other funding applied for If you have applied for any other grants for this project	Date	Organisation	Amount applied for	Amount received
	Click...	Click...	Click...	Click...
	Click...	Click...	Click...	Click...
	Click...	Click...	Click...	Click...
Other grants Please state any other grants received in the past 12 months	All funding received by the charity comes from grants, donations and fundraising. See list in our attached financial statement.			
Previous applications If you have previously applied for a grant from the Parish Council, please give details	2020 we received £1000.			

Additional information

Please add any other information that may be helpful	As a charity we have been recognised by being awarded the High Sheriff of Hampshire's Award in 2020 and The Kings Award for Voluntary Service 2024 (the MBE for Volunteer Groups).
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Your constitution and financial situation

Please attach:

- A copy of your constitution, Memorandum and Articles of Association, or similar document

And:

- Either
 - A copy of your latest approved statement of income and expenditure or other financial report which indicates your financial position
- Or:
 - Photocopy of bank statements covering the past six months
 - A statement of your capital assets, if any.

If you are unable to provide any of the above we may not be able to accept your application. Please contact the Parish Clerk to discuss what you should do.

Certification

I hereby certify that the above statements are true to the best of my knowledge and belief			
Signed	J. Northam	Date	20/2/25
Name	Jeffrey Northam	Position	Trustee/Company Secretary

What to do next

Email the completed form to the Parish Clerk (parish.clerk@rooksdwn.org.uk) or post (or deliver) a paper copy to:

Parish Clerk, Rooksdwn Parish Council, Community Centre, Park Prewett Road, Basingstoke RG24 9XA

If you have any questions, email or phone the Clerk on 07928 129122.

MODEL MEMORANDUM AND ARTICLES OF ASSOCIATION

of

HOME-START NORTH WEST HAMPSHIRE

Incorporated on 26th October 2005

Companies Acts 1985 to 2006

Company limited by guarantee

MEMORANDUM OF ASSOCIATION

of

HOME-START NORTH WEST HAMPSHIRE

Each subscriber to this Memorandum of Association wishes to form a company under the Companies Act 2006 and agrees to become a member of the company.

Name of each subscriber

CAROLYN ANDERSON	
JO ATTRIDGE	
MARGARET BATES	
PATRICIA FOX-WILLIAMSON	
JANETTE HEWITT	
LIZ NARRACOTT	
IAN NICHOLSON	
MIKE WHITTY	

Authentication by each subscriber

Date.....5th December 2012.....

Companies Acts 1985 to 2006

Company limited by guarantee

ARTICLES OF ASSOCIATION OF
HOME-START NORTH WEST HAMPSHIRE

1. Objects

1.1 The Objects of the Charity are.

- a) to safeguard, protect and preserve the good health, both mental and physical of children and parents of children;
- b) to prevent cruelty to or maltreatment of children;
- c) to relieve sickness, poverty and need amongst children and parents of children;
- d) to promote the education of the public in better standards of child care;

principally but not exclusively within the area of BASINGSTOKE AND DEANE and its environs.

1.2 This provision may be amended by special resolution but only with the prior written consent of the Commission.

2. Powers

The Charity has the following powers, which may be exercised only in promoting the Objects:

- 2.1 to provide advice or information;
- 2.2 to carry out research;
- 2.3 to co-operate with other bodies;
- 2.4 to support, administer or set up other charities;
- 2.5 to accept gifts and to raise funds (but not by means of taxable trading);
- 2.6 to borrow money;
- 2.7 to give security for loans or other obligations (but only in accordance with the restrictions imposed by the Charities Act
- 2.8 to acquire or hire property of any kind;
- 2.9 to make grants or loans of money and to give guarantees
- 2.10 to let or dispose of property of any kind (but only in accordance with the restrictions imposed by the Charities Act);
- 2.11 to set aside funds for special purposes or as reserves against future expenditure;

2.12 to deposit or invest its funds in any manner (but to invest only after obtaining such advice from a financial expert as the Trustees consider necessary and having regard to the suitability of investments and the need for diversification);

2.13 to delegate the management of investments to a financial expert, but only on terms that:

- (1) the investment policy is set down in writing for the financial expert by the Trustees;
- (2) timely reports of all transactions are provided to the Trustees;
- (3) the performance of the investments is reviewed regularly with the Trustees;
- (4) the Trustees are entitled to cancel the delegation arrangement at any time;
- (5) the investment policy and the delegation arrangement are reviewed at least once a year;
- (6) all payments due to the financial expert are on a scale or at a level which is agreed in advance and are notified promptly to the Trustees on receipt; and
- (7) the financial expert must not do anything outside the powers of the Charity;

2.14 to arrange for investments or other property of the Charity to be held in the name of a nominee company acting under the direction of the Trustees or controlled by a financial expert acting under their instructions, and to pay any reasonable fee required;

2.15 to deposit documents and physical assets with any company registered or having a place of business in England or Wales as custodian, and to pay any reasonable fee required;

2.16 to insure the property of the Charity against any foreseeable risk and take out other insurance policies to protect the Charity when required;

2.17 subject to Article 6.3, to employ paid or unpaid agents, staff or advisers;

2.18 to enter into contracts to provide services to or on behalf of other bodies;

2.19 to establish or acquire subsidiary companies;

2.20 to acquire, merge with or enter into any partnership or joint venture arrangement with another charity

2.20 to do anything else within the law which promotes or helps to promote the Objects.

3. The Trustees

3.1 The Trustees as charity trustees have control of the Charity and its property and funds.

3.2 The subscribers to the Memorandum (being the first Members) are also the first Trustees. Subsequent Trustees are elected by the Members or co-opted by the Trustees.

3.3 The Trustees when complete consist of at least four and not more than twelve individuals over the age of 18, all of whom must support the Objects.

3.4 A Trustee may not act as a Trustee unless he/she

(1) is a Member; and

(2) has signed a written declaration of willingness to act as a charity trustee of the Charity.

3.5 One third (or the number nearest one third) of the Trustees must retire at each AGM, those longest in office retiring first and the choice between any of equal service being made by drawing lots.

3.6 A retiring Trustee who is eligible under Article 3.3 may be reappointed.

3.7 A Trustee's term of office as such automatically terminates if he/she:

(1) is disqualified under the Charities Act from acting as a charity trustee;

(2) is incapable, whether mentally or physically, of managing his/her own affairs;

(3) is absent without permission from four consecutive meetings of the Trustees and is asked by a majority of the other Trustees to resign;

(4) resigns by written notice to the Trustees (but only if at least two Trustees will remain in office)

(5) is removed by the Members by resolution passed by at least 51% of the members present and voting at a general meeting

(6) is a Connected Person in relation to a Trustee or employee of the Charity.

3.8 The Trustees may at any time co-opt any individual who is eligible under Article 3.3 as a Trustee to fill a vacancy in their number or (subject to the maximum number permitted by Article 3.3) as an additional Trustee, but a co-opted Trustee holds office only until the next AGM.

3.9 A technical defect in the appointment of a Trustee of which the Trustees are unaware at the time does not invalidate decisions taken at a meeting.

4. Trustees' proceedings

4.1 The Trustees must hold at least four meetings each year.

4.2 A quorum at a meeting of the Trustees is three Trustees.

4.3 A meeting of the Trustees may be held either in person or by suitable

electronic means agreed by the Trustees in which all participants may communicate with all the other participants but at least one meeting in each year must be held in person.

4.4 The Chairperson or (if the Chairperson is unable or unwilling to do so) some other Trustee chosen by the Trustees present presides at each meeting.

4.5 Any issue may be determined by a simple majority of the votes cast at a meeting, but a resolution in writing agreed by all the Trustees (other than any Conflicted Trustee who has not been authorised to vote) is as valid as a resolution passed at a meeting. For this purpose the resolution may be contained in more than one document.

4.6 Every Trustee has one vote on each issue but, in case of equality of votes, the chairperson of the meeting has a second or casting vote.

4.7 A procedural defect of which the Trustees are unaware at the time does not invalidate decisions taken at a meeting.

5. Trustees' powers

The Trustees have the following powers in the administration of the Charity in their capacity as Trustees:

5.1 To appoint (and remove) any person (who may be a Trustee) to act as Secretary in accordance with the Companies Act.

5.2 To appoint a Chairperson, a Treasurer and other honorary officers from among their number.

5.3 To delegate any of their functions to committees consisting of two or more individuals appointed by them. At least the majority of the members of every committee must be Trustees and all proceedings of committees must be reported promptly to the Trustees.

5.4 To make standing orders consistent with the Memorandum, the Articles and the Companies Act to govern proceedings at general meetings.

5.5 To make rules consistent with the Memorandum, the Articles and the Companies Act to govern their proceedings and proceedings of committees.

5.6 To make regulations consistent with the Memorandum, the Articles and the Companies Act to govern the administration of the Charity.

5.7 To establish procedures to assist the resolution of disputes or differences within the Charity.

5.8 To exercise any powers of the Charity which are not reserved to the Members

6. Benefits and Conflicts

6.1 The property and funds of the Charity must be used only for promoting the Objects and do not belong to the Members but:

(1) Members who are not Trustees or Connected Persons may be employed by or enter into contracts with the Charity and receive reasonable payment for goods or services supplied; and,

Subject to compliance with Article 6.4:

(2) Members, Trustees and Connected Persons may be paid interest at a reasonable rate on money lent to the Charity;

(3) Members, Trustees and Connected Persons may be paid a reasonable rent or hiring fee for property let or hired to the Charity; and

(4) Members, Trustees and Connected Persons may receive charitable benefits on the same terms as any other Beneficiaries providing that a majority of trustees do not benefit in this way.

6.2 A Trustee must not receive any payment of money or other material benefit (whether directly or indirectly) from the Charity except:

(1) as mentioned in Articles 6.1 or 6.3;

(2) reimbursement of reasonable out-of-pocket expenses (including hotel and travel costs) actually incurred in running the Charity;

(3) the benefit of indemnity insurance as permitted by the Charities Act;

(4) an indemnity in respect of any liabilities properly incurred in running the Charity (including the costs of a successful defence to criminal proceedings);

(5) in exceptional cases, other payments or benefits (but only with the written consent of the Commission in advance and where required by the Companies Act the approval or affirmation of the Members).

6.3 No Trustee or Connected Person may be employed by the Charity except in accordance with Article 6.2(5), but any Trustee or Connected Person may enter into a written contract with the Charity to supply goods or services in return for a payment or other material benefit but only if:

(1) the goods or services are actually required by the Charity, and the Trustees decide that it is in the best interests of the Charity to enter into such a contract;

(2) the nature and level of the remuneration is no more than is reasonable in relation to the value of the goods or services and is set in accordance with the procedure in Article 6.4; and

(3) no more than half of the Trustees are subject to such a contract in any financial year.

6.4 Subject to Clause 6.5, any Trustee who becomes a Conflicted Trustee in relation to any matter must:

(1) declare the nature and extent of his or her interest before discussion begins on the matter;

(2) withdraw from the meeting for that item after providing any information requested by the Trustees;

(3) not be counted in the quorum for that part of the meeting; and

(4) be absent during the vote and have no vote on the matter.

6.5 When any Trustee is a Conflicted Trustee, the Trustees who are not Conflicted Trustees, if they form a quorum without counting the Conflicted Trustee and are satisfied that it is in the best interests of the Charity to do so, may by resolution passed in the absence of the Conflicted Trustee authorise the Conflicted Trustee, notwithstanding any conflict of interest or duty which has arisen or may arise for the Conflicted Trustee, to:

(1) continue to participate in discussions leading to the making of a decision and/or to vote, or

(2) disclose to a third-party information confidential to the Charity, or

(3) take any other action not otherwise authorised which does not involve the receipt by the Conflicted Trustee or a Connected Person of any payment or material benefit from the Charity or

(4) refrain from taking any step required to remove the conflict.

6.6 This provision may be amended by special resolution but, where the result would be to permit any material benefit to a Trustee or Connected Person, only with the prior written consent of the Commission.

7. Records and Accounts

7.1 The Trustees must comply with the requirements of the Companies Act and of the Charities Act as to keeping records, the audit or independent examination of accounts and the preparation and transmission to the Registrar of Companies and the Commission of information required by law including:

(1) annual returns;

(2) annual reports; and

(3) annual statements of account.

7.2 The Trustees must also keep records of:

(1) all proceedings at meetings of the Trustees;

(2) all resolutions in writing;

- (3) all reports of committees; and
- (4) all professional advice obtained.

7.3 Accounting records relating to the Charity must be made available for inspection by any Trustee at any time during normal office hours

7.4 A copy of the Charity's governing documents and latest available statement of account must be supplied on request to any Trustee. Copies of the latest accounts must also be supplied in accordance with the Charities Act to any other person who makes a written request and pays the Charity's reasonable costs.

8. Membership

8.1 The Charity must maintain a register of Members.

8.2 The subscribers to the Memorandum are the first Members.

8.3 Membership is open to any person interested in furthering the Objects and approved by the Trustees.

8.4 The form and the procedure for applying for Membership is to be prescribed by the Trustees.

8.5 Membership is not transferable.

8.6 The Trustees may establish different classes of Members and set out their respective rights and obligations.

9. General Meetings

9.1 Members are entitled to attend general meetings in person or by proxy (but only if the appointment of a proxy is in writing and notified to the Secretary before the commencement of the meeting).

9.2 General meetings are called on at least 14 and not more than 28 clear days' written notice indicating the business to be discussed and (if a special resolution is to be proposed) at least 28 clear days' written notice setting out the terms of the proposed special resolution.

9.3 There is a quorum at a general meeting if the number of Members present in person or by proxy is at least five.

9.4 The chairperson at a general meeting is elected by the Members present in person or by proxy in his/her capacity as a Member and not as proxy for another Member.

9.5 Except where otherwise provided by the Articles or the Companies Act, every issue is decided by ordinary resolution.

9.6 Every Member present in person or by proxy has one vote on each issue.

9.7 Except where otherwise provided by the Articles or the Companies Act, a written resolution (whether an ordinary or a special resolution) is as valid as an equivalent resolution passed at a general meeting. For this purpose the written resolution may be set out in more than one document.

9.8 The Charity must hold its first AGM within 18 months after the Charity's incorporation, thereafter the Charity must hold an AGM in every year.

9.9 Members must annually at the AGM:

- (1) receive the accounts of the Charity for the previous financial year;
- (2) receive a written report on the Charity's activities;
- (3) be informed of the retirement of those Trustees who wish to retire [or who are retiring by rotation];
- (4) elect Trustees to fill the vacancies arising;
- (5) appoint reporting accountants or auditors for the Charity;

9.10 Members may also from time to time

- (1) confer on any individual (with his/her consent) the honorary title of Patron, President or Vice-President of the Charity; and
- (2) discuss and determine any issues of policy or deal with any other business put before them by the Trustees.

9.11 A general meeting may be called by the Trustees at any time and must be called within 21 days of a written request from one or more Trustees (being Members), at least 10% of the Membership or (where no general meeting has been held within the last year) at least 5% of the Membership.

9.12 A technical defect in the appointment of a Member of which the Members are unaware at the time does not invalidate a decision taken at a general meeting or a Written Resolution.

10. Limited Liability

The liability of Members is limited.

11. Guarantee

Every Member promises, if the Charity is dissolved while he/she remains a Member or within one year after he/she ceases to be a member, to pay up to £1 towards:

11.1 payment of those debts and liabilities of the Charity incurred before he /she ceased to be a Member

11.2 payment of the costs, charges and expenses of winding up; and

11.3 the adjustment of rights of contributors among themselves.

12. Communications

12.1 Notices and other documents to be served on Members or Trustees under the Articles or the Companies Act may be served:

- (1) by hand;
- (2) by post;
- (3) by suitable electronic means; or

through publication in the Charity's newsletter or on the Charity's website.

12.2 The only address at which a Member is entitled to receive notices sent by post is an address in the U.K. shown in the register of Members.

12.3 Any notice given in accordance with these Articles is to be treated for all purposes as having been received:

- (1) 24 hours after being sent by electronic means, posted on the Charity's website or delivered by hand to the relevant address;
 - (2) two clear days after being sent by first class post to that address;
 - (3) three clear days after being sent by second class or overseas post to that address;
 - (4) immediately on being handed to the recipient personally;
- or, if earlier,
- (5) as soon as the recipient acknowledges actual receipt.

12.4 A technical defect in service of which the Trustees are unaware at the time does not invalidate decisions taken at a meeting.

13. Dissolution

13.1 If the Charity is dissolved, the assets (if any) remaining after providing for all its liabilities must be applied in one or more of the following ways:

- (1) by transfer to one or more neighbouring Home-Start schemes in England and Wales as nominated by Home-Start UK.

13.2 A final report and statement of account must be sent to the Commission.

13.3 This provision may be amended by special resolution but only with the prior written consent of the Commission.

14. Interpretation

14.1 The Articles are to be interpreted without reference to the model articles under the Companies Act, which do not apply to the Charity.

14.2 In the Articles, unless the context indicates another meaning:

‘AGM’ means an annual general meeting of the Charity;

‘the Articles’ means the Charity’s Articles of Association and ‘Article’ refers to a particular Article;

‘Beneficiaries’ means the beneficiaries of the Charity as defined in Article 1;

‘Chairperson’ means the chairperson of the Trustees;

‘the Charity’ means the company governed by the Articles;

‘the Charities Act’ means the Charities Acts 1992 to 2006;

‘charity trustee’ has the meaning prescribed by the Charities Act;

‘clear day’ does not include the day on which notice is given or the day of the meeting or other event;

‘the Commission’ means the Charity Commission for England and Wales or any body which replaces it;

‘the Companies Act’ means the Companies Acts 1985 to 2006;

‘Conflicted Trustee’ means a Trustee in respect of whom a conflict of interest arises or may reasonably arise because the Conflicted Trustee or a Connected Person is receiving or stands to receive a benefit (other than payment of a premium for indemnity insurance) from the Charity, or has some separate interest or duty in a matter to be decided, or in relation to information which is confidential to the Charity;

‘Connected Person’ means, in relation to a Trustee, a person with whom the Trustee shares a common interest such that he/she may reasonably be regarded as benefiting directly or indirectly from any material benefit received by that person, being either a member of the Trustee’s family or household or a person or body who is a business associate of the Trustee, and (for the avoidance of doubt) does not include a company with which the Trustee’s only connection is an interest consisting of no more than 1% of the voting rights; A Connected Person in relation to an employee of the charity shall be construed in accordance with these provisions as if all reference to Trustee referred to an employee.

‘custodian’ means a person or body who undertakes safe custody of assets or of documents or records relating to them;

‘electronic means’ refers to communications addressed to specified individuals by telephone, fax or email or, in relation to meetings, by telephone conference call or video conference;

‘financial expert’ means an individual, company or firm who is authorised to give investment advice under the Financial Services and Markets Act 2000;

‘financial year’ means the Charity’s financial year;

‘firm’ includes a limited liability partnership;

‘indemnity insurance’ means insurance against personal liability incurred by any Trustee for an act or omission which is or is alleged to be a breach of trust or breach of duty, unless the act or omission amounts to a criminal offence or the Trustee concerned knew that, or was reckless whether, the act or omission was a breach of trust or breach of duty;

‘material benefit’ means a benefit, direct or indirect, which may not be financial but has a monetary value;

‘Member’ and ‘Membership’ refer to company Membership of the Charity;

‘Memorandum’ means the Charity’s Memorandum of Association;

‘month’ means calendar month;

‘nominee company’ means a corporate body registered or having an established place of business in England and Wales which holds title to property for another;

‘ordinary resolution’ means a resolution agreed by a simple majority of the Members present and voting at a general meeting or in the case of a written resolution by Members who together hold a simple majority of the voting power. Where applicable, ‘Members’ in this definition means a class of Members;

‘the Objects’ means the Objects of the Charity as defined in Article 1;

‘Resolution in writing’ means a written resolution of the Trustees;

‘Secretary’ means a company secretary;

‘special resolution’ means a resolution of which at least 14 days’ notice has been given agreed by a 75% majority of the Members present and voting at a general meeting or in the case of a written resolution by Members who together hold 75% of the voting power. Where applicable, ‘Members’ in this definition means a class of Members;

‘taxable trading’ means carrying on a trade or business in such manner or on such a scale that some or all of the profits are subject to corporation tax;

‘Trustee’ means a director of the Charity and ‘Trustees’ means the directors

‘written’ or ‘in writing’ refers to a legible document on paper or a document sent by electronic means which is capable of being printed out on paper;

‘written resolution’ refers to an ordinary or a special resolution which is in writing;

‘year’ means calendar year.

14.3 Expressions not otherwise defined which are defined in the Companies Act have the same meaning.

14.4 References to an Act of Parliament are to that Act as amended or re-enacted from time to time and to any subordinate legislation made under it.

**HOME-START NORTH WEST HAMPSHIRE TRADING AS HOME-START
BASINGSTOKE AND DEANE LTD.**

DIRECTORS' AND TRUSTEES' REPORT

AND

FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31ST MARCH 2024

Company No. 5604443 (Registered in England and Wales)
Charity No. 1112233

**HOME-START NORTH WEST HAMPSHIRE TRADING AS HOME-
START BASINGSTOKE AND DEANE LTD.**

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**HOME-START NORTH WEST HAMPSHIRE TRADING
AS HOME-START BASINGSTOKE AND DEANE LTD.**

OFFICERS AND PROFESSIONAL ADVISERS

Directors and trustees	Janette Hewitt (Chair) Natalie Fletcher Jeffrey Northam Mark Flower Elizabeth Taylor Lauren English Patricia Fox Naila Aslam Susan Bailey Samantha Baker Amanda Britton	appointed May 23 appointed May 23 appointed June 23
------------------------	---	---

Company Secretary Jeffrey Northam

Company number 5604443 (Registered in England and Wales)

Charity number 1112233

Registered Office Rucstall Community Centre
Holbein Close
Basingstoke
RG21 3QN

Bankers Lloyds Bank plc
Basingstoke

Independent Examiner Caroline Scull
B20 Ltd
Charwell House
Wilsom Road
Alton
Hampshire
GU34 2PP

HOME-START NORTH WEST HAMPSHIRE TRADING AS HOME-START BASINGSTOKE AND DEANE LTD.

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED

31ST MARCH 2024

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102 - effective 1st January 2015).

Objects of the Charity, Principal Activities and Organisation of our work

The charity is constituted as a company limited by guarantee, and is therefore governed by a memorandum and articles of association.

The charity's objects are to safeguard, protect and preserve the good health, both mental and physical of children and parents of children, to prevent cruelty to or maltreatment of children, to relieve sickness amongst children and parents of children within the areas of North West Hampshire and its environs.

It's principal activity is the recruiting and training of volunteers and suitable staff who then offer confidential, friendly support to families in need.

The board of trustees, who meet at least 6 times a year are responsible for the administration of the charity. The day to day management is delegated to the Director of Operations, who is responsible for the management of the other members of the team.

Trustees are appointed by the existing board members and are drawn from interested members of the public.

The charity places much reliance on the services of unpaid volunteers. This includes the time provided by the Trustees.

Future Developments

Home-Start North West Hampshire now trading as Home-Start Basingstoke & Deane to better reflect the geographical catchment area.

Funding in 23/24 has been challenging.

We anticipate funding in 24/25 to be extremely challenging, which may put services at risk.

Public Benefit

In setting its plans for areas of work, the Trustees of Home-Start Basingstoke & Deane have had regard to the guidance from the Charity Commission on public statement of benefit. Home-Start Basingstoke & Deane's business plan and the analysis of achievements against that plan demonstrates how Home-Start Basingstoke & Deane has set out to fulfil its principle charitable objective that is the relief of children or parents in despair or in distress and the prevention of emotional, physical or mental abuse or neglect of such children and to promote their welfare and wellbeing

**HOME-START NORTH WEST HAMPSHIRE TRADING AS HOME-START
BASINGSTOKE AND DEANE LTD.**

REPORT OF THE TRUSTEES (continued)

FOR THE YEAR ENDED

31ST MARCH 2024

Reserves Policy

The trustees have reviewed the charity's needs for its reserves in line with the guidance issued by the Charity Commission and have set aside or designated £57,166 to safeguard the charity's service commitment in the event of delays in receipt of grants or accrued legacies. This approximates to three months running costs plus closure costs. The Trustees believe that reserves should be at least at this level to ensure the charity can run efficiently and meet the needs of the beneficiaries.

Directors and Trustees

All directors of the company are also Trustees of the charity and there are no other trustees. The Trustees are named on page 1.

STATEMENT OF DIRECTORS' RESPONSIBILITIES

The directors are responsible for preparing the financial statements in accordance with applicable law and UK Generally Accepted Accounting Practice.

The Companies Act 2006 requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of the company and of its profit or loss for that period.

In preparing those financial statements the directors are required to:-

- (i) Select suitable accounting policies and then apply them consistently.
- (ii) Make judgements and estimates that are reasonable and prudent.
- (iii) Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small company exemption

This report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime

Signed

Janette Hewitt

Director

Date:

Janette Hewitt

17/5/24

**HOME-START NORTH WEST HAMPSHIRE TRADING AS HOME-START BASINGSTOKE
AND DEANE LTD.**

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED

31ST MARCH 2024

	<u>Unrestricted</u> <u>Funds</u> 2024	<u>Restricted</u> <u>Funds</u> 2024	<u>Total</u> <u>Funds</u> 2024	<u>Total</u> <u>Funds</u> 2023
Notes				
Total incoming resources	52,194	89,815	142,009	168,723
Total direct charitable expenditure	56,340	90,037	146,377	151,949
Total support costs	14,117	4,171	18,288	18,352
Total resources expended	70,458	94,208	164,665	170,301
Net incoming resources for the year	(18,263)	(4,393)	(22,656)	(1,578)
Balance brought forward	104,381	4,393	108,774	110,352
Balance carried forward	<u>86,118</u>	<u>(0)</u>	<u>86,118</u>	<u>108,774</u>

The notes on pages 6 to 9 form part of these financial statements.

HOME-START NORTH WEST HAMPSHIRE TRADING AS HOME-START BASINGSTOKE AND DEANE LTD.

BALANCE SHEET

AS AT 31ST MARCH 2024

	Notes		2024		2023
		£	£		£
Current Assets					
Debtors	9	446		745	
Cash at bank and in hand		110,471		120,719	
			110,917		121,464
Creditors: amounts falling due within one year	10	(24,800)		(12,690)	
Net current assets			86,118		108,774
Net assets			86,118		108,774
Capital Funds					
Unrestricted Funds			86,118		104,381
Restricted Funds			0		4,393
Total funds			0 86,118		108,774

Approval

The directors are satisfied that the company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

These financial statements were approved by the directors on 17 May 2024 and signed by:

Janette Hewitt
Janette Hewitt

The notes on pages 6 to 9 form part of these financial statements.

HOME-START NORTH WEST HAMPSHIRE TRADING AS HOME-START BASINGSTOKE AND DEANE LTD.

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31ST MARCH 2024

1 Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year.

a Basis of accounting

The financial statements have been prepared under the historic cost convention and in accordance with the Charities SORP (FRS102) Accounting and Reporting of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) and the Companies Act 2006.

b Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.
The Trustees are named on page1.

c Incoming resources

Voluntary income, donations and grants are accounted for on an accruals basis.

d Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT that cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Direct charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the independent examiner's fees and costs linked to the strategic management of the charity.

2 Grants received - unrestricted funds

	2024	2023
	£	£
Hampshire and Isle of Wight	6,000	1,000
Basingstoke & Deane	0	0
Garfield Weston	0	10,000
Henry Smith	0	11,250
The Park Family Trust	5,000	0
The Co-op	1,816	0
Groundwork - Comic Relief	0	500
Manydown Trust	4,000	3,250
Home Start UK	0	250
The Allotments for the Labouring Poor	0	2,000
The Turbary Allotment Charity	0	2,000
Albert Hunt	0	4,000
	<u>16,816</u>	<u>34,250</u>

**HOME-START NORTH WEST HAMPSHIRE TRADING AS HOME-START BASINGSTOKE
AND DEANE LTD.**

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED

31ST MARCH 2024

	2024	2023
	£	£
3 Grants received - restricted funds		
Lottery Mental Health Project Grant	61,526	60,248
Awards 4 All - for young parents group	2,022	4,043
Basingstoke & Deane Borough Council - for corporate fundraising	0	10,000
Children in Need - for groups	11,667	10,500
Greenham Common - for home visiting services	9,000	2,500
Hedley FDN BCA - Home Visiting	2,500	0
Greenham Common matched funding - for Bishops Green Group	0	845
Greenham matched funding Cycle - for Bishops Green	0	750
Englefield Charitable Trust via Greenham for Bishops Green	0	340
The Peter Baker Foundation via Greenham for Bishops Green	0	3,000
Hampshire County Council - for Bishops Green Group	0	1,000
Sovereign Housing - Little Wellies	600	0
Sunlife - for groups healthy eating	500	0
Alex Timpson Trust - Wellbeing Group	2,000	0
Four Lanes Trust - for a new laptop	0	448
	<u>89,815</u>	<u>93,674</u>

4 Donations

Donations via CAF	4,061	1,070
Anon	0	500
J Lyons	175	0
Waltrose	1,000	333
Tadley U3A	200	87
K Jardine-Brown	350	350
Carolyn Anderson	240	280
Lodden Lodge	826	0
Greywell	1,540	1,253
Volunteers' and Trustees expenses donated	267	543
Jo & Alan Attridge	100	0
Masonic Lodge	500	100
Winchfield Village	232	0
Basingstoke Ladies Golf	0	5,000
Arnold Clark	0	1,000
HR Leppard	0	10,000
Wilson	3,000	2,500
Fletcher	0	300
Odiham Rotary	500	0
P Ash	0	120
200 Club Lottery - Prizes gifted back	0	620
Online Giving	436	0
Dummer Church	242	0
Other Donations Received	623	455
	<u>14,292</u>	<u>24,511</u>

5 Donations - restricted funds

Janelle Hewitt	0	63
Erika Wilson	0	160
Tadley U3A	0	125
Anon	0	160
Dummer Church	0	510
Joanna Hartridge-Price	0	50
For Bishops Green Group	<u>0</u>	<u>1,068</u>

HOME-START NORTH WEST HAMPSHIRE TRADING AS HOME-START
BASINGSTOKE AND DEANE LTD.

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED

31ST MARCH 2024

	2024	2023
	£	£
6 Fundraising - restricted funds		
Mark Flower - Cycle Ride	0	750
For Bishops Green Group	0	750
	<u>0</u>	<u>750</u>
7 Fundraising income		
Rotary Race Night	0	1,483
Race Night	3,241	0
Cocktails & Canapes	1,808	1,389
Call my Bluff	0	2,233
Ramble	2,092	680
Easyfundraising	158	75
Bridge Day	2,804	200
Quiz Night	685	0
Carnival	112	0
Christmas Quiz	37	0
Christmas at Milestones	440	0
Sherfied on Loddon Reindeer Trail	0	700
	<u>11,375</u>	<u>6,760</u>
Less: Relevant fundraising costs	<u>968</u>	<u>815</u>
Profit from fundraising	<u>10,407</u>	<u>6,643</u>
8 Investment income		
Bank interest received	<u>1,044</u>	<u>190</u>
9 Debtors		
Prepayments	<u>446</u>	<u>745</u>
	<u>446</u>	<u>745</u>
10 Creditors: amounts falling due within one year		
Awards 4 All (4 months of £6k)	0	2,022
Manydown Trust (8 months of £3k)	0	2,000
Children in Need (3 months of £10k)	3,333	5,000
National Lottery Community	15,000	0
Sovereign Housing	400	0
St James Place	2,000	0
Creditors Control account	233	0
PAYE	1,104	438
Credit card	761	376
200 Club Prizes Payable	877	629
Fundraising to be paid back	551	0
Accruals - Independent Examination	540	2,225
	<u>24,800</u>	<u>12,690</u>

HOME-START NORTH WEST HAMPSHIRE TRADING AS HOME-START BASINGSTOKE AND DEANE LTD.

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED

31ST MARCH 2024

	2024	2023
	£	£
11 Surplus for the year		
This is stated after charging:		
Depreciation of tangible fixed assets owned by the charity	<u>0</u>	<u>0</u>
Independent Examiner's Fees	<u>540</u>	<u>540</u>
12 Trustees' remuneration		
No remuneration was paid to any trustee during the year, except to re-imburse them for purchases or out of pocket expenses made on behalf of the charitable company.		
13 Governance costs		
Independent Examiners Fee	540	540
AGM	90	235
Information Commissioner	35	35
Meeting room hire	192	0
Trustee expenses	<u>0</u>	<u>241</u>
	<u>857</u>	<u>1,051</u>
14 Reserves Policy		
The value of designated reserves are calculated as follows:		
	3 months	6 months
Cost of closure	16,000	16,000
Three month's operating costs (prior year was six months)	<u>41,166</u>	<u>85,151</u>
Designated Reserves	<u>57,166</u>	<u>101,151</u>
Unrestricted Funds	86,118	104,381
Designated reserves	<u>(57,166)</u>	<u>(101,151)</u>
Free Reserves	<u>28,951</u>	<u>3,230</u>
15 Salaries		
Gross Salaries	101,816	93,420
Employer's National Insurance	5,064	4,778
Less: Employment Allowance	(5,000)	(4,778)
Employer's Pension Contributions	<u>5,063</u>	<u>4,423</u>
Total Salary Bill	<u>106,943</u>	<u>97,843</u>
Total Staff members	7	8
Full Time Equivalent	3.75	3.75

**Independent Examiner's Report to the Trustees of
HOME-START NORTH WEST HAMPSHIRE TRADING AS HOME-START BASINGSTOKE AND DEANE LTD**

I report to the charity Trustees on my examination of the accounts of the Company for the year ended 31 March 2024 as set out on pages 4 to 9.

Respective responsibilities of trustees and examiner

As the trustees of the Charity, and also its directors for the purposes of company law, you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 (the 2011 Act). I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants which is one of the listed bodies. In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145 (5)(b) of the 2011 Act.

Basis of the independent examiner's report

My examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102)

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



MRS C S SCULL BA FCCA

B20 Limited
Chartered Certified Accountant
Charwell House
Wilsom Road
Alton
Hampshire
GU34 2PP

Date 2/7/24

**HOME-START NORTH WEST HAMPSHIRE TRADING AS HOME-START BASINGSTOKE
AND DEANE LTD.**

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED

31ST MARCH 2024

	Notes	<u>Unrestricted</u> <u>Funds</u> 2024	<u>Restricted</u> <u>Funds</u> 2024	<u>Total</u> <u>Funds</u> 2024	<u>Total</u> <u>Funds</u> 2023
Incoming resources					
Grants received	2/3	16,816	89,815	106,631	127,924
Donations	4/5	14,292	0	14,292	25,579
Fundraising income	6/7	11,375	0	11,375	7,510
Gift Aid		967	0	967	0
200 Club Lottery		7,700	0	7,700	7,521
Investment income	8	1,044	0	1,044	190
Total incoming resources		52,194	89,815	142,009	168,723
Resources expended					
<u>Direct charitable expenditure</u>					
Core Salary costs		49,295	5,530	54,825	57,586
Pension costs		3,858	0	3,858	3,234
Recruitment		0	0	0	0
Covid-19 direct costs		0	0	0	0
Learning Together Packs		0	0	0	0
Family Groups - including salaries		0	26,123	26,123	23,925
Home Visiting project costs		0	257	257	224
Volunteer prep courses and support		208	0	208	1,232
Staff travel expenses		(0)	737	737	933
Staff training		174	0	174	258
Staff welfare		350	0	350	700
Mental Health Project payments to HS Rushmoor		0	30,763	30,763	30,124
Mental Health Project delivery costs		0	23,070	23,070	24,762
DBS checks		0	232	232	327
Fundraising		968	0	968	815
Corporate Fundraising		0	2,956	2,956	5,607
200 Club Lottery prizes		1,488	0	1,488	1,507
Volunteer travel expenses		0	369	369	716
		56,340	90,037	146,377	151,949
<u>Support costs</u>					
Rent		3,986	1,993	5,980	5,249
Telephone and internet		1,594	797	2,391	2,404
Printing, stationery and postage		1,484	0	1,484	1,685
Home Start fees		1,871	624	2,495	2,054
Insurance		445	445	890	1,074
Payroll bureau		393	0	393	463
Bookkeeping		810	0	810	1,136
IT, Software and consumables		1,983	0	1,983	2,628
Advertising & Marketing		180	312	492	340
Office costs		452	0	452	204
Bank charges		64	0	64	64
Governance costs		857	0	857	1,051
		14,117	4,171	18,288	18,352
Total resources expended		70,458	94,208	164,665	170,301
Net incoming resources for the year		(18,263)	(4,393)	(22,656)	(1,578)
Balance brought forward		104,381	4,393	108,774	110,352
Balance carried forward		86,118	(0)	86,118	108,774

The notes on pages 6 to 9 form part of these financial statements.

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BASINGSTOKE AND DEANE LTD.**

DIRECTORS' AND TRUSTEES' REPORT

AND

FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31ST MARCH 2024

Company No. 5604443 (Registered in England and Wales)
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**HOME-START NORTH WEST HAMPSHIRE TRADING AS HOME-
START BASINGSTOKE AND DEANE LTD.**

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**HOME-START NORTH WEST HAMPSHIRE TRADING
AS HOME-START BASINGSTOKE AND DEANE LTD.**

OFFICERS AND PROFESSIONAL ADVISERS

Directors and trustees	Janette Hewitt (Chair) Natalie Fletcher Jeffrey Northam Mark Flower Elizabeth Taylor Lauren English Patricia Fox Naila Aslam Susan Bailey Samantha Baker Amanda Britton	appointed May 23 appointed May 23 appointed June 23
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Company Secretary Jeffrey Northam

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Basingstoke

Independent Examiner Caroline Scull
B20 Ltd
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GU34 2PP

HOME-START NORTH WEST HAMPSHIRE TRADING AS HOME-START BASINGSTOKE AND DEANE LTD.

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED

31ST MARCH 2024

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Funding in 23/24 has been challenging.

We anticipate funding in 24/25 to be extremely challenging, which may put services at risk.

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**HOME-START NORTH WEST HAMPSHIRE TRADING AS HOME-START
BASINGSTOKE AND DEANE LTD.**

REPORT OF THE TRUSTEES (continued)

FOR THE YEAR ENDED

31ST MARCH 2024

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The trustees have reviewed the charity's needs for its reserves in line with the guidance issued by the Charity Commission and have set aside or designated £57,166 to safeguard the charity's service commitment in the event of delays in receipt of grants or accrued legacies. This approximates to three months running costs plus closure costs. The Trustees believe that reserves should be at least at this level to ensure the charity can run efficiently and meet the needs of the beneficiaries.

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Signed

Janette Hewitt

Director

Date:

Janette Hewitt

17/5/24

**HOME-START NORTH WEST HAMPSHIRE TRADING AS HOME-START BASINGSTOKE
AND DEANE LTD.**

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED

31ST MARCH 2024

	<u>Unrestricted</u> <u>Funds</u> 2024	<u>Restricted</u> <u>Funds</u> 2024	<u>Total</u> <u>Funds</u> 2024	<u>Total</u> <u>Funds</u> 2023
Total incoming resources	52,194	89,815	142,009	168,723
Total direct charitable expenditure	56,340	90,037	146,377	151,949
Total support costs	14,117	4,171	18,288	18,352
Total resources expended	70,458	94,208	164,665	170,301
Net incoming resources for the year	(18,263)	(4,393)	(22,656)	(1,578)
Balance brought forward	104,381	4,393	108,774	110,352
Balance carried forward	<u>86,118</u>	<u>(0)</u>	<u>86,118</u>	<u>108,774</u>

The notes on pages 6 to 9 form part of these financial statements.

HOME-START NORTH WEST HAMPSHIRE TRADING AS HOME-START BASINGSTOKE AND DEANE LTD.

BALANCE SHEET

AS AT 31ST MARCH 2024

	Notes	£	2024 £	£	2023 £
Current Assets					
Debtors	9	446		745	
Cash at bank and in hand		110,471		120,719	
		<u>110,917</u>		<u>121,464</u>	
Creditors: amounts falling due within one year	10	<u>(24,800)</u>		<u>(12,690)</u>	
Net current assets			86,118		108,774
Net assets			<u><u>86,118</u></u>		<u><u>108,774</u></u>
Capital Funds					
Unrestricted Funds			86,118		104,381
Restricted Funds			0		4,393
Total funds			<u>0</u> <u><u>86,118</u></u>		<u><u>108,774</u></u>

Approval

The directors are satisfied that the company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

These financial statements were approved by the directors on 17 May 2024 and signed by:

Janette Hewitt
Janette Hewitt

The notes on pages 6 to 9 form part of these financial statements.

HOME-START NORTH WEST HAMPSHIRE TRADING AS HOME-START BASINGSTOKE AND DEANE LTD.

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31ST MARCH 2024

1 Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year.

a Basis of accounting

The financial statements have been prepared under the historic cost convention and in accordance with the Charities SORP (FRS102) Accounting and Reporting of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) and the Companies Act 2006.

b Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.
The Trustees are named on page1.

c Incoming resources

Voluntary income, donations and grants are accounted for on an accruals basis.

d Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT that cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Direct charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the independent examiner's fees and costs linked to the strategic management of the charity.

2 Grants received - unrestricted funds

	2024	2023
	£	£
Hampshire and Isle of Wight	6,000	1,000
Basingstoke & Deane	0	0
Garfield Weston	0	10,000
Henry Smith	0	11,250
The Park Family Trust	5,000	0
The Co-op	1,816	0
Groundwork - Comic Relief	0	500
Manydown Trust	4,000	3,250
Home Start UK	0	250
The Allotments for the Labouring Poor	0	2,000
The Turbary Allotment Charity	0	2,000
Albert Hunt	0	4,000
	<hr/>	<hr/>
	16,816	34,250

**HOME-START NORTH WEST HAMPSHIRE TRADING AS HOME-START BASINGSTOKE
AND DEANE LTD.**

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED

31ST MARCH 2024

	2024	2023
	£	£
3 Grants received - restricted funds		
Lottery Mental Health Project Grant	61,526	60,248
Awards 4 All - for young parents group	2,022	4,043
Basingstoke & Deane Borough Council - for corporate fundraising	0	10,000
Children in Need - for groups	11,667	10,500
Greenham Common - for home visiting services	9,000	2,500
Hedley FDN BCA - Home Visiting	2,500	0
Greenham Common matched funding - for Bishops Green Group	0	845
Greenham matched funding Cycle - for Bishops Green	0	750
Englefield Charitable Trust via Greenham for Bishops Green	0	340
The Peter Baker Foundation via Greenham for Bishops Green	0	3,000
Hampshire County Council - for Bishops Green Group	0	1,000
Sovereign Housing - Little Wellies	600	0
Sunlife - for groups healthy eating	500	0
Alex Timpson Trust - Wellbeing Group	2,000	0
Four Lanes Trust - for a new laptop	0	448
	<u>89,815</u>	<u>93,674</u>
4 Donations		
Donations via CAF	4,061	1,070
Anon	0	500
J Lyons	175	0
Waitrose	1,000	333
Tadley U3A	200	87
K Jardine-Brown	350	350
Carolyn Anderson	240	280
Loddon Lodge	826	0
Greywell	1,540	1,253
Volunteers' and Trustees expenses donated	267	543
Jo & Alan Attridge	100	0
Masonic Lodge	500	100
Winchfield Village	232	0
Basingstoke Ladies Golf	0	5,000
Arnold Clark	0	1,000
HR Leppard	0	10,000
Wilson	3,000	2,500
Fletcher	0	300
Odiham Rotary	500	0
P Ash	0	120
200 Club Lottery - Prizes gifted back	0	620
Online Giving	436	0
Dummer Church	242	0
Other Donations Received	623	455
	<u>14,292</u>	<u>24,511</u>
5 Donations - restricted funds		
Janette Hewitt	0	63
Erika Wilson	0	160
Tadley U3A	0	125
Anon	0	160
Dummer Church	0	510
Joanna Hartridge-Price	0	50
	<u>0</u>	<u>1,068</u>
For Bishops Green Group		

HOME-START NORTH WEST HAMPSHIRE TRADING AS HOME-START
BASINGSTOKE AND DEANE LTD.

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED

31ST MARCH 2024

	2024	2023
	£	£
6 Fundraising - restricted funds		
Mark Flower - Cycle Ride	0	750
For Bishops Green Group	<u>0</u>	<u>750</u>
7 Fundraising income		
Rotary Race Night	0	1,483
Race Night	3,241	0
Cocktails & Canapes	1,808	1,389
Call my Bluff	0	2,233
Ramble	2,092	680
Easyfundraising	158	75
Bridge Day	2,804	200
Quiz Night	685	0
Carnival	112	0
Christmas Quiz	37	0
Christmas at Milestones	440	0
Sherfied on Loddon Reindeer Trail	0	700
	<u>11,375</u>	<u>6,760</u>
Less: Relevant fundraising costs	<u>968</u>	<u>815</u>
Profit from fundraising	<u>10,407</u>	<u>6,643</u>
8 Investment income		
Bank interest received	<u>1,044</u>	<u>190</u>
9 Debtors		
Prepayments	<u>446</u>	<u>745</u>
	<u>446</u>	<u>745</u>
10 Creditors: amounts falling due within one year		
Awards 4 All (4 months of £6k)	0	2,022
Manydown Trust (8 months of £3k)	0	2,000
Children in Need (3 months of £10k)	3,333	5,000
National Lottery Community	15,000	0
Sovereign Housing	400	0
St James Place	2,000	0
Creditors Control account	233	0
PAYE	1,104	438
Credit card	761	376
200 Club Prizes Payable	877	629
Fundraising to be paid back	551	0
Accruals - Independent Examination	<u>540</u>	<u>2,225</u>
	<u>24,800</u>	<u>12,690</u>

HOME-START NORTH WEST HAMPSHIRE TRADING AS HOME-START BASINGSTOKE AND DEANE LTD.

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED

31ST MARCH 2024

	2024	2023
	£	£
11 Surplus for the year		
This is stated after charging:		
Depreciation of tangible fixed assets owned by the charity	<u>0</u>	<u>0</u>
Independent Examiner's Fees	<u>540</u>	<u>540</u>
12 Trustees' remuneration		
No remuneration was paid to any trustee during the year, except to re-imburse them for purchases or out of pocket expenses made on behalf of the charitable company.		
13 Governance costs		
Independent Examiners Fee	540	540
AGM	90	235
Information Commissioner	35	35
Meeting room hire	192	0
Trustee expenses	<u>0</u>	<u>241</u>
	<u>857</u>	<u>1,051</u>
14 Reserves Policy		
The value of designated reserves are calculated as follows:		
	3 months	6 months
Cost of closure	16,000	16,000
Three month's operating costs (prior year was six months)	<u>41,166</u>	<u>85,151</u>
Designated Reserves	<u>57,166</u>	<u>101,151</u>
Unrestricted Funds	86,118	104,381
Designated reserves	<u>(57,166)</u>	<u>(101,151)</u>
Free Reserves	<u>28,951</u>	<u>3,230</u>
15 Salaries		
Gross Salaries	101,816	93,420
Employer's National Insurance	5,064	4,778
Less: Employment Allowance	(5,000)	(4,778)
Employer's Pension Contributions	<u>5,063</u>	<u>4,423</u>
Total Salary Bill	<u>106,943</u>	<u>97,842</u>
Total Staff members	7	8
Full Time Equivalent	3.75	3.75

**Independent Examiner's Report to the Trustees of
HOME-START NORTH WEST HAMPSHIRE TRADING AS HOME-START BASINGSTOKE AND DEANE LTD**

I report to the charity Trustees on my examination of the accounts of the Company for the year ended 31 March 2024 as set out on pages 4 to 9.

Respective responsibilities of trustees and examiner

As the trustees of the Charity, and also its directors for the purposes of company law, you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 (the 2011 Act). I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants which is one of the listed bodies. In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145 (5)(b) of the 2011 Act.

Basis of the independent examiner's report

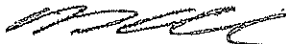
My examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102)

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



MRS C S SCULL BA FCCA

B20 Limited
Chartered Certified Accountant
Charwell House
Wilsom Road
Alton
Hampshire
GU34 2PP

Date 2/7/24

**HOME-START NORTH WEST HAMPSHIRE TRADING AS HOME-START BASINGSTOKE
AND DEANE LTD.**

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED

31ST MARCH 2024

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
	<u>Funds</u>	<u>Funds</u>	<u>Funds</u>	<u>Funds</u>
Notes	2024	2024	2024	2023
Incoming resources				
Grants received	2/3 16,816	89,815	106,631	127,924
Donations	4/5 14,292	0	14,292	25,579
Fundraising income	6/7 11,375	0	11,375	7,510
Gift Aid	967	0	967	0
200 Club Lottery	7,700	0	7,700	7,521
Investment income	8 1,044	0	1,044	190
	<hr/>			<hr/>
Total incoming resources	52,194	89,815	142,009	168,723
Resources expended				
<u>Direct charitable expenditure</u>				
Core Salary costs	49,295	5,530	54,825	57,586
Pension costs	3,858	0	3,858	3,234
Recruitment	0	0	0	0
Covid-19 direct costs	0	0	0	0
Learning Together Packs	0	0	0	0
Family Groups - including salaries	0	26,123	26,123	23,925
Home Visiting project costs	0	257	257	224
Volunteer prep courses and support	208	0	208	1,232
Staff travel expenses	(0)	737	737	933
Staff training	174	0	174	258
Staff welfare	350	0	350	700
Mental Health Project payments to HS Rushmoor	0	30,763	30,763	30,124
Mental Health Project delivery costs	0	23,070	23,070	24,762
DBS checks	0	232	232	327
Fundraising	968	0	968	815
Corporate Fundraising	0	2,956	2,956	5,607
200 Club Lottery prizes	1,488	0	1,488	1,507
Volunteer travel expenses	0	369	369	716
	<hr/>			<hr/>
	56,340	90,037	146,377	151,949
<u>Support costs</u>				
Rent	3,986	1,993	5,980	5,249
Telephone and internet	1,594	797	2,391	2,404
Printing, stationery and postage	1,484	0	1,484	1,685
Home Start fees	1,871	624	2,495	2,054
Insurance	445	445	890	1,074
Payroll bureau	393	0	393	463
Bookkeeping	810	0	810	1,136
IT, Software and consumables	1,983	0	1,983	2,628
Advertising & Marketing	180	312	492	340
Office costs	452	0	452	204
Bank charges	64	0	64	64
Governance costs	857	0	857	1,051
	<hr/>			<hr/>
	14,117	4,171	18,288	18,352
Total resources expended	70,458	94,208	164,665	170,301
Net incoming resources for the year	(18,263)	(4,393)	(22,656)	(1,578)
Balance brought forward	104,381	4,393	108,774	110,352
	<hr/>			<hr/>
Balance carried forward	86,118	(0)	86,118	108,774

The notes on pages 6 to 9 form part of these financial statements.



Basingstoke
and Deane

Basingstoke and Deane Borough Council

Civic Offices, London Road,
Basingstoke, Hampshire RG21 4AH

www.basingstoke.gov.uk | 01256 844844

customer.service@basingstoke.gov.uk

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Rooksdown Parish Council
Rooksdown Community Centre
Park Prewett Road
Rooksdown
Basingstoke
Hampshire
RG24 9XA

Our Ref: 25/01612/FUL

15 July 2025

Dear Sir/Madam,

Location: Land North And South Of Rookery Farm Lane Monk Sherborne
Hampshire
Proposal: Proposed solar farm, associated infrastructure including underground
cable route, internal access tracks and landscaping.
Grid Ref: 460551, 154913

Reason for consultation –
Adjoining Parish

Please be advised that the above application for Full Planning Application was registered on 10 July 2025. I would be grateful to receive any observations which you may have.

Copies of any plans or documents are on line:

<http://planning.basingstoke.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SYOC6RCRFZ900>

Please respond to this consultation **by** 5 August 2025. If a response is not received within this time period it will be assumed that you do not wish to raise objection or have any comments to make on the proposal.

Please note that your comments on the planning application will be available to view on line. You are therefore reminded to omit any sensitive or confidential information; remove any personal information (such as signatures); and do not use personal email addresses when submitting your response.

If responding by e-mail please do so to majorapplicationcomment@basingstoke.gov.uk. quoting the application reference number and site address.

Yours sincerely

A handwritten signature in black ink, appearing to read 'M. Sturges', written in a cursive style.

Planning and Development Manager

PUBLIC PARTICIPATION SCHEME PARISH COUNCIL WISHING TO SPEAK

Location: Land North And South Of Rookery Farm Lane Monk Sherborne
Hampshire
Proposal: Proposed solar farm, associated infrastructure including underground
cable route, internal access tracks and landscaping.
Application: Full Planning Application
Our Ref: 25/01612/FUL

I confirm that I would like the opportunity to address the meeting in the event of the above mentioned application being reported to Committee.

Parish Name _____

Address _____

Telephone no _____

Email address _____

Signed _____

Please return to:
Mrs Jane Watson
Planning, Environment & Transport
Basingstoke & Deane Borough Council
Civic Offices
London Road
Basingstoke Hampshire RG21 4AH

or Fax on: 01256 845200
or Email: development.control@basingstoke.gov.uk