




**YOU ARE HEREBY SUMMONED** to attend an ordinary **MEETING OF THE PARISH COUNCIL** at Rooksdown Community Centre, RG24 9XA at **7.30pm on Monday 26<sup>th</sup> January 2026** for the purpose of considering and resolving upon the business set out in the following agenda.

**To press and members of the public:** You are welcome to attend the meeting and address the Parish Council during Public Participation only. Total time allocated for this session is 15 minutes. Questions should be sent in advance to the Clerk by email.

Signed:   
 Tracy Hamer – Clerk & RFO  
[parish.clerk@rooksdwn.org.uk](mailto:parish.clerk@rooksdwn.org.uk)  
 20<sup>th</sup> January 2026

<b>61/26</b>	<b>Apologies for absence</b> To receive and record apologies for absence from Parish Councillors.
<b>62/26</b>	<b>Declarations of Interest</b> To receive declarations from members of any disclosable pecuniary or other interests on matters to be considered at the meeting and to receive any associated dispensations requests.
<b>63/26</b>	<b>Co-option to Fill Casual Vacancies</b> To consider the co-option of two Parish Councillors, noting that the statutory period for requesting an election has passed and no electors requested a poll.
<b>64/26</b>	<b>Approval of the Minutes</b> To approve the minutes of the following meeting: <i>Full Council - Monday 24<sup>th</sup> November 2025 - Items 49/25 to 60/25</i>
<b>65/26</b>	<b>Matters Arising</b> Nil.
<b>66/26</b>	<b>Public Session – 15 minutes</b> An opportunity for members of the public to bring matters to the attention of the Council.
<b>67/26</b>	<b>To receive reports from:</b> <ul style="list-style-type: none"> <li>• Chairman Rooksdown Parish Council</li> <li>• County Councillor</li> <li>• Borough Councillors</li> <li>• Rooksdown Community Association</li> <li>• Police/PCSO/CSPO</li> <li>• Allotments</li> </ul>
<b>68/26</b>	<b>Finance and governance</b> <ul style="list-style-type: none"> <li>• To receive and approve the Bank Reconciliation Reports for November and December 2025 and note the current financial situation.</li> </ul>

	<ul style="list-style-type: none"> <li>• To note any emergency spends authorised by the Clerk.</li> <li>• To review and approve the schedule of payments for January.</li> <li>• To consider and approve the 2026/27 budget and precept.</li> <li>• To consider a grant application from the RCA for a total of £675 to pay for Christmas Advent Calendars.</li> <li>• To review and adopt the following policies: <ul style="list-style-type: none"> <li>- RPC IT policy and data audit</li> <li>- RPC risk register</li> <li>- RPC Standing orders</li> <li>- RPC Financial regs</li> </ul> </li> </ul>
<b>69/26</b>	<b>Planning</b> <b><u>26/00035/RES - Manydown Phase 1 Land Off Roman Road &amp; Worting Road</u></b> Reserved Matters application pursuant to condition 6 of 17/00818/OUT <a href="#">Full details here.</a>
<b>70/26</b>	<b>Events</b> <ul style="list-style-type: none"> <li>• Christmas Lights 2025 and 2026 festive events</li> <li>• Action Day</li> <li>• Newsletter</li> </ul>
<b>71/26</b>	<b>To discuss the current arrangement for events at the Tommy statues</b>
<b>72/26</b>	<b>Traffic Calming</b> <ul style="list-style-type: none"> <li>• Presentation of findings from the recent traffic survey and discussion of next steps</li> <li>• To review and approve costs associated with Speed Indicator Devices</li> </ul>
<b>73/26</b>	<b>Consultations</b> Nil.
<b>74/26</b>	<b>CONFIDENTIAL MATTERS</b> Admission to meeting to pass a resolution in accordance with the public bodies (Admission to meetings) act 1960 to exclude the public and press from the remainder of this meeting as publicity will be prejudicial to the confidential nature of the business.  To discuss matters of a commercial nature
<b>75/26</b>	<b>Date of Next Meeting</b> To confirm the date of the next Parish Council meeting - Monday 23 <sup>rd</sup> February 2026.

Supporting Items can be accessed via the council website under [Council Documents/Agendas](#) or scan the QR code.



<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Unity T1	31/12/2025		13,138.29
			<u>13,138.29</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			13,138.29
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			13,138.29
		<b>Balance per Cash Book is :-</b>	<b>13,138.29</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Signatory 1:**

Name .....Signed .....Date .....

**Signatory 2:**

Name .....Signed .....Date .....

Bank Statement Account Name (s)	Statement Date	Page	Balances
Unity T2	31/12/2025		152,098.88
			152,098.88
Unpresented Payments (Minus)		Amount	
		0.00	0.00
			152,098.88
Unpresented Receipts (Plus)			
		0.00	0.00
			152,098.88
		Balance per Cash Book is :-	152,098.88
		Difference is :-	0.00

Signatory 1:

Name .....Signed .....Date .....

Signatory 2:

Name .....Signed .....Date .....

## Detailed Receipts &amp; Payments by Budget Heading 31/12/2025

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>Income</u>							
Precept	38,008	38,008	0			100.0%	
Bank Interest	1,647	1,200	(447)			137.3%	
Grants & Donations	5,112	2,925	(2,187)			174.8%	
Allotment Receipts	333	1,500	1,168			22.2%	
Other Receipts	466	0	(466)			0.0%	
Income :- Receipts	<b>45,565</b>	<b>43,633</b>	<b>(1,932)</b>			<b>104.4%</b>	<b>0</b>
<b>Net Receipts</b>	<b>45,565</b>	<b>43,633</b>	<b>(1,932)</b>				
<u>Staff Costs</u>							
Salaries & PAYE	8,346	12,000	3,654		3,654	69.6%	
Pension Contributions	237	480	243		243	49.3%	
Staff Costs :- Indirect Payments	<b>8,583</b>	<b>12,480</b>	<b>3,897</b>	<b>0</b>	<b>3,897</b>	<b>68.8%</b>	<b>0</b>
<b>Net Payments</b>	<b>(8,583)</b>	<b>(12,480)</b>	<b>(3,897)</b>				
<u>Payments</u>							
Allotment Payments	3,949	3,000	(949)		(949)	131.6%	
Audit Fees	632	1,000	368		368	63.2%	
Clerks Expenses	183	250	67		67	73.3%	
Council Events	2,864	5,000	2,136		2,136	57.3%	
Grants & Donations Paid	3,195	1,000	(2,195)		(2,195)	319.5%	
Hall/Room Hire	436	750	314		314	58.1%	
Handyman	6,996	13,000	6,004		6,004	53.8%	
Insurance	834	1,500	666		666	55.6%	
IT & Support	900	900	(0)		(0)	100.0%	
Miscellaneous Payments	581	500	(81)		(81)	116.3%	
Payroll Services	0	200	200		200	0.0%	
Printing & Publications	889	3,000	2,111		2,111	29.6%	
Professional Fees	216	6,500	6,284		6,284	3.3%	
Project Costs	650	2,500	1,850		1,850	26.0%	
Repairs & Maintenance	221	650	429		429	34.0%	
Subscriptions	1,619	2,000	381		381	81.0%	
Training	0	1,000	1,000		1,000	0.0%	
Payments :- Indirect Payments	<b>24,166</b>	<b>42,750</b>	<b>18,584</b>	<b>0</b>	<b>18,584</b>	<b>56.5%</b>	<b>0</b>
<b>Net Payments</b>	<b>(24,166)</b>	<b>(42,750)</b>	<b>(18,584)</b>				

## Detailed Receipts &amp; Payments by Budget Heading 31/12/2025

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>VAT Data</u>							
VAT on Receipts	2,862	5,000	2,138			57.2%	
VAT Data :- Receipts	<u>2,862</u>	<u>5,000</u>	<u>2,138</u>			<u>57.2%</u>	<u>0</u>
VAT on Payments	1,810	2,000	190		190	90.5%	
VAT Data :- Indirect Payments	<u>1,810</u>	<u>2,000</u>	<u>190</u>	<u>0</u>	<u>190</u>	<u>90.5%</u>	<u>0</u>
<b>Net Receipts over Payments</b>	<u>1,052</u>	<u>3,000</u>	<u>1,948</u>				
Grand Totals:- Receipts	48,427	48,633	206			99.6%	
Payments	34,559	57,230	22,671	0	22,671	60.4%	
<b>Net Receipts over Payments</b>	<u>13,869</u>	<u>(8,597)</u>	<u>(22,466)</u>				
<b>Movement to/(from) Gen Reserve</b>	<u>13,869</u>	<u>(8,597)</u>	<u>(22,466)</u>				

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Other Receipts	466	0	(466)			0.0%	
Income :- Receipts	<b>45,565</b>	<b>43,633</b>	<b>(1,932)</b>			<b>104.4%</b>	<b>0</b>
<b>Net Receipts</b>	<b>45,565</b>	<b>43,633</b>	<b>(1,932)</b>				
<u>Staff Costs</u>							
Salaries & PAYE	8,346	12,000	3,654		3,654	69.6%	
Pension Contributions	237	480	243		243	49.3%	
Staff Costs :- Indirect Payments	<b>8,583</b>	<b>12,480</b>	<b>3,897</b>	<b>0</b>	<b>3,897</b>	<b>68.8%</b>	<b>0</b>
<b>Net Payments</b>	<b>(8,583)</b>	<b>(12,480)</b>	<b>(3,897)</b>				
<u>Payments</u>							
Allotment Payments	3,949	3,000	(949)		(949)	131.6%	
Audit Fees	632	1,000	368		368	63.2%	
Clerks Expenses	183	250	67		67	73.3%	
Council Events	2,864	5,000	2,136		2,136	57.3%	
Grants & Donations Paid	3,195	1,000	(2,195)		(2,195)	319.5%	
Hall/Room Hire	436	750	314		314	58.1%	
Handyman	6,996	13,000	6,004		6,004	53.8%	
Insurance	834	1,500	666		666	55.6%	
IT & Support	900	900	(0)		(0)	100.0%	
Miscellaneous Payments	581	500	(81)		(81)	116.3%	
Payroll Services	0	200	200		200	0.0%	
Printing & Publications	889	3,000	2,111		2,111	29.6%	
Professional Fees	216	6,500	6,284		6,284	3.3%	
Project Costs	650	2,500	1,850		1,850	26.0%	
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Training	0	1,000	1,000		1,000	0.0%	
Payments :- Indirect Payments	<b>24,166</b>	<b>42,750</b>	<b>18,584</b>	<b>0</b>	<b>18,584</b>	<b>56.5%</b>	<b>0</b>
<b>Net Payments</b>	<b>(24,166)</b>	<b>(42,750)</b>	<b>(18,584)</b>				

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VAT Data :- Receipts	<u>2,862</u>	<u>5,000</u>	<u>2,138</u>			<u>57.2%</u>	<u>0</u>
VAT on Payments	1,810	2,000	190		190	90.5%	
VAT Data :- Indirect Payments	<u>1,810</u>	<u>2,000</u>	<u>190</u>	<u>0</u>	<u>190</u>	<u>90.5%</u>	<u>0</u>
<b>Net Receipts over Payments</b>	<u>1,052</u>	<u>3,000</u>	<u>1,948</u>				
Grand Totals:- Receipts	<b>48,427</b>	<b>48,633</b>	<b>206</b>			<b>99.6%</b>	
Payments	<b>34,559</b>	<b>57,230</b>	<b>22,671</b>	<b>0</b>	<b>22,671</b>	<b>60.4%</b>	
<b>Net Receipts over Payments</b>	<u>13,869</u>	<u>(8,597)</u>	<u>(22,466)</u>				
<b>Movement to/(from) Gen Reserve</b>	<u>13,869</u>	<u>(8,597)</u>	<u>(22,466)</u>				



Voucher	Date	Reference	Description	Pay/Rcpt	Supplier ref.	Supplier / customer	Account	Amount	Payment
	Jan		Allotment Income	RCPT		Tenants	Allotments	415.00	
	Jan		Interest Income	RCPT		Unity	Interest Income	833.62	
								1,248.62	
186	18/12/2025	2099	Desk space	PAY		RCA	Hall Hire	16.50	16.50
187	18/12/2025	2100	Handyman	PAY		RCA	Handyman	1,540.00	1,540.00
192	13/01/2026	10313	Email migration	PAID		Cloudy IT	IT	195.00	195.00
193	26/01/2026	2103	Room hire	PAY		RCA	Room hire	33.00	33.00
194	26/01/2026	2111	Room hire	PAY		RCA	Room hire	16.50	16.50
195	26/01/2026	2112	Handyman	PAY		RCA	Handyman	1,100.00	1,100.00
195	26/01/2026	3407	Allotments	PAY		Premier Grounds	Allotments	597.60	597.60
196	28/01/2026		January payroll	PAY		The Clerk	Salaries	1,473.40	1,473.40
								0.00	0.00
								0.00	0.00
								0.00	0.00
								0.00	0.00
								0.00	0.00
								4972.00	4972.00

Please check payments, delete any not approved, initial each invoice and sign below when complete:

Signed

Name

Signed

Name



**Agenda Item 68/26 – 2026/27 Budget and Precept**

The tax base for Rooksdown is 2109. This would mean the proposed precept figure of £38,008 equates to £18.02 per household. Last year the tax base was 2101 costing £18.09 per household.

The proposed budget for 2026/27 is shown overleaf.

## Annual Budget - By Centre

		<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b>100</b>	<b>Income</b>									
1076	Precept	38,008	38,008	38,008	38,008	38,008	0	38,008	0	0
1080	Bank Interest	1,000	1,627	1,200	1,647	1,000	0	1,000	0	0
1090	Grants & Donations	3,925	3,870	2,925	5,112	5,112	0	3,802	0	0
1100	Allotment Receipts	1,050	1,929	1,500	333	1,500	0	1,500	0	0
1120	Other Receipts	0	8,634	0	466	0	0	0	0	0
<b>Total Income</b>		<b>43,983</b>	<b>54,068</b>	<b>43,633</b>	<b>45,565</b>	<b>45,620</b>	<b>0</b>	<b>44,310</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>		<b>43,983</b>	<b>54,068</b>	<b>43,633</b>	<b>45,565</b>	<b>45,620</b>		<b>44,310</b>		
<b>150</b>	<b>Staff Costs</b>									
4000	Salaries & PAYE	11,850	10,200	12,000	8,346	11,500	0	12,600	0	0
4010	Pension Contributions	0	183	480	237	368	0	750	0	0
<b>Overhead Expenditure</b>		<b>11,850</b>	<b>10,383</b>	<b>12,480</b>	<b>8,583</b>	<b>11,868</b>	<b>0</b>	<b>13,350</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>		<b>(11,850)</b>	<b>(10,383)</b>	<b>(12,480)</b>	<b>(8,583)</b>	<b>(11,868)</b>		<b>(13,350)</b>		
<b>200</b>	<b>Payments</b>									
4060	Allotment Payments	4,000	4,729	3,000	3,949	4,500	0	3,500	0	0
4070	Allotment Other	0	3,259	0	0	0	0	0	0	0
4080	Audit Fees	3,000	244	1,000	632	900	0	1,100	0	0
4110	Clerks Expenses	250	76	250	183	200	0	200	0	0
4120	Councillors Expenses	0	50	0	0	0	0	0	0	0
4130	Council Events	11,110	9,484	5,000	2,864	1,000	0	2,500	0	0
4150	Grants & Donations Paid	3,000	275	1,000	3,195	3,195	0	2,000	0	0
4160	Hall/Room Hire	700	678	750	436	500	0	500	0	0

Continued on next page

## Annual Budget - By Centre

		<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4170	Handyman	11,000	11,350	13,000	6,996	10,000	0	11,000	0	0
4180	Insurance	0	0	1,500	834	834	0	900	0	0
4190	IT & Support	700	892	900	900	1,200	0	1,000	0	0
4210	Miscellaneous Payments	0	24	500	581	500	0	500	0	0
4220	Payroll Services	0	60	200	0	200	0	250	0	0
4240	Printing & Publications	3,000	2,496	3,000	889	1,200	0	2,000	0	0
4250	Professional Fees	0	491	6,500	216	1,000	0	2,000	0	0
4260	Project Costs	0	0	2,500	650	1,000	0	2,500	0	0
4270	Repairs & Maintenance	650	0	650	221	250	0	700	0	0
4290	Subscriptions	0	1,618	2,000	1,619	1,619	0	2,000	0	0
4300	Training	1,000	492	1,000	0	0	0	400	0	0
<b>Overhead Expenditure</b>		38,410	36,216	42,750	24,166	28,098	0	33,050	0	0
<b>Movement to/(from) Gen Reserve</b>		(38,410)	(36,216)	(42,750)	(24,166)	(28,098)		(33,050)		
<b>999</b>	<b>VAT Data</b>									
115	VAT on Receipts	0	5,040	5,000	2,862	0	0	0	0	0
<b>Total Income</b>		0	5,040	5,000	2,862	0	0	0	0	0
515	VAT on Payments	0	2,366	2,000	1,810	0	0	0	0	0
<b>Overhead Expenditure</b>		0	2,366	2,000	1,810	0	0	0	0	0
<b>Movement to/(from) Gen Reserve</b>		0	2,673	3,000	1,052	0		0		

Continued on next page

## Annual Budget - By Centre

	<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b>Total Budget Income</b>	43,983	59,108	48,633	48,427	45,620	0	44,310	0	0
<b>Expenditure</b>	50,260	48,965	57,230	34,559	39,966	0	46,400	0	0
<b>Movement to/(from) Gen Reserve</b>	<u>(6,277)</u>	<u>10,143</u>	<u>(8,597)</u>	<u>13,869</u>	<u>5,654</u>		<u>(2,090)</u>		



# Rooksdown Parish Council

## Grant Application Form

Please read the associated document “Rooksdown Parish Council Grant Criteria” before completing this form.

We would prefer it to be completed electronically and emailed to us. If you wish to complete it on paper, please use black ink and block capitals. You may continue on a blank sheet if necessary, but please put the name of your organisation on any additional sheets.

### Your organisation

<b>Name</b>	Rooksdown Community Association
<b>Address</b>	Rooksdown Community Centre, Park Prewett Road, Basingstoke RG24 9XA
<b>Website</b>	<a href="http://www.rooksdowncommunity.uk/">http://www.rooksdowncommunity.uk/</a>
<b>How long have you been in existence?</b>	Since 2005 but changed to a CIO since then
<b>Aims and Objectives</b> Please list your organisations activities, aims and objectives	a) Promote the benefit of the inhabitants of Rooksdown and the neighbourhood together defined by parish boundary of Rooksdown without distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants.

### Contact details

<b>Name of contact</b>	Sue Pullen		
<b>Position</b>	administrator		
<b>Address (if different from above)</b>	As above		
<b>Telephone (day)</b>	01256 869626	<b>Telephone (eve)</b>	n/a
<b>Mobile</b>	n/a	<b>Email</b>	admin@rooksdowncommunity.uk

## Your application

<b>Brief description of project or equipment required</b>	At our annual Christmas Fair we have for years worked with Rooksdown Parish Council to provide free advent calendars for the children of Rooksdown. Often this has meant that children who wouldn't normally have participated in community events are involved along with other family members. This grant application is for the purchase of both dairy and non-dairy advent calendars.
<b>Who will benefit?</b>	The children who attend the Rooksdown Christmas Fair. We also discreetly offer the ability for families to reserve an advent calendar if for various reasons the children are unable to attend.
<b>How many are Rooksdown residents?</b>	More than 95%

## Expenditure and funding

<b>Breakdown of expenditure</b> Please attach suppliers' estimates or price lists where available	<b>Item</b>			<b>Cost (£)</b>
	Dairy Advent Calendar x 200 @ £2.00			400.00
	Non-dairy Advent Calendar x 50 @ £5.50			275.00
	Click or tap here to enter text.			Click...
	Click or tap here to enter text.			Click...
	Click or tap here to enter text.			Click...
<b>Other funding applied for</b> If you have applied for any other grants for this project	<b>Date</b>	<b>Organisation</b>	<b>Amount applied for</b>	<b>Amount received</b>
	Click...	Click...	Click...	Click...
	Click...	Click...	Click...	Click...
	Click...	Click...	Click...	Click...
<b>Other grants</b> Please state any other grants received in the past 12 months	Click or tap here to enter text.			
<b>Previous applications</b> If you have previously applied for a grant from the Parish Council, please give details	Several over the years for this event and others.			

## Additional information

Please add any other information that may be helpful	We will always try and reduce the cost as Tesco as an example sell the dairy advent calendars for £3 but at a discount to £2.00 for clubcard members but there is normally a restriction on the numbers that can be ordered. For the non-dairy ones as they are often in short supply we try and source them at the lowest price but this year there isn't that much choice and prices are higher.
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## Your constitution and financial situation

<p>Please attach:</p> <ul style="list-style-type: none"><li>• A copy of your constitution, Memorandum and Articles of Association, or similar document</li></ul> <p>And:</p> <ul style="list-style-type: none"><li>• Either<ul style="list-style-type: none"><li>○ A copy of your latest approved statement of income and expenditure or other financial report which indicates your financial position</li></ul></li><li>• Or:<ul style="list-style-type: none"><li>○ Photocopy of bank statements covering the past six months</li><li>○ A statement of your capital assets, if any.</li></ul></li></ul> <p>If you are unable to provide any of the above we may not be able to accept your application. Please contact the Parish Clerk to discuss what you should do.</p>
---

## Certification

I hereby certify that the above statements are true to the best of my knowledge and belief			
Signed		Date	21 Nov 2025
Name	Simon Bound	Position	Development Manager

## What to do next

Email the completed form to the Parish Clerk ([parish.clerk@rooksdwn.org.uk](mailto:parish.clerk@rooksdwn.org.uk)) or post (or deliver) a paper copy to:

Parish Clerk, Rooksdwn Parish Council, Community Centre, Park Prewett Road, Basingstoke RG24 9XA

If you have any questions, email or phone the Clerk on 07928 129122.



## Parish Council meeting – 26 January 2026

### Agenda Item – Consider Upgrade to Vehicle Activated Speed Sign (VAS) Radar Unit

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#### 1. Purpose of the Report

To seek approval from the Parish Council to upgrade the radar and data-capture components of the new Vehicle Activated Speed Sign (VAS) to be used to support community concerns around speeding and to provide a visible deterrent in key locations within Rooksdown once the licenses have been approved in the next few weeks, funded from the recently increased Speed Calming Reserve.

#### 2. Background

We have recently been **gifted** a Speed Indicator Device (SID) by Taylor Wimpey (worth c£2785).

The camera is a battery powered Speed Indicator Device (SID) which displays speeds over certain limits and the message to **slow down**.

The camera is very basic and does not provide any MI.

The security of the camera is questionable, with the standard nuts provided with the unit & the way it is affixed to a street lamp.

Following discussions with Messagemaker Displays (part of Stocksigns Ltd), the supplier has confirmed that the radar module currently installed is an older generation model. An upgrade is recommended to ensure accurate data collection, reliability, and compatibility with modern Bluetooth data-retrieval methods.

The supplier has provided a detailed quotation for the required upgrade works and associated components (detailed in Section 3).



**SID**

**Speed Indicator Device**

### 3. Summary of Quotation (Messagemaker Displays – Ref JL71368/1)

Item Description		Qty	Unit Price	Total
1	RADAR Data Capture Radar FPK212 (Kestral) – 100m data range	1	£750.00	£750.00
2	Bluetooth Module + Data Antenna for data capture	1	£283.00	£283.00
3	Additional Battery + Cable Assembly	1	£97.85	£97.85
4	Additional Backplate with Clips	2	£103.00	£206.00
5	Delivery Charge (Mainland UK)	1	£90.00	£90.00

**Sub-Total:**£1,426.85

**VAT:**£285.37

**Total Cost: £1,712.22**

### 4. Operational Notes from Supplier

- The existing radar unit must be returned to Messagemaker by the Parish Council.
- Messagemaker will return the upgraded unit once works are complete; delivery is included in the quotation.
- Lead time is approximately **2 weeks** from receipt of the returned unit.
- Payment is required **prior** to sending the unit back, to allow the supplier to schedule the upgrade.
- The existing radar can be retained as a **spare** once the upgrade is complete.

### 5. Rationale for Upgrade

#### Improved Speed Data Collection

The upgraded radar and Bluetooth module will allow the Parish Council to:

- Capture accurate speed data across a 100m range.
- Retrieve data wirelessly, reducing manual handling and improving efficiency.
- Support evidence-based decision-making for future traffic calming measures.

#### Enhanced Reliability

The additional battery and cable assembly will improve operational uptime and reduce maintenance interruptions.

## **Support for Wider Speed-Calming Strategy**

The Parish Council has recently increased the Speed Calming Reserve to support a broader programme of measures across Rooksdown. This upgrade aligns with that strategy by:

- Strengthening our monitoring capability.
- Providing robust data to support discussions with Hampshire Highways and local policing teams.
- Enhancing community confidence that speeding concerns are being actively addressed.

## **6. Financial Implications**

The total cost of **£1,712.22** is proposed to be funded from the **Speed Calming Reserve**, which has recently been increased to support enhancements to road safety within Rooksdown.

No additional ongoing costs are anticipated beyond standard maintenance.

## **7. Recommendation**

That the Parish Council:

1. **Approves the upgrade** of the VAS radar and associated components as per quotation JL71368/1 from Messagemaker Displays.
2. **Authorises expenditure of £1,712.22** from the Speed Calming Reserve.
3. **Approves the return of the existing radar unit** to Messagemaker for upgrade, with the upgraded unit to be returned and the old unit retained as a spare.
4. **Authorises the Clerk/Chair to arrange payment** in line with supplier requirements.

## **8. Appendices**

- Appendix A: Supplier Quotation JL71368/1 (06/01/2026)
- Appendix B: Supplier Email Summary (Lead times and operational notes)

Cllr Paul Mahoney  
**Chair - Rooksdown Parish Council**

## Appendix 1

Stocksigns Ltd Trading as Messagemaker Displays



Stocksigns Ltd.  
Ormside Way  
Redhill  
Surrey  
RH1 2LG  
United Kingdom  
Tel : 01737 764 764

### QUOTATION

Ref No. JL71368/1  
Dated 06/01/2026  
Contact Paul Mahoney  
Tel 07973 826003

Paul Mahoney  
Rooksdown Parish Council  
89 Park Prewett Road  
Basingstoke  
Hampshire  
RG24 9RG  
United Kingdom


Re : Data Upgrade


Item	Image	Part Code	Description	Qty	Unit Price	Total
1		RADAR DATA	Data capture radar FPK212 (Kestral) 100m	1	£750.00	£750.00
2		Bluetooth-Data Capture	Bluetooth for Data Capture Speed Signs (Module + Antenna)	1	£283.00	£283.00
3		Battery	Battery + Battery Cable assembly	1	£97.85	£97.85
4		Additional Backplate with Clips	Additional Backplate with Clips	2	£103.00	£206.00
5		CAR-LED	Delivery Charge for SID/SLR MAINLAND UK, NOT HIGHLANDS (1100 x 700 x 1000)	1	£90.00	£90.00
Sub Total						£1,426.85
VAT						£285.37
TOTAL						£1,712.22







Messagemaker Displays is part of Stocksigns Ltd.  
Telephone: 01737 77 47 47 Web: [www.messagemaker.co.uk](http://www.messagemaker.co.uk) <<http://www.messagemaker.co.uk>>

## Appendix 2


Quotation - Messagemaker: JL71368-1





Josh Lyne <Josh@messagemaker.co.uk>  
To  Paul Mahoney

  Reply  Reply All  Forward  

Tue 06/01/2026 11:24

 You forwarded this message on 06/01/2026 11:36.

 Quotation - Messagemaker- JL71368-1.PDF  
78 KB

 VAS Price Guide 2025.pdf  
3 MB

Hi Paul,

Thank you for your time on the phone.

Please see attached, broken down quotation, as requested.

We can also send your current radar back to you, no problem. You can always keep this as a spare.



We would need you to send the unit back to us yourself, then this quote covers us sending it back out to you.

The lead time is approx. 2 weeks from point of receiving the unit back to us. We would ask to take payment prior to you sending the unit back, so we can then cook the works in internally.

I hope this helps. Please do let me know if there is any more information you need.

Kind regards,  
Josh

**Josh Lyne**  
Senior Commercial Manager

 **Stocksigns**  **Messagemaker Displays**

T: 01737 774744  
M: 07712 664246  
E: [Josh@messagemaker.co.uk](mailto:Josh@messagemaker.co.uk)  
W: [www.stocksigns.co.uk](http://www.stocksigns.co.uk)  
W: [www.messagemaker.co.uk](http://www.messagemaker.co.uk)  
A: 43 Ormside Way, Redhill, Surrey, RH1 2LG

Your personal signage expert

Rooksdown Parish Council Meeting 26 January 2026

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